



**TOWN OF LEICESTER
BURNCOAT PARK SPORTS PLANNING COMMITTEE**

Town Hall, 3 Washburn Square
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**MINUTES OF MEETING
August 19, 2021**

MEMBERS PRESENT: Dawn Marttila, Chair, Russ Anderson note taker, Dianna Provencher, Kevin Desaulnier

GUESTS: none

Meeting called to order at 6:11pm by Chair, Dawn Marttila. Meeting held at Town Hall in Select Board Conference room.

Board reorganization:

- Dawn Marttila Chair
- Kevin Desaulnier Vice Chair
- Russ Anderson Clerk
- John True * snowmobile club rep
- Greg Conlan Burncoat Pond Watershed Association rep
- Dianna Provencher and Allen Phillips Select Board reps
- Steve Parretti * Con Com rep
- Sue Sears * Parks and Rec rep

MOTION: Dianna moved to approve these appointments

SECOND: Russ

VOTE: All in favor

MINUTES:

MOTION: Greg moved to accept minutes from April and May with one minor spelling change

SECOND: Dianna

VOTE: All in favor

Park Update: The Town Administrator and Highway Superintendent were not present to give updates, but the following was noted: the road has washed out due to recent heavy rains, vandals tore the doors off the pump house and bath house, there have been people overnight camping on the beach, and there has been a car parked at the gate for extended periods. These issues will be taken up at the next meeting.

Survey: Jarvis did a survey of the wetland delineation around the ballpark. This will be paid out of NOI funds from ConCom at a cost of \$3,800. This will be a record of the wetlands around the ballpark on paper. Kevin pointed out that it would be good if the boundaries were marked better. Dawn will get an estimate from Jarvis to survey the property.

Grants Update: We have been awarded a Mass Trails grant for a total of \$61,000 with a \$12,000 match to improve the trails at the park. This will include: Trail maintenance, removal of invasive

plants, trail markers, trail kiosk, map of trails, handicap parking and an ADA approved trail to the waterfront area with a viewing platform. CMRPC will help to map the trails as part of the town wide grant. The committee hopes to connect these trails to existing trails in the adjacent properties of Mass Audubon and Sibley Farms. Russ will reach out to Mass Audubon. Greg pointed out that there have been problems with ATVs and Motorbikes on these trails and something should be done about that. Work on this grant should begin asap.

GWCF Leicester Savings Bank fund awarded us a grant of \$3,100 for “Burncoat Park Safety Restoration”, this can be applied as part of our match to the trails grant.

Other grants and funds are out there and should be looked into. Dawn suggested the PARC grant and Kevin pointed out that the GWCF has other grant offerings besides the Leicester Savings Bank fund that might apply. We plan to ask the TA if funds from Cultivate might be applied to Burncoat next year.

Sign update: The Town Administrator suggested that the signs be reviewed by Highway who suggested that they should be metal on steel posts.

MOTION: Kevin moved to appropriate the additional funds to the sum of \$500 so that John can arrange with highway to purchase the signs through the approved vendor.

SECOND: Dianna

VOTE: All in favor

Further discussion of signage will take place at the next meeting.

Open Space Plan Update: Surveys will be reviewed at a forum scheduled for September 9, 2021 at 6:00pm in the Town Hall. Danielle Marini of CMRPC has been assisting with the open space plan, she also helped to map our trails. The open space plan will be helpful for the master plan and when applying for grants. It should be completed this winter.

Master Plan: We will hold off on this until the open space plan is completed

Harvest Fair: September 18, 2021. There are no plans to have a table this year.

The next meeting will be September 23, 2021 at which time we will take up:

- Report from Town Administrator
- Report from Highway Department
- Report from Police on vandalism
- Signage
- Snowmobile Club storage container
- Fall clean up
- Fund raising
- Land acquisition.

MOTION: Greg moved to adjourn meeting

SECOND: Dianna

VOTE: All in favor

Meeting adjourned 8:00pm.