

**MINUTES  
BOARD OF SELECTMEN MEETING  
JANUARY 4, 2016 AT 6:30PM**

**CALL TO ORDER/OPENING**

Chairwoman Provencher called the meeting to order at 6:32pm. Chair Dianna Provencher, Vice Chair Douglas Belanger, 2<sup>nd</sup> Vice Chair Sandra Wilson, Selectman Harry Brooks, Selectman Thomas E. Buckley, III and Town Administrator Kevin Mizikar were in attendance.

**PUBLIC COMMENT PERIOD**

No members of the public provided comment

A motion was made by Mr. Buckley and seconded by Mr. Brooks to take Item 8 out of order and enter into executive session under Exception #6, to consider the purchase, exchange, lease or value of real property and to resume in open session at its conclusion.

**Vote by Roll Call:**

Provencher - Aye

Belanger – Aye

Wilson – Aye

Brooks - Aye

Buckley – Aye

The motion carried unanimously.

**1. SCHEDULED**

**a. 6:30pm – CDBG Community Development Strategy**

Town staff has worked CMRPC to prepare an application for the next round of CDBG funding. Part of the requirement is to develop a community development strategy. Paul Dell Aquilla with CMRPC noted this is the first step in preparing the application and is good for three years. This is mostly an update to the FY'13 plan and he will be back with a full application in a few weeks. Mr. Mizikar noted the main sections that were updated related to zoning changes, priority development areas and milestones based on the new fire station and library approval.

A motion was made by Mr. Belanger and seconded by Mr. Brooks to adopt the Community Development Strategy. The motion carried unanimously.

**2. CORRESPONDENCE**

**a. Senior Center Donation**

A motion was made by Ms. Wilson and seconded by Mr. Belanger to accept the senior center donation and deposit it into the senior center donation account. The motion carried unanimously.

**b. Police Department Donation**

A motion was made by Mr. Belanger and seconded by Ms. Wilson to accept the Police Department donation and deposit it into the Police Department donation account. The motion carried unanimously.

### **3. NEW BUSINESS**

#### **a. Resignations**

None

#### **b. Appointments**

##### **i. Appoint Library Building Commission At Large Members (2)**

Mr. Mizikar made a recommendation to only appoint one at large member at this time and to appoint Mark Armington the temporary OPM to serve once his responsibilities are complete. The Board has received applications from Mary Moore and Kevin Bergen.

A motion was made by Ms. Wilson and seconded by Mr. Belanger to appoint Mary Moore to the at large position on the Library Building Committee.

Under discussion, Mr. Buckley noted that Kevin Bergen has a substantial resume. Mr. Belanger noted they are both fine candidates but Mary has been involved with the Library Building Committee, the ZBA and other groups. Ms. Wilson noted Ms. Moore has a construction background which is an asset to keeping the OPM and architect in tow although Kevin is great and has helped raise a funds for the library.

The motion carried unanimously.

#### **c. 2016 License Renewals**

None

#### **d. Set date, time and location for Special Town Meeting**

A motion was made by Mr. Belanger and seconded by Ms. Wilson to set the date, time and location of Special Town Meeting as January 26, 2016 at 7pm in the Town Hall Gym. The motion carried unanimously.

#### **e. Open Special Town Meeting Warrant**

A motion was made by Ms. Wilson and seconded by Mr. Belanger to open the Special Town Meeting Warrant. The motion carried unanimously.

#### **f. Sign Special Town Meeting Warrant**

Mr. Mizikar discussed the three (3) Town Meeting warrant articles.

Article 1: Requests appropriate of a sum of money to renovate and improve the Town Hall, mainly to add an elevator to make the building accessible. The numbers did not include soft costs such as asbestos remediation, contingency, and architectural services which brought the total from \$520,500 to \$647,000. Project funding would include a proposed \$350,000 CDBG grant, \$36,957 from closing out articles and the balance of \$260,100 from a requested non debt excluded borrowing which would have no impact on the tax rate and could be coupled with the library or fire station borrowing.

Article 2: This is a formality as the standard MSBA language provided for the high school roof project identifies a School Building Committee but none exists so we are requesting this be changed to the School Committee.

Article 3: A couple of options were left off the table with regard to 3 Paxton Street given the environment with Becker at the time of Town Meeting and this article requests broadens authorization so the Board has all options available to acquire 3 Paxton Street. The Town is in agreement with Becker to acquire the land for \$1 in exchange for the right of refusal on the Town Hall and Winslow Ave and Becker is looking to negotiate additional parking

at the Town Hall. This article would give the Board all possible available options to finalize the agreement with Becker.

A motion was made by Mr. Buckley and seconded by Ms. Wilson to sign the special town meeting warrant with the following change to article 3: strike all references to Winslow Ave. The motion carried unanimously.

**g. Project Funding Agreement – High School Roof Repair Project**

Passed over

**4. DISCUSSION/OLD BUSINESS**

**5. TOWN ADMINISTRATOR REPORT**

The Town Administrator presented highlights from his written report.

**6. BOARD OF SELECTMEN REPORTS**

Mr. Buckley reminded residents about the Planning Board meeting tomorrow night at 7pm regarding the cell phone tower proposal at 30 Huntoon Memorial Highway

Ms. Wilson wished everyone a happy new year and to stay warm.

Mr. Belanger thanked Tom Wood and his team for doing a spectacular job anticipating and cleaning up after the storm.

Ms. Provencher wished everyone a happy new year.

**7. MINUTES**

**a. December 21, 2015**

A motion was made by Mr. Belanger and seconded by MS. Wilson to approve the minutes of December 21, 2015. The motion carried unanimously.

A motion to adjourn was made by Ms. Wilson and seconded by Mr. Brooks at 7:37pm. The motion carried unanimously.