

**MINUTES
BOARD OF SELECTMEN MEETING
NOVEMBER 17, 2014 at 6:30PM**

CALL TO ORDER/OPENING

Chairman Buckley called the meeting to order at 6:33pm. Chair Thomas E. Buckley, III, Vice-Chair Dianna Provencher, 2nd Vice-Chair Matthew Dennison, Selectman Douglas Belanger, Selectwoman Sandra Wilson and Town Administrator Kevin Mizikar were in attendance.

PUBLIC COMMENT PERIOD

No members of the public provided comment.

1. SCHEDULED

2. CORRESPONDENCE

A. Accept Senior Center Donations

A motion was made by Ms. Provencher and seconded by Mr. Dennison to accept donations to the Senior Center for the Veterans Breakfast in the amount of \$390. The motion carried unanimously.

A motion was made by Mr. Dennison and seconded by Ms. Provencher to accept \$50 in general donations to the Senior Center. The motion carried unanimously.

3. NEW BUSINESS

A. Appointments

i. Arts Council – Judy Ivel

A motion was made by Ms. Provencher and seconded by Mr. Dennison to appoint Judy Ivel to the Arts Council for a 3 year term. The motion carried unanimously. Mr. Buckley thanked Judy for her service to the Town.

ii. EMT-Basic – Justin Pike

A motion was made by Ms. Provencher and seconded by Mr. Belanger to appoint Justin Pike to the position of EMT-Basic. The motion carried unanimously.

B. Dispose of Old Equipment – Highway Department

A motion was made by Ms. Provencher and seconded by Ms. Wilson to accept the Highway Department request to dispose of a broken printer. Mr. Belanger asked if the authority to dispose of equipment could be delegated to the Town Administrator for items under \$500. Ms. Wilson stated she would be in favor of this policy provided it includes proper disposal and recycling of equipment requirements. The Board directed Mr. Mizikar to write said policy. The motion carried unanimously.

C. Dispose of 1992 Ford 1-Ton Dump Truck – Highway Department

Mr. Buckley presented a request to dispose of a 1-ton Ford Dump Truck to the highest of 3 bidders. A motion was made by Mr. Dennison and seconded by Ms. Provencher to award the bid for the 1992 Ford 1-Ton Dump Truck to Kevin E. Gay in the sum of \$1257. Mr. Dennison noted the floor of the truck has been welded many times and is falling out. The motion carried unanimously.

D. Town Administrator Annual Goals

A motion was made by Mr. Dennison and seconded by Ms. Provencher to approve the Town Administrator's annual goals. The motion carried unanimously.

E. Authorize Deficit Spending – FY'15 Snow and Ice Account

Mr. Mizikar presented a request to deficit spend the Snow and Ice Account. The snow and ice budget was increased by 16% in FY'15 to \$97,500. However, the signed road salt contract is in the amount of \$101,000 due to a significant increase in the cost of salt. A motion was made by Mr. Dennison and seconded by Ms. Provencher to deficit spend the FY'15 Snow and Ice Account. Mr. Belanger stated the request seems early in the year and feels the Town could have adjusted for this planned overspending. Mr. Mizikar responded that it is early but the Town signed a contract over the appropriated amount which raised concern with the Town Accountant. Ms. Wilson noted that the salt contract came in at approximately \$19,000 more than was allocated at Town Meeting last May. Ms. Wilson further stated that the Town never knows ahead of time what the rock salt contract will cost and always plans to use free cash to cover any difference. Mr. Belanger stated he is not comfortable with authorizing deficit spending prior to using any of the resources. Mr. Buckley noted that the Town could not obtain additional salt and other materials needed last year which affected the price this year and that the Town has been prudent in its budgeting and spending. The motion carried 4:1 with Mr. Belanger in opposition.

F. Contract – Animal Control Officer

Mr. Mizikar presented a three year agreement between the Town and the Animal Control Officer. The contract includes an annual stipend of \$13,750, health insurance and specific performance incentives of up to \$3,000. Mr. Mizikar noted that Ms. Dykas has verbally agreed to the contract but did not have an opportunity to sign it prior to the meeting. A motion was made by Ms. Provencher and seconded by Mr. Dennison to approve the contract subject to typos and the Animal Control Officer signature. The motion carried unanimously.

G. Letter of Review – Open Space Plan

A motion was made by Mr. Belanger and seconded by Ms. Provencher to authorize the Chair to sign a letter of review for the Open Space Plan. The motion carried unanimously.

H. Special Town Meeting

Mr. Buckley noted that the motions have been assigned and the Town Hall Meeting Guide and warrant are posted on the Town's website. The Board agreed that Chair Tom Buckley should make the customary procedural motions. Ms. Wilson noted that the moderator opens the meeting based on the fact that he has the warrant and a quorum is present. Mr. Buckley recommended all Board questions be directed to the Town Administrator.

4. DISCUSSION/OLD BUSINESS

None

5. TOWN ADMINISTRATOR REPORT

Mr. Mizikar presented highlights from his Town Administrator report including the sole assessment center to promote two officers to sergeant positions, energy project kickoff meeting, MIIA grant to fund half the cost of the energy assessment and the Veterans Breakfast.

6. BOARD OF SELECTMEN REPORTS

Ms. Wilson noted the Veterans Breakfast was great and it was heartwarming to hear the poems written and read out loud by local children. The LHS Cheerleaders came in first in the regional finals and are headed to the State Championships. The Fire Station Building Committee toured the Grafton and Shrewsbury fire stations and hope to be ready to present a request for funding for design at Town meeting. Sand is available from the Highway Department garage along the shed for residents to pick up. Two 5 gallon buckets is the max and it does contain salt so the sand doesn't freeze. Finally, Ms. Wilson asked that seasonal permits for the sale of Christmas trees be added to the next agenda.

Mr. Belanger wished everyone a Happy Thanksgiving and reminded residents that Special Town Meeting will be held tomorrow, November 18, 2014, upstairs in the gym at 7pm.

Mr. Dennison wished his wife a happy birthday and noted that Leicester Middle School students made a YouTube video about sports and their classes which is available online.

Ms. Provencher thanked the local children for serving the veterans at the annual Veterans Breakfast and asked all residents to be careful on the roads as temperatures are plummeting again and there could be black ice.

Mr. Buckley noted the importance of educating kids and families about our veterans so no one forgets their sacrifices.

7. MINUTES

The minutes of November 3, 2014 were continued to the next meeting.

8. EXECUTIVE SESSION

Executive Session was not held.

A motion to adjourn was made by Mr. Belanger and seconded by Ms. Provencher at 7:12pm. The motion carried unanimously.