

**MINUTES
BOARD OF SELECTMEN MEETING
JUNE 30, 2014**

CALL TO ORDER/OPENING

Chairwoman Wilson called the meeting to order at 6:32pm. Chairwoman Sandra Wilson, Vice-Chair Thomas Buckley, 2nd Vice-Chair Dianna Provencher, Selectman Douglas Belanger, Selectman Matthew Dennison and Town Administrator Kevin Mizikar were in attendance.

PUBLIC COMMENT PERIOD

No members of the public provided comments during this period.

1. SCHEDULED

A. 6:30pm - Reorganization of the Board of Selectmen

Ms. Wilson noted that nominations for Board of Selectmen positions do not require a second.

A motion was made by Ms. Provencher to nominate Mr. Buckley to the position of Chair of the Board of Selectmen for FY2015. The motion carried unanimously.

A motion was made by Mr. Dennison to nominate Ms. Provencher to the position of Vice-Chair of the Board of Selectmen for FY2015. The motion carried unanimously.

A motion was made by Mr. Buckley to nominate Mr. Dennison to the position of 2nd Vice-Chair of the Board of Selectmen for FY2015. The motion carried unanimously.

2. CORRESPONDENCE

A. Rawson Street Bridge

Mr. Buckley summarized a letter from MassDOT stating the Rawson Street Bridge project is eligible for 100% State funding. The project's estimated construction cost is \$1,200,000. Ms. Wilson asked if borings began last week. Mr. Mizikar responded that two tests borings at either corner were done last week and that there would be a meeting with CDR Maguire, consultant, next week to discuss the project.

B. Resident Letter of Thanks – Officers Guertin and Bulman

Mr. Buckley read a letter provided by Chief Hurley from a resident thanking Officers Guertin and Bulman for their quick response to a resident emergency and for handling the situation professionally.

3. NEW BUSINESS

A. Appointments

A motion was made by Mr. Dennison and seconded by Ms. Provencher to appoint Mr. Buckley to the Board of Selectmen position on the Energy Study Advisory Committee. A vote was not taken as Ms. Wilson pointed out the nomination of Selectmen to serve on Boards and Committees is at the discretion of the Chair. Mr. Buckley accepted this appointment.

A motion was made by Mr. Dennison and seconded by Mr. Buckley to appoint 4 police officers to the position of Constable for the Town of Leicester for FY2015 and to revisit the appointment of two non-police constables upon receipt of their annual report. The motion carried unanimously.

A motion was made by Mr. Dennison and seconded by Mr. Provencher to appoint James Murphy, Michael Lombardozzi, Matthew Brady and Michael Gardner to the position of Part Time Police Officer contingent upon Police Department policies and procedures, effective July 1, 2014. The motion carried unanimously.

B. Request to Dispose of Department of Inspectional Services Equipment

A motion was made by Ms. Provencher and seconded by Mr. Dennison to dispose of Department of Inspectional Services (including the Board of Health) equipment which is antiquated and/or no longer in working condition. Mr. Dennison asked that the RCA TV be donated to an organization such as Nazareth if still in working condition.

The motion carried unanimously.

C. Contract FY2015 Hot Mix Asphalt – Highway Department

Mr. Buckley presented a contract for consideration between the Town of Leicester and Massachusetts Broken Stone for hot mix asphalt supplies not to exceed \$461,500. Mr. Mizikar noted that the Town Administrator is only authorized to sign contracts less than \$25,000 and that Massachusetts Broken Stone was the lowest and most responsive bidder.

A motion was made by Ms. Provencher and seconded by Mr. Dennison to approve the contract with Massachusetts Broken Stone and to authorize the Board of Selectmen to sign the contract. The motion carried unanimously.

D. Contract FY2015 Cold Planing of Roadways- Highway Department

Mr. Buckley presented a contract for consideration between the Town of Leicester and P.J. Keating for Cold Planing Services not to exceed \$31,122. A motion was made by Ms. Wilson and seconded by Ms. Provencher to approve the contract with P.J. Keating and to authorize the Board of Selectmen to sign the contract.

E. Award Annual Highway Supply Bids

Mr. Buckley presented the recommendation for awarding contracts for the remaining supply bids under \$25,000 and noted that the first two bids were previously accepted as contracts under agenda items 3C and 3D. A motion was made by Ms. Provencher and seconded by Mr. Dennison to approve the bids as recommended excluding items 1 and 2 as these contracts were previously approved.

Ms. Wilson asked how Item 8 would be purchased as no bids were received. Mr. Mizikar noted that the total value is less than \$1,000 and the Town would try and use last year's supplier.

The motion carried unanimously.

F. Amendment to Ambulance Contract

Mr. Buckley presented Amendment No. 1 to the Town's contract with Bert's Emergency Vehicles for Board consideration. The amendment changes the contract date from June 2, 2014 to July 1, 2014 only. A motion was made by Ms. Provencher and seconded by Mr. Dennison to approve Amendment No. 1 to the Town's contract with Bert's Emergency Vehicles and to authorize the Chair to sign the amendment. The motion carried unanimously.

4. DISCUSSION/OLD BUSINESS

A. Social Media Use Policy

Mr. Mizikar presented the revised Social Media Use Policy for Board discussion. Ms. Wilson noted the plan should make it clear which websites employees can make personal comments on as opposed to commenting in

an official capacity and that employees should always state they are not commenting in an official capacity when making personal comments regarding Town business. Mr. Mizikar noted it is always acceptable to make personal comments when not on Town Time. Ms. Wilson asked if the Policy will apply to other elected boards. Mr. Mizikar responded that elected officials fall outside of Town Administrator's purview and asked for the Selectmen's help in requesting that elected officials follow the Town's Policy. Mr. Buckley noted it would behoove other Town Departments to take advantage of the policy the Town Administrator is creating for his employees. Mr. Mizikar noted that not many elected officials will have their own pages but that department heads will fall under this policy and that department pages cannot be used to express political views.

B. Summer Meeting Schedule

The Board of Selectmen will meet once a month until September as follows: July 21st, August 11th and September 8th unless a need for an additional meeting arises.

5. TOWN ADMINISTRATOR REPORT

Mr. Mizikar highlighted activities that were provided to the Board through his written report including a meeting with Bartholomew and Company regarding strategic investment of Town funds, the upcoming Economic Development Committee meeting on July 9th to discuss the growth at Worcester Airport, the cable license transfer application received from Comcast and the Hampshire Council of Government partnership with CMRPC for electricity aggregation coming before the Board on July 21st.

6. BOARD OF SELECTMEN REPORTS

Ms. Wilson discussed the successful ALS fundraiser and asked for increased participation at next year's event. Ms. Wilson thanked the Town Administrator for installing a rope around the POW Missing Man table.

Mr. Dennison discussed the successful ALS fundraiser noting that sponsors funded the tee shirts and that a gentleman with ALS attended from Leominster. Mr. Dennison also noted that Massachusetts recently ranked near the bottom of small business friendly States and that MA S2231 would lift caps on liquor licenses to help keep restaurants from going to other Towns when the Town has no remaining licenses. Mr. Dennison wished everyone a happy 4th of July.

Ms. Provencher wished everyone a happy and safe 4th of July and discussed the emergency response meeting in East Brookfield where the Town viewed their command center primarily funded through grants and donations. Ms. Provencher noted that a physical location for a command center in Town is being researched.

Mr. Buckley noted that the ALS fundraiser went through the night and raised quite a bit of money but wished they had more teams. Mr. Buckley also noted that a Constable from Leicestershire England is coming to Town for a meet and greet with the Chief next Wednesday and asked that a proclamation be created.

7. MINUTES

A motion was made by Ms. Wilson and seconded by Ms. Provencher to accept the meeting minutes from the June 16th, 2014 Board of Selectmen meeting.

A motion to adjourn at 7:28 pm was made by Ms. Provencher and seconded by Mr. Dennison. The motion passed unanimously.