

**Town of Leicester
Board of Assessors
Minutes of October 16, 2018**

CALL TO ORDER

Meeting called to order @ 6:00 pm with Michael DellaCava, Paul Davis, Art Paquette and John Prescott present.

ACTION ITEMS

Board Members approved the minutes of August 21, 2018 as written.

Motion by Michael Della Cava, 2nd by Paul Davis. Motion passed.

Board Members reviewed and approved eight exemption applications as submitted by department personnel. Full list of exemptions on file within the Assessor's office

UPDATE

John Prescott provided office news document to board members.

The tax classification with the Select Board is scheduled for November 19, 2018, Mr. Prescott will present data regarding the proposed single tax rate of 15.08 per thousand. Board Members are informed that DOR will require electronic signatures on the FY2019 RECAP.

DEPARTMENT BILLS PAID

Worcester County Assessors workshop \$35.00

CORRESPONDENCE

City and Town newsletter

The Beacon

MAAO news letter

ADJOURNMENT

Citing no other business, motion to adjourn by Paul Davis at 7:55pm second by Michael DellaCava, motion passed

Respectfully Submitted,

Paul Davis, Clerk



Town of Leicester

OFFICE OF THE ASSESSOR

3 Washburn Square

Leicester, Massachusetts 01524-1333

Phone: (508)892-7001 Fax: (508)892-7070

John Prescott MAA, Principal Assessor

September News

October 3, 2018

Activities of the Assessor's office in the month of September include the processing of chapter 61A farm and 61B recreational classification applications as they are returned (due back no later than Oct 1st) and continued processing of annual exemption applications, many applicants must provide confidential financial documentation, blind certification or Veterans Administration Documents to qualify for the various exemptions available. Exemption forms are available on the Town's web site and within the Assessor's office. Should anyone have questions with regard to tax exemptions available to Senior Citizens over 70, surviving spouses, the blind or Veterans Administration designated 10% or more disabled veterans, please feel free to stop in the Assessor's office or call 508-892-7001.

New growth tax dollar growth discovery for FY19 is complete, once data entry is completed, growth data will be submitted to the Department of Revenue for certification.

Excise commitment number 5 totaling \$48,632.14 has been processed and sent to the tax collector as well as number 33 (dealer plates) totaling \$1700.00.

Other daily goings on within this office include management of the Senior work-off program, betterment data entry as well as calculating betterment pay-offs, exemption data entry and application review, auto excise management, abutters list generation, process daily incoming and outgoing mail for all offices, property sale data entry and physical property review, building permit inspections and cyclical real estate review.

Building Permit, Cyclical and Property sale reviews are generally scheduled in the afternoon allowing the Assessor to maintain regular office hours to be available to the Public.

Inspections may be scheduled earlier in the day should the need arise to accommodate the needs of the taxpayer.



Town of Leicester
OFFICE OF THE ASSESSOR
3 Washburn Square
Leicester, Massachusetts 01524-1333
Phone: (508)892-7001 Fax: (508)892-7070
John Prescott MAA, Principal Assessor

August News

September 5, 2018

Activities of the Assessor's office in the month of August include the mailing of chapter 61A farm and 61B recreational classification applications. (due back no later than Oct 1st) and continued processing of annual exemption applications, many applicants must provide confidential financial documentation, blind certification or Veterans Administration Documents to qualify for the various exemptions available. Exemption forms are available on the Town's web site and within the Assessor's office. Should anyone have questions with regard to tax exemptions available to Senior Citizens over 70, surviving spouses, the blind or Veterans Administration designated 10% or more disabled veterans, please feel free to stop in the Assessor's office or call 508-892-7001.

Interim town wide revaluation is now complete and certified by the MA Department of Revenue. The sales market of 2017, required by DOR was used for determining Fiscal Year 2019 property values and has demonstrated an increase to assessed values. The dominant class of property, class 101 single family homes, has experienced a median increase of 11%. As sales during 2018 are analyzed, sale prices are continuing to be higher than assessed value and as of this writing may require assessments to go up again for fiscal year 2020.

New growth tax dollar growth to date is \$250,000 with some discovery and data entry in process, final tax dollar growth will be complete in the near future.

Other daily goings on within this office include management of the Senior work-off program, betterment data entry as well as calculating betterment pay-offs, exemption data entry and application review, auto excise management, abutters list generation, process daily incoming and outgoing mail for all

offices, property sale data entry and physical property review, building permit inspections and cyclical real estate review.

Building Permit, Cyclical and Property sale reviews are generally scheduled in the afternoon allowing the Assessor to maintain regular office hours to be available to the Public. Inspections may be scheduled earlier in the day should the need arise to accommodate the needs of the taxpayer.