

2013 TOWN REPORT



TOWN OF LEICESTER

TOWN ADMINISTRATORS – CHANGING OF THE GUARD

2013 was a year of transition for the Town. After nine years as Town Administrator, Robert Reed retired in July and then filled in as Interim Town Administrator through mid-September. We would like to recognize Mr. Reed for his service years as his career in public administration comes to an end.

Best wishes, Bob!

The Board of Selectmen appointed Mr. Kevin J. Mizikar as our new Town Administrator effective September 29th, 2013. We welcome Kevin to the Town of Leicester and look forward to this newest phase of administration of our municipal departments and services! You certainly hit the ground running. Kevin's performance to date has proven his ready knowledge of and experience with municipals laws, regulations and processes. With many of his goals already accomplished, the Town can look forward to more improvements during his reign. It is a pleasure to have you!

300TH ANNIVERSARY – FOUNDERS DAY JUNE 14, 2014

We won't soon forget the celebration that took place during June 2013 – Founders Day! Activities were held on various days throughout each week with the weekend of June 13/14/15 being the BIG event days! The weather was perfect with all events well attended. Included during the weekend festivities was the parade on Saturday the 14th of June, the 300th Anniversary of the Town's incorporation followed by nighttime fireworks display. A special thanks goes out to the Fire Department officials and volunteers for facilitating this exciting climax to a fun filled day! The parade highlights included our very special Grand Marshall, Ms. Ann Cutting, who turned age 100 during 2013!

Best Overall float went to the Leicester Rod & Gun Club and Best Representation of Leicester went to the Leicester Middle School. Thank you one and all for your participation. The streets were lined with spectators, all merging onto the Town Common as the food stalls and crafters began to sell their wares. Delicious treats indeed, and what marvelous work people do! Entertainment continued throughout the day from the bandstand. A crowd favorite, the dunk tank sponsored by the Fire Department, was a smashing success for some; others may rethink volunteering the next time. We wonder who on the dunking platform brought in the most money! Any guesses? Sunday brought about the 5K run and 1M walk for those participants who had enough energy left. A fun race that brought in a good number of skilled runners along with a group of talkative walkers enjoying the down time.

We would like to send out a great big "THANK YOU" to all sponsors who helped make this such a huge success. Without your donations we simply could not have pulled this off. We are proud to have you as business people and local vendors! We ask residents to please get out and support our local business, who give so much back to the community. "Shop Leicester First!"

And our Founders Day Committee...what a fantastic job you did! While many more helped in many different ways, we would be remiss not to give special mention to those that made it all happen, namely:

Sandra Wilson & Barbara Knox as co-chairpersons. Members Dianna Provencher, Harry Brooks, Michael Knox, Kathleen Wilson, Joanne Bernier, Lisa Johnson, Michelle Hammond, Maureen Raillo, Daniel Benoit, Lois Dorr Wicklund, Kristina Looney, Alene Stuart, and James Gonyea. Congratulations for a job well done! And thank you again from a proud community!

* * * * *

Our cover photo this year depicts a celebration that most of us may never see – 100 Years Young! Our own Ann Cutting was Grand Marshall of the Founders Day Parade. Ann and her family joined us at the October 2013 town meeting where she was awarded the so-called "Boston Post Cane" for being our eldest resident. You are a remarkable woman! Congratulations & Best Wishes to you and yours!

DATE: _____ VACANT TERM(S): _____

TOWN OF LEICESTER CITIZEN VOLUNTEER FORM

From time to time vacancies/resignations occur on various town boards and committees. Should you be interested in volunteering to serve the Town in any capacity, please complete this form and return it, either by mail or in person, to the Selectmen's Office, Leicester Town Hall, 3 Washburn Square, Leicester MA 01524. Information received will be made available to boards, committees, and departments for their reference in filling vacancies.

NAME _____ HOME TEL. _____

ADDRESS: _____ WORK TEL. _____

EMAIL ADDRESS: _____

Are you a citizen? ☐ Yes ☐ No Are you a registered voter? ☐ Yes ☐ No

- | | |
|---|---|
| <input type="checkbox"/> Advisory/Finance Committee | <input type="checkbox"/> Economic Development Committee |
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Green Energy Committee |
| <input type="checkbox"/> Arts Council | <input type="checkbox"/> Historical Commission |
| <input type="checkbox"/> Bandstand Committee | <input type="checkbox"/> Memorial Day Committee |
| <input type="checkbox"/> Burncoat Park Planning Committee | <input type="checkbox"/> Parks and Recreation Committee |
| <input type="checkbox"/> By-law Committee | <input type="checkbox"/> Personnel Board |
| <input type="checkbox"/> Cable Advisory Committee | <input type="checkbox"/> Recycling Committee |
| <input type="checkbox"/> Capital Improvement Planning Comm. | <input type="checkbox"/> Storm Water Committee |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Town Office Study Committee--Phase III |
| <input type="checkbox"/> Council on Aging | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Other _____ | |

AVAILABILITY FOR MEETINGS

How many times per month are you available for meetings?

☐ Four ☐ Two ☐ One ☐ Less than one

Are you available for evening meetings?

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday

Are you available throughout the year for committee meetings?

☐ Yes ☐ No

If not, when are you **NOT** available?

☐ Winter ☐ Spring ☐ Summer ☐ Autumn

EDUCATION: _____

(Please complete reverse side)

EMPLOYMENT EXPERIENCE:

Town of Leicester: Are you currently or have you ever been employed by the Town? ☐ Yes ☐ No

If yes, state position(s) and date(s): _____

Other Experience: Start with present or last job (include title) and military service assignments.
Exclude organizations' names which indicate race, religion, sex, or national origin.

COMMENTS: Please tell us why you are interested in serving on the committees noted and any additional comments you may have: _____

Sometimes there is a short-term need for special background skills.

Please indicate your field(s) of training or experience below, as appropriate. Your application will be added to the list of residents who have expressed an interest in serving in similar capacities.

I possess the following training or experience:

- | | | |
|---|--|---|
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Communications | <input type="checkbox"/> Computer Technology |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Economics | <input type="checkbox"/> Education |
| <input type="checkbox"/> Engineering, Civil | <input type="checkbox"/> Engineering, Electronic | <input type="checkbox"/> Engineering, Mechanical |
| <input type="checkbox"/> Financial Administration | <input type="checkbox"/> Fine Arts | <input type="checkbox"/> Government Contracts |
| <input type="checkbox"/> Health Care | <input type="checkbox"/> Historic Activities | <input type="checkbox"/> Human Services |
| <input type="checkbox"/> Insurance | <input type="checkbox"/> Land Use Planning | <input type="checkbox"/> Grant Writing |
| <input type="checkbox"/> Law | <input type="checkbox"/> Management | <input type="checkbox"/> Personnel Administration |
| <input type="checkbox"/> Property Appraisal | <input type="checkbox"/> Public Relations | <input type="checkbox"/> Real Estate |
| <input type="checkbox"/> Science | <input type="checkbox"/> Statistics | <input type="checkbox"/> Survey Research |
| <input type="checkbox"/> Systems Analysis | <input type="checkbox"/> Transportation | |

Other Skills & Interests: _____

Government or Community Volunteer Experience (Leicester or Elsewhere)

Position/Activity

Date(s)

City or Town

_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature of Applicant

Date

*Thank you for your interest in serving the Town of Leicester.
Please return this completed application to the Selectmen's Office.*

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TOWN OF LEICESTER
3 WASHBURN SQUARE
LEICESTER, MASSACHUSETTS 01524

ELECTED TOWN OFFICIALS

POSITION	NAME	FIRST	NO.	STREET	TERM
Assessor.....	DellaCava	Michael L Sr.	24	Redfield Rd	2016
Assessor.....	Flis	William P	1871	Main St	2015
Assessor.....	LaMonda	James F	145	White Birch St	2014
Health, Board of.....	Montiverdi	Christopher	20	Park Lane	2015
Health, Board of.....	Wood	Robin A	1000	Whittemore St	2016
Health, Board of.....	Rigiero	Debra A	8	Town Beach Rd	2014
Housing Authority.....	Connor	Richard M	36	Boyd St	2017
Housing Authority.....	Seaver	Maureen M	7	Cricklewood Dr	2014
Housing Authority.....	Hammarstrom	Richard E.	1073	Main St. Apt.60	2018
Housing Authority.....	Small	Robert A	75	Baldwin St	2015
Moderator.....	Cherry	Donald A., Jr.	525	Pine St.	2016
Moose Hill Water Commission..	Brooks	Harry R.	2	Wesley Dr	2014
Moose Hill Water Commission..	Wicklund	Carl E, Jr	456	Bond St	2016
Moose Hill Water Commission..	Parliment	Kurt	44	Henshaw St	2015
Planning Board.....	Friedman	Debra L	18	Leela Ln	2015
Planning Board.....	Menard	Adam J.	7	Harberton Dr	2016
Planning Board.....	Wright	David S.	7	King St Ext.	2015
Planning Board.....	Nist	Sharon J.	44	Henshaw St.	2014
Planning Board.....	Grimshaw	Jason D	13	Sunset Dr	2014
Public Library Trustee.....	Cherry	Ernestine A	471	Pine St	2016
Public Library Trustee.....	Bergin	Judith A	16	Craig St	2016
Public Library Trustee.....	White	R. Olney	699	Henshaw St	2015
Public Library Trustee.....	Lareau	Pauline C	11	Craig St	2014
Public Library Trustee.....	Ravina	Paul A	66	Charlton St	2014
Public Library Trustee.....	Cherry	Donald A Sr.	471	Pine St	2015
School Committee.....	Spaulding	Lawrence A. Jr.	28	Sabina Cir	2014
School Committee.....	Armington	Mark E	430	Pine St	2014
School Committee.....	Keenan	Tyler P.	15	Cricklewood Dr	2016
School Committee.....	LaBombard	Deborah J.	118	Pleasant St	2016
School Committee.....	Francis	Scott G.	8	Lexington Ave.	2015
Selectman.....	Provencher	Dianna	26	Charles St	2014
Selectman.....	Buckley	Thomas E. III	76	King St	2014
Selectman.....	Wilson	Sandra M.	3	Mayflower Cir	2016
Selectman.....	Belanger	Douglas A	13	Harberton Dr	2015
Selectman.....	Dennison	Matthew W.	197	Baldwin St.	2015
Town Clerk.....	Davis	Deborah K.	45	Pine St.	2014
Town Hall Building Commission dissolved @ ATM on May 5, 2008					
as of June 14, 2013					

Town of Leicester - Appointed Officials

ADVISORY BOARD 7 members/3 yr terms

2015	Advisory	Keefe-Layden, Bonita
2015	Advisory	Mero, David
2015	Advisory	Gabrila, Mary
2016	Advisory	Antanavica, Richard
2014	Advisory	Dudley, Dorothy
2014	Advisory	Hastings, Walter
2016	Advisory	McGrail, Dennis

AGENTS TO THE BD OF SELECTMEN

2014	Sel agent	Fontaine, Joseph
2014	Sel agent	Antanavica, Kenneth
2014	Sel agent	Tebo, Jeffrey
2014	Sel Agent	Doray, Paul
2014	Sel Agent	Dyson, Daniel

AMBULANCE/FIRE STUDY SUBCOMMITTEE (dissolved by Board of Selectmen on 7/8/13)

ANIMAL CONTROL OFFICER

6/30/14	ACO	Dykas, Patricia
6/30/14	Assistant	Pendola, Dominic
4/30/14	Animal Insp	Carlson, John

ARTS COUNCIL

3/19/14	Arts	Leis, Charles
5/11/15	Arts	Higginbottom, Christine
9/28/15	Arts	Lennerton, Diane
1/16/16	Arts	Parliment, Kurt
7/18/14	Arts	Nist, Sharon-ex-officio
11/05/14	Arts	Ivel, Judith-ex-officio
4/25/14	Arts	McCance, Kenneth
6/30/16	Arts	Swanson, Christine

ASSESSOR, PRINCIPAL contracted

6/30/15	Assessor	Prescott, John F
	Assistant Assessor	Asquith, Kathleen

BANDSTAND COMMITTEE 3 yr term

2014	Bandstand	Daggett, William D
2015	Bandstand	Emond, Ann G
2015	Bandstand	Nist, Sharon
2016	Bandstand	Fontaine, Paul
2016	Bandstand	Ivel, Judith

BUILDING INSPECT/ ZONING ENFORCEMENT

6/30/15	BI	Taylor, Jeffrey P
2014	BI Asst.	Miller, Donald
	Assistant	Conroy, Kelley

BURNCOAT PARK SPORTS PLANNING COMM.

Ad hoc	Leicester Football	Goodney, Christopher
Ad hoc	Selectman	Provencher, Dianna
Ad hoc	At large	Brooks, Harry
Ad hoc	At large	Margadonna, Leonard

Ad hoc	Parks/Rec	Pingeton, Robert
Ad hoc	Conservation	Paretti, Stephan
Ad hoc	Softball	Johnson, Stephen
Ad hoc	Soccer	Myers, Robert
Ad hoc	At large	vacant
Adhoc	At large	vacant

BY-LAW COMMITTEE 5 members/3 yr term

2015	By-law	Lachapelle, Justina R
2016	By-law	Cooper, Marjorie A
2014	By-law	Conley, Kim
2012	By-law	vacant
2014	By-law	vacant

CABLE ADVISORY COMMITTEE (dissolved 11/4/13)

2015	Cable	Sluckis, Andrew
2015	Cable	Ravina, Paul A
2016	Cable	Pingeton, Robert
2016	Cable	Richford, Sharon
2014	Cable	Moore, William

CAPITAL IMPROVEMENT PLANNING COMMITTEE

2014	Advisory	Antanavica, Richard
2014	Planning	Nist, Sharon
2014	School	Pelley, Kathleen
2014	Selectmen	Dennison, Matthew
2015	At-large(3yr)	VACANT
2016	At-large(3yr)	VACANT
2014	At-large(3yr)	Margadonna, Leonard
-----	ex-officio	Accountant - Buxton, Sandra
-----	ex-officio	TA - Mizikar, Kevin

CENTRAL MASS REGIONAL PLANNING 1 Yr term

6/30/14	Planning Bd.	Friedman, Debra
6/30/14	Select Alt.	Wood, Thomas
6/30/14	Select Rep.	Wilson, Sandra

CENTRAL MASS RESOURCE RECOVERY COMM.

6/30/14	CMRRC	Kaminski, Ruth
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COMMISSION ON DISABILITIES (5 members)

2014	ADA	Brooks, Harry
2014	ADA	Swan, Frederick
2014	ADA	Reilley, Bernadette
2014	ADA	Reinke, James
2014	ADA	Conley, Kim

COMMUNITY DEVELOPMENT BLOCK GRANT GROUP/5 members

Ad hoc	Town Admin.	Mizikar, Kevin ex-officio
Ad hoc	Planner	Buck, Michelle
Ad hoc	Blding Insp.	Taylor, Jeffrey
Ad hoc	Housing	Brosnihan, Daniel
Ad hoc	At large	Brooks, Harry
Ad hoc	At large	Dyson-Alexander, Eileen

CONSERVATION COMMISSION 5 members/3 yr terms

2016	Conservation	Schold, JoAnn
2016	Conservation	Cooper, James
2014	Conservation	Parretti, Stephan/Chair
2014	Conservation	Marc-Aurele, John/Vice
2015	Conservation	Soojian, Joshua
----	clerk	Dyson-Alexander, Eileen

CONSTABLES 1 yr term

2014	Constable	Henry, Elizabeth A
2014	Constable	Kemp, Gregory
2014	Constable	Antanavica, Kenneth
2014	Constable	Fontaine, Joseph
2014	Constable	Tebo, Jeffrey
2014	Constable	Doray, Paul
2014	Constable	Dyson, Daniel

COUNCIL ON AGING 9 members/ 3 yr term

2014	COA	Sherman, Theresa M
2014	COA	Begin, Nancy
2013	COA	Moore, William H.
2015	COA	Faron, Patricia M.
2015	COA	Roy, Judith
2015	COA	Eager, Darlene
2016	COA	Todd, Jane
2014	COA	Jubenville, Richard
2016	COA	Johnson, Jacqueline
Contract	Director	Cloutier, Rachelle

ECONOMIC DEVELOPMENT COMMITTEE

Ad hoc	BOS	Belanger, Douglas
Ad hoc	Planning	Grimshaw, Jason
Ad hoc	BOS	Dennison, Matthew
Ad hoc	At-large	Patrick, Lawrence
Ad hoc	At-large	Reinke, James Ad hoc
Ad hoc	At large	Mattei, William
Ad hoc	At-large	Pappas, Carol

EMERGENCY MEDICAL SERVICES 1yr term

2014	Exec Director	Wilson, Robert
2014	EMS Coord.	LaFlash, Scott
2013	Oper. Coord.	VACANT
2013	Asst. Director	VACANT

EMERGENCY MANAGEMENT

2014	Director	Thompson, Matthew
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FIRE ENGINEERS yearly

4/30/14	Fire Engineer	Wilson, Robert - Chief
4/30/14	Fire Engineer	Tebo, Matthew, Asst. Chief
4/30/14	Fire Engineer	Berube, Donald J. Asst. Chief
4/30/14	Fire Engineer	Dupuis, Michael R. Asst. Chief
4/30/14	Fire Engineer	VACANT

FIRE STATION BUILDING COMMITTEE 9 members

Ad hoc	Selectmen	Dennison, Matthew
Ad hoc	Selectmen	Belanger, Douglas A.
Ad hoc	Fire Engineer	Wilson, Robert
Ad hoc	Fire Engineer	VACANT
Ad hoc	Police Chief	Hurley, James
Ad hoc	Advisory	VACANT
Ad hoc	At-large	Armington, Mark
Ad hoc	At-large	Lennerton, Jr., Donald
Ad hoc	Ex-Officio	Mizikar, Kevin

FOUNDERS DAY COMMITTEE

Ad hoc	Selectmen rep	Wilson, Sandra
Ad hoc		Knox, Barbara
Ad hoc	Selectmen rep	Provencher, Dianna
Ad hoc		Wilson, Kathleen
Ad hoc		Hammond, Michelle
Ad hoc		Raillo, Maureen
Ad hoc		Benoit, Daniel
Ad hoc		Brooks, Harry
Ad hoc		Mullins, Alyssa
Ad hoc		Knox, Michael
Ad hoc		Wicklund, Lois
Ad hoc		Looney Kristina
Ad hoc		Stuart, Alene
Ad hoc		Gonyea, James
Ad hoc		Petterson-Bernier, Joanne
Ad hoc		Johnson, Lisa

GAS/PLUMBING INSPECTOR

2014	Gas/Plumb	Dolen, John P
2014	Gas/Plumb Alt	Harney, Dennis

HEALTH INSURANCE ADVISORY COMMITTEE

2014	Custodians	Sylvester, William
2014	Gen. Gov't.	Hickey, Michael
2014	Highway	Provost, Robert
2014	Nurses	Donohue, Diane
2014	Police	Zecco, Steve
2014	Retirees	Ivel, Judith
2014	Teachers	Southwick, Kelley

HIGHWAY SUPERINTENDENT Contract

6/20/15	Highway	Wood, Thomas P.
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HISTORICAL COMMISSION 7members/3 yr term

2015	Historical	Broskey, Scott
2015	Historical	Friedman, Debra L
2015	Historical	Lennerton, Joseph D III
2016	Historical	Grimshaw, Jason
2016	Historical	Lennerton, Joseph D Jr.
2014	Historical	Grady, Marc
2014	Historical	Wilson, Kathleen

HOUSING AUTHORITY

1/1/15 State Appoint (5Yr) Granville, Dennis
 ----- Director Brosnihan, Daniel F. Jr.

LIBRARIAN Contracted by Library Trustees

----- Director Hall, Suzanne
 ----- Asst Director Grady, Patricia
 ----- Kids Librarian Cherry, Kathleen
 ----- Cataloger Johnson, Donna
 ----- Cataloger Lamb, Nancy

**LIBRARY DESIGNER SELECTION COMMITTEE
(dissolved by Board of Selectmen on 8/6/12)****LOCAL LEIC. EMERGENCY PLANNING COMM.**

2014 Emergency Dupuis, Robert
 2014 Emergency Wood, Thomas
 2014 Emergency Wilson, Robert
 2014 Emergency Mizikar, Kevin
 2014 Emergency Thompson, Matthew
 2014 Emergency Hurley, James
 2014 Emergency Provencher, Dianna
 2014 Emergency Paolucci, Judith
 2014 Emergency VanArsdalen, Julie
 2014 Emergency Montiverdi, Christopher
 2014 Emergency Clark, Deborah
 2014 Emergency Paquette, Arthur

MEMORIAL DAY COMMITTEE - 1yr term

2014 Mem. Day Colby, John C
 2014 Mem. Day Hawes, William C
 2014 Mem. Day Lennerton, J Donald Jr.
 2014 Mem. Day Marcel, Francis
 2014 Mem. Day Swett, Bruce W
 2014 Mem. Day Hazzard, Raymond
 2014 Mem. Day Desautels, Kenneth
 2014 Mem. Day Clark, Jon
 2014 Mem. Day Cusson, John

PARKING HEARINGS OFFICER yearly

2014 Town Hall Antanavica, Theodore

PARKS & RECREATION COMMISSION

2014 Park/Rec. Garabedian, Cynthia
 2014 Park/Rec. Margadonna, Leonard
 2014 Park/Rec. Bernier, Joanne
 2014 Park/Rec. Davis, Paul
 2014 Park/Rec. Pingeton, Robert
 2014 Park/Rec. Thompson, Matt
 2014 Park/Rec. McKay, Patrick

PERSONNEL BOARD 5 members / 3 yr terms

2015 Personnel Berthiaume, Jeffrey

2013 Personnel Gaudet, Gerry
 2014 Personnel VACANT
 2016 Personnel Antanavica, Mary
 2016 Personnel DeBolt, Cynthia

PLUMBING & GAS INSPECTOR Appt yearly by Selectmen

2014 Plumb/gas Dolen, John P
 2014 Plumb Alt Harney, Dennis

POLICE CHIEF contract

6/30/14 Police Chief Hurley, James J

PROCUREMENT OFFICER

----- Town Admin. Mizikar, Kevin

RECYCLING COMMITTEE

Ruth Kaminski Coordinator
 Peg Conley HazMat Coordinator
 Edward Hammerbeck Security
 Tom Wood - fuel oil, batteries, compost site
 Carl Wicklund - municipal buildings & metals
 2014 Cally Ackley
 2014 James Buckley
 2014 Brian Buckson
 2014 Sara Cameron
 2014 Russ Chesna
 2014 Briant Cormier
 2014 Arthur Croteau
 2014 Richard Dagenais
 2014 Linda Finan
 2014 Paula Hansen
 2014 Vaughn Hathaway
 2014 Maddy Hennessy
 2014 Henry Kalinowski
 2014 Barbara Knox
 2014 Patty Langlois
 2014 Rudolf Mancini
 2014 John Marengo
 2014 Robert Martin
 2014 Robert Mayo
 2014 Steve Monahan
 2014 Travis Mondor
 2014 Marybeth Nadeau-Lavoie
 2014 Sharon Nist
 2014 Kurt Parliment
 2014 Jan Parke
 2014 David Parke
 2014 Robert Pingeton
 2014 Paul Ravina
 2014 Lori Rocheleau
 2014 Ray Ronander
 2014 Gregory Stephanos
 2014 Judy Van Hook

2014 Charles Wisniewski
 2014 Frank Wolverton
 2014 Maureen Whitney
 2014 Robert Whitney

REGISTRAR OF VOTERS 3 members / 3 yr terms

2014 Registrar Davis, Deborah K.
 2014 Registrar Rowden, Linda
 2015 Registrar Ivel, Leonard
 2016 Registrar Ring, Mary L

RIGHT-TO-KNOW OFFICER yearly

2014 Right-to-know Mizikar, Kevin

ROAD CONVERSION yearly

2014 Rd conversion Wood, Thomas P. or Rep
 2014 Rd conversion Taylor, Victor
 2014 Rd conversion Buckley, Thomas E. III

SPECIAL POLICE OFFICERS - 1yr term

6/30/14 Sp Police Lennerton, J. Donald Jr
 6/30/14 Sp Police Gould, Brian
 6/30/14 Sp Police Serenity, Allen
 6/30/14 Sp Police Lombardozzi, Michael
 6/30/14 Sp Police Kemp, Michael

STORMWATER COMMITTEE appointed

Ad hoc Kaminski, Ruth
 Ad hoc Wood, Thomas
 Ad hoc Paretti, Stephan
 Ad hoc Bernier, Joanne
 Ad hoc Knox, Michael

TAX COLLECTOR / TREASURER contracted

6/30/ Tax Coll/Treas. Kristoff, Deborah
 ---- Asst Tax Coll. Cooney, Colleen
 ---- Asst Treasurer Perkins, Amy

TOWN ACCOUNTANT contracted

6/30/15 Accountant Buxton, Sandra J.
 --- Asst Acct Lawrence, Allison

TOWN ADMINISTRATOR contracted

9/30/16 Town Admin Mizikar, Kevin
 ---- Admin Asst LeChasseur, Susan

TOWN CLERK

2014 Town Clerk Davis, Deborah
 ---- Asst Town Clerk Rowden, Linda

TOWN COMMON IMPROVEMENTS COMM

Ad hoc Selectman Belanger, Douglas Belanger
 Ad hoc Park/Rec Petterson-Bernier, Joanne

Ad hoc At large Fontaine, Paul
 Ad hoc Bandstand Ivel, Judith
 Ad hoc Becker Sanders, Jake
 Ad hoc Becker Statkus, Daryl
 Ad hoc Becker Hickey, Dean

TOWN COUNSEL 1 yr term

2014 Town Counsel Cove, Joseph C.

TOWN LABOR COUNSEL 1 yr term

---- Town Labor Counsel Moschos, D.M.

TOWN OFFICE STUDY COMMITTEE Phase III

Ad hoc Selectmen Belanger, Douglas
 Ad hoc Selectmen Dennison, Matthew
 Ad hoc School Armington, Mark
 Ad hoc THBC Margadonna, Leonard
 Ad hoc Builder VACANT
 Ad hoc EX-officio build. Taylor, Jeffrey

TOWN PLANNER 3 yr term-contract/Planning Board

6/30/14 Town Planner Buck, Michelle
 ---- Admin Asst Knox, Barbara

TREE WARDEN & INSECT PEST CONTROL

2014 Tree Warden Griffin, Dennis

VETERANS GRAVES REGISTRATION OFFICER

2014 Vet Graves Swett, Bruce W.

VETERANS SERVICE OFFICER 1 yr term

6/30/14 Vet Services Hickey, Michael Timothy

WAITES POND TASK FORCE

(dissolved by Board of Selectmen on 7/8/13)

WEIGHTS & MEASURERS-SEALER OF 1 yr term

2014 Sealer W/M Valinski, Ronald

WIRING INSPECTOR Appointed yearly by Selectmen

2014 Wiring Sarro, Paul,
 2014 Asst Wiring. Cunningham, Thomas
 clerk Conroy, Kelley
 clerk Grady,, Patricia

ZONING BOARD OF APPEALS

2015 ZBA Orth, David A
 2016 ZBA Buckley, James T
 2017 ZBA Finan, Linda
 2018 ZBA Hathaway, Vaughn N
 2014 ZBA Kirwan, David
 2018 ZBA/alt Schold, Paul D.
 2014 ZBA/alt VACANT
 2015 ZBA/alt Reinke, James

PUBLIC SAFETY PERSONNEL
various departments and teams

FIRE DEPARTMENT

Chief Robert Wilson
Assistant Chief Michael Dupuis

Donna Fields - Department Assistant

Deputy Chief Donald Berube
Assistant Chief Matthew Tebo

FIREFIGHTERS - COMPANY 1

Benjamin Morris - Captain
Patrick Normandin - Lieutenant
Joseph Avellino
Mark Beatty
Jon Clark
Kevin Clark
Jonathan Crago
Anthony Dupuis
Brian Jubinville
Michael Pappas
Justin Pike
William Roberts
Ronnie Siebenhaar
John True
Andrew Reid

FIREFIGHTERS - COMPANY 2

Michael Wilson - Captain
David Howard - Lieutenant
Matthew Berube
Anthony Calamare
Rob Jarowski
Jennifer McNamara
Jonathan McNamara
Nathan McNamara
Ryan Plante
Jonathan Plante
Kevin Soucie, Jr.
Joseph Wood
Christopher Goodney

FIREFIGHTERS - COMPANY 3

William Broullon - Captain
Jeffrey Clark, Jr. - Lieutenant
Patrick Almstrom
Marc Antanavica
David Beauregard
Matthew Broullon
Christopher Gagne
Michael Goyette
Kevin Kelly, Jr.
Charles LaPerle, Jr.
Michael McCormick
Michael Monfreda
Patrick Rossik
Jason Soucie
Kristopher Soucie

AUXILIARY - Company 1

Mike Antanavica
Mark Wilson
Robert Dupuis

RECRUITS – Company 2

Ryan Mastromatteo
Koury McDowall

RECRUITS – Company 3

Matthew Levin
Mark Holmes

RECRUITS – Company 1

Derek Bonner
Robert Jerome
Timothy Lyon
Ryan Monohan
Jason Edson

LEICESTER DIVE TEAM

Leo Monahan
Joseph Fontaine
Bill Lang
Russ Reheaume
Dan Gagno

EMERGENCY MANAGEMENT CERT

Deborah Clark
Patricia Dykas
Michelle Fanion
Gail Hartman
Diana Johnson
Bonnie Laurent
David Mero
Darlene O'Connor
Kurt Parliament
Dianna Provencher
Kathy Roberts
Kate Silberman
Robin Wood

PUBLIC SAFETY PERSONNEL
various departments and teams

POLICE DEPARTMENT

Chief of Police – James J. Hurley

Sergeant Joseph Fontaine	Dispatcher Serenity Allen
Sergeant Jeffrey Tebo	Dispatcher Lori Facteau
Sergeant Kenneth Antanavica	Dispatcher Denise Labaire
Sergeant Paul Doray	Dispatcher Kimberly Fontaine
Sergeant Daniel Dyson	Dispatcher Michael Gardner
Detective Timothy Fontaine	Dispatcher Brian Gould
	Dispatcher Mia Grover
Officer Steven Zecco	Dispatcher Margaux Reinoso
Officer Thomas Moughan	Dispatcher Matthew Brady
Officer John Caforio	Dispatcher Joseph Clem
Officer Michael Fontaine	Dispatcher Eric McLaughlin
Officer Scot Brooks	Dispatcher Keith Audette
Officer Derrick Ruth	Dispatcher Ryan Mastromatteo
Officer Craig Guertin	Dispatcher Joshua May
Officer Ron Tarentino	Special Police Officer Serenity Allen
Officer Frank Bulman	Special Police Officer Brian Gould
Officer Alexander Samia	Special Police Officer Michael Kemp
	Special Police Officer Joseph Lennerton
	Special Police Officer Michael Lombardozzi

Department Assistant – Sheila Gaffney

HIGHWAY DEPARTMENT

Thomas Wood – Highway Superintendent

Foreman David Miller

Mechanic Derek Keats

Mechanic Brian Knott

Heavy Equipment Operator Peter Daige

Light Equipment Operator Robert Provost

Light Equipment Operator Patrick Navaroli

Truck Driver Derek Fenner

Mechanic Gary Dufries (retired 2013)

Maureen Henderson - Department Assistant

Christine Francis – Clerk to Parks & Recreation Committee (resigned 2013)

EMS DEPARTMENT

BASIC EMTs:

Robert Wilson – Exec Director

Donna Sculthorpe - EMS Admin Asst

Patrick Alstrom

Marc Antanavica

Matt Berube

Tony Calamare

Karen Durant

Lori Facteau

Robert Jarobski

Koury McDowell

Jennifer McFalls

Linda McShera

Kate Mullins

Michael Pappas

Tanya Swiderski

Samantha Trotto

Cheryl Wilson

Kevin Kelly

Charles Laperle

PARAMEDIC EMTs:

Scott Laflash - EMS Coordinator

Joseph Avelliano

Mike Gleason

Michael Franklin

Richard Johnson

Joe Kuchinski

Pamela Mahoney

Paul Normandin

Ryan Plante

Ruben Torres

Mark Wilson

Tim Lyon

Ryan Mastromatteo

Jonathan McNamara

Patrick Normandin

BOARD OF SELECTMEN

Your Board of Selectmen is pleased to submit this report on its activities for the year 2013.

At the annual Town Election in June, Ms. Sandra Wilson was re-elected to the Board of Selectmen. Following the election, the Board reorganized with Ms. Wilson as Chair, Mr. Thomas Buckley as First Vice Chair and Ms. Dianna Provencher as Second Vice Chair. Members Matthew Dennison and Douglas Belanger completed the 5-member board.

Town Administrator Position

2013 was a year of transitions for the Town. After over nine years as Town Administrator, Mr. Robert Reed retired in July and filled in as Interim Town Administrator through mid-September. The Board would like to recognize Mr. Reed for the many accomplishments that he achieved while serving the Town.

The Board of Selectmen appointed Mr. Kevin J. Mizikar as its new Town Administrator effective September 29th, 2013. Mr. Mizikar's appointment came as a result of a four month recruitment process with approximately 50 initial candidates applying for the position.

Town Finances

The development and adoption of the initial FY14 budget, which was unable to meet the service levels desired by the Board of Selectmen, resulted in the Board offering a Proposition 2 ½ override ballot question to voters in October. Town staff, Board Members and members of the Finance Advisory Committee worked throughout the summer months to inform the voters on the financial conditions of the Town. Ultimately, on October 2nd, the voters rejected the override question. Thereafter, the Board worked with the Town Administrator to redevelop the FY14 budget by realigning priorities. That reduced budget proposal was adopted at an October 29th Special Town Meeting.

Soon after the adoption of the revised budget the Board focused on establishing ways to pursue cost reductions in both the near and long term. The result of these efforts will be found in the adoption of the FY15 budget and other service agreements that the Board is pursuing in calendar year 2014.

Service Models

The Board continued its proactive approach in managing costs and improving service levels of the Town by partnership with surrounding Towns. The Board reauthorized partnerships with the City of Worcester and five other communities for Board of Health Services, with the Town of Spencer for Town Planning services, and with a conglomerate of more than 30 other communities for Stormwater Management. The Town received its second consecutive Community Innovation Challenge grant in support of the regional stormwater management initiative.

Informational sessions and discussions were also held on the topic of regionalizing public safety dispatching services. The sessions focused on a new model that would be pursued through an agreement with the City of Worcester and potentially one other surrounding community.

Founders Day

The Town held a well-run and well-attended event for its 300th anniversary in June. The event included a parade, festivities on the Common, and the events were capped by a display of fireworks after dusk.

Community Development Block Grant

The Town once again pursued funds through the U.S. Department of Housing and Urban Development Community Development Block Grant program. An application was submitted in partnership with the Town of Charlton through the support of the Pioneer Valley Planning Commission. The application requested funds to support housing rehabilitation and efforts to make the Town Hall more accessible. The Town's application was tied for the final allotment funds through this program. However, another community in the region was awarded the funding.

Worcester Regional Airport

2013 saw the Worcester Regional Airport become reinvigorated with daily commercial flights to and from Orlando and Ft. Lauderdale, Florida. Service began in November by JetBlue airlines. This is a significant event for the region and especially Leicester since a good portion of the airport lies within the boundaries of the Town. This new service at the airport, if successful, will likely spur other utilization and development of the facility.

Emergency Notification System

The Town entered into an agreement that enables the use of a reverse-911 communication system to get messages to residents via voice calls, emails, text messages and mobile application notices. The CodeRed system enables rapid communication by the Town during and after emergency situations and inclement weather events.

Cable Franchise Agreement

The Board entered into a 10 year agreement with Charter Communications for cable television services throughout the community. The negotiations for this agreement will provide the Town with additional resources from the franchise fees than were provided through the previous agreement. Given the state regulations and economic environment that essentially limit us to one vendor to negotiate with, the additional resources are a significant accomplishment.

We thank all of the various Boards and Committees as well as volunteers for their efforts and support this past year. Without them this town could not function in the manner it does.

BOARD OF REGISTRARS

The Town of Leicester in the year 2013 held its Annual Town Election on June 11th. Registered voters in the town elected candidates to positions as follows: 1 Assessor, 1 Selectman, 1 Housing Authority, 1 Planning Board, 1 Board of Health, 2 School Committee, 2 Public Library Trustee, 1 Moose Hill Water Commission and 1 Moderator.

Elections held in Leicester this year were Special State Primary on April 30th, Annual Town Election on June 11th, Special State Election on June 25th (replacing Senator Kerry) and the Special Town Election on October 1st for an override question.

There was a Special & Annual Town Meeting held on May 7th and a Special Town Meeting held on October 29th. Before each Election and Town Meeting we are required to hold a voter registration night and the office is open until 8pm on those evenings. If residents missed this deadline they would not be eligible to vote in the upcoming election. Residents are notified by posting on the board in the center of town, the New Leader, the Town website.

The voting machines were tested prior to each of the above meetings and elections. Registrars meeting were held throughout the year on an as needed basis.

The Annual Census was conducted during the year. The 2013 Prospective Juror File Status Report provided by the Office of the Jury Commissioners is posted in the Town Clerk's Office. This report lists Leicester residents, selected at random by the Jury Commissioner, who may be summoned for jury duty during 2013. M.G.L. Chapter 234A, §15 requires that you make this list available for inspection by members of the public.

There was a decrease in the number of registered voters during the year from 7486 the previous year to 7270 as of October 29, 2013. The date reflects the Special Town Meeting concerning amending the Fiscal 2014 Annual Budget. The Voter Registration decreased by 216 due to residents moving out of town and no Presidential Election. Voter registration increases in a Presidential Election year.

The registrar's would like to express their sincere appreciation to all the Town Departments, Election Workers, Volunteers, Friends and Family whom help throughout the year. Because of all your hard work and dedication during the Election process Linda and my job is a great deal easier.

REGISTERED VOTERS & PARTY ENROLLMENT As of 10-18-13

PARTY CODES

A- Conservative America	H- We The People	P- Prohibition	W- Veteran Party
B- Natural Law Party	J- Green Rainbow	Q- American Independent	X- Pirate
C- New World Council Citizens Party	K- Constitution Party	R- Republican	Y- World
D- Democrat Families	L- Libertarian	S- Socialist	Z- Working
E- Reform	M- Timesiz Not Down	T- Inter 3 rd Party	
F- Rainbow Coalition	N- New Alliance	U- Unenrolled	
G- Green Party USA	O- MA Independent Party	V- American First Party	

PARTY ENROLLMENT

Ward	Precinct	D	J	K	L	O	Q	R	T	U	Z	Total
0	1	517	5	1	1		1	223	1	1145	1	1895
	2	517	2		6			155	1	1063		1744
	3	518	2		8			210		1107		1845
	4	570	2		4	2		202		1006		1786
Ward												
Total		2122	11	1	19	2	1	790	2	4321	1	7270
Grand												
Total		2122	11	1	19	2	1	790	2	4321	1	7270

TOWN CLERK

"It is the service we are not obliged to give that people value most."

Often considered the core of local government, the Town Clerk's Office serves as the central information point for local residents and citizens at large.

It is the mission of the Office of the Town Clerk to be a primary provider of information and quality services to the community and to work cooperatively and in coordination with the varied departments and groups while performing a myriad of tasks to achieve established goals and comply with State and Local Statutes.

The Town Clerk's Office keeps official Town records, contracts, issues various licenses, permits, registrations and certificates, maintains and records vital records, and administers the Open Meeting Law and Ethics Law in regards to meetings of all town boards and committees.

The Town Clerk's Office administers the Electoral and Town Meeting processes consistent with the Town By-laws and State and Federal Law, and in doing so, works in cooperation with Town officials, local Representatives and Office of the Attorney General, the Secretary of the Commonwealth, DOR Division of Local Services and the Department of Public Health also other duties pertaining to the functions of the Town Clerk in accordance with the provisions of more than 73 Chapters and 451 Sections of the Massachusetts General Laws. She is the Chief Election Official, Member of the Board of Registrars, and the Federal 2010 Census Liaison. She is a member of The Worcester County Town Clerk's Association and The Massachusetts Town Clerk's Association.

The Office strives to provide public information in a courteous and timely manner and is committed to providing exceptional customer service.

Records found in this office are:

Birth, Marriage and Death Certificates; Zoning Decisions; Town Meeting Records; Annual Town Reports and Special Reports to Town Meeting; records of elections and lists of those who served the Town of Leicester in elective and appointive office.

- The office issues a number of licenses: Marriage licenses, Dog licenses, Business certificates (D/B/A), and Raffle permits.
- The Town Clerk maintains records of amendments to the Town Bylaw, and Zoning Bylaw and references to accepted State Statutes.
- This office accepts the required postings for all public meetings and maintains the public meetings calendar.
- The Town Clerk conducts the Annual Census and maintains the voter lists. The department conducts all Federal, State and Local Elections.
- The office attempts to respond efficiently, accurately and speedily to all requests by Town Officials, Boards and members of the general public.
- The Town Clerk's office welcomes inquiries from all citizens seeking assistance/information in relation to services provided by the Town of Leicester. The staff will assist in redirecting your questions to the appropriate department.

The Town Clerk is elected for a three year term and receives a salary voted by town meeting.

OFFICE HOURS

Monday, Wednesday and Thursday – 8:00am until 5pm; Tuesday – 8:00am until 7:00pm; closed on Friday. If you need assistance during non-working hours, please feel free to call the office at 508-892-7011 to schedule an appointment.

2013 TOWN CLERK RECEIPTS

Revenue Collection:

	Year to Date Totals
Birth, Marriage & Death certificates and Marriage Intentions	9,600.00
Business Certificates & Flammable Storage	3,720.00
Dog Licenses, Late Fees and Violations	28,362.00
Gen & Zoning bylaws, zoning maps	108.00
Labels & photo copies	42.00
Civil disposition violations	900.00
License holders	1.00
Leicester magnets	9.00
Notary	612.00
Raffle permits	30.00
Recycling	400.00
Street lists & extracts	105.00
WRTA bus passes	0.00
TOTAL	\$ 43,889.00*

*Sales increased from 2012 by \$3,734

2013 VITAL STATISTICS

Listed below is a comparison of vital statistics of Leicester for the past ten years.

YEAR	BIRTHS	MARRIAGES	DEATHS
2013*	78	45	122
2012	95	48	120
2011	79	54	135
2010	95	33	123
2009	85	31	121
2008	120	52	156
2007	92	45	97
2006	88	49	104
2005	95	42	92
2004	126	44	105
2003	99	39	94

*As of printing deadline

ANNUAL TOWN ELECTION CALENDAR
TOWN ELECTION - TUESDAY - JUNE 11, 2013
POLLING HOURS NOON TO 8PM

ELECTIVE OFFICES TO BE FILLED

1 Assessor - 3 yrs
1 Selectman - 3 yrs
1 Housing Authority – 5 yrs
1 Planning Board – 3 yrs
1 Board of Health - 3 yrs
2 School Committee - 3 yrs
2 Public Library Trustees - 3 yrs
1 Moderator – 3 yrs
1 Moose Hill Water Commission - 3 yrs

March 11, 2013 – Monday

Nomination Papers available at the Town Clerk's Office
42 Certified signatures required for nomination.

Deadlines

April 23, 2013 Tuesday - 5 p.m.

Nomination Papers must be submitted to the Registrars of Voters for Certification
of signatures.

May 9, 2013 - Thursday

Last day to object or withdraw.

Last Day to Register to Vote for June Election

May 22, 2013 - Wednesday 8:00a.m. to 8p.m.

Campaign Finance Reports

June 3, 2013 - Monday - Pre-Election Financial Report due.

July 11, 2013 - Thursday - Post-Election Financial Report due.

ANNUAL TOWN MEETING – Tuesday – MAY 7, 2013

Last Day to Register for Annual Town Meeting Wednesday – April 17, 2013

OFFICE HOURS

Monday, Wednesday, and Thursday 8:00am -5:00pm; Tuesday 8:00am-
7:00pm

**TOWN OF LEICESTER
SPECIAL STATE PRIMARY APRIL 30, 2013**

The following are the results of 1117 votes cast in the Special State Primary on Tuesday, April 30, 2013.

DEMOCRATIC PARTY	Precinct	One	Two	Three	Four	Total
SENATOR IN CONGRESS	Vote for One					
Stephen F. Lynch		131	87	115	141	474
Edward J. Markey		46	55	59	65	225
Others		2	1	0	1	4
Blanks		0	0	0	0	0
Totals		179	143	174	207	703
REPUBLICAN PARTY						
SENATOR IN CONGRESS	Vote for One					
Gabriel E. Gomez		62	45	53	55	215
Michael J. Sullivan		49	37	36	43	165
Daniel B. Winslow		13	4	9	8	34
Others		0	0	0	0	0
Blanks		0	0	0	0	0
Totals		124	86	98	106	414
TOTAL VOTERS		303	229	272	313	1117

**TOWN OF LEICESTER
SPECIAL TOWN MEETING WARRANT
MAY 7, 2013**

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the Town Hall Auditorium, 3 Washburn Square, Leicester MA on Tuesday, the Seventh day of May 2013 at 7:00 PM, then and there to act on the following articles, namely:

Article 1 To see if the town will vote to transfer from available funds or borrow under the provisions of Chapter 44, as amended, such sums of money as may be necessary to fund various and diverse accounts in the Fiscal Year 2013 operating budget of the Town, or take any action thereon.

The Advisory Board recommends approval of this article.

These transfers are necessary to fund certain departments for the remainder of the fiscal year. In many cases (Highway, Town Hall Maintenance, Library) the additional is due to fuel costs. In others the transfers are due to necessary building repairs, unexpected legal issues, unanticipated elections and technology replacements.

Article 1 – Special Town Meeting – DETAIL:

I move that the Town vote to transfer from Free Cash the sum of \$320,554 to supplement the Fiscal Year 2013 Operating Budget as follows, and as shown in a list in the hands of the voters:

Budget #	111 – Legal Services	10,000.00
Budget #	135 – Town Accountant	8,000.00
Budget #	141 – Assessors	3,760.00
Budget #	155 – Information Technology	20,000.00
Budget #	162 – Registrar of Voters	13,200.00
Budget #	197 – Town Hall Maintenance	5,000.00
Budget #	210 – Police Department	34,000.00
Budget #	220 – Fire Department	18,350.00
Budget #	420 – Highway Department	15,000.00
Budget #	423 – Highway Snow Removal deficit	169,244.00
Budget #	510 – Board of Health	8,000.00
Budget #	543 – Veterans' Services	15,000.00
Budget #	610 – Library	1,000.00

And further transfer the sum of \$10,000 from the Conservation Commission NOI Account to fund Budget #171 Conservation Commission.

Article 2 To see if the Town will vote to transfer from available funds or borrow under the provisions of Chapter 44, as amended, such sums of money as may be necessary to amend the Fiscal Year 2013 Capital Plan, or take any action thereon.

The Advisory Board will make recommendation on Town Meeting floor.

There are no amendments to the 2013 Capital Plan.

**TOWN OF LEICESTER
SPECIAL TOWN MEETING
MAY 7, 2013**

The following is a report of the Doings of the Special Town Meeting held at the Leicester Town Hall, Washburn Square on Tuesday, May 7, 2013. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:13 pm with 54 voters present.

Article 1. Sandra M. Wilson moved that the Town vote to transfer from Free Cash the sum of \$320,554.00 to supplement the Fiscal Year 2013 Operating Budget as follows, and as shown in a list in the hands of the voters:

Budget #	111 – Legal Services	10,000.00
Budget #	135 – Town Accountant	8,000.00
Budget #	141 – Assessors	3,760.00
Budget #	155 – Information Technology	20,000.00
Budget #	162 – Registrar of Voters	13,200.00
Budget #	197 – Town Hall Maintenance	5,000.00
Budget #	210 – Police Department	34,000.00
Budget #	220 – Fire Department	18,350.00
Budget #	420 – Highway Department	15,000.00

Budget #	423 – Highway Snow Removal deficit	169,244.00
Budget #	510 – Board of Health	8,000.00
Budget #	543 – Veterans' Services	15,000.00
Budget #	610 – Library	1,000.00

And further transfer the sum of \$10,000 from the Conservation Commission NOI Account to fund Budget #171 Conservation Commission.

VOTED UNANIMOUSLY

Article 2. Matthew W. Dennison moved that the Town vote to pass over this article. (Pertaining to transferring or borrowing money to amend the FY2012 Capital plan)

VOTED UNANIMOUSLY

Douglas Belanger moved that the Town dissolve the Special Town Meeting.

VOTED UNANIMOUSLY

Douglas Belanger moved that the Town reconvene the Annual Town Meeting.

VOTED UNANIMOUSLY

Meeting adjourned at 7:20 pm with 54 voters present.

**TOWN OF LEICESTER
ANNUAL TOWN MEETING WARRANT
MAY 7, 2013**

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the Inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the Town Hall Auditorium, 3 Washburn Square, Leicester MA on Tuesday, the Seventh Day of May 2013 at 7:00 PM, then and there to act on the following articles, namely:

Article 1 To hear the reports of the Town Officials and Committees and to act thereon.

The Advisory Board recommends approval of this article.

Our "General By-laws" require that all Boards and Committee report to the Town. In most cases this is done through the Annual Town Report.

Article 2 To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money in anticipation of revenue and/or reimbursement and to issue notes of the Town payable thereof in accordance with applicable law, or take any action thereon.

The Advisory Board recommends approval of this article.

This is our annual "Consent Calendar" which reauthorizes revolving funds used by various departments, which includes Articles #2 thru #14 on this Warrant.

Article 3 To see if the Town will vote to authorize and empower the Board of Selectmen to sell or dispose of accumulated used or junk property of the Town, or take any action thereon.

The Advisory Board recommends approval of this article.

Article 4 To see if the Town will vote to accept a sum of money as State Aid to Libraries and apply such sums to the State Aid to Library grant account, or take any action thereon.

The Advisory Board recommends approval of this article.

Article 5 To see if the Town will vote to reauthorize a Revolving Fund for the Code Inspection Department in accordance with Mass General Laws, Chapter 44, Section 53E½, or take any action thereon.

The Advisory Board recommends approval of this article.

Article 6 To see if the Town will vote to reauthorize a Revolving Fund for the Emergency Medical Service training program in accordance with Mass General Laws, Chapter 44, Section 53E½, or take any action thereon.

The Advisory Board recommends approval of this article.

Article 7 To see if the Town will vote to reauthorize a Revolving Fund for the Board of Health for moneys received from principal and interest on betterment loans under the Community Septic Management Program in accordance with Mass General Laws, Chapter 44, Section 53E½, or take any action thereon.

The Advisory Board recommends approval of this article.

Article 8 To see if the Town will vote to reauthorize a Revolving Fund for the Board of Health for fees and other charges related to health clinics in accordance with Mass General Laws, Chapter 44, Section 53E½, or take any action thereon.

The Advisory Board recommends approval of this article.

Article 9 To see if the Town will vote to reauthorize a Revolving fund for the Board of Health for inspection and permit fees in accordance with Mass General Laws, Chapter 44, Section 53E1/2, or take any action thereon.

The Advisory Board recommends approval of this article.

Article 10 To see if the Town will vote to reauthorize a Revolving Fund for the Council on Aging program services in accordance with Mass General Laws, Chapter 44, Section 53E½, or take any action thereon.

The Advisory Board recommends approval of this article.

Article 11 To see if the Town will vote to reauthorize a Revolving Fund for the Highway Department fuel usage fees in accordance with Mass General Laws, Chapter 44, Section 53E½, or take any action thereon.

The Advisory Board recommends approval of this article.

Article 12 To see if the Town will vote to reauthorize a Revolving Fund for the Hillcrest Country Club maintenance fees in accordance with Mass General Laws, Chapter 44, section 53E½, or take any action thereon.

The Advisory Board recommends approval of this article.

Article 13 To see if the Town will vote to reauthorize a Revolving Fund for the Town Hall leasing and rentals in accordance with Mass General Laws, Chapter 44, Section 53E½, or take any action thereon.

The Advisory Board recommends approval of this article.

Article 14 To see if the Town will vote to reauthorize the Recycling Committee revolving fund in accordance with Mass General Laws, Chapter 44, Section 53E½ to receive fees and other receipts in connection with the Recycling Center program under the direction of the Board of Selectmen, or take any action there.

The Advisory Board recommends approval of this article.

Article 15 To see if the Town will vote to appropriate such sums of money as may be received from the Commonwealth of Massachusetts for highway construction and related purposes for the fiscal year commencing July 1, 2013, said funds to be used under the direction of the Highway Superintendent on such projects as may, from time to time, be designated by the Board of Selectmen, or take any action thereon.

The Advisory Board recommends approval of this article.

Chapter 90 funds are State funds for highway construction and related purposes. Approval would allow the use of these receipts during the fiscal year.

Article 16 To see what compensation the Town will vote to pay elected officials, or take any action thereon.

The Advisory Board will make recommendation on Town Meeting floor.

State statute requires that the compensation for elected officials be set by Town Meeting.

Article 17 To see if the Town will vote to Raise and Appropriate, Transfer from Available Funds, and/or Borrow under the provisions of Mass General Laws Chapter 44 as amended, a sum of money as may be necessary to defray the expenses of Town departments and Town Accounts for the Fiscal Year beginning July 1, 2013, or take any action thereon.

The Advisory Board will make recommendation on Town Meeting floor.

Article 18 To see if the Town will vote to Raise and Appropriate, Transfer from Available Funds or Borrow under the provisions of Mass General Laws Chapter 44 as amended, a sum of money to fund the Town's Retired Public Employees Health and Welfare Trust, or take any action thereon.

The Advisory Board recommends approval of this article.

Approval of this article will allow the Town to maintain its health insurance commitment to retired, out-of-state employees.

Article 19 To see if the town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of \$2,709.00 to fund the FY '14 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate of 0.24092, or take any other action thereon.

The Advisory Board recommends approval of this article.

Statute requires that the assessment and the per capita rate for that assessment be approved at Town Meeting. Payment of this assessment will maintain our services through CMRPC. The per-capita-rate this year is actually .24694, which will be reflected in the Motion.

Article 20 To see if the Town will vote to Raise and Appropriate, Transfer from Available Funds, and/or Borrow under the provisions of Mass General Laws Chapter 44 as amended, a sum of money to be used for a Reserve Account pursuant to Chapter 40, Section 6 of the Mass General Laws, or take any action thereon.

The Advisory Board recommends approval of this article.

This Reserve Fund is used by the Advisory Board for unforeseen, extraordinary expenditures.

Article 21 To see if the Town will vote to rescind the borrowing authorization under Article 1 of the Special Town Meeting of March 8, 2011, or take any action thereon.

The Advisory Board recommends approval of this article.

This article is to remove excess borrowing authorization from our books. The authorization was for the State's share of the "Green Repairs" Middle & Memorial School projects, which have been completed.

Article 22 To see if the Town will vote to Raise and Appropriate, Transfer from Available Funds, and/or Borrow under the provisions of Mass General Laws Chapter 44 as amended, a sum of money to fund the Fiscal Year 2014 Capital Improvement Plan budget, or take any action thereon.

The Advisory Board will make recommendation on Town Meeting floor.

Funding the Capital plan will allow the replacement of a needed Highway Department truck, which is the priority of the Highway Superintendent and the Selectmen.

Article 23 To see if the Town will vote to raise and appropriate, transfer from available funds or borrow under the provisions of Mass General Laws Chapter 44, as amended, a sum of money to fund the Town's stormwater management obligations, or take any action thereon.

The Advisory Board recommends approval of this article.

All communities are required by the EPA to complete certain activities under their stormwater permits. This amount has been kept to a minimum by the work of our Stormwater Committee.

Article 24 To see if the Town will vote to raise and appropriate, transfer, or borrow under the provisions of Mass General Laws Chapter 44, as amended, a sum of money to fund the study and repair of Town owned dams, or take any action thereon.

The Advisory Board recommends approval of this article.

Communities are required by the State to file inspection reports and complete required maintenance on dams they own. Leicester owns the dams on Waite Pond and Greenville Pond.

Article 25 To see if the Town will vote to establish a Hillcrest Capital Stabilization Fund under the provisions of MGL Chapter 40 Section 5B, for the purpose of building facility and course improvements at the property at Hillcrest Country Club, or act or do anything in relation thereto.

The Advisory Board recommends approval of this article.

Our Auditor recommends setting up a separate account for some of the proceeds of the Hillcrest Country Club lease, which would then be used for the maintenance of the facility.

Article 26 To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow under the provisions of Mass General Laws Chapter 44, as amended, a sum of money to fund the repair of a driveway on property shown on Leicester Assessors' Map 20B as Lot C2, or take any action thereon.

The Advisory Board will make recommendation on Town Meeting floor.

Damage due to heavy rains caused washout of personal property. Owner feels the Town is responsible. The Selectmen agreed to let Town Meeting determine how to proceed.

Article 27 To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow under the provisions of Mass General Laws Chapter 44, as amended, a sum of money to purchase and equip two (2) police cruisers, or take any action thereon.

The Advisory Board recommends approval of this article.

Funding this article will allow the Town to maintain its Police vehicle replacement program.

Article 28 To see if the Town will vote to Raise & Appropriate, Transfer from Available Funds, and/or Borrow under the provisions of Mass General Laws Chapter 44 as amended, a sum of money to fund GASB 45 upgrades, or take any action thereon.

The Advisory Board recommends approval of this article.

Towns are required to maintain up-to-date assessments of "Other Post Employment Benefits" (OPEB) such as health and life insurance liabilities. This article funds such a study.

Article 29 To see if the Town will vote to accept as a public way the roadways in Carey Hill estates, or act or do anything in relation thereto.

The Advisory Board will make recommendation on Town Meeting floor.

A favorable vote will make the roadways within Carey Hill estates Town (public) ways.

Article 30 To see if the Town will vote to approve a plan for the use of the Town Common as approved by the Town Common Improvement Committee, or act or do anything in relation thereto.

The Advisory Board recommends approval of this article.

The Town Common Improvement Committee requests Town Meeting review and approve of its conceptual plan for the improvement of the Town Common.

Article 31 To see if the Town will vote to establish an Agricultural Commission, or act or do anything in relation thereto.

The Advisory Board recommends disapproval of this article.

This new Town Commission would advocate for farms and other agricultural interests in Leicester.

Article 32 To see if the Town will vote to adopt a General By-Law entitled "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115AA of the Massachusetts Building Code, 780 CMR, the "Stretch Energy Code" including future editions, amendments or modifications thereto, with a concurrency start date of January 1, 2014 and a sole effective date of July 1, 2014, or take any action thereon.

The Advisory Board recommends approval of this article.

Adoption of the Energy Stretch Code would help Leicester become certified as a "Green Community" and to be eligible for substantial energy conservation grant funds for capital improvements.

Article 33 To see if the Town will vote to amend Chapter 4, Section 1, Section 2 and Section 6, of the General By-Laws regarding the appointment and membership of the Advisory Committee, or take any action thereon.

The Advisory Board recommends approval of this article.

These changes to the Town's By-laws were part of a financial review of the Town by the Department of Revenue and are recommended by the Advisory Committee, Moderator and Selectmen.

Article 34 To see if the Town will amend Section 1.3 (Definitions), Sections 3.2.03 (schedule of Use – Business), 3.30 (Business Residential 1 District), of the Zoning By-Laws and to add a new Section 5.15 to regulate medical marijuana treatment centers, or take any action thereon.

The Advisory Board recommends approval of this article.

This article is proposed as a reasonable approach to address the new law on medical marijuana treatment centers through Leicester's Zoning By-laws.

Article 35 To see if the Town will amend Section 1.3 (Definitions), 3.2.02 (Schedule of Use – Residential) 3.30 (Business Residential 1 District), and 3.32 (Residential-Industrial-Business District) of the Zoning Bylaws to define and regulate child care facilities and family child care homes consistent with Massachusetts General Law, or take any action thereon.

The Advisory Board recommends disapproval of this article.

These amendments to Leicester's Zoning Bylaw definitions on childcare and related regulations are intended to make the Zoning Bylaw consistent with Mass General Law.

**TOWN OF LEICESTER
ANNUAL TOWN MEETING
MAY 7, 2013**

The following is a report of the Doings of the Annual Town Meeting held at the Leicester Town Hall, Washburn Square on Tuesday, May 7, 2013. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:01 pm with 54 voters present stating the Town Clerk has informed me that a quorum is present; the meeting will come to order.

The Moderator asked that everyone stand and Pledge Allegiance to our flag. He then asked that everyone remain standing so that we observe a moment of silence to commemorate the service

and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe in our communities. At this time, we also remember the victims of the events surrounding the Boston Marathon bombings.

Douglas Belanger moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters. VOTED UNANIMOUSLY

Douglas Belanger moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money. VOTED UNANIMOUSLY

Douglas Belanger moved that the Town vote to recess the Annual Town Meeting and open the Special Town Meeting. VOTED UNANIMOUSLY

Douglas Belanger moved that the Town reconvene the Annual Town Meeting at 7:20 pm. VOTED UNANIMOUSLY

Douglas Belanger moved that Articles 16, 17, 22, 26, 27 and 29 be held until the Town Meeting reconvenes at a time and date to be voted on by members of this meeting. VOTED UNANIMOUSLY

Article 1. Dianna Provencher moved that the Town vote to accept the Annual Town Report, subject to typographical errors and omissions, in lieu of individual reports and to accept the reports given on the floor of this meeting. VOTED UNANIMOUSLY

Articles 2-14. Consent Calendar

Dianna Provencher moved that the meeting advance for consideration Articles 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13 and 14, and take action on such Articles as stated in the Consent Calendar in the hands of the voters and printed on the report and recommendations of the Leicester Advisory Board, without debate on any of such Articles, provided that upon the request of ten voters at this meeting, made before the vote is taken on this Motion, an Article shall be dropped from the Consent Calendar and shall be acted upon in the ordinary course of business at this Town Meeting. VOTED UNANIMOUSLY

Article 2. Move that the Town take affirmative action on Article 2 as printed in the Annual Town Meeting Warrant. (Pertaining to authorizing the Treasurer, with the approval of the Selectmen, to borrow money in anticipation of revenue and /or reimbursement and to issue notes of the Town payable thereof in accordance with applicable law)

Article 3. Move that the Town take affirmative action on Article 3 as printed in the Annual Town Meeting Warrant. (Pertaining to authorizing and empowering the Board of Selectmen to sell or dispose of accumulated used or junk property of the Town)

Article 4. Move that the Town take affirmative action on Article 4 as printed in the Annual Town Meeting Warrant. (Pertaining to accepting a sum of money as State Aid to Libraries and apply such sums to the State Aid to Library grant account)

Article 5. Move that the Town take affirmative action on Article 5 as printed in the Annual Town Meeting Warrant in an amount not to exceed \$50,000 from Code Inspection/permit Fees to be expended under the direction of the Building Inspector for services and costs relating to Code Inspections. (Pertaining to reauthorizing a Revolving Fund for the Code Inspection Department in accordance with Mass General Laws, Chapter 44, Section 53E½)

Article 6. Move that the Town take affirmative action on Article 6 as printed in the Annual Town Meeting Warrant in an amount not to exceed \$20,000 from the EMS Training program tuition receipts to be expended under the direction of the EMS Director for services and costs relating to the training program. (Pertaining to reauthorizing a Revolving Fund for the Emergency Medical Service training program in accordance with Mass General Laws, Chapter 44, Section 53E½)

Article 7. Move that the Town take affirmative action on Article 7 as printed in the Annual Town Meeting Warrant in an amount not to exceed \$10,000 from Board of Health Community Septic Loan Management Program to be expended under the direction of the Board of Health for services and costs relating to the Septic Loan Program. (Pertaining to reauthorizing a Revolving Fund for the Board of Health for moneys received from principal and interest on betterment loans under the Community Septic Management Program in accordance with Mass General Laws, Chapter 44, Section 53E½)

Article 8. Move that the Town take affirmative action on Article 8 as printed in the Annual Town Meeting Warrant in an amount not to exceed \$5,000 from Board of Health Clinics for Health to be expended under the direction of the Board of Health for services and costs relating to Health Clinics. (Pertaining to reauthorizing a Revolving Fund for the Board of Health for fees and other charges related to health clinics in accordance with Mass General Laws, Chapter 44, Section 53E½)

Article 9. Move that the Town take affirmative action on Article 9 as printed in the Annual Town Meeting Warrant in an amount not to exceed \$26,500 from Board of Health inspection/permit fees to be expended under the direction of the Board of Health for services and costs relating to Health inspections. (Pertaining to reauthorizing a Revolving Fund for the Board of Health for inspection and permit fees in accordance with Mass General Laws, Chapter 44, Section 53E½)

Article 10. Move that the Town take affirmative action on Article 10 as printed in the Annual Town Meeting Warrant in an amount not to exceed \$10,000 from Council on Aging program services, to be expended under the direction of the Council on Aging for services and costs relating to various programs offered. (Pertaining to reauthorizing a Revolving Fund for the Council on Aging program services in accordance with Mass General Laws, Chapter 44, Section 53E½)

Article 11. Move that the Town take affirmative action on Article 11 as printed in the Annual Town Meeting Warrant in an amount not to exceed \$35,000 from Highway Department fuel usage fees, to be expended under the direction of the Highway Superintendent for services and costs relating to fuel costs. (Pertaining to reauthorizing a Revolving Fund for the Highway Department fuel usage fees in accordance with Mass General Laws, Chapter 44, Section 53E½)

Article 12. Move that the Town take affirmative action on Article 12 as printed in the Annual Town Meeting Warrant in an amount not to exceed \$10,000 from Hillcrest Country Club leasing/rental fees, to be expended under the direction of the Board of Selectmen for services and costs relating to maintenance of facility. (Pertaining to reauthorizing a Revolving Fund for the Hillcrest Country Club maintenance fees in accordance with Mass General Laws, Chapter 44, Section 53E½)

Article 13. Move that the Town take affirmative action on Article 13 as printed in the Annual Town Meeting Warrant in an amount not to exceed \$15,000 from Town Hall leasing/rental fees to be expended under the direction of the Town Administrator for services and costs relating to maintenance of the facility. (Pertaining to reauthorizing a Revolving Fund for the Town Hall leasing and rentals in accordance with Mass General Laws, Chapter 44, Section 53E½)

Article 14. Move that the Town take affirmative action on Article 14 as printed in the Annual Town Meeting Warrant in an amount not to exceed \$30,000 from recycling fees, to be expended under the direction of the Town Administrator for services and costs relating to the operation of the Recycling Center. (Pertaining to reauthorizing the Recycling Committee Revolving Fund in accordance with Mass General Laws, Chapter 44, Section 53½ to receive fees and other receipts in connection with the Recycling Center program under the direction of the Board of Selectman.)
VOTED UNANIMOUSLY

Article 15. Receipt of Chapter 90 funds

Matthew W. Dennison moved that the Town vote to accept and appropriate as available funds such sums of money as may be received from the Commonwealth of Massachusetts under Chapter 90 for highway construction and related purposes for the Fiscal Year commencing July 1, 2013, said funds to be used under the direction of the Highway Superintendent on such projects as may, from time to time, be designated by the Board of Selectmen and approved by the Massachusetts Highway Department. VOTED UNANIMOUSLY

ARTICLE 18. Retirees' Health Insurance

Matthew W. Dennison moved that the Town vote to transfer the sum of \$3,500 from Free Cash to fund the Town's Retired Public Employees Health and Welfare Trust.
VOTED UNANIMOUSLY

Article 19. CMRPC dues

Sandra M. Wilson moved that the Town vote to transfer the sum of \$2,709 from Free Cash to fund the Town's portion of Central Mass Regional Planning assessment, and to approve the per capita assessment rate of .24692 cents. VOTED UNANIMOUSLY

Article 20. Reserve Account

Walter P. Hastings moved that the Town vote to transfer the sum of \$50,000 from available Free Cash in the treasury to establish a Reserve Fund according to Chapter 40, Section 6 of the Mass General Laws. VOTED UNANIMOUSLY

Article 21. Douglas Belanger moved that the Town vote to rescind the borrowing authorized by Article One of the Special Town Meeting of March 8, 2011.
VOTED UNANIMOUSLY

Article 23. Dianna Provencher moved that the Town vote to transfer from Free Cash the sum of \$10,000. to fund the Town's stormwater management obligations, which funds are to be managed by the Board of Selectmen. VOTED UNANIMOUSLY

Article 24. Study for Town-owned dams

Sandra M. Wilson moved that the Town vote to transfer from Free Cash the sum of \$11,700 to fund the study and repair of Town-owned dams, which funds are to be managed by the Board of Selectmen. VOTED UNANIMOUSLY

Article 25. Matthew W. Dennison moved that the Town vote to establish a Hillcrest Capital Stabilization Fund under MGL Chapter 40 Sec 5B and that the sum of \$50,000 be transferred to this account from the Hillcrest Revolving Fund. VOTED UNANIMOUSLY

Article 28. Sandra M. Wilson moved that the Town vote to transfer from Free Cash the sum of \$8,700. to fund the Government Accounting Standard Board (GASB) – 45 upgrades. VOTED UNANIMOUSLY

Article 30. Douglas Belanger moved that the Town vote to approve the plan for the use of the Town Common as recommended by the Town Common Improvement Committee, and as in the hands of the voters. VOTED BY A SIGNIFICANT MAJORITY

Article 31. Dianna Provencher moved that the Town vote to establish an Agricultural Commission with purposes, membership and charge, as set forth in a document entitled "Establish an Agricultural Commission in the Town of Leicester" dated 4/30/13 and in the hands of the voters.

Section 1. There is hereby established an Agricultural Commission which shall consist of five (5) members and three (3) alternates appointed by the Board of Selectmen, all of whom shall be residents of the Town of Leicester. The commission will consist of minimum of three (3) members who are actively engaged in agriculture in Leicester and another two (2) who are interested in farming. Two (2) members for a term of three (3) years; Two (2) members for a term of Two (2) years and three thereafter; and one (1) member for a one (1) year term, and three (3) thereafter.

The appointing authority shall fill a vacancy based on the unexpired term of the vacancy in order to maintain the staggered cycle of appointments with the assistance of recommendations made by the Commission.

Said Commission shall choose its officers who shall be a Chairman, Vice Chairman and Clerk. The Clerk shall be responsible to keep and file minutes of all meetings in accordance with the state statute.

Section 2. Said Commission once appointed shall develop a work plan to guide its activities. Such activities include, but are not limited, to the following: shall serve as facilitators for

encouraging the pursuit of agriculture in Leicester, shall promote agricultural-base economic opportunities in Leicester, shall act as mediators, advocates, educators, and/or negotiators on farming issues; shall work for preservation of prime agricultural lands, shall pursue all initiatives appropriate to creating a sustainable agricultural community and preserving the rural character of Leicester. VOTED BY A SIGNIFICANT MAJORITY

Article 32. Sandra Wilson moved that the Town vote to adopt a General Bylaw entitled "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the efficient use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the "Stretch Energy Code" including future editions, amendments or modifications thereto, with a concurrency start date of January 1, 2014 and a sole effective date of July 1, 2014.

Town meeting adopts the "Energy Stretch Code" as an addition to the Town's General Bylaws. Communities have the option to rescind this action at a future town meeting.
MOTION DEFEATED BY A SIGNIFICANT MAJORITY

Article 33. David P. Mero moved that the Town vote to amend Chapter 4, Sections 1, 2 and 6 of the General By-Laws regarding the appointment and membership of the Advisory Committee as more fully set forth in a statement distributed to the voters.

The article would also change the membership from nine to seven.

David P. Mero moved that the first sentence of Chapter 4, Section 1 of the Town's General By-laws be changed to read as follows:

"There shall be an Advisory Committee consisting of seven (7) legal voters of the Town, who shall be appointed as herein provided";

and to add to Chapter 4, Section 1, the following sentence:

"A quorum of the Advisory Committee shall consist of a majority of the current membership of the Committee";

to change Chapter 4, Section 2, Sentence 1 to:

"Following adoption of this by-law, a Committee comprised of the Moderator, the Chairperson of the Board of Selectmen or designee and the Chairperson of the Advisory Committee or designee shall appoint three (3) members to three year terms";

and to change Chapter 4, Section 2, Sentence 5 to:

"A Committee comprised of the Moderator, the Chairperson of the Board of Selectmen or designee and the chairperson of the Advisory Committee or designee shall fill any unexpired terms to the Advisory Committee as soon as possible after the Town Clerk has been notified that a vacancy exists."

And add in Chapter 4 Section 6, Sentence 1, after Board of Selectmen

"or a member of the Committee as described in Chapter 4 Section 2."

VOTED AFFIRMATIVELY BY A 2/3 VOTE

Article 34. Jason Grimshaw moved that the Town vote to amend Section 1.3 (Definitions), Sections 3.2.03 (schedule of Use -Business), 3.30 (Business Residential 1 District), of the Zoning By-Laws and to add a new Section 5.15 to regulate medical marijuana treatment centers.

- 1) ***Amend Section 1.3, Definitions, by inserting the following definitions in alphabetical order***

MEDICAL MARIJUANA TREATMENT CENTER: a not-for-profit entity, as defined by Massachusetts law only, registered under Massachusetts law [Chapter 369 of the Acts of 2012], that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.

- 2) **Amend Section 3.2.03. Business, by inserting a new use #18, as shown below:**

3.2.03 BUSINESS	SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
18. Medical Marijuana Treatment Center, with limitation (see Section 5.15).	N	N	N	Y	Y	Y	Y	Y

Amend Section 3.30, Business Residential – 1 (BR-1) Zone, by inserting use II after use kk as follows:

II. Medical Marijuana Treatment Center, with limitations (see Section 5.15).

Insert a new Section 5.15, as follows:

5.15 MEDICAL MARIJUANA TREATMENT CENTERS

Purpose and Intent:

To provide for the limited establishment of Medical Marijuana Treatment Centers in appropriate places and to minimize the adverse impacts of Medical Marijuana Treatment Facilities on residential neighborhoods, schools and other places where children congregate, and other land uses potentially incompatible with said facilities.

Location:

No Medical Marijuana Treatment Center may be located within 1,000 feet of a residential zoning district, school, church or other religious use, child care facility, family child care home, park, playground, drug or alcohol rehabilitation facility, or other Medical Marijuana Treatment center. Distance shall be measured as the shortest between buildings, or as the shortest distance between the building of the Medical Marijuana Treatment Center and the lot line of a church, child care facility, school, park, playground or other recreational area.

VOTED AFFIRMATIVELY BY A 2/3 VOTE

Article 35. Jason Grimshaw moved that the Town vote to amend Section 1.3 (Definitions), 3.2.02 (Schedule of Use Residential) 3.30 (Business Residential 1 District), and 3.32 (Residential-Industrial-Business District) of the Zoning Bylaws to define and regulate child care facilities and family child-care homes consistent with Massachusetts General Law.

- 1) **Amend Section 1.3, Definitions, by inserting the following definitions in alphabetical order**

CHILD CARE FACILITY: a child care center or a school-aged child care program, as defined in MGL Chapter 15D, Section 1A and regulated by MGL Chapter 40A, Section 3.

FAMILY CHILD CARE HOME: a family child care home or large family child care home, as defined in MGL Chapter 15D, Section 1A and regulated by MGL Chapter 40A, Section 3.

- 2) **Amend Section 3.2.02. Residential, by deleting uses # 7 & #8 and replacing as follows:**

3.2.02 RESIDENTIAL	SA	R1	R2	B	CB	I	BI-A	HB-1 & HB-2
7. Family Day Care up to five (5) children and as regulated by Chapter 30A, as amended, of the General Laws.	Y	Y	Y	Y	Y	Y	Y	Y

8. Group Day Care as regulated by Chapter 30A, as amended, of the General Laws.	SP	SP	SP	SP	SP	SP	SP	Y
7. Family Child Care Home	Y	Y	Y	Y	Y	Y	Y	Y
8. Child Care Facility	Y	Y	Y	Y	Y	Y	Y	Y

3) Amend Section 3.30, Business Residential – 1 (BR-1) Zone, by deleting use p. and replacing as follows:

~~**p. Nursery school, kindergarten or day care center for preschool children**~~

p. Child Care Facility and Family Child Care Home

4) Amend Section 3.32., Residential Industrial Business Zone (RIB), subsection B.4, by deleting use d. and replacing as follows:

~~**d. Nursery school, kindergarten or day care site for preschool children**~~

d. Child Care Facility and Family Child Care Home

VOTED AFFIRMATIVELY BY A 2/3 VOTE

Douglas Belanger moved that the Town meeting be recessed to the 29th of May, 2013, at 7:00pm in the Leicester High School Auditorium: and then and there the Town Meeting act upon all the remaining articles in the Warrant in the order of their numerical sequence. The Town Meeting was recessed at 8:50pm with 134 present. VOTED UNANIMOUSLY

ADJOURNED ANNUAL TOWN MEETING (May 7, 2013) May 29, 2013

The following is a report of the Doings of the Adjourned Annual Town Meeting held at Leicester High School on Wednesday, May 29, 2013. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:25 pm with 139 voters present stating "The Town Clerk has informed me that a quorum is present, the meeting will come to order."

The Moderator asked that we all join him in the Pledge of Allegiance and then a moment of silence was observed to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe in our communities.

The Boston Post Cane was presented to a resident of Leicester. Douglas Belanger, Chairman of the Selectmen, presented a history of the Boston Post Cane. On August 2, 1909, Mr. Edwin A. Grozier, Publisher of the Boston Post, a newspaper, forwarded to the Board of Selectmen in 700 towns (no cities included) in New England a gold-headed ebony cane with the request that it be presented with the compliments of the Boston Post to the oldest male citizen of the town, to be used by him as long as he lives (or moves from the town), and at his death the cane would be handed down to the next oldest citizen of the town. The cane would belong to the town and not the man who received it. In 1930, after considerable controversy, eligibility for the cane was opened to women as well. Chairman of the Board of Selectmen Douglas Belanger presented the cane to the oldest resident on record, Ann (Southwick) Cutting born October 13, 1913. Ann has lived in Leicester for approximately 98 of her 99 years. Not only that, but her family has lived here for hundreds of years-Robert Earle (mothers family) was one of the founders of Leicester in 1722 and her father's family has been here since the 1800's. Ann was also presented three citations, one from Congressman James McGovern, Senator Michael Moore and Representative John Binienda.

Douglas Belanger moved that the Town reconvene the Annual Town Meeting. VOTED UNANIMOUSLY

Douglas Belanger moved that the Town vote to dispense with the reading of the Warrant, which is in the hands of the voters. VOTED UNANIMOUSLY

Douglas Belanger moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money. VOTED UNANIMOUSLY

Article 16. Dianna Provencher moved that the Town establish the salary for elected town officials as follows and as shown in the handout in the hands of the voters:

2014 ELECTED OFFICIALS PAY RATE		
<u>POSITION</u>	<u>PAY RATE</u>	
TOWN CLERK	\$45,020	
SELECTMEN - CHAIRMAN	882	
SELECTMEN - MEMBERS (4) each	724	
SCHOOL COMMITTEE - CHAIRMAN	447	
SCHOOL COMMITTEE - MEMBERS (4) each	197	
PLANNING BOARD - CHAIRMAN	320	
PLANNING BOARD - MEMBERS (4) each	276	
MODERATOR	81	
BOARD OF HEALTH - CHAIRMAN	320	
BOARD OF HEALTH - MEMBERS (2) each	276	
ASSESSOR - MEMBERS (3) each	577	

VOTED BY A SIGNIFICANT MAJORITY

Article 17. Douglas Belanger moved that the Town vote to approve the budgets of the several Town Departments as printed and in the hands of the voters for the Fiscal Year beginning July 1, 2013 in the aggregate amount of \$26,211,219 and to fund this amount from the following sources...

Transfer from available funds, Board of Health Title V Reserves Acct Principal	\$20,125
Transfer from available funds, Ambulance Receipts reserves account	\$200,000
Transfer from available funds, Dog Fund Receipts reserves account	\$20,000
Transfer from available funds, Conservation Commission NOI account	\$10,000

And the balance of funds in the remaining sum of \$25,961,094 shall be raised and appropriated by taxation.

BUDGETS/DEPARTMENTS:

FY'14 RECOMMENDATION:

111 - Legal Dept	50,000
114 - Moderator	100
120 - Capital Planning	0
122 - Selectmen	218,000
131 - Advisory Board	1,600

135 - Accountant	122,853
141 - Assessors	99,864
145 - Treasurer/Collector	143,427
147 - Tax Title	20,000
152 - Personnel Board	974
155 - IT Services	95,000
158 - Tax Title	0
159 - ByLaw Comm	0
161 - Town Clerk	82,678
162 - Elections & Reg.	31,225
171 - Conservation Comm	14,985
173 - Moose Hill Water	3,636
175 - Planning Board	67,444
176 - Zoning Board	4,579
193 - Bonding & Insurance	275,000
197 - Town Hall Maintenance	60,647
198 - Town Hall Telephone	7,900
210 - Police Dept.	1,701,173
220 - Fire Dept.	210,548
231 - Ambulance	341,990
241 - Code Inspector	143,353
292 - Animal Control Officer	26,338
296 - Pest Control Officer	7,847
310 - Schools	(see below)
420 - Highway	687,035
423 - Snow & Ice	84,000
424 - Street Lights	64,000
510 - Board of Health	89,000
520 - Recycling	0
541 - Council on Aging	102,465
543 - Veterans Service	43,505
545 - Veterans Graves	2,372
610 - Library	161,823
630 - Parks & Recreation	4,872
691 - Historical Commission	1,676
692 - Memorial Day	3,340
Gen Gov't sub-totals	4,975,249
300-399 - Schools	15,846,852
 700-945 - Inter-Governmental (see handout)	 5,389,118
TOTALS	26,211,219

VOTED BY A SIGNIFICANT MAJORITY

Article 22. Matthew W. Dennison moved that the Town vote to establish the FY'14 Capital Budget in accordance with the recommendations of the Capital Improvement Planning Committee to purchase a new dump truck for Highway Department, and further transfer from Free Cash the sum of \$19,000 toward the cost, per a list in the hands of the voters. VOTED UNANIMOUSLY

Article 26. Thomas E. Buckley III moved that the Town vote to transfer from Free Cash the sum of \$15,000. to repair a driveway on property shown on Leicester Assessors' Map 20B as Lot C2. VOTED BY A SIGNIFICANT MAJORITY (Ballot Vote)

Article 27. Kenneth M. Antanavica moved that the Town vote to transfer the sum of \$80,280. from Free Cash to purchase and equip two police vehicles, which funds are to be managed by the Board of Selectmen. VOTED UNANIMOUSLY

Article 29. Sandra M. Wilson moved that the Town vote to accept as public ways the roadways in Carey Hill Estates as shown on an as built plan in the offices of the Town Clerk and Planning Board, and more specifically Anna Circle for a distance of 271.38 feet, Carey Hill Circle for a distance of 280 feet, Homestead Lane for a distance of 580 feet, Hyland Avenue for a distance of 3,445.04 feet and William Circle for a distance of 270.33 feet and further to accept all appurtenant supporting structures including without limitation drainage easements, drains, slope easements, grading easements and the like as shown on said plan and that the Selectmen be authorized to accept a deed for all public way purposes from the owner of the roadways and that the Selectmen are further authorized in their discretion to issue an order of taking for all public street purposes against the roadways described on said plan and to pay the owners of the roadway \$1.00 in damages. VOTED AFFIRMATIVELY BY A 2/3 VOTE

Douglas Belanger moved that the town vote to adjourn the Annual Town Meeting at 8:24pm with 139 voters present. VOTED UNANIMOUSLY



THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL
CENTRAL MASSACHUSETTS DIVISION
10 MECHANIC STREET, SUITE 301
WORCESTER, MA 01608

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September 17, 2013

Deborah K. Davis, Town Clerk
Town of Leicester
3 Washburn Square
Leicester, MA 01524

RE: Leicester Annual Town Meeting of May 7, 2013 - Case # 6830
Warrant Articles # 34 and 35 (Zoning)
Warrant Article # 33 (General)

Dear Ms. Davis:

Articles 33, 34 and 35 – Except as noted below, we approve the amendments to the Leicester by-laws adopted under these Articles at the May 7, 2013 Annual Town Meeting. Our comments on Articles 33 and 34 are detailed below.

Article 33 – This Article amends Chapter 4, Sections 1, 2 and 6 of the general by-laws regarding the appointment and membership of the Town's Advisory Committee. One of the amendments proposes to change the quorum requirement of the Advisory Committee as follows (emphasis added):

A quorum of the Advisory Committee shall consist of a majority of the current membership of the Committee.

We disapprove and delete the word "current" from the proposed amendments (Disapproval # 1 of 1) because, in the absence of a statutory restriction, the general rule is that a majority of a council or board is a quorum, and a majority of the quorum can act. Merrill v. Lowell, 236 Mass. 463, 467 (1920); *see also* Clark v. City Council of Waltham, 328 Mass. 40, 41 (1951). The proposed amendment provides that the quorum of the Advisory Committee is a simple majority of the members currently serving on that committee. The proposed amendment conflicts with state law because it lowers the quorum requirement required under state law. *See e.g. Gamache v. Town of Acushnet*, 14 Mass. App. Ct. 215, 219 (1982) (the resignation of one member from a five member board does not convert the board to a "not more than four" member board.) Because the Town cannot by by-law impose a quorum requirement different from what is required under state law, we disapprove and delete the word "current" from the amendments

adopted under Article 33.

Article 34 – This Article amends the Town's zoning by-laws to add a definition for Medical Marijuana Treatment Center, and to reflect that such Centers are allowed in the Town's Business, Central Business, Industrial, Business-Industrial-A, and Highway Business (1 and 2) Districts) (with required setbacks from residential districts and other uses), and prohibited in the Town's Suburban-Agricultural and Residential (1 and 2) Districts.

The Department of Public Health regulations implementing Chapter 369 of the Acts of 2012, "An Act for the Humanitarian Medical Use of Marijuana" ("the Act"), clarify that a medical marijuana treatment center will now "be known as a registered marijuana dispensary (RMD)" (105 CMR 725.004). The Town may wish to consult with Town Counsel regarding a potential future amendment to the zoning by-law to reflect this term.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MARTHA COAKLEY
ATTORNEY GENERAL

Margaret J. Hurley

by: Margaret J. Hurley, Assistant Attorney General
Chief, Central Massachusetts Division
Director, Municipal Law Unit
Ten Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 x 4402

cc: Town Counsel Joseph Cove

TOWN OF LEICESTER ANNUAL TOWN ELECTION June 11, 2013

The following are the results of 359 votes cast in the Annual Town Election on Tuesday June 11, 2013.

	Precinct	One	Two	Three	Four	Total
SELECTMAN	Three years					
			Vote for One			
*Sandra M. Wilson†		75	44	54	105	278
Others		2	2	3	2	9
Blanks		24	4	21	23	72
MODERATOR	Three years					
			Vote for One			
*Donald A. Cherry, Jr.†		84	47	67	113	311
Others		0	0	0	0	0
Blanks		17	3	11	17	48
ASSESSOR	Three years					
			Vote for One			
*Michael L. DellaCava, Sr†		76	39	64	103	282
Others		0	0	0	1	1
Blanks		25	11	14	26	76

SCHOOL COMMITTEE	Three years		Vote for not more than Two			
*Deborah J. LaBombard†		52	30	49	66	197
*Tyler P. Keenan		76	37	58	102	273
Others		2	0	2	5	9
Blanks		72	33	47	87	239
BOARD OF HEALTH	Three years		Vote for One			
*Robin A. Wood†		79	38	65	101	283
Others		0	0	1	0	1
Blanks		22	12	12	29	75
PLANNING BOARD	Three years		Vote for One			
John J. McNaboe, Jr.†		41	21	31	48	141
*Adam J. Menard		57	28	43	74	202
Others		0	0	0	1	1
Blanks		3	1	4	7	15
PUBLIC LIBRARY TRUSTEE	Three years		Vote for not more than Two			
*Judith A. Bergin†		77	41	65	94	277
*Ernestine A. Cherry†		72	34	59	97	262
Others		0	0	0	0	0
Blanks		53	25	32	69	179
MOOSE HILL WATER COMMISSION	Three years		Vote for One			
*Carl E. Wicklund Jr.		19	4	14	21	58
Others		5	6	8	18	37
Blanks		77	40	56	91	264
HOUSING AUTHORITY	Five years		Vote for One			
*Richard E. Hammarstrom		70	39	58	102	269
Others		2	0	1	0	3
Blanks		29	11	19	28	87
TOTAL voters by precinct were		101	50	78	130	359
* Denotes winner and † denotes candidate for re-election.						

**TOWN OF LEICESTER
SPECIAL STATE ELECTION JUNE 25, 2013**

The following are the results of 2039 votes cast in the Special State Election on Tuesday, June 25, 2013.

SENATOR IN CONGRESS	Precinct	One	Two	Three	Four	Total
SENATOR IN CONGRESS	Vote for One					
Gabriel E. Gomez		371	290	346	345	1352
Edward J. Markey		183	146	149	184	662
Richard A. Heos		2	8	4	5	19
Others		2	3	1	1	7
Blanks		0	0	0	0	0
Totals		558	447	500	535	2040

**TOWN OF LEICESTER
SPECIAL TOWN ELECTION OCTOBER 1, 2013**

The following are the results of 2867 votes cast Tuesday, October 1, 2013 in the Special Town Election

QUESTION 1	Precinct	One	Two	Three	Four	Total
Shall the Town of Leicester be allowed to assess an additional One Million Five Hundred Thousand (\$1,500,000.00) Dollars in real estate and personal property taxes for all lawful budget purposes for the fiscal year beginning July 1st 2013?						
YES		171	97	186	217	671
NO		623	486	553	534	2196
Blanks		0	0	0	0	0
Totals		794	583	739	751	2867

**TOWN OF LEICESTER
SPECIAL TOWN MEETING
OCTOBER 29, 2013**

WORCESTER, SS.

To a Constable in the Town of Leicester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Leicester qualified to vote in Town Elections and Town Affairs to meet at the Leicester High School, 174 Paxton Street, Leicester MA on Tuesday, the Twenty-Ninth day of October 2013 at 7:00 PM, then and there to act on the following articles, namely:

Article 1 To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money in order to pay bills from prior fiscal years, or take any action thereon.

The Advisory Board recommends approval of \$25,663.37

Article 2 To see if the town will vote to raise and appropriate, transfer from available funds in the Treasury or transfer from other budget accounts or adjust budgets or borrow under the provisions of Chapter 44, as amended, such sums of money as may be necessary to defray expenses and fund various and diverse accounts in the Fiscal Year 2014 operating budget of the Town, or take any action thereon.

The Advisory Board recommends approval of \$26,008,064.00

Article 3 To see if the Town will vote to establish a revolving fund in accordance with the provisions of Mass General Laws Chapter 44, Section 53E ½ for Police Department training, the balance of said revolving fund not to exceed \$5,000, or take any action thereon.

The Advisory Board recommends approval.

Article 4 To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund groundwater and other studies at the landfill site, said funds to be expended by the Board of Selectmen, or take any action thereon.

The Advisory Board recommends approval of \$12,700.00

Article 5 To see if the Town will vote to transfer from available funds a sum of money for the preservation of town records, or take any action thereon.

The Advisory Board recommends approval of \$20,000.00

Article 6 To see if the Town will vote to adopt a General Bylaw entitled "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the "Stretch Energy Code", or take any action thereon.

The Advisory Board recommends approval.

Article 7 To see if the Town will vote to amend its General Bylaws by replacing the present "Forest Cutting" Bylaw with the proposed "Forest Cutting" Bylaw in the hands of the voters and identified as "Forest Cutting (STM 10-29-13)", or take any action thereon.

The Advisory Board recommends approval.

Article 8 To see if the Town will vote to transfer from the Hillcrest stabilization account a sum of money to fund the repair of the heating system at the Hillcrest Country Club building, or take any action thereon.

The Advisory Board recommends approval.

Article 9 To see if the Town will vote to change the Zoning Bylaws and the Zoning Map by re-zoning property at 100 Clark Street (Assessors Map 43, Parcel C1) currently split between Suburban Agriculture (SA) and Highway Business-Industrial 2 (HB-2) to Suburban Agriculture (SA), or take any action thereon.

The Advisory Board will make recommendation on Town Meeting floor.

Article 10 To see if the Town will vote to authorize the Board of Selectmen to sell specific Town-owned real properties at various locations as it deems in the best interest of the Town, or take any action thereon.

The Advisory Board will make recommendation on Town Meeting floor.

TOWN OF LEICESTER SPECIAL TOWN MEETING OCTOBER 29, 2013

The following is a report of the Doings of the Special Town Meeting held at the Leicester High School on Tuesday, October 29, 2013. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:10 pm with 93 voters present stating "The Town Clerk has informed me that a quorum is present, the meeting will come to order."

The Moderator asked that we all join him in the Pledge of Allegiance and then a moment of silence to commemorate the service and sacrifice of our armed forces, as well as the emergency service workers who protect us in our community. Arriana-Rose Carney, a student at Leicester High School sang the National Anthem. Superintendent of Schools, Dr. Paolucci and High School Principal Dr. Tencza, and their staff members have been very gracious in helping to prepare for this meeting.

The Moderator introduced and welcomed our new Town Administrator, Kevin Mizikar to the members of Town Meeting who welcomed Kevin with a big round applause.

Selectman Thomas E. Buckley III moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters. VOTED UNANIMOUSLY

Selectman Thomas E. Buckley III moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money. VOTED UNANIMOUSLY

Article 1. Selectman Matthew W. Dennison moved that the Town vote to transfer the sum of \$527.62 from Ambulance Receipts and \$25,090.75 from Free Cash to pay bills from prior fiscal years as follows:

\$527.62 to Vidacare for Ambulance Services

\$58.54 to Frost Manufacturing for Planning Board
 \$43.13 to Frost Manufacturing for Council on Aging
 \$24,989.08 to State Unemployment for Unemployment Compensation

VOTED UNANIMOUSLY

Article 2. Sandra Wilson moved that the Town amend the vote taken on Article 17 of the May 2013 Annual Town Meeting (Annual Budget Fiscal 2014) in the following particulars:

- That the budgets of the several Town Departments be adjusted as stated and printed in the informational package in the hands of the voters;
- That the sum of \$153,000 be transferred from Ambulance Receipts Reserved Account to the Ambulance Budget;
- That the sum of \$110,156 be transferred from Free Cash in the Treasury and applied to the funds required for the fiscal 2014 annual operating budget;

and that Article 17 of the May 2013 Annual Town Meeting be confirmed in all other respects and that the balance of funds to be raised and appropriated by taxation needed to fund the 2014 budget be adjusted accordingly.

Adjust the budgets of several Town Departments for the fiscal year beginning July 1, 2013 for a TOTAL FY'14 BUDGET OF \$26,008,064:

DEPARTMENT	ADDITION/-REDUCTION	ADJUSTED TOTAL
122 – Selectmen	-\$5,350	\$212,650
135 – Town Accountant	-\$16,000	\$106,853
141 – Assessors	-\$2,479	\$97,385
145 – Treasurer Collector	-\$1,150	\$142,277
155 – IT Services	-\$1,100	\$93,900
162 – Elections & Registrations	-\$5,000	\$26,225
171 – Conservation Commission	-\$500	\$14,485
193 – Bonding & Insurance	-\$20,736	\$254,264
198 – Town Hall Telephones	-\$1,300	\$6,600
210 – Police Department	\$32,000	\$1,733,173
220 – Fire Department	-\$2,500	\$208,048
241 – Code Department	-\$9,700	\$133,653
420 – Highway Department	-\$13,840	\$673,195
510 – Board of Health	-\$2,551	\$86,449
541 – Council on Aging	-\$21,675	\$80,790
543 – Veterans Services	\$27,000	\$70,505
610 – Public Library	-\$4,244	\$157,579
691 – Historical Commission	-\$900	\$776
692 – Memorial Day Commission	-\$550	\$2,790
752 – Temporary Loan Interest	-\$6,000	\$4,000
753 – Bond Issuance Cost	-\$2,500	\$2,500
914 – Employee Benefits	-\$81,000	\$2,592,321
300 – 399 Schools	-\$63,080	\$15,783,772

VOTED BY A SIGNIFICANT MAJORITY

Article 3. Thomas E. Buckley III moved that the Town vote to establish a revolving account entitled "Police Department Training Services" in accordance with the provisions of Mass General Laws Chapter 44 Section 53E ½, to be expended by the Police Department for the purposes of receiving fees charged for classes provided by the Police Department and to expend the same for costs associated with providing the classes with a spending limit of \$5,000. VOTED UNANIMOUSLY

Article 4. Dianna Provencher moved that the Town vote to transfer \$12,700 from Free Cash to fund groundwater and other studies at the Town landfill site under the direction of the Board of Selectmen.

VOTED UNANIMOUSLY

Article 5. Sandra Wilson moved that the Town vote to transfer \$20,000 from Free Cash for the preservation of Town records under the general direction of the Town Clerk.

VOTED UNANIMOUSLY

Article 6. Sandra Wilson moved that the Town vote to adopt a General Bylaw Entitled "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, all as stated and set forth in Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the "Stretch Energy Code".

STRETCH ENERGY CODE

Purpose

For the Town of Leicester to adopt the Stretch Energy Code as the final step in its pursuit of being designated a Green Community making it eligible to receive grant funding for improvements to Town-owned buildings. (The Town is expecting approximately \$150,000 in grants and intends to replace the inefficient, failing, and costly Town Hall heating system among other projects.)

Background

The Town has completed or is in the process of completing four of the five required steps to be designated as a Green Community by the Commonwealth of Massachusetts Department of Energy Resources. The final step is for Town Meeting to adopt the Stretch Energy Code. The Stretch Energy Code will become a Bylaw of the Town and therefore must be approved by Town Meeting. (Note: If adopted, it can be rescinded at any future Town Meeting.)

Frequently Asked Questions

Q. 1) What is the Stretch Code?

Answer: The Stretch Code is currently an optional code to the MA building energy code that aims to improve the energy-efficiency of communities that adopt it. The goal of the code is to lower energy bills and reduce energy consumption by 20% in new residential and commercial buildings.

2) As a homeowner, how will I be impacted if the Stretch Code is adopted?

Answer: None, unless you are planning an addition to your home you will not be impacted at all. The Stretch Code only applies to the construction of new homes and additions to existing homes.

3) Will adopting the stretch mean that I will be forced to make improvements on my existing home?

Answer: No!

4) If I put an addition on my existing home what additional improvements will I have to make if the Stretch Code is adopted?

Answer: Only in the actual addition will those windows, doors, and skylights be required to be Energy Star certified. (In addition to energy savings you may also qualify for certain tax savings.)

5) If I make repairs or improvements to my current home what additional improvements will I have to make if the Stretch Code is adopted?

Answer: None! The Code only applies to actual additions to homes.

6) Who pays for the additional cost to build a new home under the Stretch Code?

Answer: Historically the savings through lower energy bills pays for any additional costs. Initially, the builder will pay for the cost if a home is being built without a buyer at the time of construction. If a home is being custom-built the owner/buyer will pay the initial additional cost. In both instances the additional cost will be rolled into the overall cost of the home and paid for overtime through your mortgage. Again, the lower monthly energy costs are projected to be higher than the added monthly construction costs.

7) What if any cost savings are associated with building a new home under the Stretch Code?

Answer: The goal of the Stretch Code is to reduce energy consumption, thus lowering utility bills. In comparing a new home built under the Stretch Code to a home built under the existing Code, the utility cost of the home built under the Stretch Code is \$300 to \$500 less per year.

8) How does the Stretch Code impact commercial buildings?

Answer: None. The Stretch Code has no impact to existing commercial buildings or any additions, or improvements to existing commercial buildings.

9) If Town Meeting votes to accept the Stretch Code tonight, is it permanent?

Answer: The Town can rescind the acceptance with a simple majority vote at any future Town Meeting.

10) If the Town did rescind acceptance of the Stretch Code, would they be required to return any related grant money received?

Answer: NO! DEFEATED BY A 2/3 VOTE

Article 7. Dianna Provencher moved that the Town vote to amend its General Bylaws replacing the present "Forest Cutting" Bylaw with the proposed "Forest Cutting" Bylaw in the hands of the voters and identified as "Forest Cutting (STM 10-29-13)".

FOREST CLEARING

1. The intent of this By-law is to protect the public health, safety and welfare by regulating the clearing of forested lands in the Town of Leicester to reduce or prevent damage to public and private property.
2. No person shall engage in major forest clearing operations within the Town of Leicester before obtaining a permit or exemption from the Leicester Conservation Commission.
3. Major forest clearing operation shall be defined as the clear cutting of more than 1 acre of contiguous forested land or cutting of more than 30% of the standing timber over 8" Diameter Breast Height (DBH) per acre from a wooded lot of more than 5 acres. Any activities conducted during a single calendar year which meet the criteria listed shall be considered a regulated activity.
4. Person shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof administrative agency, public or quasi-public corporation, or body, or any other legal entity or its legal representative, agents or assigns excluding state and federal governments operating on state or federal lands.
5. Exemptions: Any person may request from the Leicester Conservation Commission an exemption from this by-law by providing the following:
 - a. An approved cutting plan issued by the State of Massachusetts Forester under the Massachusetts Forest Cutting Practices Act, G.L. Chapter 132, Section 41;
or
 - b. A copy of a site plan, clearly showing the limits of area to be cleared, existing property lines, any resource areas within 100' of the proposed activity and any protective measures to be employed, which has received planning board approval, and
 - i. An order of conditions has been issued under the Wetland's Protection Act, G.L. Chapter 131,
Section 40 by the Conservation Commission for the activity proposed; or
 - ii. A letter from a wetlands specialist certifying that there are no resource areas (as defined in
Section II of the Leicester Wetland Protection By-laws) within 100' of the proposed activity.A request for exemption shall be made in writing to the Conservation Commission by Certified Mail or hand delivery to the Town Clerk for the Town of Leicester to be forwarded to the Conservation Commission and shall include all materials necessary for the Commission to determine if the project meets the criteria listed above. The request will be reviewed at the next scheduled public meeting.
6. Permit: A permit must be obtained for any activity which does not meet the exemption conditions above. The applicant shall apply in writing to the Conservation Commission by Certified Mail or hand delivery to the Town Clerk for the Town of Leicester to be forwarded to the Conservation Commission and shall include a plan showing the limits of the proposed clearing work, existing contours, the property line, and any regulated resource areas within 100' or open water body within 200' of the proposed activity.

At the time of an application, the applicant shall pay a filing fee of Fifty dollars and no cents (\$50.00)
7. Notice and Hearings
Any person filing a permit application with the Conservation Commission shall, at the same time, give written notice thereof, by certified mail (return receipt requested) or hand delivered, to all abutters at their mailing addresses shown on the most recent applicable tax list of the assessors, including owners of land directly opposite on any public or

private street or way, and abutters to the abutters within 300 feet of the property line of the applicant, including any in another municipality or across a body of water. The notice shall state a brief description of the project or other proposal and the date of any Commission hearing or meeting date if known. The notice to abutters also shall include a copy of the application or request, with plans, or shall state where copies may be examined and obtained by abutters. A certificate of mailing (or other acceptable proof of mailing), with a copy of the notice mailed or delivered, shall be filed with the Commission prior to the date of the hearing. When a person requesting a determination is other than the owner, the request, the notice of the hearing and the determination itself shall be sent by the Commission to the owner as well as to the person making the request.

A public hearing will be held within 14 days after 5 days notice of hearing is published in a local newspaper. The cost of the newspaper notice will be paid by the applicant.

8. The Conservation Commission will issue a permit, when the proposed cutting plan is in compliance with the Leicester Wetlands By-laws and the Leicester Storm water By-law, or a denial of permit, with written reasons within 5 days of the public hearing.
9. If a major forest cutting operation involves the removal, filling, dredging, or altering of any bank, fresh water wetland, flat, marsh, meadow, bog, swamp, creek, river, stream, pond, or land, under said waters of any land subject to flooding, a Notice of Intent must be filed under Massachusetts General Laws Chapter 131, Section 40 and the Town of Leicester Wetland By-law, prior to issuance of a permit. Definitions set forth in said chapter and section are hereby made a part of this by-law.
10. The permit, if issued, shall contain conditions necessary to protect the public health, safety and welfare, the environment, future forest growth, recreation, wildlife habitat and aesthetics.
11. The Conservation Commission may require posting of a bond with surety, running to the municipality, to secure faithful and satisfactory performance of the work, in such sum and upon such conditions as the Conservation Commission may require. The amount of such bond shall not exceed the estimated cost of work required or the restoration of affected lands and the properties if the work is not performed as required, whichever is greater. Forfeiture of any such bond shall be recoverable at the suit of the municipality in Superior Court. Such bond shall be released upon completion of the major forest cutting operation as per the proposed forest cutting plan previously submitted.
12. Any person aggrieved by a decision of the Conservation Commission, may within 10 days from said Commission's decision, appeal such decision to Superior Court. The Party making such appeal shall at the same time send a copy thereof by certified mail or hand delivery to the Town Clerk for the Town of Leicester to be forwarded to the Commission who conducted the hearing hereunder.
13. Whoever violates any provision of this by-law section shall be punishable by a fine of not more than one hundred dollars per acre violated. Each day or portion thereof of continuing violation shall constitute a separate offense.

DEFEATED BY A 2/3 VOTE

Article 8. Matthew W. Dennison moved that the Town vote to transfer \$25,000 from the Hillcrest Stabilization Account to repair the heating system at the Hillcrest Country Club building.

VOTED BY A SIGNIFICANT MAJORITY

Article 9. Jason Grimshaw moved that the Town vote to change the Zoning Bylaws and the Zoning Map by rezoning property at 100 Clark Street (Assessors Map 43, Parcel C1) currently split between Suburban Agriculture (SA) and Highway Business-Industrial 2 (HB-2) to Suburban Agriculture (SA). VOTED AFFIRMATIVELY BY A 2/3 VOTE

Article 10. Matthew W. Dennison moved that the Town pass over this article. (Pertaining to authorizing the Board of Selectmen to sell specific Town-owned real estate properties.)

VOTED BY A SIGNIFICANT MAJORITY

Thomas E. Buckley III moved to adjourn the Special Town Meeting at 9:03 PM with 311 voters present.
VOTED UNANIMOUSLY



MARTHA COAKLEY
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS
OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION
10 MECHANIC STREET, SUITE 301
WORCESTER, MA 01608

(508) 792-7600
(508) 795-1991 fax
www.mass.gov/ago

December 11, 2013

Deborah K. Davis, Town Clerk
Town of Leicester
3 Washburn Square
Leicester, MA 01524

RE: Leicester Special Town Meeting of October 29, 2013 - Case # 6997
Warrant Article # 9 (Zoning)

Dear Ms. Davis:

Article 9 - We approve the amendments to the Leicester by-laws and the map adopted under Article 9 at the October 29, 2013 Special Town Meeting. We will return the approved map to you by regular mail.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MARTHA COAKLEY
ATTORNEY GENERAL

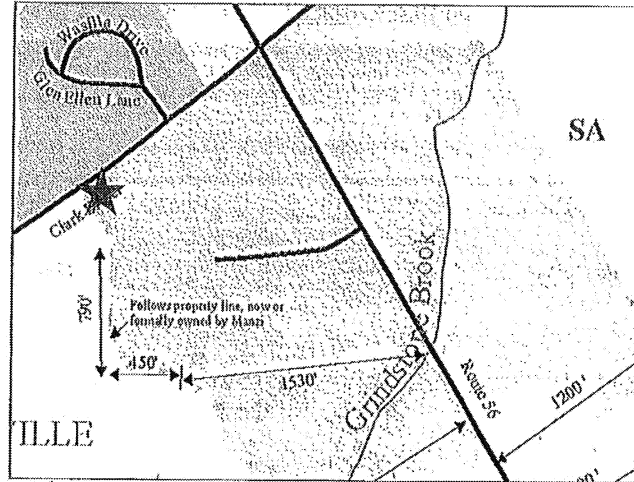
Nicole B. Caprioli

By: Nicole B. Caprioli
Assistant Attorney General
Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 ext. 4418
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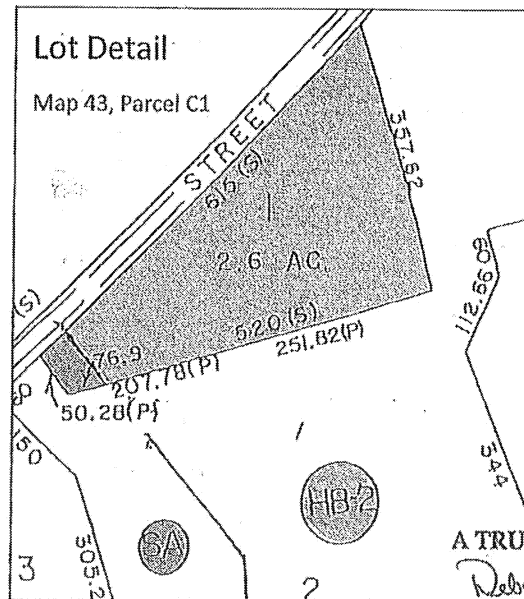
cc: Town Counsel Joseph Cove

RECEIVED
DEC 18 PM 5:33
CLARK ST

★ 100 Clark Street



APPROVED
Attorney General's Office
By *[Signature]*
Date 12/11/13
Town Meeting Date 12/11/13



A TRUE COPY ATTEST
Deborah K. Davis
TOWN CLERK

Prepared by Michelle Buck, 7/29/2013

ADVISORY COMMITTEE

This year the Finance/Advisory Board gained three new members and changed from a nine member to a seven member board. This change has made it possible to have a quorum for all of our meetings and have active participation of the full board in the budget planning process.

We continued the past year's practice of holding joint chair and co-chair meetings of the Board of Selectmen, School Committee, Finance/Advisory Board, the Town Administrator, and the Superintendent of Schools. This allowed a focus discussion on this year's budget planning process and the town's financial position.

The fiscal picture, coupled with lack of funding available for the current level maintenance of town services led the board to support the Board of Selectmen's request for a Proposition 2 ½ Override vote in October. The Finance/Advisory Board sponsored four public forums to put out the information regarding the fiscal picture of the town, the impact of the current level of funding and the recommendations for what the override would fund. While this was sometimes a contentious forum it served its purpose to distributing information, while encouraging feedback from our citizens. Although the Override vote did not pass, the process, communicating with our residents, we hope will continue as a valuable tool in managing town finances.

With the goal of maintaining town services within the current tax levy, the new town manager's first task became setting a balanced budget. The Finance/Advisory Board seeks to review current fiscal management policies of the town as we address the DOR report and recommendations. We recognize that a healthy financial budget means there should be a stabilization account that and a well- managed capital budget plan.

By working with the Town Administrator, the Board of Selectmen, and the School Committee and Superintendent of Schools we hope to create and maintain sound fiscal policies which will lead to a healthy fiscal plan with well managed annual budgets.

It is an honor to serve the good citizens of Leicester. Thank you for the privilege.

TOWN MODERATOR

During the year, I officiated over both the Annual Town Meeting, and a Special Town Meeting in the fall. Use of the auditorium at Leicester High School provided a comfortable setting with ample parking, easy access for all voters, and good acoustics.

The Town Clerk and I met with the Leicester High School Class of 2013 to give them a better understanding of Town Meeting process and to encourage them to vote and to become members of Town Meeting. As in years past, we try to ensure that our young voters realize the importance of every vote, especially theirs.

I continue to be honored to serve as Town Moderator for the Town of Leicester. My membership in the Massachusetts Moderators' Association is paid at my expense, and is a great help in performing my role to the best of my ability. The experience and insight of the members of this group has been invaluable. No town funds were expended by the office of Town Moderator during this fiscal year.

FY'14 CAPITAL BUDGET
Adjusted 8/22/13

* Status	Line	Dept	Projects and Equipment	2013	2014	2015	2016	2017
			Schedule I - Detail Capital Plan by Department:					
	1	Highway	purchase Sweeper replacement					122,000
F-hold	2	Highway	Purchase dump truck	119,000				
	3	Highway	Purchase dump truck		189,000			
	4	Highway	Purchase 1 ton dump truck w/ plow		61,000			
	5	Highway	Purchase 1 ton dump truck w/ plow		61,450	66,000		
	6	Highway	Purchase new loader				174,000	
	7	EMS	new ambulance #1			140,000		
	8	Fire	Scope truck remount					750,000
	9	Fire	Engine 3 replacement					450,000
	10	Fire	SCBA Replacement			285,000		
	11	Police	Camera System	11,600	12,000			
	12	Police	AED Portable for Cruisers		19,160			
	13	Sch-Caf. Comb.	Expansion of serving areas - (Primary, Middle & Memorial)			34,500		
	14	Sch-All	Energy management (Primary & Middle)			50,000	50,000	40,000
	15	Sch-All	Storage facility			70,000		
	16	Sch-All	Irrigation Expansion			20,000		
	17	Sch-All	Replacement tractor			38,000		
	18	Sch-All	Snowblower/lawn machine				30,000	
	19	Sch-All	Purchase 1 ton dump truck w/ plow (replaces 2000 F350)					37,000
B	20	Sch-All	Replacement of Toro front mower w/heated cab & snow thrower lease			5,903	5,904	
	21	Sch-Comb.	Security locks and HC Accessibility Pri/Mem/Mid		56,000			
	22	Sch-Comb.	Classroom renovation (Middle & Memorial)			16,000	16,000	16,000
	23	Sch-Admin	Generator (Memorial School)			75,000		
	24	Sch-High Sch.	Bleacher system, athletic fields			155,000		
	25	Sch-High Sch.	Computer room air conditioning			75,000		
	26	Sch-High Sch.	Roof study/repair/replacement					600,000
	27	Sch-Middle	Heating convactor replacement - Middle School			280,000		
	28	Sch-Middle	Reconstruction of cement walkways			15,000		
	29	Sch-Middle	Replace driveway/parking lot			85,000		
	30	Sch-Middle	Boiler study & asbestos abatement study			10,000		
	31	Sch-Middle	Emergency Generator upgrade			40,000		
	32	Sch-Middle	Energy conservation - window/door replacement - last phase			75,000		
	33	Sch-Memorial	Parking lot resurfacing			40,000		
	34	Sch-Memorial	Access apron to emergency exits				25,000	
	35	Sch-Primary	Window replacement			85,000	85,000	
	36	Sch-Primary	Parking lot resurfacing			40,000		
	37	Sch-Primary	Emergency Generator upgrade				45,000	
	38	Selectmen	Town Hall Renovations - design and construction			541,000		
	39	Selectmen	Rawson Street bridge			500,000		
	40	Selectmen	Underground fuel Storage tank replacement			85,000		
B	41	Selectmen	Financial Support Software (7-year financing through IT budget)			12,301	12,301	12,301
	42	TH Bldg Svc.	Town Hall boiler replacement			300,000		
	43	TH Bldg Svc.	Town Hall window/door replacement			150,000		
	44	CIPC	Expected life study (all town owned facilities)			15,000		
			Total Projects and Equipment (Gross)		\$398,610	\$3,303,704	\$443,205	\$2,027,301
* Status Key:			TOTAL PENDING COSTS:	\$6,172,820				
F = funded								
F&C = funded & completed								
B = budgeted from dept								
EXTRA:	45	Fire/EMS	Fire & Ambulance Headquarters Station	4,500,000				

BYLAW COMMITTEE

The three member By-Law Committee met with the members of the Conservation Commission to review changes to the Forest Cutting section of the Town By-Laws. The proposed changes were Article 7 on the October 29, 2013 Special Town Meeting. Several questions arose and a decision was made to consider concerns and present this article at the Annual Town Meeting.

We questioned and reviewed the "Stretch Energy Code" again and for the second time, the "Stretch Energy Code", Article 6 on the October 29, 2013 Special Town Meeting, was defeated.

PERSONNEL BOARD

2013 was a busy year for the Personnel Board which began with just two members, became a full Board with five members in June, then saw its ranks reduced to four members by September.

The year got underway with two Board members joining the search committee for the new Town Administrator (TA). This was an exciting time for our Board members to have this opportunity to help shape the future of Leicester. Jeff Berthiaume and Tim Butler did an impressive job, attending numerous meetings, interviewing professional search agencies to assist with filling the TA position and reviewing multiple resumes of interested candidates. The end result was the offer and acceptance of the Town Administrator position by Kevin Mizikar. The many months of hard work were well worth it as Mr. Mizikar has proven to be an enormous asset to the Town of Leicester.

The Personnel Board was pleased to sponsor Employee Appreciation Day for the Town employees that the Board oversees. It was a great success with food, music and gifts and was well attended by the Town's employees. Thank you to Selectwoman, Sandy Wilson, for attending Employee Appreciation Day and lending a helping hand with the festivities.

Regular meetings started in the fall and the main focus of the Board was to start working hand-in-hand with Town Administrator Kevin Mizikar. Kevin attended several Personnel Board meetings and with the input of the Board he set forth his vision of what the Board should concentrate on in order of importance.

The Board started immediately working on updating and clarifying the Personnel Bylaws, explored the possibility of mentoring a college intern enrolled in a business/MBA program and reviewed/updated the job position description for the Administrative Assistant position that supports the Selectmen and Town Administrator.

The updating of the Personnel Bylaws are a work in progress, with great strides being made, and a final version should be ready in the first quarter of 2014. The job position description was updated, the new title is Assistant to the Town Administrator, this position will be posted in early 2014 due to the upcoming retirement of the current Administrative Assistant.

In 2014 the Personnel Board will review the Classification and Compensation Plan as well as job descriptions/performance evaluations and make recommendations for update/changes to the Town Administrator. We need one more Board member to have a full Board, current members are:

Mary Antanavica - Chairman
Cindy DeBolt - Vice Chairman
Jeff Berthiaume
Gerry Gaudet

**Accounting Department
Expenditure Report
JULY 1, 2012 - JUNE 30, 2013**

	<u>Budgeted</u>	<u>Expended</u>	<u>Carryover</u>	<u>Turnback</u>
100-Special Articles	196,509.36	78,046.10	118,463.26	0.00
101-Capital Improvement Budget	117,689.42	68,782.05	48,907.37	0.00
111-Legal Department	68,250.00	62,299.50		5,950.50
114-Moderator	100.00	81.00		19.00
122-Selectmen's Department	248,228.08	209,175.69	25,397.28	13,655.11
130-Reserve Fund (Balance)	28,050.00			28,050.00
131-Advisory Board	1,600.00	320.00		1,280.00
135-Accountant's Department	142,638.00	137,303.31	2,195.00	3,139.69
141-Assessors' Department	103,624.00	103,702.90		-78.90
145-Treasurer's Department	143,609.00	139,213.93	168.76	4,226.31
147-Tax Title-Collector	20,000.00	19,972.34		27.66
152-Personnel Board	974.00	597.77		376.23
155-I T (Data Processing)	115,554.00	109,994.46		5,559.54
161-Town Clerk's Department	82,678.00	80,712.43	390.00	1,575.57
162-Elections & Registrations	44,425.00	33,250.25		11,174.75
171-Conservation Committee	14,985.00	7,137.48		7,847.52
173-Moose Hill Commission	6,236.00	1,064.91	2,600.00	2,571.09
175-Planning Board	67,444.00	65,727.76		1,716.24
176-Zoning Board	4,579.00	4,304.54		274.46
179-Regional Services	2,523.00	2,523.00		0.00
193-Bonding & Insurance	294,250.00	250,648.55	12,500.00	31,101.45
197-Town Hall Building Committee	65,647.00	62,772.33		2,874.67
198-Town Hall Telephones	7,900.00	6,179.59		1,720.41
210-Police Department	1,739,319.00	1,701,942.83	14,208.00	23,168.17
220-Fire Department	228,898.00	224,075.40		4,822.60
231-Ambulance Department	348,490.00	339,831.81		8,658.19
241-Code Department	143,353.00	119,976.85		23,376.15
292-Animal Control	26,618.00	26,784.67		-166.67
296-Insect Pest Control	7,847.00	7,847.00		0.00
300-FY12 Encumbrances-School	852,977.31	852,977.31		0.00
300-School Department	15,846,852.00	14,894,337.74	952,514.26	0.00
420-Highway Department	702,035.00	694,844.84		7,190.16
423-Snow & Ice	253,244.00	253,243.61		0.39
424-Street Lights	69,850.00	66,734.06		3,115.94
510-Board of Health	97,000.00	94,006.00		2,994.00
520-Recycling	0.00	0.00		0.00
541-Council on Aging	102,465.00	69,604.36		32,860.64
543-Veteran's Services	73,505.00	68,169.93		5,335.07
545-Veteran's Graves Registration	2,372.00	2,352.44		19.56
610-Public Library	162,823.00	159,565.51		3,257.49
630-Parks & Recreation	4,872.00	4,708.75		163.25
691-Historical Commission	1,676.00	0.00		1,676.00
692-Memorial Day Committee	3,340.00	2,669.10		670.90
710-Maturing Debt-Principal	1,433,525.00	1,433,250.74		274.26
751-Maturing Debt-Interest	316,114.26	313,613.76		2,500.50
752-Temporary Loan Interest	4,583.74	0.00		4,583.74
753-Bond Issue Costs	5,000.00	0.00		5,000.00
911-Worc Regional Retirement	761,089.00	761,089.00		0.00
913-Unemployment Benefits	100,000.00	0.00		100,000.00
914-Employee Insurance Benefits	2,625,211.00	2,502,890.04	17,875.00	104,445.96
TOTALS	27,690,552.17	26,038,325.64	1,195,218.93	457,007.60
915-State Assessments	443,889.00	445,331.00	0.00	-1,442.00
GRAND TOTALS	28,134,441.17	26,483,656.64	1,195,218.93	455,565.60

**Accounting Department
Fiscal Year 2013 Encumbrances**

		General Fund
01-100-5200-006	Blighted Bldg Control - STM 10/00	8,845.50
01-100-5202-026	Consulting Services - ATM 5/01	4,673.75
01-100-5212-004	Dam Study & Repairs STM 11/11	4,498.50
01-100-5213-006	Rochdale Park Lighting - STM 10/12	500.00
01-100-5213-009	MEGA Ins Judgement STM 10/12	9,075.24
01-100-5213-028	Stormwater Mgmt ATM 5/12	17,889.26
01-100-5213-029	Study-Town Owned Dams ATM 5/12	19,000.00
01-100-5805-002	T H Entryways Repairs STM 5/05	3,859.95
01-100-5807-007	Burncoat Park Environmental Services STM 11/06	14,477.50
01-100-5808-023	Moosehill Study ATM 5/07	10,697.10
01-100-5809-023	Town Hall Feasibility Study ATM 5/08	6,150.00
01-100-5813-018	Police Cruisers (2) ATM 5/12	18,796.46
01-101-5213-004	Library Emergency Repairs STM 10/12	16,350.00
01-101-5807-006	School Water Boost Heater STM 11/06	2,697.77
01-101-5809-001	Voting Machines ATM 5/08	27,000.00
01-101-5809-002	Difibrillators ATM 5/08	1,391.65
01-101-5811-001	Senior Center Generator	20,624.08
01-101-5813-005	Ambulance Replacement STM 10/12	842.95
01-101-5813-022	Police Copy Machine ATM 5/12	625.00
02-122-5200-213	FY13 C/O Selectmen Expense	4,773.20
02-135-5200-213	FY13 C/O Accountant Expense	2,195.00
02-145-5200-213	FY13 C/O Treasurer/Collector Expense	168.76
02-161-5200-213	FY13 C/O Town Clerk Expense	390.00
02-173-5200-213	FY13 C/O State Maintenance	2,600.00
02-193-5700-210	FY10 C/O Insurance Claim Deductible	10,000.00
02-193-5700-212	FY12 C/O Insurance Claim Deductible	2,500.00
02-210-5200-213	FY13 C/O Police Expense	11,970.00
02-210-5800-213	FY13 C/O Code Red	2,238.00
02-300-5100-213	FY13 C/O School Encumbered Salaries	935,079.47
02-300-5200-213	FY13 C/O School Expense	17,434.79
02-914-5110-002	FY13 C/O Employee Benefits Expense	2,705.00
02-914-5110-006	FY13 C/O Health Reimbursement Arrangement	15,170.00
	TOTAL FY13 GENERAL FUND ENCUMBRANCES	1,195,218.93

		Capital Projects
30-100-5804-002	Police Station Construction - STM 1/04	119,687.41
30-100-5806-002	Town Hall Windows STM 11/05	8,646.00
30-100-5807-029	Fire/EMS Needs Study ATM 5/06	1,700.00
30-101-5800-024	Sch-Middle Windows/Doors	2,338.69
30-100-5813-008	Fire/EMS Facility Study ATM 5/12	10,000.00
	TOTAL FY13 ENCUMBRANCES-CAPITAL PROJECTS	142,372.10

**Town of Leicester
Balance Sheet
June 30, 2013**

GENERAL FUND

CASH-General Fund	3,900,429.61	Warrants Payable	854,652.62
Petty Cash Advance-Collector	200.00	Reserve for Petty Cash	200.00
Due from Other Gov'ts		Due to Deputy Collector	1,434.00
		Unclaimed Tailings	21,781.12

TAX RECEIVABLES

06 Personal Property Tax	284.08	Deferred Revenue-Property Taxes	18,467.66
07 Personal Property Tax	264.22	04 Provision for Abate/Exempt	8,400.00
08 Personal Property Tax	79.82	05 Provision for Abate/Exempt	3,900.00
09 Personal Property Tax	487.48	06 Provision for Abate/Exempt	9,769.20
10 Personal Property Tax	805.38	07 Provision for Abate/Exempt	(87.35)
11 Personal Property Tax	954.34	08 Provision for Abate/Exempt	14,477.52
12 Personal Property Tax	1,832.08	09 Provision for Abate/Exempt	9,827.41
13 Personal Property Tax	1,858.85	10 Provision for Abate/Exempt	17,713.81
09 Real Estate Tax	8,915.34	11 Provision for Abate/Exempt	27,264.09
10 Real Estate Tax	4,091.21	12 Provision for Abate/Exempt	20,106.23
11 Real Estate Tax	5,141.65	13 Provision for Abate/Exempt	79,684.97
12 Real Estate Tax	11,931.90		
13 Real Estate Tax	172,877.19		

M V EXCISE

04 M V Excise	5,945.32		
05 M V Excise	8,350.94		
06 M V Excise	7,873.76		
07 M V Excise	8,077.40		
08 M V Excise	10,089.50		
09 M V Excise	14,929.32		
10 M V Excise	8,229.09		
11 M V Excise	10,281.08		
12 M V Excise	21,672.77		
13 M V Excise	123,388.60	Deferred Revenue-M V Excise	218,837.78

BOAT EXCISE

05 Boat Excise	85.00		
06 Boat Excise	135.00		
07 Boat Excise	430.00		
08 Boat Excise	387.00		
09 Boat Excise	640.00		
10 Boat Excise	411.07		
11 Boat Excise	333.00		
12 Boat Excise	239.91		
13 Boat Excise	930.00	Deferred Revenue-Boat Excise	3,590.98

TAX LIENS & FORECLOSURES

Tax Liens Receivable	342,619.00	Deferred Revenue-Tax Liens	342,619.00
Tax Foreclosures Receivable	135,249.49	Deferred Revenue-Tax Foreclosures	135,249.49

DEPARTMENT RECEIVABLES:

Veterans' Reimbursements	58,250.12	Deferred Revenue-Dept. Receivables	58,250.12
		Unreserved Fund Balance	1,624,147.43
		Fund Bal Reserve for Expenditures	200,889.00
		Fund Bal Reserve for Bond Premium	2,306.51
		Fund Bal Reserve for Encumbrances	<u>1,195,218.93</u>

TOTAL GENERAL FUND	\$	4,868,700.52	\$ 4,868,700.52
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**Town of Leicester
Balance Sheet
June 30, 2013**

SPECIAL REVENUE FUND

Cash-Special Revenues	2,554,777.82	Warrants Payable	190,743.48
Due from Other Government	82,541.51		

RECEIVABLES

Ambulance Receivables	911,979.81	Deferred Revenue-Ambulance	911,979.81
		Fund Bal Reserve for Appropriation	384,011.39
		Fund Bal Reserve for Expenditures	250,125.00
		Fund Bal Reserve for Encumbrances	<u>1,812,439.46</u>

TOTAL SPECIAL REVENUE	\$ 3,549,299.14		3,549,299.14
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CAPITAL PROJECT FUND

CASH	132,300.43	
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RECEIVABLES

Gov't -Chap 90 Receivable	81,433.07	Deferred Revenue-Gov't Receivable	81,433.07
		Fund Bal Reserve for Encumbrances	<u>132,300.43</u>

TOTAL CAPITAL PROJECTS	132,300.43		132,300.43
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AGENCY FUNDS

CASH-AGENCY	150,171.59	Warrants Payable	19,358.20
Due from Other Governments	33,004.91	Due to Districts	35,875.96
District Betterments / Liens	92,612.95	Due to Other	45.24
District Tax Deferrals	13,658.46	Reserve for Uncollected District Betterment/Liens	92,612.95
District Tax Liens Receivable	87,998.81	Reserve for Uncollected-	
District Tax Possessions	32,885.56	District Liens/Possessions	134,542.83
		Reserved for Encumbrance	<u>127,897.10</u>
TOTAL AGENCY	\$ 410,332.28	TOTAL LIABILITIES	410,332.28

STABILIZATION

CASH-STABILIZATION	262,492.89	Fund Bal Undesignated Stabilization	205,281.29
		Fund Bal Capital Projects Stabilization	7,211.60
		Fund Bal Hillcrest Capital Stabilization	<u>50,000.00</u>
TOTAL STABILIZATION	\$ 262,492.89		262,492.89

OTHER TRUSTS

CASH-OTHER TRUSTS	489,680.46	Warrants Payable	14,667.12
		Fund Balance Total per Trust Detail	<u>475,013.34</u>
TOTAL OTHER TRUSTS	489,680.46		489,680.46

**Town of Leicester
Trust Fund Detail
June 30, 2013**

<u>Permanent Trust Funds</u>	
FB-Cherry Valley Cemetery Trust	18,819.00
FB-Dorothy J Warren Trust	17,027.72

<u>Expendable Trust Funds</u>	
FB-CV Cemetery Trust	4,859.34
FB-Newhall Trust	19,015.37
FB-Southgate Trust	30,348.29
FB-I H Thomas Trust	1,502.75
FB-Capital Expend.Trust	3,428.76
FB-Postwar Rehab Trust	1,797.94
FB-Arts Council Trust	8,712.35
FB-Dorothy J Warren Trust	92.92
FB-Health Insurance Trust	7,212.33
FB-Open Space Trust	1,250.56
FB-Oakridge Estates	1,119.50
FB-Stafford Hills Estates	5,518.45
FB-Briarcliff Estates Trust	1,956.18
FB-Grandview Estates	121.54
FB-Pondview Estates	777.67
FB-Collier Acres	1,499.46
FB-Hammond St Subdivision	3,730.38
FB-Boutilier Estates	1,030.40
FB-C B Blair Development	58.99
FB-Mass PV LLC	1,239.63
FB-1603-1605 Main Street	2,606.30
FB-Kettlebrook Surety	5,524.55
FB-M D Harrington Dev Inc	5,332.26
FB-Mark Riel Performance Bond	5,258.42
FB-C Carrington Performance Bond	2,073.62
FB-Melvyn Glickman/Depot Assoc Performance Agreement	4,289.25
FB-Fred LaFlashPerformance Agreement	2,002.67
FB-Boutilier Estates Concom	489.28
FB-Stafford Hill Estates Surety	49,487.64
FB-Pondview Estates Surety	92,330.74
FB-Collier Estates Surety	32,349.93
FB-Grandview Estates Surety	33,529.17
FB-Carey Hill Surety	10,046.30
FB-High School Student Act	55,503.21
FB-Memorial School Student Act.	8,296.47
FB-Primary School Student Activity	5,293.51
FB-Middle School Student Act.	24,024.92
FB-Rhonda Soojian Scholarship Trust	<u>5,455.57</u>
	475,013.34

Town of Leicester
Combined Balance Sheet
June 30, 2013

	General Fund	Special Revenue	Capital Projects	Trust Funds	Agency	G.L.T.D.A.	Combined Totals
CASH-UNRESTRICTED	3,900,429.61	2,554,777.82	132,300.43	752,173.35	150,171.59		7,489,852.80
PETTY CASH-COLLECTOR	200.00						200.00
REAL ESTATE TAX RECEIVABLE	202,957.29						202,957.29
PERS PROP TAX RECEIVABLE	6,566.25						6,566.25
PROV. FOR ABATES/EXEMPTS	(191,055.88)						-191,055.88
BETTERMENT LIENS					92,612.95		92,612.95
TAX LIENS RECEIVABLE	342,619.00				87,998.81		430,617.81
TAX FORECLOSURES RECEIVABLE	135,249.49				32,885.56		168,135.05
TAX DEFERRALS RECEIVABLE					13,658.46		13,658.46
M V EXCISE TAX RECEIVABLE	218,837.78						218,837.78
BOAT EXCISE TAX RECEIVABLE	3,590.98						3,590.98
VETERAN'S RECEIVABLE	58,250.12						58,250.12
AMBULANCE RECEIVABLE		911,979.81					911,979.81
BOH TITLE V APPORTIONED NOT YET DUE		54,682.73					54,682.73
GOV'T RECEIVABLES-CHAP 90			81,433.07				81,433.07
DUE FROM OTHER GOVS		82,541.51			33,004.91		115,546.42
LONG TERM DEBT						6,558,332.26	6,558,332.26
TOTAL ASSETS	4,677,644.64	3,603,981.87	213,733.50	752,173.35	410,332.28	6,558,332.26	16,216,197.90
WARRANTS PAYABLE	854,652.62	190,743.48		14,667.12	19,358.20		1,079,421.42
UNCLAIMED TAILINGS	21,781.12						21,781.12
DEF REVENUE RE & PP	18,467.66						18,467.66
DEF REVENUE BETTERMENT/LIENS					92,612.95		92,612.95
DEF REVENUE TAX LIENS	342,619.00				87,998.81		430,617.81
DEF REVENUE TAX FORECLOSURES	135,249.49				32,885.56		168,135.05
DEF REVENUE TAX DEFERRALS					13,658.46		13,658.46
DEF REVENUE MV EXCISE	218,837.78						218,837.78
DEF REVENUE BOAT EXCISE	3,590.98						3,590.98
DEF REVENUE VETERAN'S DEPT	58,250.12						58,250.12
DEF REVENUE AMBULANCE		911,979.81					911,979.81
DEF REVENUE BOH TITLE V NOT YET DUE		54,682.73					54,682.73
DEF REVENUE-GOV'T RECEIVABLE			81,433.07				81,433.07
DUE TO EMPLOYEE					19.24		19.24
DUE TO OTHER GOV'TS					35,901.96		35,901.96
DUE TO DEPUTY COLLECTOR	1,434.00						1,434.00
LONG TERM DEBT PAYABLE						6,558,332.26	6,558,332.26
TOTAL LIABILITIES	1,654,882.77	1,157,406.02	81,433.07	14,667.12	282,435.18	6,558,332.26	9,749,156.42

Town of Leicester
Combined Balance Sheet
June 30, 2013

	General Fund	Special Revenue	Capital Projects	Trust Funds	Agency	G.L.T.D.A.	Combined Totals
FB RES FOR ENCUMBRANCES	1,195,218.93	1,812,439.46	132,300.43	475,013.34	127,897.10		3,742,869.26
FB RES FOR EXPENDITURES	200,889.00	250,125.00					451,014.00
FB RES FOR APPROPRIATION		384,011.39					384,011.39
FB RES BOND PREMIUM	2,306.51						2,306.51
FB PETTY CASH	200.00						200.00
UNDESIGNATED FUND BALANCE	1,624,147.43			262,492.89			1,886,640.32
TOTAL FUND BALANCE	3,022,761.87	2,446,575.85	132,300.43	737,506.23	127,897.10	0.00	6,467,041.48
TOTAL LIABILITIES AND FUND BALANCE	4,677,644.64	3,603,981.87	213,733.50	752,173.35	410,332.28	6,558,332.26	16,216,197.90
MEMO:							
BONDS AUTHORIZED						641,591.00	
BONDS AUTHORIZED/UNISSUED						(641,591.00)	

Board of Assessors

In accordance with Chapter 3, section 3 of the Town by-laws, we herewith report the value of town owned property.

Location	Real Estate Map & Parcel	Assessed Value
Town Hall	20A/B13	\$1,346,700
Police station & Ball Field	21/A3	\$2,012,700
Town Garage	30/A6	\$348,100
School Adm. Bldg.	19B/B19	\$169,600
High/Primary Schools	15/A19.1	\$26,842,100
Middle School	15/A14	\$ 6,361,400
Memorial School	39/A7	\$4,763,000
Leicester Fire Station	19B/A3	\$ 280,100
Cherry Valley Fire Station	23A/C15	\$184,000
Rochdale Fire Station	46C/B3	\$264,800
Senior Center	15/A14.1	\$358,000
Greenville Library	47A/A2	\$105,700
Leicester Library	19B/B30	\$448,900
Rochdale Library	46B/A1.9	\$7,300
Golf Course	30/A1.1- 30A/A24	\$902,000
Town Common	20A/C1	\$84,100
Towtaid Park	23D/B19	\$88,200
Town Beach	18/A1,2,3	\$522,200
Rochdale Park	46/A3	\$88,800
Community Field	21B/A1	\$82,500
Town Landfill	12/C12 15/A3	\$513,200
Lions Park	23A/A32	\$61,600
69 Misc. Vacant/tax title Lots		\$1,286,500

Estimated value of Town owned Personal Property

Animal Control	\$3200 *
Fire Department	\$1,613,000
Police Department	\$257,905
Highway Department	\$860,500
School Department	\$1,400,000 *
EMS	\$242,000
Library	\$636,667
Senior Center	\$60,915
Town Hall	\$70,000*
Tree Warden	\$2,900 *
Recycle Center	\$24,315
Parks / Recreation	\$9,002

* estimate some reports not received or incomplete at time of print

Total Values of Town owned Property

Real Estate	\$47,121,500
Personal property	\$ 5,180,404
TOTAL	\$52,301,904

**BOARD OF ASSESSORS
FY 2013 Recap Summary**

Assessed Value

Real Estate	\$890,334,821
Personal	\$21,298,450
Total	\$911,633,271

Tax Rate Summary

Total amount to be raised	\$27,565,490.06
Total estimated receipts and other revenue sources	\$15,149,044.90
Tax levy	\$12,416,445.16

Tax Rate \$13.62

Total amount to be raised

Appropriations	\$26,502,812.90
Cherry Sheet offsets	\$429,686.00
Overlay deficit prior years	\$0
Cherry Sheet Charges	\$443,889.00
Overlay	\$185,102.16
Total	\$27,561,490.06

Receipts

Cherry Sheet Receipts	\$11,483,871.00
MA School Building Authority Payments	\$622,439.00
Local Receipts	\$1,416,000.00
From Free Cash	\$1,206,154.25
Other available funds	\$416,580.65
Total	\$15,145,044.90

TREASURER / COLLECTOR

The Treasurer/Collector's office is currently comprised of 3 employees.

The office hours total of 38 hours per week on Monday, Wednesday, and Thursday 8am to 5 pm and Tuesday 8 am to 7 pm.

The office uses the software , Vadar for tax collections which interacts with the Assesors and Accountant's offices. The Deputy Collector for Delinquent Motor Vehicle Tax bills is Kelley & Ryan Associates. Kelley & Ryan Associates have multiple offices around the state including at the Worcester Registry of Motor Vehicles. For more information, visit their web site at www.kelleyryan.com or call them at 1-800-268-1988. They currently have 15 Kiosks or offices and serve over 130 towns.

A Tax Taking for FY13 is scheduled for March 2014.

Future Tax Takings will be done within 2-4 months of the close of the Fiscal Year. I have noticed recently that Land Court has been processing cases promptly so I urge residents that have fallen behind in their tax payments to contact Treasurer/Collector's office to discuss delinquent Real Estate Taxes. Partial payments are accept on all Property Tax accounts.

The office is responsible for the collection of over 5,000 real estate tax bills and 200 personal property tax bills due Quarterly on 8/1, 11/1, 2/1, and 5/1 of each year. On an average 12,000 excise tax bills are issued each year and due within 30 days of the issue date. Other collections include CedarMeadow District, Stiles District, Burncoat Pond District, Betterments, and Tax Title.

The office also processes the town and school payrolls, benefits for all active employees and retirees, payroll and vendor checks, issuance of all debt, management of all bank accounts, tax takings, and issuance of Municipal Lien Certificates and Certificates for the Disolvement of Betterments. As we proceed into 2014, we will make every effort to serve the residents of the Town of Leicester to the best of our ability with the resources we have.

Respectfully submitted,

Deborah J Kristoff, Treasurer / Collector
Amy M Perkins, Assistant Treasurer
Colleen M Cooney, Assistant Collector

TREASURER / COLLECTOR

CASH BALANCES AS OF 6/30/13

General Fund	6,790,076.56
Stabilization Fund	205,281.29
CIPC Stabilization Fund	7,211.60
Evidence Fund	912.22
High School Student Activity	57,456.78
Memorial Student Activity	11,243.29
Middle School Student Activity	30,380.80
Primary School Student Activity	4,904.77
Trust & Surety Funds	383,732.79
TOTAL CASH BALANCES	7,491,200.10

DEBT

	MATURITY DATE	7/1/2012 BALANCE	PRINCIPAL PAYMENT	INTEREST PAYMENT	6/30/2013 BALANCE
LONG TERM DEBT					
Police Land Purchase	3/15/2021	180,000.00	20,000.00	7,390.00	160,000.00
Police Station	3/15/2024	2,075,000.00	175,000.00	86,335.00	1,900,000.00
School Bldg Renovation	3/15/2015	60,000.00	20,000.00	2,400.00	40,000.00
Hillcrest CC	6/30/2024	1,890,000.00	160,000.00	78,632.50	1,730,000.00
High School	1/15/2014	1,790,000.00	880,000.00	72,780.00	910,000.00
Septic Loans	8/1/2019	216,583.00	20,041.00	-	196,542.00
RT 9 West Water Mains	3/15/2024	900,000.00	100,000.00	33,425.00	800,000.00
RT 9 Pump Station	6/30/2024	120,000.00	10,000.00	4,995.00	110,000.00
School Roof	8/1/2020	345,000.00	40,000.00	13,650.00	305,000.00
Roof Middle School/Boiler	6/27/2042	415,000.00	8,209.74	14,006.26	406,790.26
SHORT TERM DEBT					
none					
TOTAL		7,991,583.00	1,433,250.74	313,613.76	6,558,332.26

TAX COLLECTIONS FROM JULY 1, 2012 THRU JUNE 30, 2013

Year	REAL ESTATE					
	6/30/2012 Balance	Commitments	Exemptions Abatements	Payments less Refunds	Transfer to Tax Title	6/30/2013 Balance
2013	0	12,134,099.10	97,716.52	11,753,819.24	109,686.17	172,877.17
2012	292,775.52		1,669.91	141,721.10	137,452.61	11,931.90
2011	52,572.17			10,241.75	37,189.57	5,140.85
2010	3,385.88			1,300.42	150.01	1,935.45
2009	1,314.88			(14.19)		1,329.07
TOTAL	350,048.45	12,134,099.10	99,386.43	11,907,068.32	284,478.36	193,214.44
						60,915.31
Year	PERSONAL PROPERTY					
	6/30/2012 Balance	Commitments	Abatements	Payments	Refunds	6/30/2013 Balance
2013	-	290,084.87	200.67	288,780.79	755.44	1,858.85
2012	4,127.13		190.05	2,298.04	193.04	1,832.08
2011	1,751.33		512.31	622.87	338.19	954.34
2010	185.85		185.92	246.30	1,051.75	805.38
2009	1,040.27		40,081.22	55.78	39,589.11	492.38
Prior Yrs	399.14		290.02	29.43	0.13	79.82
TOTAL	7,503.72	290,084.87	41,460.19	292,033.21	41,927.66	6,022.85
						1,560.70
Year	MOTOR VEHICLE EXCISE					
	6/30/2012 Balance	Commitment	Abatements	Payments	Refunds	6/30/2013 Balance
2013	-	1,105,602.05	26,441.82	967,305.39	11,533.76	123,388.60
2012	76,119.17	118,921.85	8,163.32	173,509.61	8,283.68	21,651.77
2011	25,190.65	358.75	846.56	15,898.68	1,424.56	10,228.72
2010	12,115.37	-	431.88	3,818.75	372.50	8,237.24
2009	15,832.38	-	-	845.74	-	14,986.64
Prior Yr	42,525.49			1,250.23		41,275.26
TOTAL	171,783.06	1,224,882.65	35,883.58	1,162,628.40	21,614.50	219,768.23
						136,132.03

TAX COLLECTIONS FROM JULY 1, 2012 THRU JUNE 30, 2013

	BOAT EXCISE				6/30/2013 Balance	12/31/2013 Balance
	6/30/2012 Balance	Commitment	Abatements	Payments	Refunds	
2013	-	3,197.00	155.00	2,112.00		930.00
2012	741.00	-	138.17	435.05	72.13	239.91
2011	727.00		83.00	311.00	-	333.00
2010	411.07		-	-	-	411.07
2009	640.00		-	-	-	640.00
Prior Yr	387.00		-	-	-	387.00
TOTAL	2,906.07	3,197.00	376.17	2,858.05	72.13	2,316.63

WATERSHED DISTRICTS Collections by Town - Funds to Districts as Collected

	BURNCOAT POND				6/30/2013 Balance	12/31/2013 Balance
	6/30/2012 Balance	Commitment	Payments	Refunds	Transfer to Tax Title	
2013	-	60,852.62				821.84
2012	16,632.41	-	15,162.15	10.17	1,480.43	0
2011	0.46		0.46		-	0
2010	0.32		0.32		-	0
TOTAL	16,633.19	60,852.62	15,162.93	10.17	1,480.43	821.84

	CEDAR MEADOW				6/30/2013 Balance	12/31/2013 Balance
	6/30/2012 Balance	Commitment	Payments	Refunds	Transfer to Tax Title	
2013	-	53,091.17	49,768.81		89.15	2,249.24
2012	1,950.33		398.51	31.37	1,583.19	-
2011	494.34		156.58	4.93	342.69	-
2010	113.25		119.12	5.87	-	-
TOTAL	2,557.92	53,091.17	50,443.02	42.17	2,015.03	2,249.24

	STILES				6/30/2013 Balance	12/31/2013 Balance
	6/30/2012 Balance	Commitment	Payments	Refunds	Transfer to Tax Title	
2013	-	24,511.55	22,361.66		880.84	1,036.43
2012	3,878.77		1,198.10	0.96	1,981.13	-
2011	464.94		253.98	74.84	-	-
2010	51.13		51.13		285.80	-
TOTAL	4,394.84	24,511.55	23,864.87	75.80	2,861.97	1,036.43

TAX COLLECTIONS FROM JULY 1, 2012 THRU JUNE 30, 2013

Interest and Fee Collections		FY13
MLC Revenue		18,740.00
Total Interest		57,626.01
NSF Fees		825.00
Certificates of Dissolution		112.00
Total Demand Fees		53,028.39
Total RMV Fees		1,090.00
Total Warrant Fees		13,350.08
TOTAL		144,771.48
BETTERMENT PAYOFFS		
Cherry Valley Sewer District	11	76,879.73
Hillcrest Sewer District	6	39,609.20
Leicester Water Supply District	5	37,005.78
Oxford Rochdale Sewer District	4	13,018.63
Title V	-	-
TOTAL	26	166,513.34
BETTERMENTS & LIENS		
Board of Health Title V Interest	5,589.19	
Board of Health Title V Loan	3,013.60	
Cherry Valley Sewer Betterment	83,499.12	4,566.52
Cherry Valley Sewer Interest	70,311.40	2,908.40
Cherry Valley Sewer Unpaid User Fee	25,106.71	1,696.29
Cherry Valley/ Rochdale Water Unpaid User fee	3,718.45	
Hillcrest Sewer Betterment	118,543.12	12,664.71
Hillcrest Sewer Betterment Interest	37,869.85	2,622.60
Hillcrest Sewer Unpaid User Fee	13,546.91	
Hillcrest Water Unpaid User Fee	11,621.33	1,355.00
Leicester Water Supply - Sewer Betterment	97,211.48	11,423.83
Leicester Water Supply Sewer Interest	70,463.51	9,988.95
Leicester Water Supply Unpaid User fees	1,809.36	
Oxford Rochdale Sewer Betterment	47,815.54	
Oxford Rochdale Sewer - Unpaid User Fee	36,753.74	7,472.19
	626,873.31	54,698.49

TREASURER TAX TITLE

TAX TITLE	6/30/2012 BALANCE	NEW TAKINGS	SUBSEQUENT TAKINGS	PAYMENTS	DISCLAIMER	TRANSFER TO FORECLOSURE	6/30/2013 BALANCE	12/31/2013 BALANCE
TOWN:								
REAL ESTATE	173,955.63	241,288.99	97,947.99	145,950.85	5,505.42	17,622.04	344,114.30	304,261.49
DISTRICTS- BETTERMENTS:								
OXFORD/ROCHDALE SEWER	2,407.04			34.94			2,372.10	2,372.10
CHERRY VALLEY/ROCHDALE	1,463.65						1,463.65	1,463.65
CHERRY VALLEY SEWER	11,614.17	1,251.18	4,655.40	5,727.92		4,615.68	7,177.15	5,925.97
LEICESTER WATER SUPPLY	24,726.73	19,688.53	1,724.25	1,724.25		6,201.26	38,214.00	38,214.00
HILLCREST SEWER/WATER	-	11,907.45	3,379.86	789.60			14,497.71	14,188.20
HILLCREST	4,455.60						4,455.60	4,455.60
DISTRICTS- USAGE FEES:								
CHERRY VALLEY/ROCHDALE SEWER	216.20	1,696.29		681.31			1,231.18	558.95
CHERRY VALLEY/ROCHDALE WATER	311.01						311.01	311.01
HILLCREST SEWER/WATER	1,355.00						1,355.00	1,355.00
LEICESTER WATER SUPPLY	954.87					954.87	-	-
OXFORD/ROCHDALE SEWER	8,697.56	7,472.19		3,813.13			12,356.62	9,736.72
WATERSHEDS:								
STILES	287.05	1,133.29	2,075.28	1,596.09			1,899.53	1,899.53
CEDAR MEADOW	1,992.19	1,499.22	890.63	4,193.04			189.00	189.00
BURNCOAT	2,326.80	735.82	888.93	888.93			3,062.62	3,920.60
TAX DEFERRALS								
CHERRY VALLEY SEWER	11,693.07		1,568.34				13,261.41	14,790.04
TOTALS	246,456.57	286,672.96	113,130.68	165,400.06	5,505.42	29,393.85	445,960.88	403,641.86

FORECLOSED PROPERTIES - TOWN OWNED

PARCEL MAP LOT	LOCATION	FORECLOSURE DATE	RE TAX	CHERRY VALLEY	LEICESTER WATER	CEDARMEADOW	HILLCREST POSSESSIONS
21B E3	CHERRY VALLEY PARK	6/30/1986	28.25				
21B E3	CHERRY VALLEY PARK	6/30/1986	28.25				
21B E3	CHERRY VALLEY PARK	6/30/1986	248.68				
21B E3	CHERRY VALLEY PARK	6/30/1986	28.25				
21B E6	CHERRY VALLEY PARK	6/30/1986	369.47				
21B F1	CHERRY VALLEY PARK	6/30/1986	28.25				
21B F2	CHERRY VALLEY PARK	6/30/1986	28.25				
21B F3	CHERRY VALLEY PARK	6/30/1986	28.25				
24A E17	HARDING ST	2/10/1995	179.12				
29A D8	BIRCHWOOD RD	2/10/1995	547.94				
31 A2	PETER SALEM RD	2/10/1995	597.26				
43 A11	RIVER ST	3/5/2001	8,717.20				40.11
23D A1.1	MAIN ST	9/11/2001	658.30				
29A G2	BIRCHWOOD DR	3/26/2002	1,376.90				
29A G3	BIRCHWOOD DR	3/26/2002	1,449.39				
26C A1	BURNCOAT ST	8/23/2004	6,408.71				
43 C5	PLEASANT ST	12/14/2005	5,867.55				
23C E14	BOYD ST	3/23/2006	1,181.48				10.86
23D A1	MAIN ST	3/23/2006	847.11				
23D A4	MAIN ST	3/23/2006	483.78				
25A E15	NEWFIELD ST	3/23/2006	712.44				
25A E17	SOMERSET ST	3/23/2006	721.63				
25A E20	UTICA ST	3/23/2006	1,180.25				
28A C6	LAKE SHORE DR	3/23/2006	1,583.99				
28B G3	HEMLOCK LN	3/23/2006	797.46				
33A A1	LOGAN ST	3/23/2006	645.05				
38A A4	PLEASANT ST	3/23/2006	632.14				
43A B4	PLEASANT ST	3/23/2006	1,062.72				
30A A18	STERLING ST	3/26/2006	1,213.09				
23A A50	MAIN ST	6/7/2006	4,512.60				
34B B4	STAFFORD ST	6/17/2006	3,005.42				85.07
49 C8	PARKER ST	8/4/2006	9,980.30				

FORECLOSED PROPERTIES - TOWN OWNED

PARCEL MAP LOT	LOCATION	FORECLOSURE DATE	RE TAX	CHERRY VALLEY	LEICESTER WATER	CEDARMEADOW	HILLCREST POSSESSIONS
36	B5 STAFFORD ST	10/4/2006	4,192.82				
36	B7 STAFFORD ST	10/4/2006	4,213.21				
15A	A19 CHAPEL ST	11/20/2006	8,531.07	78.12	12,851.16		
41A	B14 FERN CROFT RD	2/8/2007	3,308.59				
27A	C5 RAWSON ST	6/7/2007	17,494.26				
29A	D9 BIRCHWOOD RD	10/23/2007	6,040.79				
29A	D10 WALBRIDGE RD	10/23/2007	6,300.94				7,557.60
28B	B2 LAKEVIEW SR	2/7/2008	502.20				
23D	B21 AUBURN ST	3/13/2008	10,413.40	425.86			
21	A11 MAIN ST	4/18/2008	1,633.86				
29A	G1 BIRCHWOOD DR	4/18/2008	955.97				
24	C20 AUBURN ST	7/25/2008	635.95				
23C	F3 MAIN ST	9/17/2010	3,769.10	4,515.68			
21A	A39 81 WAITE ST	9/18/2012	11,363.11		7,156.13		
28A	E6 LAKE SHORE DR	6/22/2005	715.67			64.52	
		TOTAL	135,220.42	5,155.70	20,007.29	64.52	7,557.60
23D	B21 AUBURN ST		(10,413.40)	(425.86)	TRANSFER TO PARKS & RECREATION		
21A	A39 81 WAITE ST		(11,363.11)		(7,156.13) SOLD		
		TOTAL	113,443.91	4,729.84	12,851.16	64.52	7,557.60

TOWN OF LEICESTER

TOWN EMPLOYEE WAGES 2013

Last	Name	Wages	Last	Name	Wages
ALLEN	SERENITY	52,642	DUFRIES	GARY	38,334
ALMSTROM	PATRICK	4,710	DUPUIS	ROBERT H	2,460
ANTANAVICA	KENNETH M	92,978	DUPUIS	MICHAEL R	7,459
ANTANAVICA	MARC A	10,294	DUPUIS	ANTHONY	3,555
ANTANAVICA	MICHAEL P	84	DURANT	KAREN	46,386
ASQUITH	KATHLEEN	31,648	DYKAS-GONET	PATRICIA	16,798
AUDETTE	KEITH	33,205	DYSON	DANIEL P	108,505
AVELLINO	JOSEPH	3,515	DYSON-ALEXANDER	EILEEN	32,663
BADOSA	JOHN	333	EDSON	JASON	354
BARBATO	JANE M	61	FACTEAU	LORI L	51,672
BEATTY	MARK	2,656	FAIRBANKS	LOGAN	223
BEAUREGARD	DAVID	1,520	FAVREAU	RICK	266
BELANGER	DOUGLAS A	1,460	FENNER	DEREK	49,714
BENOIT	DANIEL	1,724	FLIS	WILLIAM	577
BERRY	JULIA	18,765	FOLEY	ROBERT	4,851
BERUBE	DONALD	7,533	FONTAINE	JOSEPH	94,356
BERUBE	MATTHEW	2,937	FONTAINE	MICHAEL	105,692
BONNER	DEREK	610	FONTAINE	TIMOTHY M	101,189
BRADY	MATTHEW	107	FONTAINE	KIMBERLY	6,801
BROOKS	SCOT	70,865	FRANCIS	CHRISTINE	7,982
BROULLON	MATTHEW	128	FRANKLIN	MICHAEL	35,629
BROULLON	WILLIAM M	3,931	FRIEDMAN	DEBRA	276
BUCK	MICHELLE R	38,606	GAFFNEY	SHEILA	34,928
BUCKLEY	THOMAS	1,264	GAGNE	CHRISTOPHER	1,083
BULMAN,	FRANK III	70,253	GERCKEN	DAVID	10,788
BURTT	WILLIAM I JR	30,934	GIBBONS	KYLE	656
BUXTON	SANDRA	64,539	GLEASON	MICHAEL	10,514
CAFORIO	JOHN A JR	68,856	GOODNEY	CHRISTOPHER	853
CALAMARE	ANTHONY	8,509	GOULD	BRIAN	56,305
CANTARA	TERESA	750	GOYETTE	MICHAEL	2,084
CHERRY	KATHLEEN	14,311	GRADY	PATRICIA M	40,955
CLARK	KEVIN	2,008	GRENDALL	TROY	290
CLARK	JOSEPH	1,964	GRIFFIN	DENNIS P	1,771
CLARK	JEFFREY A SR	1,575	GRIMSHAW	JASON	320
CLARK	JEFFREY A JR	3,592	GROVER	MAI	8,648
CLEM	JOSEPH	3,387	GUERTIN	CRAIG	101,543
CLOUTIER	RACHELLE	26,457	HALL	SUZANNE	47,624
COLBY	CAROL	750	HANBURY	JASON	450
CONROY	KELLY	12,373	HEBERT	VIRGINIA	375
COONEY	COLLEEN	22,039	HENDERSON	MAUREEN	19,823
CRAGO	JONATHAN	579	HICKEY	MICHAEL	4,259
DAIGE	PETER J	53,245	HOLMES	MARK	505
DAVIS	DEBORAH	46,009	HOWARD	DAVID D	2,998
DELLACAVA	MICHAEL L	577	HOWARD	DAVID	417
DENNISON	MATTHEW	1,264	HURLEY	JAMES	125,052
DORAY	PAUL S	109,791	IVEL	LEONARD	1,113

TOWN OF LEICESTER

TOWN EMPLOYEE WAGES 2013

Last	Name	Wages	Last	Name	Wages
JAROSKI	ROBERT	4,837	MORRIS	BENJAMIN	5,855
JEROME	ROBERT	358	MOUGHAN	THOMAS	82,188
JOHNSON	RICHARD	2,903	MUIR	TERENCE	750
JOHNSON	JACQUELINE	375	MULLINS	KAITLYN	5,638
JOHNSON	DONNA	15,162	NAVAROLI	PATRICK	47,880
JORDAN	WALTER	750	NAVAROLI	THOMAS	750
JUBINVILLE	BRIAN	1,656	NIST	SHARON	276
JUBINVILLE	RICHARD	750	NORMANDIN	PAUL	10,512
KEATS	DEREK	53,809	NORMANDIN	PATRICK	6,686
KELLY	KEVIN	3,746	PAPPAS	MICHAEL	3,947
KEMP	MICHAEL R	1,322	PASZUK	BARBARA	14,389
KNOTT	BRIAN	21,923	PELOQUIN	MATHIEU	1,011
KNOX	BARBARA	25,047	PENDOLA	DOMENICO	6,108
KRISTOFF	DEBORAH	67,536	PERKINS	AMY	33,852
KUCHINSKI	JOSEPH C	18,654	PIKE	JUSTIN	2,621
LABAIRE	DENISE	4,295	PIKE	KONNOR	63
LAFLASH	SCOTT M	5,869	PLANTE	JONATHAN F	3,741
LAMB	NANCY	7,349	PLANTE	COLLEEN	23,283
LAMONDA	JAMES F	577	PLANTE	RYAN J	29,811
LAPERLE	CHARLES	6,382	PLANTE	PAMELA	5,694
LAWRENCE	ALLISON	28,106	POLAND	IAN	437
LAWTON	KATHARINE	750	PRESCOTT	JOHN F	59,578
LECHASSEUR	SUSAN	49,737	PROVENCHER	DIANNA	1,264
LENNERTON	JOSEPH D JR	7,574	PROVOST	ROBERT	52,764
LEVINS	MATTHEW	589	RAMM	PHILLIP	2,537
LOMBARDOZZI	MICHAEL	2,850	REARDON	CAHRLES J	470
LYON	FRANK	162	REED	ROBERT	92,690
LYON	TIMOTHY	1,138	REID	ANDREW	823
MADSEN	JUDITH	750	REINOSO	MARGAUX	5,633
MASTROMATTEO	RYAN	10,168	RIGIERO	DEBRA	276
MAY	JOSHUA	6,412	RING	MARY	1,113
MCCORMICK	MICHAEL	1,658	ROBERTS	WILLIAM	521
MCDOWELL	KOURY	1,687	ROSSIK	PATRICK	2,205
MCFALLS	JENNIFER	3,051	ROWDEN	LINDAA.	34,620
MCLAUGHLIN	ERIC	10,321	RUTH	DERRICK	70,535
MENABOE	JOHN	276	SAMIA	ALEXANDER	79,721
MENAMARA	JENNIFER	1,212	SANKO	KEVIN V	3,797
MENAMARA	NATHAN	2,794	SCULTHORPE	DONNA	33,259
MENAMARA	JONATHAN	4,252	SIEBENHAAR	RONNIE	521
MCSHERA	LINDA	2,695	SJOGREN	ODETTE	750
MILLER	DAVID	30,017	SODERSTROM	KYLE	17
MIZIKAR	KEVIN	23,867	SOUICIE	KRISTOPHER	1,427
MONAHAN	RYAN	846	SOUICIE	JASON C	1,800
MONAHAN	LEO	51	SOUICIE	KEVIN R	655
MONFREDA	MICHAEL	1,538	STANIKMAS	KEVIN	14,480
MONTIVERDI	CHRISTOPHER	320	SWIDERSKI	TANYA	465

TOWN OF LEICESTER

TOWN EMPLOYEE WAGES 2013

Last	Name	Wages	Last	Name	Wages
TARENTINO	RONALD	98,418	WILSON	JASON F	176
TAYLOR	JEFFREY	56,029	WILSON	MARK F	5,620
TEBO	JEFFREY P	88,180	WILSON	MICHAEL A	6,520
TEBO	MATTHEW S	6,667	WILSON	ROBERT F	16,275
THOMPSON	MATTHEW	2,717	WILSON	SANDRA	1,407
TORRES	RUBEN	6,312	WOOD	JOSEPH	4,574
TROTTO	SAMANTHA	1,966	WOOD	ROBIN	276
TRUE	TRAVIS	863	WOOD	THOMAS P	61,585
TRUE	JOHN W	4,221	WRIGHT	DAVID	276
WILSON	CHERYLA	3,955	ZECCO	STEVEN	79,860
WILSON	DAVID JR	3,976			

TOWN OF LEICESTER

SCHOOL EMPLOYEE WAGES 2013

Last	Name	Wages	Last	Name	Wages
ACKERMAN	STEVEN	39,624	CASCIONE	LAURIE	14,686
ADAMS	GEOFFREY	45,350	CASSANELLI	JUDITH	82,254
ADAMS	GROVER III	43,163	CAVANAUGH	ANNE	59,373
ADLER	AMY	71,871	CLARK	JON	44,232
ALBRO	LISA	8,915	CLARK	TARA	45,189
ALBRO	LILLIAN	7,875	CLEVELAND	REED	62,565
ALFONSO	RIGOBERTO JR	68,587	CLOUTIER	MEGHAN	74,300
ARMINGTON	NANCY	59,471	COLLETTE	ANDREA	867
ARSENAULT	TRACY	3,336	COLLINS	KATHLEEN	78,581
BAKER	MEGAN	71,331	CONNERY	NEILE	19,650
BARLOW	HEIDI	67,622	CONNOR	MICHELE	53,020
BARRY	CHRISTOPHER	2,929	CONTE	FRANCESCA	812
BAYER	SARAH	74,122	COONEY	MICHAEL	488
BEAUDRY	EMILY	67,789	COONEY	MEGAN	861
BEDARD	JOANNE	76,538	COOPER	ELIZABETH	22,342
BELANGER	CAROL	716	CORDAY-MILLER	EMILY	61,781
BELHUMEUR	AVIVA S	73,055	CORDIO	ERICA	11,906
BELIVEAU	TARA	48,429	CORMIER	CAROLE	23,998
BERNARD	ROBIN	23,527	COTE	MICHELLE	18,295
BERTHIAUME	JEFFREY	77,416	COTE	RICHARD	77,555
BERUBE	CHARISSA	747	COUTURE	REBECCA	305
BESHIRE	JUDITH	4,339	CULROSS	ANDREA	28,177
BOKIS	JENNIFER	73,080	CUNNINGHAM	NANCY	563
BORATYN	MELISSA	68,587	CURCI	CHRISTINE	61,397
BOSS	TINA	64,985	DAIGLE	DONNA	76,538
BOWES	THOMAS	79,768	DAVENPORT	CONNOR	2,605
BRAGA	LIDIA	1,634	DAVENPORT	TRACY	20,558
BRENNAN	JUDITH	964	DAVIS	BRYAN	263
BROOKS	HARRY	1,632	DAY	DARLENE	16,909
BROOKS	DAWN	15,903	DEBRUSK	LAURIE	23,057
BRUNELLE	KELSEY	267	DELLACAVA	CAROL	10,909
BRUNELLE	RAYMOND JR	3,139	DERRICO	BONNIE	21,252
BUCKLEY	THOMAS	2,716	DERRY	KELLEY	16,272
BUCKLEY	JANET	908	DESILETS	SETH	49,819
BUGBEE	CHRISTINE	75,185	DEZAGO	LUKE	3,767
BULMAN	SUSAN	32,721	DIPILATO	JOANNE	22,024
BURAK	DEBRA	77,690	DION	MARYELLEN	3,934
BURCH	LOUISE	3,055	DOMINY	MICHELE	21,579
BURKS	BONNY	51,487	DONOHUE	DIANE	49,590
BURLINGAME	ERIN	19,727	DORR	CHRISTINE	21,763
CALLIGAN	THERESA	75,493	DORR	KELCI	1,748
CAMPANALE	KATHLEEN	5,395	DOYLE	MAUREEN	20,678
CAMPANALE	DEBORAH	16,111	DOYLE	CATHERINE	1,239
CARDER	ELAINE	72,965	DOYLE	CAROLYN	17,181
CAREY-ROBINSON	JENNIFER	214	DUPREY	MICHELLE	72,163
CARROLL	DIANE	77,538	DUSTY	LAURA	59,944

TOWN OF LEICESTER

SCHOOL EMPLOYEE WAGES 2013

Last	Name	Wages	Last	Name	Wages
DUTTON	NANCY	83,114	HILL	DANIELLE	16,443
DYSON,	JON JR	21,225	HIPPERT	TRACEY	87,953
EGDALL	JENNIFER	71,331	HIPPERT	TIMOTHY	3,808
EICHHOLZ	MARY	7,833	HOVAGIMIAN	JOANNE	29,231
ELLIS	RACHEL	20,595	HOWARD	NICOLE	300
EMOND	ANN	109,520	HOWARD	MARION	1,658
ENGVAL	CHRISTINE	16,403	HOWE	DIANN	10,202
ENGVAL	KAYLA	15,048	HUSTON	KIMBERLY	14,074
FASCILO	SILVINA	369	HYLAND	ANN	64,790
FAZIO	LINDA	72,376	JACKSON	ANN MARIE	73,725
FEIGHAN	PHILOMENA	74,409	JAROSKI	SANDRA	10,854
FERDELLA	KIMBERLY	78,187	JAVORSKI	LINDA	78,416
FIORE	DONNA	77,038	JIMENEZ	MARCELA	855
FITTON	CHRISTINE	99	JIMENEZ	MARTA	15,119
FONTAINE	KAYLA	2,174	JOHNSON	LISA	10,726
FORD	KATIE	62,612	JOHNSON	BETH	47,167
FORD-PELLEY	KATHLEEN	85,641	JORDAN	CYNTHIA M	24,374
FORSBERG	GARY	48,538	JYRINGI	JULIE	1,069
FORTIN	JUDY	16,150	JYRINGI	CRAIG	57,913
FRANCIS	SCOTT	197	KAOURIS-VANGOS	ATHENA	72,899
FRANCOEUR	SHANE	7,680	KARRMANN	JUDITH A	16,660
FREEMAN	RENEE	71,331	KEENAN	ZACHARY	1,700
GAHAGAN	PATRICIA	71,944	KEENAN	TYLER	99
GAISL	STEPHANIE	15,616	KELLEY	GERALD	27,215
GALLANT	CHRISTINE	16,148	KELLEY	SUZANNE	12,515
GALLANT-SMITH	TANYALEE	76,120	KILMONIS	CHRISTINE	58,671
GARFIELD-BLAKE	JESSICA	14,103	KNIGHT	BARBARAA	47,293
GIGGEY	SHARON	256	KNIGHT	DEBORAH	60,686
GLEASON	MICHELLE	16,539	KOWALCZYK	CHERYL	2,961
GOODRICH	TAMMY	22,071	KOZIAK	DAVID	12,473
GRANGER	JACQUELINE	67,834	KRUEGER	JODIE	15,267
GRANT	KEVIN	3,473	KULLA	KELLY	68,926
GRIFFITH	ROBYN	20,428	LAPRAD	CATHERINE	48,460
GRIFFITHS	TIMOTHY	5,859	LAGUEUX	HEIDIE	4,421
GRIMSHAW	LINDA	72,562	LAHTI	SUZANNE A	11,367
GRIMSHAW	JASON	75,983	LAMMI	MARK	21,173
GROSSMAN	HAYLEY	183	LAMONDA	GLORIA	21,959
HANLEY	PAMELA	21,809	LAMPREY	KRISTIN M	74,922
HANRATTY	MARK	5,738	LARAMEE	KENNETH R	8,250
HARMON	WENDY	18,979	LARSON	DONNA	76,538
HARRINGTON	CHRISTINE	44,425	LAUDER	THOMAS	66,773
HARRINGTON	MEGAN	21,881	LAVELLE	MAGGIE	47,286
HARVEY	WILLIAM	46,238	LAWTON	KATHARINE	1,902
HAYES	MARTIN	59,471	LEARY	LAUREL E	72,107
HENNESSY	RICHARD	77,038	LEDBETTER	MELISSA	7,165
HICKEY	DOROTHY	1,436	LENNERTON	JOSEPH III	72,081

TOWN OF LEICESTER

SCHOOL EMPLOYEE WAGES 2013

Last	Name	Wages	Last	Name	Wages
LESLEY	ROBERT	49,521	MORGERA	SHANNON	8,620
LEUFSTEDT	CECILE	3,024	MORIN	JILL	7,914
LEVEILLEE	DIANE E	76,338	MORNEAU	SUZANNE	83,843
LIJOI	JOSEPH	58,705	MORRIS	LAURA A	16,802
LINDQUIST	EDWARD	37,338	MOUCHFI	LISA	50
LIPPINCOTT	LYNN	10,388	MUELLER	JULIE	57,152
LOONEY	KRISTINA	51,616	MURPHY	LAURIE	14,958
LOWKES	KARLENE	71,331	NADEAU	LAURIE	73,080
LYNCH	MICHAEL	69,293	NASH	GINA	15,075
LYON	LORRAINE A	22,247	NEELY	TIARA	62,002
MAFFEI	ELISA	19,319	NELSON	W JR	W
MAHER	ELLEN M	3,669	NIGGL	ASHLEY	49,706
MAHONEY	CHRISTINE	31,996	NOPONEN	JENNIFER	12,859
MAKI	FRANCES	22,580	NORMAND	PRIMA	525
MALONE	KEVIN	45,152	NOVIA	JEAN	16,273
MANDELLA	TRACY	16,062	O'CONNOR	HOLLY	3,180
MANSUR	SETH	45,189	O'LEARY	SHERRY L	73,021
MARC-AURELE	ELIZABETH	4,978	OLIVER	KRISTAN A	71,331
MARKLEY	ANGELA	23,057	OLIVO	ELIZABETH	26,265
MARS	JULIE	26,724	OUELLETTE	JOSEPH	4,875
MARS	ANDREW	25,548	OUELLETTE	CATHERINE	16,919
MARS	MATTHEW	24,235	PAJER	KAREN	10,883
MARTIN	EILEEN	71,331	PALOMBO	PATRICIA	19,758
MARTIN	JOHN	2,642	PALUK	PAMELA	8,965
MARTINEZ	NEREIDA	23,731	PAOLUCCI	JUDITH	142,461
MARTIROS	KATHRYN	10,419	PARISI	CAROL	22,848
MASON	KIMBERLY	65,783	PARKER	KATHERINE	74,434
MATTHEWS	SHERI	88,282	PARMENTIER	CHRISTINE	10,839
MCCANCE	DONNA M	70,147	PEDONE	VALERIE J	32,918
MCCORMACK	MARY	16,854	PELLETIER	JANET	16,630
MCDONOUGH	KELLEY	563	PETERSON	NICOLAS	1,765
MCGEARY	PAULA	16,557	PETRONE	LISA	13,202
MCKEEN	LINDA	20,278	PETTERSON-BERNIER	JOANNE	78,907
MCNAMARA	WINIFRED	3,504	PIKE	KRISTEN	60,190
MEHRINGER	MATTHEW	9,934	PITZEN	ANN M	37,786
MELOCHE	MICHELLE	72,123	PLAYE	JUDITH	78,064
MERCIER	KATE	14,775	POTTER	MICHELE	53,727
MERRELL	LISA	64	POWER	COURTNEY	29,293
MESSIER	HEATHER	73,080	PRATTE	DEIDRE	2,598
MILLER	PAUL	9,231	PROVOST	MELISSA	79,491
MILLER	KAREN A	6,234	PROVOST	GEORGETTE	24,188
MILLETT	COURTNEY	2,729	PROVOST	JACOB	2,471
MILLETT	TIMOTHY E	52,158	RAMASKA	FELICIA	51,000
MILOSH	DEBORAH	10,062	RANDELL	JOYCE	16,315
MITCHELL	KATHLEEN	76,266	RANDELL	MARYJO	76,720
MOFFAT	DIANE	59,363	RAVINA	MARILYN	3,713

TOWN OF LEICESTER

SCHOOL EMPLOYEE WAGES 2013

Last	Name	Wages	Last	Name	Wages
REINHART	SCOTT	71,331	STAPEL	HEATHER	3,145
REMINGTON	AMY	1,069	STEEN	SERENA M	22,942
REYNOLDS	JENNIFER	73,830	STEIGER	TRACY A	78,487
RICE	STEPHANIE	2,663	STICKNEY	HENRY J	70,755
RIEDER	DANIELLE	339	STONE	ANGELA	4,344
RIEDER	SARAH	1,553	SWIFT	SARAH B	68,857
RIEDER	DIANNE D	75,738	SYLVESTER	WILLIAM	43,823
ROBIDOUX	NANCY E	11,404	TENCZA	MARILYN	97,948
ROSSIK	CHERYL	17,224	THEBEAU	TYLER	5,804
RUNDELL	ADAM	75,336	THERRIEN	CRAIG	72,107
RUSSO	KIMBERLY	1,547	THIBEAULT	BONNIE	44,588
SANDERSON	DEBRA	57,064	THOMPSON	VALERIE	21,802
SANDERSON	DIANE	22,643	TIBBETTS	SHAWNA R	84,027
SAUTER	JENNIFER	87,870	TRITONE	KATHLEEN	20,878
SCANNELL	MARY	52,071	TROY	ERIC	16,981
SCAVONE	JESSICA	53,242	TROY	ADAM E	43,592
SCLAMO	AMANDA	562	TROY	ADDISON	2,553
SHANNON-PEASLEE	LAURIE ANNE	76,538	VAUGHAN	MICHAEL D	75,734
SHEEHAN-SOUCIE	SUSANNE	57,680	VIRZI	LOREEN	309
SHEERAN	MICHAEL	92,611	VIVEIROS	ROBIN	22,273
SHIPMAN	KELLY A	75,454	VIRZI	LOREEN	309
SIBLEY	RACHEL	16,290	VIVEIROS	ROBIN	22,273
SMITH	SCOTT	69,362	WALTERS	JULIE	75
SMITH	JEANNE	3,316	WARNKEN	WILLIAM	284
SMITH,	JAMES JR	9,428	WARNKEN	KATHLEEN	79,498
SMITH-HUNTER	KELLY	74,628	WATTERSON	JOHN	20,324
SOCHA	DAVID	49,997	WEST	MICHAEL	36,005
SOCHA	LAURIE	6,754	WEST	KATHLEEN A	23,547
SODEN	SUSAN A	26,484	WESTERLIND	MARGARET	70,927
SOLTYSIK	EMILY	85,641	WHITE	BRIAN	49,687
SOOJIAN	JOSEPH	185	WHITNEY	JOAN	77,445
SOOJIAN	PAUL	63,552	WHITTEMORE	REBECCA	75,009
SOOJIAN	MATTHEW	34,388	WHITTEMORE	AMANDA	71,331
SOUTHWICK	KELLEY	82,725	WICKLUND	CARL E	36,004
SPAULDING	MICHELLE	2,671	WILMORE	PAMELA	16,765
SPAULDING	LAWRENCE JR	197	WILSON	ARLENE	23,062
ST CYR	WILLIAM	66,708	WOODS	SANDRA	54,265
ST.JOHN	JENNIFER	73,601	WILSON	ARLENE	23,062
STANICK	AMANDA	301	WOODS	SANDRA	54,265
STANICK	JENNIFER	75,214	ZAWADA	THEODORE	75,689
STANICK	DAVID JR	62,957			

EMERGENCY MEDICAL SERVICES

During the year 2013 Town of Leicester Emergency Medical Services responded to 1031 calls for medical assistance, treatment and or transport to area Hospitals.

The town is equipped with three ambulances with the primary truck running out of station 1, second truck running out of station 3 and used for overnight operations and the third truck is used as a backup truck, when either of the primary units goes out of service. Occasionally all three have been used at once for emergency calls. Future Capital replacement of the second Ambulance is scheduled 2014 as both the second and third trucks have high mileage and have had several majors break downs over the past year.

The EMS dept. as is the Fire Dept. is still in desperate need of a new headquarters facility where all EMS operations can be coordinated in one building. Currently EMS operations are located in 2 fire stations and in several different areas of the town hall.

Medicare rates that were scheduled to be reduced by 2.5% this past year was postponed until July 2014. The new scheduled reduction could be as much 3% in the upcoming year. The further reduction in Medicare/Medicaid reimbursement for services rendered will continue as future problems and will provide many challenges for our department to continue delivering quality medical care to residents of the Town of Leicester.

To the residents of Leicester we would like everyone to know that we sponsor an annual EMT basic course, if you have any interest in becoming an Emergency Medical Technician please contact Donna Fields at our office. EMS has proudly promoted six basic EMT's to Paramedic's.

We would like to thank the employees of the Town of Leicester who aid in our mission (Police, Fire, DPW, and the Town Hall). Your support is greatly appreciated.

The Town of Leicester Emergency Medical Services remains committed to delivering quality medical care and promoting wellness to the residents of the Town of Leicester.

FIRE DEPARTMENT

The Fire Dept. responded to 253 incidents during the past year. This is a 20 percent increase from the previous year. The incidents range from structure fire, brush fires, motor vehicle accidents with entrapment, to carbon monoxide emergencies and mutual aid response to adjoining communities.

The need for a new Fire & EMS Headquarters still exists. The condition of the existing building along with the need for training space and adequate parking for Fire and EMS personnel no longer meets the dept.'s needs. Other future capital needs will be the remounting/refurbishment of our Ariel Tower Truck and a new Fire Records program. The current fire records program is out dated and does not meet the needs for maintain proper inspections data and fire preplanning information of building thru out our community. The current Ariel truck is on a 1975 Mack Chassis and the Ariel device is a 1971 boom that was purchased as a refurbished unit in 1986 from the original manufacturer. The Town will need to complete the building of a new Fire/EMS headquarters in order for this to complete the refurbishment of the Ariel Truck.

The Leicester Fire received a grant in the amount of \$4,600.00 for our SAFE (Students Awareness Fire Education) program. This program is coordinated by Captain Michael Wilson and consists of Fire Department certified SAFE Instructors along with other firefighter going to our Schools, Day Care Centers and civic groups within our Community to provide instruction on the following topics such as Stop, Drop and Roll, Making and Practicing Home Escape Plans, Reporting Fire and Emergencies, Crawl Low Under Smoke, Kitchen and Holiday Safety and more.

The Fire Department for the first time had recruit Firefighters participate in the Massachusetts Fire Academy Call/Volunteer Recruit program. This training program is held at the Massachusetts Fire Academy in Stow. We graduate 2 Firefighters from this program with their Firefighter I/II certification. The Fire Department also participated in Fire District 7 Firefighter Recruit training program. We had 2 firefighters graduated from this program in June. These programs require the Recruit Firefighter to volunteer between 260 to 300 hours to

complete one of these training programs. All new recruits are required to attend one of these programs in order to be appointed as a regular Firefighter for the Town.

The Fire Department would like to recognize the following Firefighters that recently retired from the Fire Department for their dedicated service to the Leicester Fire Department and the Town of Leicester. Mark Beatty 21 years, John Bardosa 20 years and Marc Antanavica 17 years.

Training for firefighters continues on a year round basis. They conduct monthly session to keep up the skill and learn new techniques brought into the fire service. These training sessions are held even during inclement weather as the firefighter never knows what type of weather they will encounter when they are needed.

The Board of Fire Engineers would like to thank the members of Fire Department for there dedication and devotion to the residents of the Town of Leicester.

HIGHWAY DEPARTMENT

The Town's Resurfacing Program consisted of grinding and paving Franklin Street, Grove Street, Mechanic Street and Spring Street. Paving was also done on Pleasant Street from River Street south 1,500', Stafford Street bridge and 1,500' of Huntoon Highway and a leveling course of 1,000' which was put down on Henshaw Street.

Our department continues to carry out the following duties: sign and guardrail maintenance, roadside brush cutting, shoulder, ditch and drainage work, catch basin cleaning and repairs, street sweeping, line painting, grading of gravel roads, maintenance of Police Station, Senior Center, Copeland Library, all Veteran's Squares, Cherry Valley Cemetery, Elliot Hill Burial Grounds, Burncoat, Rochdale and Towtaid Parks, and Community Field. The Highway Department also works at the Recycling Center with composting.

ROAD CONVERSION COMMITTEE

The Road Conversion Committee recommended accepting Hyland Avenue, Carey Hill Circle, Anna Circle William Street and Homestead Lane as Town roads at the Town's Annual Meeting. All roads were accepted. Pond Court is near completion and would expect it to be on the warrant for the next Town Meeting to be accepted as a Town road. Virginia Drive and Boutilier Road are still under construction.

TREE WARDEN & PEST CONTROL OFFICER

The Office of Tree Warden and Insect Pest Control is responsible for the care and protection of all shade trees within the town of Leicester. It has always been the practice of this office to save as many trees within the roadways of our town and still provide a safe environment for travel while keeping our roadways greener.

Our office had a few calls in reference to the Long Horn Beetle invasive species appearing on their property but after reviewing the complaining area we could not visually see any signs of the insects. It is our opinion that Leicester is still enjoying the absence of these very destructive insects, such as The Asian Longhorn Beetles and the Emerald Ash Borer. If at any time our residents witness or suspect any of these insects please contact the office of the Leicester Tree Warden/Pest Control Officer.

The office of the Tree Warden is continuing the implementation of an improved approach to a program of care and trimming in an effort to reduce the impact of the effects of a future weather related event.

We had fewer concerns regarding hazards with shade trees on the roadways in our town this indicates that we have a successful progressive maintenance program for our trees and therefore limiting the number of concerns from our town residents.

It is always the goal of this office to provide safe and beautiful trees in the town of Leicester. The Office of Tree Warden is always open for responding to the concerns and requests of the shade trees by the residents of Leicester.

LEICESTER POLICE DEPARTMENT
"Committed to the Community"

Introduction

It is once again an honor and a privilege to be submitting the Leicester Police Department's (LPD) annual report to the residents of the community. As with the past several years, 2013 also brought a host of challenges for the LPD, the most significant of which continues to be financial constraints.

The fiscal constraints experienced during 2013 once again prohibited the LPD from being able to rehire the 8 part time police officers who have now been laid off for 3 years. The fiscal constraints also prohibited the LPD from filling the position of a full time officer who retired in January of 2013, further eroding the staffing levels in the department.

Personnel and Staffing

Currently the Leicester Police Department is comprised of 17 sworn officers (Chief, Sergeants, and Patrolmen). The Dispatch Center at the Leicester Police Department is comprised of 4 full time dispatchers and 6 part time dispatchers. The department is also supported by one full time administrative assistant. This staffing level continues to remain well below the recommended staffing level in the July 2001 Leicester Police Department Management Support Project, which was prepared at the request of the Town of Leicester by EMS Consultants of New Hampshire.

The loss of a full time officer in 2013 dealt a significant blow to the uniformed patrol division. In order for the LPD to compensate for the loss of this position, the department eliminated its "Court Officer" position in order to place another uniformed officer on the street.

The most significant deterrent to crime is the presence and visibility of uniformed police officers on the street patrolling the community. The diminished staffing level that the LPD has experienced over the past several years impacts the department's ability to achieve a strong uniformed presence of police officers on the street.

Retirement

In January of 2013 Officer Julie Berry retired from the Leicester Police Department after more than 32 years of service to the community. Officer Berry was recognized as a tenacious investigator who always worked diligently to complete professional, high quality investigations. All of the men and women of the Leicester Police Department wish her a long, healthy, and safe retirement. She has certainly earned it.

Crime Statistics for Leicester in 2013

The crime statistics for 2013 are set forth below. While there is good news in several areas that saw a significant reduction in rate of crime in our community, it is also the first time in several years there have been increases in several categories of crime. One of the most significant reductions in crime was seen in the crime of Burglary/Breaking and Entering. This crime category saw an overall reduction in crime of 56%. This is a significant accomplishment during a time when many communities near Leicester saw major increases in this type of criminal activity.

One of the areas that saw the most dramatic increase in crime was the Statutory Rape category. Statutory Rape saw a 300% increase in the number of reported offenses. While this statistic is of major concern to the LPD, the increase in crime may be partially the result of the department's ongoing efforts to promote the reporting of sexual assault crimes, which is an area where actual reporting of the crime in the past has been low. It should be noted that this category saw a 60% drop in offenses last year.

The following two sections have been provided to give our residents a snapshot of the incidents that the LPD became involved in over the course of a one year period. The percentage in parentheses indicates if there has been a rise, decline, or no change from the previous year.

- | | |
|----------------------------------|---|
| 1. Rape (forcible) = 4 (0%) | 7. Robbery = 0 (-50%) |
| 2. Rape (statutory) = 8 (+300%) | 8. Arson = 1 (0%) |
| 3. Indecent Assaults = 2 (100%) | 9. Breaking & Entering = 19 (-56%) |
| 4. Assault (aggravated) = 9 (0%) | 10. Theft from Vehicles = 15 (+114%) |
| 5. Assault (simple) = 40 (+48%) | 11. Shoplifting = 90 (+350%) |
| 6. Intimidation = 12 (-8%)* | 12. Larceny (from building) = 15 (+52%) |

- | | |
|---|---------------------------------------|
| 13. Larceny (all others) = 101 (+42%) | 21. Liquor Law Violations = 14 (-7%)* |
| 14. Vehicle Theft = 9 (0%) | 22. Disorderly Conduct = 15 (-35%) |
| 15. Identity Theft = 11 (-31%)* | 23. Public Intoxication = 31 (+41%) |
| 16. Destruction of Property = 60 (-31%) | 24. DUI = 45 (+45%) = |
| 17. Narcotics Violations = 36 (+3%) | 25. Credit Card Fraud 5 (+67%)* |
| 18. Pornography = 1 (-67%)* | 26. All Other Crimes = 112 (+18%) |
| 19. Weapons Violations = 1 (-80%)* | |
| 20. Runaways = 3 (-67%) | |

* Denotes decline for 2nd consecutive year

Additional Statistics

1. Calls for Service (CFS)/Patrol Initiated Activity (PIA) = 26,401 (-987 CFS/PIA)
2. Accident Investigations = 248 (-19 accidents)
3. Arrest/Criminal Summonses = 622 (+90 arrests/summonses)
4. Medical Responses = 878 (-22 medical calls)
5. Investigative/Offense Reports = 835 (-89 reports)
6. Alarms (All Types) = 227 (-132 alarm calls)
7. Motor Vehicle Stops = 2640 (+78 traffic stops)

Alarm By Law Update

The Alarm Bylaw, which passed several years ago, appears to be having a very positive impact on the number of false alarms to which the Town of Leicester's public safety personnel respond. This year the LPD saw a drop of more than 30% in the number of alarm calls. This reduction ultimately means few emergency vehicles responding throughout the year which ultimately saves tax dollars.

High School Forensic Science Program

During 2013 the LPD and the Leicester High School partnered for the third year in a row to offer a forensic science program for high school students. The High School Forensic Science Program is funded in part by a Community Grant that the LPD received from Wal-Mart. The LPD remains committed to working with the school department on collaborations, such as the Forensic Science Class, which enhance the department's rapport with the youth of our community.

Training Program

The training program, which the LPD had worked so hard to develop over the past five years, suffered a significant setback in 2013. Growing fiscal constraints impacted the training program which saw a dramatic reduction in the number of classes in the first half of the year and the program eventually was completely shut down by the end of the year.

Criminal Investigation

The Leicester Police Department was required to conduct a wide variety of investigations during 2013. Officers investigated:

1. Animal cruelty resulting from a dog being thrown or falling from a motor vehicle during a police pursuit;
2. A topless bicyclist riding through town;
3. A commercial vehicle that crashed on Rt. 9 and burned, totaling the truck and damaging a nearby home;
4. Two stolen motor vehicles fleeing from an officer and crashing at the same time;
5. Two fatal motor vehicle crashes;

6. Multiple cases of adults arrested for operating under the influence of alcohol with children in the car;
7. A man, being questioned about a hit and run accident and driving under the influence, who pulled a knife on the officer;
8. An arrest of a man wanted in connection with a Worcester home invasion;
9. An arrest of a fugitive wanted for a Connecticut sexual assault;
10. Conviction of a defendant more than three years after he was arrested for sexually assaulting a victim.

And a whole lot more!!

Regional Drug Task Force

The Leicester Police Department once again acted as the lead agency in the Regional Drug Task Force grant process, securing \$37,000 in grant funding for 14 communities to jointly combat illegal drug distribution. The task force achieved success with the following:

1. Prescription Drug Take Back Program – the LPD, along with its partners at the Recycling Center, took in approximately 100 pounds of outdated, unused, or unwanted prescription medication.
2. Needle Disposal Program – the LPD, along with its partners at the Recycling Center, collected and destroyed 10 large containers of hypodermic needles and other sharps.
3. Participation as part of a local, state, and federal partnership - the LPD worked with multiple law enforcement agencies to dismantle a large scale marijuana growing operation which included one location in the Town of Leicester.
4. The LPD dismantled a marijuana and pill distribution operation in the community.

Along with a whole lot more!!

Personnel and Police Unions

I would like to thank all the members of the Leicester Police Department, and the unions which represent them, for their willingness to work collaboratively to make the Town of Leicester a good and decent place to live, work, and raise a family.

On behalf of all the men and women of the Leicester Police Department, I would like to thank the entire community for their continued support.

James J. Hurley
Chief of Police

CODE DEPARTMENT

PERMITS ISSUED

Single Family	11
Commercial Building	-
Additions	12
Alteration/Remodel/Renovation	41
Sheds & Accessory Blds.	4
Swimming Pools (above & inground)	17
Garages (1,2 & 3 car)	4
Decks & Porches	15
Roofs, Siding & Replacement Windows	76
Demolitions & Removals	9
Commercial Solar	3
Solar Panels	16
Chimneys	7
Signs	7
Weatherization	20
Senior Housing Duplex	-
Cell Towers/Arrays	-
Duplex	-
Miscellaneous	1
<u>Total Building Permits Issued</u>	243
Certifications Issued (304 & 110 - formally 106)	47
Home Occupation Permits Issued	16
Occupancy Permits Issued	32
Stove Permit	39
Sheet Metal	17
<u>Total Permits Issued</u>	394

INCOME

Building Permits	\$ 68,927.00
Building Re-Inspection Fees	\$ 200.00
Building Permit Replacement Fees	\$ 50.00
106 & 304 Certifications	\$ 1,560.00
Stove Permits	\$ 1,570.00
Administrative Fees/Gas, Plumbing & Wiring & Weights & Measures	\$ 5,133.20

TOTAL INCOME FROM CODE DEPARTMENT

PLUMBING PERMITS ISSUED

Permits Issued	120
Inspections Made	90

GAS PERMITS ISSUED

Permits Issued	81
Inspections Made	79

WIRING PERMITS ISSUED

Permits Issued	208
Inspections Made	167

WEIGHTS & MEASURES

Permits Issued	25
Inspections Made	178

CONSERVATION COMMISSION

The Conservation Commissioners wish to express their thanks to the Town residents, the other Town boards, Leicester Town employees, and the many applicants that we have had the opportunity to work with and for their enthusiastic support and cooperation during this past year. The Board's goal is to continue to provide insight and knowledge to members of the community regarding the wetland areas within our Town and to promote a harmonious balance between nature and development and to continue to self fund our department and programs with our NOI funds.

The Commission conducted many on-site reviews to ensure that plans meet proposals. By doing so the Commission is able to ensure that builders and developers adhere to the new bylaw and follow regulations as stated in the Massachusetts Wetlands Protections Act, as well as adhering to Orders of Conditions and Determinations that they are issued.

Members of our Board are: Chairman, Stephan Parretti; Vice Chair, John Marc-Aurele; Members, JoAnn Schold; Joshua Soojian; and James Cooper; and Eileen Dyson-Alexander, Department Assistant.

This past year the members attended workshops and seminars including Conservation Land Encroachments, Lessons in Legal Liability, Key components of the Open Meeting and Conflict of Interest Laws, Writing effective orders, Invasive plant detection, and Fundamentals for Conservation Commissioners to continue to educate and stay current with State Wetland Regulations.

We look forward to another productive year serving our Community.

The following is a summary of the Conservation Commission activities during 2013

2 0 1 3 A C T I V I T Y		
TYPE OF ACTIVITY	# OF FILINGS	DESCRIPTION
Notice of Intent (NOI) *Orders of Conditions issued	15	Work/Construction proposed to occur within 100 feet of the wetland buffer zone
Abbreviated Notice of Resource Area Delineation (ANRAD)	1	Addresses resource areas and boundary delineations
Request for Determination of Applicability (RDA)	4	A determination will be made whether or not the work proposed will impact the resource area, and determine if an NOI needs to be filed
Certificate of Compliance	12	Issued upon the completion and stabilization of projects that have Orders of Conditions (normally 1-2 growing seasons)
Enforcement	2	Cease and Desist issued for violation of activity involved which cause damage of wetland areas – Either with or without written approval.
Emergency Certifications		Work that is necessary for public health and safety
Onsite	68	Review of land/projects involving a filing, enforcement or general concern of public
Appeals		Non-satisfaction of applicants with the decision of the Commission resulting in the DEP to oversee or overwrite Orders of Conditions.

ECONOMIC DEVELOPMENT COMMITTEE

The Economic Development Committee was reactivated in August of 2011 and was charged with attracting, assisting, and maintaining businesses in Leicester.

The Committee once again elected Selectman Doug Belanger as Chairman and at-large member Larry Patricks as board clerk. Selectmen Matt Dennison was elected vice-chair. Jason Grimshaw was re-appointed to represent the Planning Board and Jim Reinke and Bill Mattei have continued to be valuable assets serving as members-at-large. There is one vacancy on the committee.

Bringing in additional revenues to the community through taxes gained from new businesses as well as assisting existing businesses survive and expand within the community continue to be the committee's main focus.

The Committee is determined to educate the general public of the absolute need for successful businesses in Leicester as a major part of the solution to Leicester's budgetary difficulties that regularly jeopardize the Town's ability to provide the services the people demand and deserve. Development and distribution of a brochure and upcoming web-page detailing available land/buildings with zoning requirements and/or restrictions continue to be updated and developed.

Meetings are regularly held on the fourth Thursday of every month and are open to the public. The committee welcomes and will discuss and consider any and all suggestions aimed at meeting their charge.

HEALTH INSURANCE ADVISORY COMMITTEE

Pursuant to Mass General Laws Chapter 32B, the Town each year appoints this advisory group and conducts meetings with the members as needed. The group considers health insurance proposals and is made up of representation from each employee group, including general government workers, retirees, both Highway and Police union reps, along with School union representatives. Currently serving in an ex-officio status are both the town administrator and the school superintendent.

The Health Insurance Advisory Committee (HIAC) considers proposals made to the Town of Leicester and may make a recommendation to the Town Administrator. However, the sole authority for selection of health insurance coverage lies with the Board of Selectmen.

We thank the members for their participation and continued efforts on behalf of employees & retirees and the administration.

INSPECTOR OF ANIMALS

The following is a report of the Inspector of Animals for the period of Jan 6, 2014 to April 30, 2014. During this period I inspected 28 residences housing animals considered to be livestock. This report contains no report on dogs and cats, and other furry animals. It deals primarily with farm animals or livestock. This inspector also served 3 quarantine notices.

Leicester, being very rural, and having a large degree of open space, will have a large population of "wild" animals. These animals may and could be rabid, and capable of transmitting rabies and other sicknesses to humans. I would urge all residences not to feed the native animals. Once fed, they will surely be back for another meal. If you see a suspicious animal, acting in an unusual manner, please report this to Animal Control. A suspicious wound on your pet could be from a bite from one of these animals. It is not worth taking the chance. Dogs by law must be vaccinated. Rabies shots for cats at this point is voluntary. The following is a list of Animals inspected:

DAIRY CATTLE - 78	BEEF - 15	HORSES/PONIES - 43	WATERFOWL - 15
GOATS - 7	SHEEP - 24	DONKEY/MULE - 2	CHICKENS - 105
SWINE - 6	ALPACA - 25	RABBITS - 10	TURKEY - 1
			GAMEBIRD - 7

MOOSE HILL WATER COMMISSION

The Moose Hill Commissioners would like to welcome newly elected member, Carl E. Wicklund, Jr. to the seat vacated by Ruth Kaminski. A heartfelt good-bye & thank you to Ruth Kaminski for her commitment and time served as a Commissioner to the Moose Hill Water Commission!

The Moose Hill Commissioners are continuing to explore different avenues towards establishing Moose Hill Reservoir as a Class A Public Drinking Water Supply for the Town of Leicester, as well as surrounding communities in need of water. The Commissioners are researching ways with The Common Ground Land Trust Group on the preservation of land around the Watershed and are continuing their efforts to protecting this body of water by looking into Land Acquisitions on properties abutting the reservoir.

It is important to this Commission, on marketing the reservoir with an Informational Packet that will assist the Commissioners on educating Town Officials and residents, by showing the need and importance the Moose Hill Reservoir is for the Town of Leicester's economic future and future water needs. The Commissioners try to remain in contact with the Department of Environmental Protection Agency, who's the permitting authority that will authorize the Moose Hill Reservoir as a Public Surface Water Supply.

The Moose Hill Water Commission meets on the second Monday every other month at 6:00 pm, in Room one, Bottom Floor of the Town Hall. All those wishing to express their opinion towards the planning and development of the reservoir, are urged to attend the meetings, or express their views in writing to: The Moose Hill Water Commission, 3 Washburn Square, Leicester, Ma.

The Moose Hill Commission is an elected Board holding a term of 3-years.

LEICESTER PUBLIC LIBRARY

The year was again very successful for the Library, even though there was a period of doubt about the future, the patrons proved to be very strong supporters, and the Town Manager found a way to keep it open. We are now open the same amount of hours and are fully certified. We did have three employees lose some hours of work. This along with the loss of 20 hours by a senior worker, who was paid by another agency, puts quite a strain on the remaining staff and may affect the summer programs.

Renovation: The library is currently on the State Construction List, and we will probably be funded in 24-36 months. The goal is to fund the project without a tax increase for Leicester citizens. Over \$2 million dollars has been raised so far, and we have just under \$1 million to go.

Maintenance: Repairs to the mortar and granite brickwork were completed in April. The south and east sides of the building were washed, mortar repaired and sealed. After leaks were sealed the inside damaged plaster was repaired and the walls painted.

Programs: The Library hosted 65 programs attended by over 720 people. Programs included book clubs, local author book signings, Story time, music and a variety of summer programs for kids.

Circulation: Circulation and attendance are on a par with last year.

The Friends of the Library continue to be a small, but dedicated group of library supporters that greatly help the library in several capacities. They hosted the annual book sale in September and a cookie sale in December. They continue to fund programs, materials and incidental expenses that fall outside of the municipal budget. We are very thankful for the friends and ask citizens to support their various endeavors.

The Board of Library Trustees wish to thank the Director, staff and volunteers for their dedicated service to patrons; especially through the period of the spending freeze, budget debates and the uncertain future at that time.

HISTORICAL COMMISSION

For the fiscal year 2012-2013, the Historical Commission remained hopeful that commission would be able to continue moving forward despite the budget cuts that had severely limited operates over the past several years. This was especially the case since there seemed to be some interest in celebrating the 300th anniversary of the incorporation of the town of Leicester on February 15, 1713.

Yet, due to declining interest, the monthly photo contest on the town web page was discontinued. This is somewhat perplexing since these types of historical photo contests continue to gain success in other places, even as indicated by a weekly segment in the Telegram & Gazette.

Genealogical and general historical research requests remained at higher levels for the 2013 as they had been in 2012.

Walking tours remain conducted only during the September Harvest Fair celebration on the Common and notably, attendance on the tour was higher this year than in recent years.

The commission had initial communications with a local property owner in regards to federal tax credits that the federal government offers to property owners. This is basically an incentive for property owners to rehabilitate historic buildings for economic re-use by offering lower tax rates.

However, in late fall the Board of Selectmen made a unilateral decision to once again lower the funding for the Historical Commission. This has lowered the budget to a level that has rendered it virtually impossible for the commission to carry out any of its operations, including those which are mandated.

PLANNING BOARD

The Planning Board is responsible for review of applications for approvals under the Zoning Bylaw and Subdivision Regulations. This includes Site Plan Review and/or special permit applications for commercial developments, subdivision applications, and endorsement of ANR Plans (plans depicting new lot lines on existing streets). The Planning Board is also responsible for long-range land use planning for Town of Leicester, including implementation of the Leicester Master Plan.

The Planning Board is comprised of five elected members and an appointed Associate Member. Jason Grimshaw and Debra Friedman continued to serve as Chair and Vice-Chair, respectively. John McNaboe served through the May 2013 elections; new member Adam Menard was elected in May 2013. Sharon Nist and David Wright continued to serve as regular members of the Board. Kathleen Wilson continues to serve as Associate member.

Michelle Buck continues to serve as Town Planner, a position she's held since 2001. (In 2010, the Town Planner position was reduced to part-time.) Barbara Knox continues to serve as Assistant to the Town Planner and Board Secretary.

The following summarizes the major activities of the Board during 2013:

Planning Board Applications, 2013*		
Type and # of Plan/Application	# of New Applications	Description
Approval Not Required (ANR) Plans	5	2 lot line revision plans, 16 new building lots on remaining 3 plans
Subdivision Plans	1	Pondview, reduction of streetlights (approved 11/2013)

Planning Board Applications, 2013*		
Type and # of Plan/Application	# of New Applications	Description
Special Permit Applications	2	<ul style="list-style-type: none"> Retail/Gas Station/Car Wash/Bank/Fast Food, Main Street (approved 10/2013) Expansion of Self-Storage Facility, Route 56 (approved 12/2013)
Site Plan Review Applications	1	<ul style="list-style-type: none"> Auburn Street Solar Farm, Minor Project Amendment (approved 3/2013)
Road Acceptance Requests	1	Carey Hill Estates (accepted 5/2013)

* Does not include minor applications such as lot releases or changes to Surety/Performance Agreements

Construction of the following projects approved by the Board in prior years was completed in 2013: Carey Hill Estates Subdivision and Double-Play Fitness Center. The following residential projects approved in prior years remain incomplete: Boutillier Estates, Briarcliff Estates Senior Village, Grandview Estates (in default), Hammond Street Extension, Oak Ridge Estates Senior Village, and Pondview (near completion).

Zoning Bylaw Amendments, 2013			
Town Meeting Date	Article #	Description	Town Meeting Action
5/7/2013	34	Amendments to regulate medical marijuana treatment centers	Approved
5/7/2013	35	Amendments to define and regulate child care facilities and family child care homes consistent with Massachusetts General Law, or take any action thereon.	Approved
10/29/2013	9	Zoning Map amendment to re-zone property at 100 Clark Street, currently split between Suburban Agriculture (SA) and Highway Business-Industrial 2 (HB-2), to Suburban Agriculture (SA)	Approved

Other Projects and Activities Undertaken in 2013:

- Participated in planning activities related to the Community Development Block Grant Program
- Assisted CMRPC staff with preparation of Route 56 Priority Development Area report
- Completed Parking Regulations (adopted by the Planning Board 7/2013)
- Assisted with efforts to implement grant-funded electronic permitting program in Leicester (for Planning Board, Zoning Board of Appeals, Code Enforcement/Building, Conservation Commission, and Board of Health)
- Prepared grant application for energy audit of Town buildings (grant awarded 10/2013)
- Started process to update Leicester's Open Space and Recreation Plan
- Continued to monitor the construction of approved subdivisions and commercial projects. Slow completion of residential projects continued to be a problem in 2013.

BOARD OF HEALTH

Health Board is a three member elected board with each member serving a term of three years. The Board of Health is responsible for providing oversight to many different matters pertaining to public health and the environment, including but not limited to public health emergency preparedness planning, communicable disease control, community health improvement planning, immunizations, solid waste and recycling, on-site sewage disposal, recreational camp and public pool inspection, food safety and protection, housing and nuisance type complaints such as noise, dust, and odor. The current members are: Christopher Montiverdi, Chairman; Robin Wood, Vice-Chair; and Debra Rigiero, member.

Under the direction of the Leicester Board of Health, the Town entered into an inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) and five other neighboring municipalities, the Central Massachusetts Regional Public Health Alliance (CMRPHA), in order to provide an even wider array of public health services to the community. The Central Mass Regional Public Health Alliance is a coalition of six municipalities (Towns of Holden, Leicester, Millbury, Shrewsbury, and West Boylston and the City of Worcester) working cooperatively to create and sustain a viable, cost-effective, and labor-efficient regional public health district serving a total population of 265,899 residents. The regional health district provides a comprehensive array of services to partner municipalities through a single organization managed by Worcester's Division of Public Health. The inspiration to develop a regional alliance arose from the considerable disparity in size, available resources, and kinds and types of resources offered by each municipality.

The goals of the Alliance are to establish an accredited public health district that demonstrates cost-savings and efficiencies, measure/monitor health statuses and risks and identify health priorities. In 2012 the Alliance conducted a comprehensive community health assessment in order to determine priority areas for health improvement. After analyzing youth survey data, state data, and reviewing the qualitative data garnered from community forums, the Alliance identified 5 key areas of public health. Those areas are the foundation for the Alliance's first ever Community Health Improvement Plan which has the vision of creating the "Healthiest Region in New England by 2020". During this past year, the Alliance developed its district-wide strategic plan as way to set short term and long term goals that focus on workforce development, sustainability, health improvement and safe places. With the assessment, improvement plan and strategic plan completed, the Alliance became eligible to submit its application to the Public Health Accreditation Board on December 31st 2013. The Alliance is currently on pace to become the first accredited local public health agency in Massachusetts in 2014.

With a total workforce of 18 public health staffers, the CMRPHA communities can rely on public health expertise and experience as described within this annual report below.

Environmental Health

Public Health regional staff help ensure businesses and residents comply with numerous environmental health regulations. Most recognized is the food protection program, in which staff conducts routine and follow-up inspections of more than 59 food establishments. In addition, staff will review plans and specifications for new food businesses, investigate complaints and conduct administrative hearings with the Director and/or the Board of Health to address non-compliant businesses. Regional Public Health Specialists also conduct inspections for semi-public swimming pools, tanning facilities and recreational camps for children, and investigate complaints related to housing, lead paint, illegal dumping, the release of oil or hazardous materials, and nuisances in accordance with local, state and federal regulations

Below is a summary of the types and number of inspections conducted in the town of Leicester during the calendar year 2013:

<u>Category</u>	<u>Number of Inspections</u>
Low Risk Food Inspections	24
Medium Risk Food Inspections	59
High Risk Food Inspections	<u>19</u>
<i>Total of Routine Food Inspections</i>	102
Housing Complaints	37
Food Safety Complaints	6
Nuisance Complaints	16
Animal Complaints	<u>1</u>
<i>Total Complaint Investigations</i>	60
<i>Total Number of Inspections (related to complaints)</i>	154
Pool Inspections (2 public pools)	7
Camp Inspections (3 camps)	3
Tanning Facility Inspections	0
Tobacco Inspections	(See Community Health)
Title V	
Perc/Soil Testing	19
Septic Plan Reviews	18
New Construction Installation	3
Septic Upgrade/Repair	15
Component replacement	<u>2</u>
<i>Total Title V Related Inspections</i>	73

Communicable Disease

Under Massachusetts General Laws, Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public's health are reportable to the local Board of Health and/or the Massachusetts Department of Public Health. Reporting disease occurrences enables the Public Health staff to monitor trends, detect and control outbreaks, and evaluate prevention activities. WDPH regularly collects important information on all reported diseases in the Town of Leicester as part of routine epidemiological disease investigations.

The following is a summary of the reported diseases in Leicester during 2013:

<u>Reportable Disease</u>	<u>Number of Cases</u>
Campylobacteriosis	3
Group A streptococcus	4
Hepatitis B (chronic)	1
Hepatitis C (acute)	2
Hepatitis C (chronic)	8
Human Granulocytic Anaplasmosis	1
Influenza	18
Legionellosis	2
Lyme Disease	27
Pertussis (and other Bordetella species)	3

Salmonellosis		1
Shiga toxin producing organism	1	
Vibrio sp.		1
<i>Total number of Reportable Disease for 2013</i>	72	

INFLUENZA

94 residents received an influenza vaccination at the Town's annual flu clinic held at the Senior Center on 10/24/2013. An additional 41 vaccinations were administered throughout the town during the month of October as well.

Community Health

Prescription drug abuse has become a national epidemic, in particular with our youth accessing medications through home medicine cabinets. The Drug Enforcement Administration (DEA) has been sponsoring a National Prescription Take Back Day over the last four years as a mechanism to bring public awareness of the issue and also as a means to safely dispose unwanted, unused or expired prescription or over the counter medications. In addition to the long standing prescription take back efforts of the Leicester Recycling Center, two take back days were coordinated and promoted by the CMRPHA, in tandem with the Board of Health and Police Department in April and October of 2013 at the Leicester Police Department. Seventy three pounds of drugs were collected. The permanent kiosk in the police station was furnished by the Worcester Division of Public Health along with a sharps kiosk, also co-located at the police station. Both services are available with no questions asked.

The CMRPHA, through the City of Worcester, received a seven year, \$100,000 per year Massachusetts Opioid Abuse Prevention Collaborative grant, focused on opioid overdose prevention and reduction in the region. The town of Leicester's Board of Health and Police Department are members of both the Strategic Planning Committee and Steering Committee. We are currently in the first phase of the strategic plan, focusing on data collection and analysis, engaging key stakeholders and selecting evidence-based strategies that will target specific populations with the intent of preventing or reducing overdose.

The town of Leicester is a member of the Worcester Regional Tobacco Control Collaborative, which provides enforcement of Mass General Laws and local regulations around youth access and environmental tobacco smoke. Youth access compliance checks, which involves a trained youth between the ages of 16-17 attempting to purchase a specific tobacco product in a permitted tobacco retail establishment, are conducted one or two times per fiscal year, as determined by the Massachusetts Tobacco Control Program in the collaborative communities. During calendar year 2013, there were no sales of tobacco products to minors by retailers in the town. Retailer education visits are also conducted to ensure all applicable permits and signage are displayed, humidors are locked, Massachusetts tax stamps are on tobacco products, all tobacco products are behind the counter and out of the customer's reach and the importance of checking identification. The Board of Health is currently in the process of revising existing youth access and environmental tobacco smoke regulations with the assistance of WDPH staff.

In conjunction with the Board of Health, WDPH staff participated at the Leicester Senior Center's Health Fair in December, focusing on general public health information such as diabetes, high blood pressure, fall prevention and safe alcohol consumption for seniors. Worcester Regional Medical Reserve Corps (WRMRC) staff also provided File of Life Magnets, FEMA emergency preparedness checklists and magnets for seniors, hand sanitizers, and preparedness information on winter storms and power outages.

During this past year, working thru the Board of Health, WDPH engaged the Leicester Public Schools to participate in a regional youth health survey, conducted in October. The survey, similar to the CDCs Youth Risk Behavior Survey, provides information on what types of risky or positive behaviors that our youth engage in. This data will provide staff with critical information that will help assist in the types of programming, projects or initiatives that can be brought forward through resources and grants. The data

is being compiled, reviewed and analyzed by UMass Medical School and they will provide a summary of the results to the school superintendent.

Public Health Emergency Preparedness

In March and May of 2013, the Board of Health participated in the Region 2 Public Health Pandemic Influenza table top exercise series. The purpose was to assess the capabilities of local public health agencies to effectively mobilize and demobilize an Emergency Dispensing Site. WDPH tested the plan again October 24th during the annual flu vaccine clinic at the Senior Center.

The Worcester Regional Medical Reserve Corps (WRMRC) a federally recognize unit of the MRC. The Town of Leicester has **20 residents** who are active WRMRC volunteers, out of **290 total volunteers** in the system. WRMRC has participated in the Leicester Harvest Fair and the Leicester Health Fair, as well as provided an educational display board on emergency preparedness for senior citizens at the Leicester Senior Center. Leicester's resident MRC volunteers participated in a statewide drill and were put on standby for several local and statewide events.

September is National Preparedness Month. This year WDPH developed an extensive media and public education campaign and provided promotional and educational materials to correspond with the 4 themes of preparedness month: *Get Ready – Individual and Family Preparedness*, *Get Involved – Join the Response, We're All in This Together – Considerations for Individuals with Access and Functional Needs*, *Get Vaccinated – Fight the Flu*. Staff distributed these materials through municipal offices, libraries, senior centers, billboards, WRTA buses, websites and social media throughout all CMRPHA communities.

ZONING BOARD OF APPEALS

During the past year 2013 this board held the following public hearings:

- (4) hearings for Variance
- (5) hearings for Special Permit
- (1) hearings for an Appeal on the Decision of the Building Inspector

The Board's present members include: David Orth, Chairman; David Kirwan, Vice Chairman; Jim Buckley, Clerk, Linda Finan and Vaughn Hathaway.
Alternate members: Paul Schold and James Reinke

The Zoning Board of Appeals meets on the second Monday of each month and on an "As Needed" basis. Meetings start at 7:30pm and are held in Room 3 on the Bottom Floor of the Town Hall.

The Zoning Board of Appeals is an eight member appointed board; having five (5) Regular Members with three (3) Alternate Members.

STORMWATER MANAGEMENT COMMITTEE

On behalf of the Town of Leicester, its Board of Selectmen and Town Administrator, the Stormwater Management Committee would like to extend its thanks and appreciation to Ruth Kaminski in her role as the Storm Water Facilitator. Ms. Kaminski was instrumental in developing the Town's Storm Water Management Plan and steering the Storm Water Committee through the initial stages of maintaining compliance with the MS4 Permit. Ruth's decision to step down from this role was tempered by the fact that she continues to offer her assistance when called upon. Thank you Ruth!

Two new members were appointed to the Committee: Joanne Bernier representing the Leicester Public Schools and Stephen Parretti representing the Conservation Committee. The balance of the Committee members includes Michael Knox representing the Water and Sewer districts and Thomas Wood representing the Town of Leicester Highway Department.

The Town of Leicester joined thirteen neighboring communities in successfully securing a Community Innovative Grant for a regional approach to Stormwater Management. The regional group is known as the Central Massachusetts Regional Stormwater Coalition (CMRSWC) and secured grant awards of \$310,000.00 in FY 2012 and \$115,000.00 in FY 2013. The Coalition membership expanded from the original 13 to 30 communities and is in the process of submitting its third grant application in the amount of \$200,000.00 for FY 2014. The basic goals of the coalition are to approach solutions and management of stormwater through collaborative training and education, regionalized data management and integrated mapping systems and standardize policies and procedures. Town Administrator Kevin Mizikar and Committee member Michael Knox represent the Town of Leicester on the CMRSWC. (For more information about CMRSWC please visit www.CentralMassStormwater.org)

As a result of the activities of CMRSWC, the Town of Leicester through its Highway Department has directly benefited in its effort to meet the compliance requirements of the MS4 Permit by creating an integrated GIS formatted mapping system and data base of the Town's stormwater system, basins and outfalls. Mobile GIS locating equipment and data management software to complete this task was made possible through the collaborative purchasing power of the CMRSWC.

The Leicester Highway Department and the Stormwater Committee play a significant role in maintaining compliance with the MS4 permit and continues to work with and receive technical guidance from the engineering firm of Tata and Howard, Inc. The combined effort has resulted in the development of an Illicit Discharge Detection Elimination (IDDE) Bylaw and IDDE Municipal Training Workshop. The Municipal Training workshop was conducted in November 2013 and presented to all Town departments and local water and sewer districts. The IDDE Bylaw is expected to be presented to the Town for action at the May 2014 Annual Town Meeting.

The successful management and compliance of the stormwater USEPA MS4 Permit can only be accomplished through a cooperative and collaborative effort by all. The Town of Leicester through the efforts of the Town's Highway Department, Stormwater Management Committee and membership in the Central Massachusetts Regional Stormwater Coalition has the Town in a good position to meet both the immediate and future challenge of stormwater management.

Respectfully,
Thomas P. Wood
Chairman

ARTS COUNCIL

The Arts Council received 16 applications for grants. The Commonwealth granted us \$ 4,010 in this cycle. With the addition of monies from the Council's administration, we were able to fund more applications they were:

Mary Jo Maichack-Leicester Primary School Program-\$ 595.00
Gregory Maichack-Pastels-Leicester Library - \$ 445.00
Summer Concert Series-Town Common- \$ 1,390.00
Davies Bates-Song and Stories –Leicester Sr. Center- \$ 300.00
Victoria Belisle- Living History, Lydia Maria Child\Abbey Kelly- \$ 300.00
Sandra Wilson, Founder's Day-Parade and Fireworks- \$ 500.00
Donna Lee Entertainment, Patsy Cline Era-Sr. Center-\$ 500.00

The Harvest Fair again this year a great success for the community. The weather cooperated and all had a good time with games, watching historic crafts, food, looking at crafters wares, and many more exciting events. Always the third Saturday of September, a fun time for young and old!

BANDSTAND COMMITTEE

Many events were scheduled at the Bandstand again this year. Several weddings took place, and many wedding parties scheduled their photography there. Other activities taking place in 2013: the Memorial Day tribute held on May 27th, June 1st the Founders Day Committee sponsored the reenactment, by the 15th Massachusetts Volunteer Infantry, of a Civil War Encampment "*honoring those that came before and the boys from Leicester who gave their last full measure of devotion*", June 15th a 300th Founders Day Celebration was held on the Common, preceded by a parade-festivities included games, music, 5k race and a fireman's muster. On June 29, the Greenville Baptist Church held a Family Festival featuring wonderful music and great food. Parks & Recreation scheduled 6 movie nights at the Bandstand but due to inclement weather only got in a couple. The Leicester Concerts on the Common - a series consisting of eight Wednesday evening family concerts in July & August were held; this was the 23rd Summer Series and once again very well attended. The Series sees attendance of 300-500 people every Wednesday night. The Leicester Town Band-Summer Youth Band scheduled a performance at the Bandstand for August 17th. September on the Common saw several events – Pack 123 Boy Scouts scheduled their recruitment afternoon on the 7th and on the 20th the 14th Annual Harvest Fair was held featuring agricultural exhibits, canning & baking competitions, flower, photography & fiber arts competitions. Included in the day's events for this old-time country fair were Crafters-Artisan Demonstrators-Food Vendors-Entertainment-Historic Tours-Hay Rides-Art Show and more. Becker College held its Candlelight convocation at the Bandstand on the Common. It was a VERY BUSY summer and fall season.

The end of 2013 found the Bandstand being decorated for the 18th time for the Christmas holidays by members of the Leicester Summer Concert Committee. We would like to thank again our Girl Scouts for providing the ornaments for the tree. The annual tree lighting was held on Dec 7th at 6:00p.m. followed by a free Christmas Concert by the 50+ voice Christian Community Choir at the First Congregational Church on the Common and a carol sing at the 1st Unitarian Church also on the Common.

Once again, the Bandstand was vandalized in late April or early May just before Memorial Day. Bulbs needed to be replaced again along the railings again before the Christmas holidays. The Bandstand Committee would appreciate it if anyone witnesses vandalism at the Bandstand that they inform the Leicester Police Department immediately. Once again, for the "Common" good let us all be watchful and not tolerate this kind of behavior. Our Common is a source of pride and enjoyment for the community.

The Bandstand Committee serves as a rules and scheduling committee for the Bandstand and the Town Common only, and meets on an as needed basis.

BURNCOAT PARK SPORTS PLANNING COMMITTEE

This report reflects the plans of the Town for management of recreational facilities at Burncoat Park in Leicester. The site of the new recreational fields is part of a much larger parcel, which is used for both conservation and active recreation. The Town of Leicester plans to continue the use of existing playing fields, and add new playing fields.

The charge of the Committee is to work toward improvements to Burncoat Park that could result in improved facilities and allow for an increase in active recreation at the Park. It has been our intention to have private fundraising activities promoted by the local sports community. Periodic meetings will begin to focus on what opportunities may be available. We wish to thank the group members for all they do for the youth of this town.

FIRE STATION BUILDING COMMITTEE

It is our hope that we can some day soon find funds for a new home for our firefighters and emergency technicians, one that will be suitable for our staff and equipment, bringing the Fire/EMS headquarters into current standards. We continue to view local sites and pursue elusive funding sources.

HILLCREST COUNTRY CLUB

The Town of Leicester has leased out the golf course, pro shop and banquet hall at this town-owned facility to Hilltop Management CC LLC, d/b/a Hillcrest Country Club, over the past five years. The lease for this facility expires December 31, 2013.

Town Administrator Kevin Mizikar took on as one of his first major projects the bid process required under Mass General Laws for leasing of any town facility. Proposals are due in the Office of the Board of Selectmen no later than March 13, 2014. We will be reporting next year on the outcome of this process.

Co-managers Gerry Paulauskas and Bruce Smith continue to operate the facility. The Board of Selectmen sought and town meeting in May 2013 approved the transfer of \$50,000 from the revolving account for lease payments to a newly established Hillcrest CC Capital Stabilization account in order to fund improvements or repairs outside of Town revenues. The next item up for repair or replacement is the heating system. The October 2013 town meeting moved \$25,000 from this HCC Capital Stabilization account to pay for this project. Site inspections have been performed with completion of this project anticipated before the next heating season is upon us.

We would again like to thank Gerry and Bruce for their involvement and the care given to the Hillcrest Country Club golf course and facilities. Best wishes in the year ahead!

PARKS & RECREATION COMMITTEE

This past year has been a challenge with reorganizing the budget. We lost our secretary, Christine Francis, the Board wishes her all the best in the future. We are charged with maintaining the fields and parks within the Town as well as running programs for the citizens of our Town. Rochdale Park has been our main focus of attention. We have upgraded the ball field with two new pitching mounds. The skate board park and basketball court have been seal coated and lined. The volley ball court also is continuing to increase the draw of people using it. Our basketball leagues, both children and adult leagues, are increasing in size and are an ongoing success. The Christmas party for our young children as always was a fun time and many thanks to the Leicester Police Department for delivering Santa safely this year due to the lack of snow.

The Board Members would like to extend a big thank you to Eller's Restaurant for again stepping forward and running a fundraiser to help with the expenses of running our programs. We would also like to thank the many businesses that donated to the fundraiser. A fun time was enjoyed by all who attended.

In closing, the Board is looking forward to having another fun filled year with hopefully more programs being introduced. Look for us on the Town website or on the Town of Leicester's Parks and Recreation facebook page.

RECYCLING CENTER

During this fiscal year we were forced to do maintenance on our buildings and equipment. After being in operation for 22 years we were in need of painting our buildings and they certainly inhaled a lot of primer and paint! One building needed a new roof (the other was done 2 years ago) and shingles.

This past year we also lost our compactor motor on the newer of the 2 compactors which we will call an unexpected expense.

Since we have been open for so many years we only have a demonstrated need for hazardous waste collection every two years. This was a hazmat year. Nothing exceptional was collected but it was a worthwhile venture. First, this is important to "get the bad stuff" out of the residences as a safety issue for our emergency response personnel; and secondly for disposing in bulk out town owned haz mat from schools, Highway, and other municipal operations.

Due to the increasing cost of gasoline our delivery/pick up fees went up and end markets in this recession took a nose dive. Metal return is way down; and paper now has a transport fee.

As a result this coming year will be the first time we have a need to raise the car tag fees. As of the end of this fiscal year we will be charging \$25 for residents and \$30 for non residents thus demonstrating a \$5 increase.

Our sharps program in conjunction with the Police Department is very successful. Also successful is our twice a year prescription drug program.

Our volunteer force remains strong after 22 years but we did lose some of our recycling team. Those who are helping with recycling in the next life are: Jouko Salminen who for us worked with metal; Fran Conley who was a glass volunteer, and Spencer Potter who was a metal volunteer. May they rest in peace.

THANK YOU ONCE MORE to the 35 volunteers that make your Recycling Center operation possible and to the Highway Department operational partnership. We also would like to thank the Police Department for their protective diligence day in and day out.

TOWN OFFICE STUDY COMMITTEE

Plans for Phase III renovations to the 3rd floor of Town Hall continue to be a high priority for the town's management teams. The committee has been stifled by the economic downturn and the corresponding shrinking revenues.

The consensus goal is to utilize the 3rd floor space of the town hall for the School administration offices. The entire cost of those renovations would be paid for by the proceeds of the sale of their current main street site. Unfortunately the only bids received for the current building were tied to the expansion of business at the center of town; thus the rejection of that proposal at town meeting eliminated the availability of those funds as well.

As previously reported the committee was able to utilize Dept of Housing & Community Development "2010 Block Grant" funding toward the basic study of accessibility issues at Town Hall. Using that study as a foundation the intent of the committee is to seek further available grant funds in order to hire an architect to address the required improvements to the restrooms and entranceways of the Town Hall structure.

As anyone who has visited Town Hall knows, the old heating system is living on borrowed time. Breakdowns are regular, parts scarce and efficiency is literally going up in smoke. Unfortunately the plan to fund the replacement of the antique boiler with a modern, efficient gas system was put on hold due to the loss of available grants with the additional rejection of the "green initiative" by town meeting voters.

The committee will continue to explore all avenues and is open for constructive suggestions aimed at reaching their operationally practical and cost effective goals.

CABLE ADVISORY COMMITTEE

With no other providers for cable television services being interested in the Leicester community, the Town began negotiations for a new contract with Charter Communications. The 10-year contract with Charter for cable television license would expire in February 2014.

A letter received 5/10/11 from Charter Communications/Director of Government Relations, Tom Cohan, indicated their desire to meet with Town representatives to discuss renewal proceedings outlined in Section 626 of Title VI of the Communications Act of 1934, as amended (the "Cable Act"). It was their hope to conduct an informal process as outlined in Section 626(h). Our local Cable Advisory Committee (CAC) was agreeable to trying that method of operations.

The Board of Selectmen, as licensing authority, delegated authority to the CAC to negotiate with the cable provider. Meetings began during 2011, with the volunteer members adopting a strict meeting schedule. Several meetings were held with input received from town officials, various boards and committees, and most importantly local residents.

As required by law under the contract renewal process, the Cable Advisory Committee conducted an "ascertainment hearing" in Town Hall on October 11, 2012 to ascertain the cable-related needs and interests of the Town. Hearing notices were published September 25th and October 2nd. Outreach to residents was conducted by LCAC through cable channel teleprompter, Lions Club sign in the center, Town website, Leicester Chatter, flyers, local advertisements and word of mouth seeking their views, comments, questions, concerns and recommendations. Charter representatives provided an update of the cable services provided to the Town.

While the Town experienced a great deal of cable television service interruptions, with no other provider knocking on our door, the CAC did their best to obtain what they could from Charter during the license renewal negotiations. They were able to significantly increase the annual funding returned to our local cable station, Leicester Community Access Channel (LCAC), through revenue share with Charter. This was a big win! A requirement from the Selectmen was that a portion of this annual funding be made available for use by the Town in support of activities: recording and broadcasting of board meetings and town meetings, recording of concerts held on the Common, School events, along with many sporting events aired on Channels 11 and 13. LCAC also provides annual funding, equipment and technical support for the Leicester High School TV studio, Channel 12.

The cable license was renewed for another ten years. Annual funding returned to our local cable channel was increased and in 2014 will begin at 2.75% of revenue in Year 1, rising to 4% by Year 6. Funding from Charter to local cable access channel over the 10-year period is estimated at \$1.1 Million. An additional \$100,000 capital grant will be received by LCAC in Year 1 with another \$100,000 capital grant due in Year 5.

Our new cable television license agreement runs through February 2024. While we all would prefer the newer "fios" system, we are not part of the vendors' target area. We are very pleased, however, with the work that our volunteer Cable Advisory Committee did! They were led by a strong chairperson, Sharon Richford, who did an outstanding job from our side of the table; fellow committee members included Paul Ravina, Andrew Sluckis, Bill Moore, and Bob Pingeton. All residents and town facilities have benefitted from their work. Thank you each for your participation!

Upon completion of their charge, the Cable Advisory Committee was abolished by the Selectmen 11/4/13.

COUNCIL ON AGING – SENIOR CENTER

2013 has been a wonderful year of growth and success for our senior center. As a major service provider we strive to meet the needs of our local seniors as well as those senior citizens of other towns who come to take advantage of the many programs and services we offer. Our increase in attendance is further due to the fact that this senior center is a place where people come to enjoy a cup of hot coffee or tea during our morning round table.

It is here where seniors and others can take part in and enjoy various exercise programs of: Zumba Gold (twice a week), Yoga (twice a week), Tai Chi, Balance and Senior Exercise. Other special programs offered are Cribbage Thursday morning; Bingo Thursday afternoon; Pitch Saturday evening; Senior Citizens Club twice each month; Breakfast Club once a month. Seniors also come to take part in the Golden Needles program started last year by Geraldine Bordage. Gerry and her knitters dressed up the Goat at WPI this past year by making a special sweater for this school's mascot. It was a major undertaking but within the first week of dressing up the goat the sweater was stolen. It was searched for, retrieved, repaired and the goat once again attired.

Beyond the aforementioned programs it is also the place where individuals come to obtain food through the SNAP program; fuel through the CAC fuel assistance program; tax preparation through the AARP program, blood pressure provided by Eden Health Care and Acclaim Home Health Care; numerous other health and legal education programs from a variety of vendors/providers who come in and educate our seniors.

For the second year we were able to hold a successful Wellness Fair with 35 vendors presenting and displaying their services. Our third annual Veterans' Breakfast held on November 14 resulted in over 150 veterans and seniors attending this special event. The center continues to offer Facials, special nail cutting (for those with diabetes) at a special price. Barbara Paszuk, Outreach Coordinator, with the assistance of Sister Kathy from our local Catholic Church initiated a monthly Grief Session. This special get-together has resulted in as many as 14 people attending each month. Because many of our senior citizens have experienced falls this past year we launched a new Balance exercise program every Wednesday afternoon. This special program has been very well attended. Last year, in cooperation with our school, a new program called "high school and seniors" was created. This cooperative effort continues to be a winning program as each Wednesday morning several students come to our senior center where they are met by devoted seniors who get them involved in various activities such as board games, knitting, crocheting, quilt making, socializing as they share a cup of hot cocoa and sweets. Most importantly they have developed a kinship that is beneficial to both student and senior. Those senior citizens most involved with this group are Jane Todd, Pat O'Brien and Hazel Brennan.

Our referral to us from the Project ABLE, Layah Ruth Lehmann, has stayed on as a volunteer and is now Editor of our Newsletter. She is a graphics artist who prepares the newsletter from beginning to publication. Our meals programs of Meals on Wheels and Congregate have been very successful with over 7336 meals delivered and 3442 served on site this year. This number does not take into consideration all of the food provided each month through outreach efforts. Our Outreach Coordinator goes to the food bank and obtains nonperishable and other food items that are then distributed here anonymously through our center. We are also very fortunate to have volunteers who come in to assist in the kitchen with food preparation, food delivery or at the front desk answering the phones, editing and mailing of our newsletter, and providing us with numerous hours of their time while others visit our shut-ins. Our total volunteer hours amount to 6,800 a year or an accrued savings of over \$68,000.

We, as a senior center (COA), wish to include in our report the many and wonderful supporters to our programs such as: The Town of Leicester, Executive Office of Elder Affairs; Greater Worcester Community Foundation, Country Bank for Savings, Common Pathways Foundation and all other generous donors. The generosity of all involved including our school department, local restaurants and local vendors is phenomenal and we thank you so very much for making the Leicester Senior Center such a success.

FOUNDERS DAY COMMITTEE

The 300th Founders Day Committee worked hard in the first half of 2013 to finalize the plans for the June events and to complete the fundraising. All events were a huge success. On Saturday, June 1st there was a Civil War reenactment/encampment on the Town Common. This included the Massachusetts 15th Infantry and the 12th Georgia Volunteer Infantry. People were able to walk through their camps, talk to the soldiers and learn about their lives. There were drills and a mock battle between the two groups.

The big event was on Saturday June 14th. The day started at 10 am with a 5 Division Parade that started at Memorial School and ended on the common. It included over 40 entries. Our grand marshal was Ann Cutting. Our judges were School Superintendent Judith Paolucci, Primary School Principal Kathy Pelley, and School Curriculum Director Marilyn Tenza. We thank them for their contribution. Two floats that deserve special recognition are the one awarded "Best Overall" - The Leicester Rod 'n Gun, and "Best Representation of Leicester" - the Leicester Middle School.

At noon the activities on the common kicked off. There was entertainment on the bandstand by different bands and a magician. The Fire Department had a dunk tank which was very popular. They also ran a muster. Other organizations had booths with fun things to do for the children and adults. Food was available from local organizations.

The day ended with a bang at 9:30 with a 28 minute spectacular Fireworks display. This could not have happened without the help of the Leicester Fire Department. The committee cannot thank them enough for making sure this event was so successful.

On Sunday June 15th we held a 5K run/1 mile walk. We had over 50 runners and about a dozen walkers. Everyone said it was a challenging and fun race, especially since the last leg of the race was up "old" Main Street back to the Common.

Special thanks to all our sponsors especially the Leicester School children and their parents who attended our dances. As a group they were our biggest donor.

We thank all those who attended our fund raising events and gave donations. We were able to have this event without a single cost to the town and in fact turned back over \$3,600 to the general fund. Going forward the committee is going to organize and grow the Civil War reenactment event on the weekend closest to the town's incorporation date of June 14th.

KEEP LEICESTER GREEN COMMITTEE

During this fiscal year did not add to the fund. This fund is operated by a group of individuals that are aimed at replacing street trees that have been lost as a results of various weather calamities or just to enhance the appearance of curbsides throughout the town.

Historically, thanks to a \$1,000 donation from United Foods Inc., Instant Shade Inc was able to plant two trees — a Sunset Maple and a Snow Fountain Cherry — on the Town Common to replace two trees lost in the ice storm of 2009.

The Keep Leicester Green folks want everyone to know there are many more empty spaces along Leicester roadsides just waiting to be filled with new trees.

A section of Burncoat Park, next to the Audubon Sanctuary, has been set aside for the growing of street tree. The bed was set aside in celebration of Earth Day 40 and hopefully will provide many new trees to be planted along the town's street on observance of Earth Days to come. Spencer Savings Bank has supported this project with a \$250 donation.

Trees can be donated by businesses, by individuals in memorial of loved one, to recognize a marriage, the birth of a child or any other special event.

Trees can be purchased and donated but they must be good quality street trees of a sustainable variety that is suitable for curbside planting. Acceptable trees include hybrid red maples (Red Sunset, Autumn Flame), Pin Oak, Zelkova, Weeping Cherry, Adam's Crab Apple, Heritage River Birch, Bradford Pear, Blue Spruce or Austrian Pine.

Donations for the purchase of trees can be made. Checks should be made out to Town of Leicester and sent to Keep Leicester Green, c/o P.O. Box 479, Leicester, MA 01524.

Twenty-five dollars will purchase a seedling that will take up to 8 to 10 years in the planting bed before moving to the curb; \$150 will buy a tree 1 1/2 to 2 inches in diameter that will take up to 5 years in the bed before moving to the curb.

Trees ready to plant can be purchased, but the cost will vary according to the diameter of the trunk — 2 1/2 to 3 inches, \$250; 3 to 3-1/2 inches, \$360; 3-1/2 to 4 inches, \$425.

Requests for planting a tree on a specific street will be considered, but not guaranteed to be granted.

There will be a tree planting plan established with professionals in the field, which will include growing, planting, maintaining and historically recording all of the trees and their lives.

Donors who wish a tree to be marked with a placard indicating the donor or the individual or event the tree commemorates, will be charged an additional \$30.

The tree bed is being maintained by the Hope House of Leicester, a group home for 18- 24-year-old men struggling with the pains of past addiction.

Anyone interested in more information or to donate a tree should write to Ruth Kaminski, coordinator, P.O. Box 479, Leicester, MA 01524, or call her at (508) 873-2363 or (508) 892-3121.

MEMORIAL DAY PARADE COMMITTEE

Memorial Day ceremonies were held on Monday, May 27, 2013, beginning at 10:30am with the Start of the parade. The parade left Memorial school and proceeded north on Pleasant Street to the Common.

The parade consisted of LPD, LFD, Leicester Ambulance, multiple Honor Guards, horse drawn cannon, horse drawn caisson with flag draped coffin, bagpipers, veterans from American Legion Post 443, Rochdale VFW Shannon-Davis American Legion Post 205, Cherry Valley Post 443 Ladies Auxiliary, SAL Cherry Valley Post 443, U.S. flag float, military flag float, Iwo Jima float, twin towers float, antique military vehicles, local dignitaries, town band, Boy & Girl Scouts, Campfire and antique vehicles.

The ceremonies on the Common immediately followed the parade with patriotic speeches, patriotic music, flag-raising, firing squad and taps. A fly over of the parade was performed by two F-15's from the 104FW Mass Angels.

VETERANS' GRAVES REGISTRATION OFFICER

Grave flags were purchased for our heroes and placed on over 800 veterans' graves in the Town of Leicester. Broke flag holder were also replaced and new markers were place on recent burials over the past year. Flags 12" by 18" were placed on all veteran squares and the 3' by 5' size flags were replaced on all squares that have flag poles available.

Flags are removed from graves and squares just prior to Veterans' Day in November and were properly disposed of in an official flag disposal ceremony, held each year on Veterans Day at Cherry Valley American Legion Post 443. In addition, a large flag 12' by 18' was purchased and displayed on the flag pole on our Town Common.

VETERANS' SERVICE AGENT

In FY 2013 this office continued to provide services and administer Commonwealth of Massachusetts "Chapter 115" Veteran's Benefit Program. This program provides financial assistance to men and women that are in need and who served in the United States Active Armed Services and especially those of WW2, Korea, Vietnam, Persian Gulf, War in Iraq and Afghanistan. Due to the economy we have experienced a greater interest in Veterans' Federal and State Benefit Programs. The case load has increased from six clients in FY2010 with an operating budget of \$39,800 to FY 2014 fourteen clients and a budget of better than \$80,000. 92% of the operational budget are directly paid to Veterans; of these, 75% is reimbursed to the Town of Leicester by the State.

Information and assistance was provided regarding health care, educational benefits, burials, fuel assistance and the welcome home bonus programs. Several veterans were also provided with help in obtaining lost service records, replacement medals and notary public service when requested. The Office of Veterans' Services is dedicated to helping and determining if a veteran or their families is eligible for Massachusetts state benefits in time of need, in whatever way possible.

Michael T. Hickey
Veterans Service Agent

SCHOOL DEPARTMENT

It is an honor to write my first annual report for the schools of Leicester. My observations of our schools and interactions with the community have confirmed my initial impressions of this outstanding school district. Indeed, the difficulty of writing this annual report lies not with a lack of material but instead with the necessity to be concise.

Despite the difficult financial climate throughout the state, nation, and our community, we have been able to make improvements to the quality of education that distinguishes the Leicester School Department among other districts in similar communities. As someone new to Leicester, certain qualities of our schools and community that contribute to our continued success are more perceptible to me. When visiting classrooms one quickly notes that students at all grade levels have a degree of responsibility, respect, and ownership of their learning that surpasses the norm. Our students appreciate the quality of instruction they are afforded. Likewise, our staff members show pride in the students and value the opportunity to contribute to their success. In addition to strong families and motivated students, we owe our accomplishments to a dedicated and talented staff that do not allow the lack of resources to be an excuse for anything less than excellence.

At the start of 2013 we focused much effort on the development of multiple budget plans due to the unknown outcome of a Proposition 2 ½ override. While the outcome of the override vote was disappointing and resulted in a loss of valuable staff members, we recognize the need for increased transparency about our schools' needs and the value of the schools to the community. We have also begun the development of the 2014-2015 school budget in consideration of insufficient state aid expected for the next fiscal year. At this same time, we are negotiating a new 3-year contract with our teachers, a feat that is benefited from a shared understanding of the economy as well as strong problem-solving skills.

In May we convened a group of Leicester students, educators, parents, and community members to formulate a vision for the future of our schools. While Leicester schools had made great strides over the past several years, demands on the schools were compounded and resources diminished. It had become crucial that schools continue to make improvements by focusing our efforts through a shared vision. The first step in this process was to bring members of the community together to see what is wanted for our schools.

The Leicester Future Search involved over 75 people – business leaders, municipal officials, students, parents, school employees, and those from the nonprofit and social services sector – who gathered together on May 31st and June 1st to create a common vision for the district's future. Leicester's Future Search focused on the question, *Recognizing the challenges and opportunities in our community, how will the Leicester schools evolve to serve our current and future students?* The data collected through the Future Search process was then incorporated into a strategic plan that will guide our district forward.

Our vision, *Recognized by the community as its greatest asset, the Leicester Schools engage every child in rigorous and student-centered learning in a safe and technology-rich environment* will be realized through the attainment of three district goals:

- (1) Improve Teaching and Learning Across All Grades and Subject Areas
- (2) Manage Resources for Improved Efficiency
- (3) Improve Communication and Collaboration

Key actions include:

- Technology: improve infrastructure and wireless capabilities, leverage social media, provide for consistent hardware access
- Financial Goals; develop a plan with clear priorities, encourage community investment, engage increase transparency, develop business partnerships, seek grant funding
- Facilities: do a comprehensive review and prioritize a plan for the long term
- Parent and community engagement; unite Leicester, develop partnerships
- Communication: increase communication between school, community and students
- Instructional Program - ensure dynamic curriculum and student-centered learning, provide enrichment programming, bring back world languages
- Professional development: build staff skills to integrate technology and utilize new techniques and best practices, develop strong leaders

It is an honor to be Superintendent of Schools in this community. In addition to reading the reports prepared by our administrative team on our individual schools and programs, I invite you to explore our website for more in-depth information about many aspects of our schools.

Leicester High School

Leicester High School is an accredited institution committed to preparing our students for college, adulthood, and life. There were 469 students enrolled at LHS in 2013. The Class of 2013 graduated 113 students of which 98% went on to higher education. As we value the success of each and every student, we continue to develop strategies to reduce an already low dropout rate (1.3%).

The community service graduation requirement, requiring 40 hours of service, contributes to the development of character as well as strengthening a sense of community. Many of the students have enjoyed the experience and go above and beyond the necessary requirement.

In 2013, twenty-eight (28) students were recognized as John and Abigail Adams Scholars. These students will receive four (4) years of free tuition from a Massachusetts college or university. The high school's MCAS percentage of students scoring at the Proficient or Advanced levels is above the state average in both English and mathematics. As our overall student growth in mathematics is below the state target, we are looking at the ways to improve mathematics learning.

Leicester High School provides numerous opportunities for students to foster college and career readiness. Programming includes:

1. The Senior Internship Program
2. Dual Enrollment Program with local colleges
3. Virtual High School allowing students to take online courses
4. AP courses, including AP Calculus, AP U.S. History, AP Chemistry, AP Literature, AP Biology, AP Statistics, AP Government, AP Language, and AP Environmental Science.
5. The Renaissance Program, providing support and alternatives for the non-traditional learners.

Extra-curricular activities include: GSA, Environmental Club, History Club, Math Team, Art Club, Foreign Travel Club, Ski Club, International Club, Student Council, National Honor Society, Drama Club, Student Government, Film Club, Pep Band, National Honor Society, Chorus and the Foreign Travel Club. Field trips, such as a trip to UMass Memorial Medical Center, participation in Student Government Day at the State House and the Art Club theater trip provide additional enriching experiences. Additionally, the relationship with Leicester Community Access Channel (LCAC) has been re-established to provide channel access for school and town events as well as a good experience for students.

The Environmental Club was awarded a 3rd place finish in the Presentation Division of the Environthon and Mr. Adam Rundell, a math teacher, received the WSRs Teacher of the Month award. Mr. Rundell was nominated by a student not only for his teaching but also for his work as our Cross Country Coach.

Over 260 students of Leicester High School and Leicester Middle School participated inter-scholastically in at least one of the many sports offered. In the fall, the golf team and boys' and girls' soccer teams qualified for the Division II District Tournaments. The boys and girls soccer teams earned league titles. The football team played in the Division V Super Bowl at Worcester State University. Our cooperative hockey team, the Worcester Wildcats, qualified for the District Tournament. In the spring of 2013, the girls' softball team advanced far into District Tournament play before falling in the championship game. Also, the girls' varsity track and field team won another SWCLW championship. The Leicester Booster Club continued to support the athletics program and plans to construct a press box for the multi-purpose field.

While many in Leicester continue to call our facility "the new high school," the facility is now 20 years old and attention to the facility's maintenance is important to protect the town's asset. This past year the first phase of the installation of a wireless network at the high school was completed. Technology upgrades are a priority so that we can provide our students with a first class, 21st century education.

Leicester Middle School

The Leicester Middle School strives to provide a safe and caring environment to encourage students to continue their education and become useful and productive members of society. LMS serves 395 students in 6th through 8th grade. In addition to core academic classes, our programming includes art, music, physical education, health, and computer technology classes as well as character education activities that take place during morning homeroom. This year, the number of algebra classes increased, with 40 students now enrolled in one of two sections of Algebra 1, and 12 students enrolled in Algebra II.

The Middle School continues to support the growth of the "whole student" by offering a number of interscholastic sports programs and student clubs and activities. Students could choose to participate in School Newspaper, Yearbook, Art Club, Peer Leadership, Ski Club, Band and Chorus, Drama Club, Medic Ball and Floor Hockey intramural sports, Guitar Club, and Student Council. Students could try out to join soccer, basketball, and baseball/softball competitive teams.

The Leicester Mothers' Club, which provides support to all of Leicester's schools, was instrumental in funding field trips and providing financial assistance in procuring items that were not available through the operational budget. The Mother's Club provided assistance for transportation costs for a 7th grade field trip, transportation costs for the 6th grade Nature's Classroom trip, as well as financial assistance to purchase a DVD player and for the purchase of t-shirts for the students who will attend the Washington DC trip this spring.

Our aging facility provides a challenge to both our instructional and custodial staff. At the end of this year heating pipes burst, resulting in damage to 10 classrooms and offices. We continue to employ creative solutions to providing a quality education, given insufficient technology access and library resources.

Leicester Memorial School and Leicester Primary School

In 2013, the Primary School enrollment was 407 students in pre-kindergarten to second grade. Leicester Memorial School serves 383 students in grades 3-5. In addition to core academic subjects, students in the elementary grades take art, music, health, and physical education. Extra-curricular opportunities are introduced at the Memorial School and include music, supported by an instrument rental program, and Student Council, which hosts a coin war, a candy drive, and a hat and mitten drive. Student Council members volunteer at the local food pantry. Field trips to Plymouth Plantation and Boston provide additional learning experiences to students in the upper elementary grades.

The teachers have been busy implementing a new math program, supported by professional development, new texts, and manipulatives. Continual improvement to our reading and writing curriculum are on-going. Teachers use a Writers' Workshop approach to develop strong writing skills. Shifts have been made to the core ELA program in order to better meet individual student needs. Teachers in the early grades apply Responsive Classroom techniques for an effective and safe classroom environment. Our pre-kindergarten program continues to provide our youngest students with rich academic and social emotional opportunities.

Despite our best efforts to provide a quality instructional experience, some students struggle to meet the high expectations in math and reading. Educators at the Primary and Memorial schools have been reviewing our system of supports and interventions so as to ensure that every student can achieve success.

Special Education Programming

As of January 2014, the District has 236 in-district students who are receiving special education services and 37 students who are placed in out-of-district programs. The District successfully completed the DESE's Coordinated Program Review (CPR) last year. The review covered selected requirements in the following areas: Special Education, Civil Rights, and English Learner Education. The District compiled on-line information, provided a self-analysis of current procedures in regards to compliance to regulations governing special education, and completed a week long site visit last March. Results have been made public on the DESE website.

Leicester Primary School houses a program for students with autism and other developmental delays. In addition to the support of a district-wide behavior specialist, the District continues to contract with Summit Academy to provide oversight to the ABA program at Primary School through the guidance of a Board Certified Assistant Behavioral Analyst (BCaBA). In addition, the special education staff and specialists at the Middle School and High School have formed a transition planning committee to expand upon the transition services for students who are fourteen and older.

The District has been working to maximize professional development opportunities to increase knowledge on topics relevant to meeting the specialized needs of students with disabilities. Professional development topics over the last year include: addressing bullying and harassment for students with disabilities, autism awareness, and special education law.

The Special Education Parent Advisory Council continues to be an active group of parents. The LSEPAC has active officers who have been working diligently to increase membership, which continues to grow. The LSEPAC meets the second Thursday of each month at Leicester Primary School. More information can be found on the District website.

NATIONAL - STATE - COUNTY - OFFICE HOLDERS

Area	Office	Title	Name	Term	From/To
National	Washington	Pres./Vice Pres.	Obama/Biden	4 yr	20012/2016
State	Washington	U. S. Senate	Warren	6 yr	2012/2018
State	Washington	U.S. Senate	Markey	6 yr	2013/2014
2 nd Dist	Washington	Rep in Congress	McGovern	2 yr	2012/2014
State	Boston	Governor	Patrick	4 yr	2010/2014
State	Boston	Lt. Governor	Murray	4 yr	2010/2014
State	Boston	Attorney General	Coakley	4 yr	2010/2014
State	Boston	Secretary	Galvin	4 yr	2010/2014
State	Boston	Treasurer	Grossman	4 yr	2010/2014
State	Boston	Auditor	Bump	4 yr	2010/2014
7th Dist	Boston	Gov. Councillor	Caissie	2 yr	2012/2014
2nd Worc.	Boston	Sen. in Gen. Court	Moore	2 yr	2012/2014
17th Worc.	Boston	Rep in Gen. Court	Binienda	2 yr	2012/2014
Middle Dist	Worcester	District Attorney	Early, Jr	4 yr	2010/2014
Worc.County	Worcester	Clerk of Court	McManus	6 yr	2012/2018
Worc./Worc.	Worcester	Register of Deeds	Vigliotti	6 yr	2012/2018
Worc.County	Worcester	Register of Probate	Abraham	6 yr	2008/2014
Worc.County	Worcester	County Sheriff	Evangelidis	6 y	2010/2016
Worc.County	Worcester	Treasurer	Regional Retirement	no longer elected	
Worc.County	Worcester	County Commissioners dissolved as of July 1, 1998			

EMERGENCY DIAL "911" - POLICE - FIRE - AMBULANCE
ALARM SYSTEMS USE 508-892-1193

TOWN GOVERNMENT

TOWN OFFICES - FAX LINE	508-892-7070	LIBRARY	508-892-7020
ACCOUNTING	508-892-7005	PLANNING	508-892-7019
ANIMAL CONTROL	508-892-7018	POLICE DEPARTMENT	508-892-7010
ASSESSORS	508-892-7001	REGISTRARS OF VOTERS	508-892-7011
BUILDING DEPT	508-892-7003	SELECTMEN, BOARD OF	508-892-7000
CONSERVATION	508-892-7007	SENIOR CENTER	508-892-7016
ELDER AFFAIRS	508-892-7016	TAX COLLECTOR	508-892-7004
EMS BILLING	508-892-7006	TOWN ADMINISTRATOR	508-892-7077
FIRE DEPARTMENT	508-892-7022	TOWN CLERK	508-892-7011
HEALTH, BOARD OF	508-892-7008	TREASURER	508-892-7002
HIGHWAY DEPT	508-892-7021	VETERANS OFFICE	508-892-7025

SCHOOL DEPARTMENT

SCHOOL ADMINISTRATION	508-892-7040	SCHOOL ADMIN FAX LINE	508-892-7043
PRIMARY SCHOOL	508-892-7050	MIDDLE SCHOOL	508-892-7055
MEMORIAL SCHOOL	508-892-7048	HIGH SCHOOL	508-892-7030

TOWN OF LEICESTER WEBSITE www.leicesterma.org

INFORMATIONAL SIGN IN CENTER OF TOWN - LIONS CLUB - email requests to: probo50@charter.net

Leicester Housing Authority	508-892-4620	Hearts for Heat, Box 69, Rochdale 01542	
Parks & Recreation Info	508-892-7021	Hot Lunch Program - Seniors	508-892-7204
Cable Access Channel - LCAC	508-892-8757	Recycling Information	508-892-3121

SEWER & WATER DISTRICTS

Cherry Valley Sewer District	508-892-0897	CV/Rochdale Water District	508-892-9616
Hillcrest Sewer District	508-414-2111	Hillcrest Water District	508-892-7585
Leic Water Supply District	508-892-8484	Oxford/Rochdale Sewer Distric	508-892-9549

Citizen Information Hotline 1-800-392-6090 www.cis@sec.state.ma.us

Power Outages/Street Lights 1-800-465-1212 www.masselectric.com

United States Postal Service 1-800-275-8777 www.usps.com

WRTA elder/disabled service 508-752-9283 www.thewrta.com

LEICESTER-NEWS...if you would like to receive information about Town related issues, simply go to the Town's website at www.leicesterma.org, click where indicated and type your address.