

# **TOWN OF LEICESTER**



## **2016 ANNUAL REPORT**

*Cover photo of Cedar Meadow Lake courtesy of Terry O'Coin*

# Town of Leicester Massachusetts

January 1, 2016 through December 31, 2016



Annual Reports of Town Departments, Boards and Committees for 2016

## **In Memoriam**

*In memory of and appreciation for their contributions to the Town of Leicester, we remember:*

### **Teresa Cantara**

Teresa Cantara volunteered 8 hours a week at the Library for over 10 years. She could be found at the library every Wednesday, rain or shine, and the library was a livelier space with her charm. She sparkled, both in personality and appearance and had a smile, greeting, and, usually, a joke for everyone.

### **Colleen Cooney**

In joyful memory of our friend and colleague Colleen Cooney who passed away in 2016. Colleen was loving mother, wife and friend that blessed Leicester Town Hall with her caring attitude and contagious smile from 2009 – 2016. She is deeply missed by all.

### **Anne Cutting**

Anne Cutting passed away on November 8<sup>th</sup> at the age 103. Anne lived most of her life in Leicester and was recognized as the oldest resident in Town two years ago. She frequently visited the Senior Center for meals and card games and sang in the church choir. She delivered Meals on Wheels into her 90s. Ms. Cutting began her teaching career at the Mannville School, a one room building with a coal stove, 8 grades and no electricity or phone, then continued on to teach for two generations in the Leicester Public Schools.

### **Marwood Rand**

Marwood Rand was a longtime faithful volunteer to the Town of Leicester. He served on various boards and committees, including two school building committees. Mr. Rand was a true Leicester volunteer who also instilled the dedication to service in his family.

### **Linda Rowden**

Linda Rowden was a 20-year employee of the Town of Leicester where she worked as the Assistant Town Clerk. Linda was the heart and soul of the office. She took her job very seriously and could answer almost any question about the Town of Leicester. If she didn't know the answer, she didn't give up until she found it. Linda truly loved her Town Hall Family and the Town of Leicester. She belonged to many clubs and organizations throughout her life including the Mother's Club. Linda also loved the Library. Linda was a daughter, sister, wife, mother and grandmother who loved her family deeply. Pictures of her grandchildren hung on her bulletin board for all to see. She was warm, kind, gentle and tough when she needed to be. Her favorite color was pink and she loved the beach, bird watching, elephants, the Red Sox and the Patriots. Throughout her 8-year battle with breast cancer she never complained and always had a smile on her face. That smile will be missed. A favorite quote of Linda's was: "When the evening sun is setting and your mind from care is free, when of others your thinking, won't you sometimes think of me."

### **In Memory of Our Friend, Fellow Resident, and Protector - Officer Ronald Tarentino, Jr.**

By: Chief Hurley

Officer Ronald Tarentino Jr. was hired by the Leicester Police Department on March 15, 2007. I can vividly recall how excited he was at getting hired, which fulfilled his dream of becoming a police officer. Ron worked for the LPD for seven years before transferring to Auburn PD. Ron was more than a work colleague to all of us. He was a loyal friend, hunting partner, basketball teammate, husband, father, and just all-around great guy. Ron's first priority was always his wife and children, followed by Leicester and his career. Officer Ronald Tarentino Jr. was shot and killed in the line of duty in the Town of Auburn on May 22, 2016. The Town of Leicester was fortunate to have had Ron as resident and protector of the community. He will not be forgotten and we will always be "Tarentino Strong." Rest in Peace, Ron!

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## Quick Facts

Incorporated:	1713
Government:	Open Town Meeting; Five member Board of Selectmen with a Town Administrator
Annual Town Meeting:	First Tuesday in May
Annual Town Election:	Second Tuesday in June
Town Census:	10,970 (as of 2010 census)
Town Roads:	Approximately 100 miles
Current Tax Rate:	\$15.48 per thousand dollars of valuation
Tax Levy:	\$13,967,476
Congressional District:	2 <sup>nd</sup> Congressional District
Senatorial District:	2 <sup>nd</sup> Worcester District
Representative District:	17 <sup>th</sup> Worcester District

### Town Hall

Hours:	Mon, Wed, Thurs 8am-5pm; Tuesday 8am-7pm; Closed Friday
Town Website:	<a href="http://www.leicesterma.org">www.leicesterma.org</a>
Find us on Facebook:	<a href="https://www.facebook.com/TownofLeicester">www.facebook.com/TownofLeicester</a>
Follow us on Twitter:	<a href="https://www.twitter.com/TownofLeicester">www.twitter.com/TownofLeicester</a>

### Schools

Leicester Primary School:	Pre K – Grade 2
Leicester Memorial School:	Grades 3-5
Leicester Middle School:	Grades 6-8
Leicester High School:	Grades 9-12
School Website:	<a href="http://www.leicester.k12.ma.us">www.leicester.k12.ma.us</a>

**Get Involved! Volunteer for a Board or Committee:**  
<http://www.leicesterma.org/board-selectmen/pages/boards-committees>

## General Town Information

### Emergency Numbers

Ambulance – Police – Fire	911
Alarm Systems	508-892-1193
Power Outages	800-465-1212

### Town Departments

Accounting	508-892-7005	Library	508-892-7020
Animal Control	508-892-7010	Planning	508-892-7007
Assessor	508-892-7001	Police	508-892-7010
Building	508-892-7003	Registrar of Voters	508-892-7011
Board of Health	508-892-7008	Senior Center	508-892-7016
Board of Selectmen	508-892-7000	Tax Collector	508-892-7004
Conservation	508-892-7007	Town Administrator	508-892-7000
EMS Billing	508-892-7006	Town Clerk	508-892-7011
Fire Department	508-892-7022	Treasurer	508-892-7002
Highway Department	508-892-7021	Veterans Services	508-892-7025

### School Department

School Administration	508-892-7040	School Administration Fax	508-892-7043
Primary School	508-892-7050	Middle School	508-892-7055
Memorial School	508-892-7048	High School	508-892-7030

### Sewer and Water Districts

Cherry Valley Sewer District	508-892-4620	Cherry Valley/Rochdale Water	508-892-9616
Hillcrest Sewer District	508-414-2111	Hillcrest Water District	508-892-7585
Leicester Water Supply District	508-892-8484	Oxford/Rochdale Sewer District	508-892-9549

### Community Resources

Leicester Housing Authority	508-892-4620	Hearts for Heat	<a href="mailto:leicester@heartsforheat.org">leicester@heartsforheat.org</a>
Parks and Recreation	508-892-7021	Hot Lunch Program for Seniors	508-892-7204
LCAC (Local Cable)	508-892-8757	Recycling	508-892-3121
USPS	800-275-8777	WRTA	508-752-9283

## Elected Federal, State and County Officials

**Governor**

Charlie Baker (R)  
Office of the Governor, Room 280  
Boston, MA 02133  
Tel: 617-725-4005  
Web: [mass.gov/governor/contact](http://mass.gov/governor/contact)

**Lieutenant Governor**

Karyn Polito (R)  
Office of the Governor, Room 280  
Boston, MA 02133  
Tel: 617-725-4005  
Web: [mass.gov/governor/contact](http://mass.gov/governor/contact)

**Attorney General**

Maura Healey (D)  
One Ashburton Place  
20th Floor Boston, MA 02108  
Tel: 617-727-2200  
Email: [agoweb@state.ma.us](mailto:agoweb@state.ma.us)

**Secretary of State**

William F. Galvin (D)  
Citizen Information Service  
McCormack Building  
One Ashburton Place Room 1611  
Boston, MA 02108  
Tel: 617-727-7030  
Email: [cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

**State Senator**

Michael Moore (D)  
2<sup>nd</sup> Worcester District  
Tel: 617-722-1485  
Email: [Michael.Moore@masenate.gov](mailto:Michael.Moore@masenate.gov)

**State Representative**

Kate Campanale (R)  
17<sup>th</sup> Worcester District  
Tel: 617-722-2488  
Email: [Kate.Campanale@mahouse.gov](mailto:Kate.Campanale@mahouse.gov)

**United States Senator**

Edward Markey (D)  
Local Office: 975 JFK Building  
15 New Sudbury Street  
Boston, MA 02114  
Tel: 617-565-8519  
Web: [markey.senate.gov](http://markey.senate.gov)

**United States Senator**

Elizabeth Warren (D)  
Local Office: 2400 JFK Federal Building  
15 New Sudbury Street  
Boston, MA 02203  
Tel: 617-565-3170  
Internet: [www.warren.senate.gov](http://www.warren.senate.gov)

**United States Representative**

James McGovern (D)  
12 East Worcester Street, Suite 1  
Worcester, MA 01605  
Tel: 508-831-7356  
Web: [mcgovern.house.gov/contact/email-me](http://mcgovern.house.gov/contact/email-me)

**Worcester County Officials**

Sheriff: Lewis G. Evangelidis  
District Attorney: Joseph D. Early, Jr.  
Clerk of Courts: Susan Braniecki  
Register of Deeds: Anthony J. Vigliotti,  
Register of Probate: Stephanie K. Fattman



## Elected Town Officials

### Board of Assessors

Paul Davis	2017
Michael DellaCava Sr.	2019
Arthur Paquette	2018

### Board of Health

Christopher Montiverdi	2018
Debra Rigiero	2017
Richard J. Spaulding	2019

### Board of Selectmen

Douglas A. Belanger	2018
Harry R. Brooks	2018
Thomas E. Buckley, III	2017
Dianna Provencher	2017
Michael J. Shivick	2019

### Library Trustees

Donald Cherry, Sr.	2018
Pauline C. Lareau	2017
Ernest A. Cherry	2019
R. Olney White	2018
Paul Ravina	2017
Judith A. Bergin	2019

### Moderator

Donald Cherry, Jr.	2019
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### Moose Hill Water Commission

Kurt Parliament	2018
Harry Brooks	2017
Carl Wicklund	2019

### Planning Board

Jason D. Grimshaw	2017
Debra Friedman	2018
David S. Wright	2018
Sharon J. Nist	2017
Alaa Malek Abusalah	2019
Carol Pappas	2017

### School Committee

Thomas A. Lauder	2019
Paul D. McCarthy	2017
Scott Francis	2018
Grover C. Adams, III	2017
Stella M. Richard	2019

### Town Clerk

Deborah K. Davis	2017
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## Appointed Town Officials

\*EO=Ex-Officio

\*AL=At-Large

\*AH=Ad-Hoc

### ADA Coordinator

Kristen Forsberg	2017
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### Agents to the Board of Selectmen

Jeffrey Tebo	2017
Kenneth Antanavica	2017
Michael Fontaine	2017
Paul Doray	2017
Alexander Samia	2017

### Animal Control Officer

Patricia Dykas	2017
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### Agricultural Commission

Dianna Provencher	2017
Kim Miczek	2019
Matthew Soojian	2019
Kurt Parliament	2017
Marjorie Cooper	2018
Mary Harris, Alternate	2017
Pat Dykas, Alternate	2018

### Arts Council

Charles Leis, Jr.	2018
Kurt Parliament	2017
Christine Swanson	2019
Sharon Nist	2017
Judith Ivel	2017
Dianne Lennerton	2018
Elizabeth Marc-Aurele	2017
Allison Power	2017
Christie Higginbottom, EO	2017
Carley Cascione, Student Rep	

### Bandstand Committee

Judy Ivel	2019
William Daggett	2017
Ann Emond	2018
Paul Fontaine	2019
Sharon Nist	2018

### Burncoat Park Sports Planning Committee

Christopher Goodney	AH
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### Burncoat Park Sports Planning Comm. (cont.)

Dianna Provencher	AH
Harry Brooks	AH
Leonard Margadonna	AH
Robert Pingeton	AH
Stephen Parretti	AH
Stephen Johnson	AH
Robert Myers	AH
John Cove, III	AH
Kevin Desaulnier	AH

### By-Law Committee

Justina Lachapelle	2018
Marjorie Cooper	2019
Bob Alves	2019
Jasmine Randhawa	2017

### Capital Improvement Planning Committee (CIPC)

Leonard Margadonna, AL	2018
Vacant, AL	2019
Vacant, AL	2018
Sharon Nist, Planning	2017
Thomas Buckley, BOS	2017
James Souza, Schools	2017
Richard Antanavica, Adv.	2017
Kevin Mizikar	EO

### Central Mass Regional Planning Commission

Michael Shivick, BOS	2017
Tom Wood, Alternate	2017
Debra Friedman, Planning	2017

### Central Mass Resource Recovery Committee

Ruth Kaminski	2017
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### Code Inspection Services

Casey Burlingame, Alt. Bldg. Insp.	2017
John Dolen, Gas/Plumbing Inspector	2017
Dennis Harney, Alt. Gas/Plumbing Insp.	2017
John Markley, Wiring Inspector	2017
Matthew McCue, Alt. Wiring Inspector	2017
Ronald Valinski Jr., Weights&Measures	2017
Jeff Taylor, Fence Viewer	2017

**Commission on Disabilities**

James Reinke	2018
Vacant	2018
Frederick Swan	2018
Vacant	2017
Harry Brooks	2019

**Community Development Block Grant**

Michelle Buck	AH
Harry Brooks	AH
Jeffrey Taylor	AH
Tom Wood	AH
Kevin Forti	AH
Kristen Forsberg	AH
Kevin Mizikar, EO	AH

**Conservation Commission**

Stephen Parretti	2017
John Marc-Aurele	2017
JoAnn Schold	2019
Joshua Soojian	2018
James Cooper	2019

**Constables**

Elizabeth Henry	2017
Gregory Kemp	2017
Jeffrey Tebo	2017
Kenneth Antanavica	2017
Paul Doray	2017
Michael Fontaine	2017
Alexander Samia	2017

**Council on Aging**

William Moore	2019
Patricia Faron	2018
Jane Todd	2019
Richard Jubinville	2017
Nancy Begin	2017
Marilyn Hyland	2018
Ruth Dowgielewicz	2018
Nancy Lamb	2019
Joanne Rose	2017

**Economic Development Committee**

Dianna Provencher, BOS	2017
Douglas Belanger, BOS	2017
Lawrence Patricks, AL	2017

**Economic Development Committee (continued)**

James Reinke, AL	2017
Carol Pappas, AL	2017
Alaa AbuSalah	2017
Vacant, AL	2017

**Finance Advisory Board**

Richard Antanavica	2019
Dorothy Dudley	2017
Bonita Keefe-Layden	2018
Mary Gabrila	2018
Dennis McGrail	2019
Lisa Wall	2017
Dave Mero	2018

**Fire Engineers**

Robert Wilson	2017
Donald Berube	2017
Michael Dupuis	2017
Matthew Tebo	2017

**Fire Station Building Committee**

Sandy Wilson	AH
Dorothy Dudley, Finance	AH
Vacant, CIPC	AH
Robert Wilson, Fire Eng.	AH
Michael Dupuis, Fire Eng.	AH
Mark Wilson, EMS	AH
Brian Cooper, AL	AH
Kevin Mizikar, EO	AH

**Founders Day Committee**

Harry Brooks	2017
Vacancies	

**Health Insurance Advisory Committee**

Michael Hickey, Gov. Rep.	2017
Brian Knott, Hwy	2017
Steve Zecco, PD	2017
Billy Sylvester, Custodians	2017
Kelley Southwick, Teachers	2017
Diane Moffat, Nurses	2017
Judith Ivel, Retirees	2017
Julie Mars	2017
Kevin Mizikar, EO	2017
Judy Paolucci, EO	2017
Doug Belanger, EO	2017

**Historical Commission**

Don Lennerton, Jr.	2017
Patrick McKeon	2017
Debra Friedman	2018
Jason Grimshaw	2019
Kathleen Wilson	2017
Joe Lennerton III	2018
Rigoberto Alfonso	2018

**Keep Leicester Green Committee**

Ruth Kaminski	2017
Jan Parke, Historic Group	2017
Judy VanHook, Garden Club	2017
Glenda Williamson, Conservation	2017
Tom Wood, Hwy	2017

**Library Building Committee**

Donald Cherry, Library Trustee	AH
Ernestine Cherry, Library Trustee	AH
Tom Buckley, BOS	AH
Mary Gabrila, Finance	AH
Kathleen Wilson, Historical	AH
Mary Moore, AL	AH
Mark Armington, AL	AH

**Local Emergency Planning Committee (LEPC)**

Harry Brooks, BOS	2017
James Hurley, PD	2017
Robert Wilson, EMS/Fire	2017
Chris Montiverdi, EMD	2017
Colleen Bolen, Hospitals	2017
James Souza, Transp.	2017
Art Paquette, LCAC/Media	2017
Dianna Provencher, Com.	2017
Tom Wood, Pub. Wks.	2017
Kevin Mizikar, Admin.	2017
Stephen Parretti, Env.	2017
Vacant, EHS Fac.	

**Memorial Day Parade Committee**

Bruce Swett	2017
William Hawes	2017
Don Lennerton	2017
John Colby	2017
Jon Clark	2017
John Cusson	2017
Patrick McKeon	2017
Mark McCue	2017

**Parks & Recreation Committee**

Patrick McKay	2017
Cynthia Garabedian	2017
Joanne Petterson-Bernier	2017
Lucky Margadonna	2017
Bob Pingeton	2017
Paul Davis	2017
Michael Kemp	2017
Brad Dufries	2017

**Parking Tickets Hearing Officer**

Ted Antanavica	2017
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**Personnel Board**

Gerry Gaudet	2018
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**Procurement Officer**

Kevin Mizikar	2017
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**Recycling Committee**

Ruth Kaminski	2017
Peg Conley	
Edward Hammerbeck	
Tom Wood	
James Buckley	
Briant Cormier	
Arthur Croteau	
Robin Granville	
Paula Hansen	
Vaughn Hathaway	
Maddy Hennessy	
Barbara Knox	
John Marengo	
Charlotte Meyers	
Patty Meyers	
Steve Monahan	
Travis Mondor	
Mary Moore	
Marybeth Nadeau-Lavoie	
Sharon Nist	
Kurt Parliament	
Jan Parke	
David Parke	
Paul Ravina	
Lori Rocheleau	
Ray Ronander	
Karen Sheldon	
Gregory Stephanos	

**Recycling Committee (continued)**

Judy VanHook  
 Charles Wisniewski  
 Maureen Whitney  
 Robert Whitney  
 Brian Whitney  
 Carl Wicklund

**Registrar of Voters**

Len Ivel	2018
Maureen Connery	2017
Michael Curtis	2019
Deb Davis	2018

**Right to Know Officer**

Kevin Mizikar	2018
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**Road Conversion Committee**

Diana Provencher	2017
Tom Wood	2017

**Stormwater Management Committee**

Ruth Kaminski	AH
Michael Knox	AH
Stephen Parretti	AH

**Stormwater Management Committee (continued)**

Tom Wood	AH
Joanne Bernier	AH

**Town Counsel**

Joseph Cove	2017
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**Town Labor Counsel**

Firm of Mirick O'Connell	2017
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**Tree Warden/Insect Pest Control Officer**

Dennis Griffin	2017
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**Veterans Graves Registration Officer**

Bruce Swett	2017
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**Zoning Board of Appeals**

David Kirwan	2019
David Orth	2020
James Buckley	2021
Vaughn Hathaway	2018
Paul Schold	2017
James Reinke, Alt.	2018
Mary Moore, Alt.	2017
Richard Johnston, Alt.	2019

## Town Staff

### Administration

Kevin J. Mizikar	Town Administrator
Kristen Forsberg	Assistant to the Town Administrator
Marie Paquette	Administrative Assistant

### Accounting

Allison Lawrence	Town Accountant
Kate Messina	Assistant Accountant

### Animal Control

Patricia Dykas	Animal Control Officer
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### Assessor

John Prescott	Assessor
Kathleen Asquith	Department Assistant

### Civilian Detention Officers

Brian Gould  
 Michael Monfreda  
 Bryan Williams  
 Richard Spaulding, III  
 Matthew Weir  
 Kelly Jones  
 Ann Marie Parkinson  
 Samantha Trotto  
 Cayla Lynne Garfield  
 Courtney Bickerton  
 Marianne Devries (Matron)

### Development and Inspectional Services (DIS)

Michelle Buck	Director/Town Planner
Jeff Taylor	Building Inspector
Julie VanArsdalen	Public Health Specialist
Kelly Conroy	Department Assistant
Barbara Knox	Department Assistant
Billy Burt	Custodian

### Emergency Management

Christopher Montiverdi	Director
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### Highway Department

Tom Wood	Hwy. Superintendent
Maureen Henderson	Department Assistant
Derek Keats	Mechanic
Brian Knott	Mechanic
Peter Daige	Heavy Equip. Operator
Derek Fenner	Lt. Equip. Operator
Marc Vandall	Truck Driver
David Bleau	Truck Driver

### Library

Suzanne Hall	Director
Patricia Grady	Assistant Director
Kathleen Cherry	Children's Librarian
Donna Johnson	Cataloguer

### Senior Center

Rachelle Cloutier	Director
Nancy Lamb	Outreach Coordinator
Genevieve Grenier	Newsletter Editor
Robert Foley	Bus Driver
David Gerken	Bus Driver

### Treasurer/Tax Collector

Amy Perkins	Treasurer/Tax Collector
Kara Miller	Assistant Treasurer

### Town Clerk

Deborah Davis	Town Clerk
Susan Zuscak	Assistant Town Clerk

### Veterans Services

Michael "Tim" Hickey	Veterans Agent
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## Public Safety Personnel

### Police Department

Chief of Police – James J. Hurley

#### Sergeants

Sgt. Kenneth Antanavica  
Sgt. Paul Doray  
Sgt. Michael Fontaine  
Sgt. Alexander Samia

#### Patrol Officers

Officer Matthew Brady  
Officer Scot Brooks  
Officer Frank Bulman III  
Officer John Caforio Jr.  
Officer Craig Guertin  
Officer Charles Larson  
Officer Michael Lombardozi  
Officer Travis McCauley  
Officer Thomas Moughan  
Officer James Murphy  
Officer Derrick Ruth  
Officer Steven Zecco  
Student Officer Michael Sielis

#### Administrative Assistant

Sheila Gaffney

#### Custodian

William Daoust

### EMS Department

Robert Wilson – Executive Director  
Donna Fields, Administrative Assistant

#### Basic EMT's

Patrick Alstrom  
Tony Calamare  
Megan Cooney  
Tyler Daigneault  
Molly Dube  
Karen Durant  
Alex Harrington  
Charles Leperle  
Kris Mastromatteo  
Koury McDowell  
Jennifer McFalls  
Linda McShera  
Kate Mullins  
Justin Pike  
Samantha Trotto  
Chery Wilson

#### Paramedic EMT's

Scott Laflash - EMS Coordinator  
Michael Franklin  
Mike Gleason  
Joe Kuchinski  
Tim Lyon  
Ryan Mastromatteo  
Jonathan McNamara  
Patrick Normandin  
Paul Normandin  
Colleen Plante  
Pamela Plante  
Ryan Plante  
Ruben Torres  
Mark Wilson

**Fire Department**  
Chief Robert Wilson

Deputy Chief Donald Berube  
Assistant Chief Michael Dupuis

Assistant Chief Matthew Tebo  
Admin. Assistant Donna Fields

**Firefighters Company 1**

Benjamin Morris - Captain  
Patrick Normandin - Lieutenant  
Derek Bonner  
Jonathan Crago  
Anthony Dupuis  
Brian Jubinville  
Ryan Monahan  
Michael Pappas  
Andrew Reid  
Patrick Rossik  
John True  
Joseph Wood

**Auxiliary - Company 1**

Mark Wilson

**Firefighters Company 2**

Michael Wilson - Captain  
David Howard - Lieutenant  
Matthew Berube  
Anthony Calamare  
Kevin Clark  
Christopher Goodney  
Alexandra Harrington  
Kevin Kelly JR.  
Koury McDowell  
Nathan McNamara  
Justin Pike  
Jonathan Plante  
Ryan Plante

**Firefighters Company 3**

William Broullon - Captain  
Jeffrey Clark, Jr. - Lieutenant  
David Beauregard  
Christopher Gagne  
Michael Goyette  
Charles LaPerle, Jr  
Matthew Levin  
Michael McCormick  
Michael Monfreda  
Jason Soucie  
Kristopher Soucie

**Recruits – Company 1**

Justin Bonner  
Molly Dube  
Nathanael Mercado  
Konner Pike  
Jonny True  
Dylan Hammond  
John Kennedy

**Recruits – Company 2**

Tyler Daigneault  
Dave Howard Jr  
Eric Johnson  
Ryan Mastromatteo  
Zack Dolat  
Patrick Shea

**Recruits – Company 3**

Nicholas Doig  
Mark Holmes  
Kevin Raillo  
Chandler Soucie  
Joe Foley



## Board of Selectmen

The Board of Selectmen is pleased to submit this report on its activities for the year 2016.

At the annual Town Election in June, Mr. Michael Shivick was elected for the first time to the Board of Selectmen. Following the election, the Board reorganized and selected Mr. Douglas Belanger as Chair, Mr. Harry Brooks as Vice-Chair and Mr. Thomas E. Buckley, III as Second Vice-Chair. Members Ms. Dianna Provencher and Mr. Michael Shivick complete the 5-member board. The Board recognized the efforts of outgoing member Sandra Wilson and her six years of service on the Board.

### Personnel

The Board of Selectmen is the appointing authority for most municipal positions. This was a challenging year as the Town lost two key members of our staff; Colleen Cooney as Assistant Tax Collector and Linda Rowden as Assistant Town Clerk. Both are missed and the Town is in the process of filling these positions.

Sergeant Jeffrey Tebo retired from the Police Department this year after serving the Town for over 35 years in various capacities. The Board hired Mr. Travis McCauley as a new full time police officer. Further, the Board provided a contingent appointment to one full time police officer. This officer will fill the final vacant position at the Leicester Police Department upon his successful completion of the full-time police academy.

Sandy Buxton retired this year from the position of Town Accountant. As a testament to the Board's commitment to sound hiring practices and staff growth, Allison Lawrence was promoted from Assistant Accountant to lead the Department as Town Accountant.

### Goals

The Board has established three-five year goals the following four priority areas:

- Bolster the Town's tax base by enabling commercial and residential development
- Enhance Communication with residents and stakeholders to help ensure insight into the operations of the Town, aid in community involvement and continue to build productive relationships
- Develop the infrastructure and services of the Town to improve the quality of life of residents and enable desired development
- Continually assess and improve the operations of the Town to ensure the most effective, efficient and modern practices are used in the delivery of services to residents and stakeholders.

These goals serve as the umbrella under which Town Departments focuses their efforts. In future years, all Town Departments will have to justify funding requests by showing how the requests contribute to the overall priorities of the Board. The Board of Selectmen refines the near-term tasks falling under these goal areas annually and will comprehensively review their goals every other year.

### Town Finances

The Board of Selectmen worked to continue to improve the financial conditions of the Town. The Board forwarded a balanced budget for fiscal year 2017 that was overwhelming approved at Town meeting. Town Meeting also approved the Selectmens' recommendation to add \$35,000 to the General Stabilization Account, invest \$138,522 in capital projects and for the first time in the history of the Town add \$35,000 Other Post-Employment Benefits Trust Fund.

### Leadership in Energy Conservation

Several major initiatives of the Board have placed the Town at the forefront of energy conservation. The Board completed the Energy Upgrade project at all Town Buildings in 2016.

This project reduces CO<sub>2</sub> emissions by over 300 tons per year by reducing electricity, natural gas and oil consumption. Most notably, over the next ten years, the Town will use 8,000 barrels of oil less than it would have without the changes.

Additionally, the Power Purchase Agreement (PPA) with Syncarpha Palmer, LLC generated over \$50,000 in electricity savings at Town buildings in 2016 alone.

### **Regional Dispatch**

In November dispatching operations transitioned to the Regional Emergency Communications Center in Worcester. Through this center residents will continue to receive top quality dispatching services. The Town will experience a financial benefit from this regional service with the savings reinvested in to augmenting the staff levels at the Police Department.

### **Major Facility Capital Improvement Projects**

In September of 2016, the Town broke ground on the new Fire and Emergency Management Services Headquarters at 3 Paxton Street. This

project is estimated to be completed in the fall of 2017 and will cost \$6.5 million.

The Town began preparing 1 Paxton Street to serve as the temporary home of the Leicester Public Library in the fall of 2016. The renovation and expansion of the Leicester Public Library is slated to begin in 2017 at a cost of \$8.9 million and primarily funded through a State library grant.

### **Economic Development**

A host community agreement was signed with Natural Healthcare Inc., which will be opening a medical marijuana cultivation and dispensary center at 1764 Main Street.

The Board of Selectmen continued their leadership in exploring ways to help improve drinking water quality and quantity in Town. The second phase of the two phase study done in partnership with Worcester Polytechnic Institute was published in the spring. Interest and debate on related matters continued throughout the year especially as drought conditions caused hardship for the Cherry Valley Rochdale Water District.

## **Bylaw Committee**

During the year, the By-law Committee reviewed, revised and supported a proposed comprehensive by-law review which is important to ensuring that by-laws remain current and relevant to the town's needs. This by-law which was approved at the Town Meeting provides the framework for a comprehensive review of all town by-laws at five-year intervals,

in each year ending in a six or in a one. The first comprehensive review process was initiated in Fall 2016 and a final report will be shared in 2017. Additionally, the committee reviewed and supported revisions in the town's animal control by-law that was also supported at the May 2016 Town Meeting.

## **Personnel Board**

With limited membership and no applicants the Board of Selectmen have reassumed the leadership in personnel management for

municipal operations in accordance with the Board approved classification and compensation plan.

## Emergency Medical Services

During the year 2016, the Town of Leicester Emergency Medical Services responded to 1122 calls for medical assistance, treatment and/or transport to area Hospitals.

The town is equipped with three ambulances with the primary truck running out of Station 1, second truck running out of Station 3 and used for overnight operations and the third truck is used as a backup truck at Station 1, when either of the primary units goes out of service. Occasionally, all three have been used at once for emergency calls.

The replacement of Station 1 on Water Street which houses the main Fire and EMS operations took a major step forward with the awarding of the contract to BSI of Auburn MA to build the Headquarters located at 3 Paxton Street. Ground breaking for the new Headquarters was held in September with completion by June 2017. This new building will allow all EMS operations to be combined into one location. Currently administration, training and support service are out of the Town Hall along with ambulances operating out of Fire Stations 1 & 3.

The EMS Department purchased three CPR Compression Devices as part of last year's Capital Replacement Program. The purchase of the CPR Compression Devices allow for better patient care, reduction of personnel needed for

cardiac arrests and safety of the EMT's in the patient compartment during transport to the hospital.

Future Capital needs for the EMS Department will require replacement of our Cardiac Monitors as our current units will be out of date, manufacture replacement parts and support unavailable in 2017/2018.

The further reduction in Medicare/Medicaid reimbursement for services rendered will continue to cause future problems and will provide many challenges for our department to continue delivering quality medical care to residents of the Town of Leicester.

To the residents of Leicester we would like everyone to know that we sponsor an annual EMT basic course. If you have any interest in becoming an Emergency Medical Technician please contact Donna Fields at our office.

We would like to thank the employees of the Town of Leicester who aid in our mission (Police, Fire, DPW, and the Town Hall) your support is greatly appreciated.

The Town of Leicester Emergency Medical Services remains committed to delivering quality medical care and promoting wellness to the residents of the Town of Leicester.

## Fire Department/Board of Fire Engineers

The Fire Department responded to 243 incidents during the past year. The incidents range from structure fire, brush fires, motor vehicle

accidents with entrapment, to carbon monoxide emergencies and mutual aid response to adjoining communities.

This past year we were able to reestablish the position of Fire Inspector. This position is currently funded for 11 hours per week with the anticipation of going up 19 hours per week in

next year's fiscal budget. This will allow us to perform inspections of our Commercial and Industrial build on a yearly basis.

The new Fire and EMS Headquarters broke ground in September. This is the next step in replacing Fire Station 1. The location of the new Headquarters is 3 Paxton Street. We anticipate completion and moving into the new Headquarters in June 2017.

With the replacement of Fire Station 1 there are still future Capital needs that are needed which consist of the remounting/refurbishment or replacement of our 1975 Ariel Tower Truck and replacement of our Self Contained Breathing Apparatus (SCBA). We also, in prior years, identified the need to replace our air compressor that is used to fill the SCBA bottles. This compressor is scheduled for replacement as part of the new equipment supplied in the new Fire and EMS Headquarters.

The current Ariel truck is on a 1975 Mack Chassis and the Ariel device is a 1971 boom that was purchased as a refurbished unit in 1986 from the original manufacturer. The SCBA's are close to their 15 years of service life.

The Leicester Fire received grants in the amount of \$4,600.00 for our SAFE (Students Awareness Fire Education) Program and \$2,750.00 for Senior SAFE. This program is coordinated by Captain Michael Wilson and consists of Fire Department certified SAFE Instructors along with other firefighters going to our Schools, Day Care Centers and civic groups within our Community to provide instruction on the following topics such as Stop, Drop and Roll, Making and Practicing Home Escape Plans, Reporting Fire and Emergencies, Crawl Low Under Smoke, Kitchen and Holiday Safety and more.

The Senior SAFE program is a fire and life safety education program designed to improve the

safety of older adults through education addressing the unique fire risk of this age group. These risks include smoking, home oxygen use, cooking, electrical and heating dangers. This program also provides for the replacement of smoke and carbon monoxide detectors that are over 10 years old.

The Fire Department's new Recruit Firefighters participate in the Massachusetts Fire Academy Call/Volunteer Recruit training program. We graduate 4 Firefighters from the Massachusetts Fire Academy Call/Volunteer Recruit program. These programs require the Recruit Firefighter to volunteer between 280 to 310 hours to complete this training program. All new recruits are required to attend one of these programs in order to be appointed as a regular Firefighter for the Town.

The Fire Department would like to recognize the following Firefighter, who recently retired from the Fire Department, for his dedicated service to the Leicester Fire Department and the Town of Leicester: Michael Pappas - 12 years

Training for firefighters continues on a year round basis. They conduct monthly sessions to keep up the skill and learn new techniques brought into the fire service. These training sessions are held even during inclement weather as the firefighter never knows what type of weather they will encounter when they are needed.

The Board of Fire Engineers would like to thank the members of Fire Department for their dedication and devotion to the residents of the Town of Leicester.

## Fire Station Building Committee

The Fire Station Building Committee was established in August 2014 and consists of representatives from the Board of Selectman, Capital Committee, Finance Advisory Committee, Ambulance/EMS Department, Fire Department (2) and a member of the community.

In 2016 the committee accomplished the following, working with architects from Donham and Sweeney Architects and the Owner's Project Manager (OPM) firm of ACG Architects:

Completed all the design documents, finalized the purchase agreements for 1 and 3 Paxton St., put the project out to bid in May, awarded the general contractor construction contract to Builders Systems Inc. (BSI) of Auburn, MA on July 15th, and construction began in September.

BSI was the lowest bidder and weekly constructions meetings began in September with the Architect, OPM, Town Administrator, and 3 members of the committee (Fire Chief, Asst. Fire Chief and Committee chairman) in attendance.

The status of the low bid allowed for reconsideration of requirements that the committee had deemed essential but had been cut from the original bid because the architect's estimates put them over budget. Change requests were fully vetted and voted by the committee to present to the Select board to approve - including these items that will improve

the vitality, durability and maintenance requirements: the addition of a training tower, upgrading of the exterior to be fiber cement board instead of vinyl siding and upgrading the flooring in the public restrooms to be ceramic tile. The select board did approve these changes and the full design was completed for them and incorporated into the general contractor's schedule. The cost of these additions are well within the budget and the project is still on track to come in under the budget approved by the town's people.

There was an official ground breaking ceremony held on September 11th with State Senator Mike Moore, State Representative Kate Campanale, the Board of Selectman, the Building Committee and members of the Fire & EMS service and their families, the Town Administrator, several town hall employees and the public in attendance.

Looking ahead to 2017, the constructions should be completed late spring, early summer with the Fire & EMS service working 100% from this new facility by the end of the summer.

The committee continues to meet regularly to ensure that the project stays on schedule and budget and that required change orders are processed in a timely manner.

The Committee and the Fire & EMS Departments want to thank the people of Leicester for their support of this important project.

## Police Department

*"Committed to the Community"*

### **Introduction**

It is again an honor and privilege to submit the Leicester Police Department's report to the community that we serve. The men and women of the Leicester Police Department have worked diligently to combat crime in our community. The report below is a synopsis of what occurred in your Leicester Police Department during 2016. The LPD, in partnership with the residents and businesses in the community, was able to keep the crime rate in the town low. There were also a number of significant investigations and arrests. After reading the report, if you have any questions, please feel free to contact the Leicester Police Department.

### **Being a Police Officer**

It has been a difficult year to be a police officer. Shooting deaths of police officers rose by more than 50% and none of the shootings hit closer to home than the May 22, 2016 murder of Officer Ron Tarentino Jr. in Auburn. Officer Tarentino worked for the Leicester Police Department for seven years prior to transferring to Auburn PD. I vividly remember his excitement when he was told he was going to be hired full-time by the Leicester Police Department. It was the fulfillment of one of his career goals. Ron was more than a work colleague to us; he was a friend to everyone, a teammate, a hunting partner, a person to talk to about cars or play cards with on occasion. He will always be greatly missed and he will never be forgotten. Ron's family has faced their tragic loss with grace and dignity. They, too, will always be members of the LPD family.

### **Remembering Officer Ron Tarentino**

The Leicester Police Department has two projects currently underway to memorialize Officer Ron Tarentino Jr.

1. Thanks to a generous donation that will be used as seed money, from the Leicester

Saving Bank Fund, the LPD will be erecting a memorial to Officer Tarentino at the Leicester Police Department.

2. Members of our legislative delegation are working on legislation that will rename the stretch of Rt. 9 in front of the LPD as the "Officer Ronald Tarentino Jr. Memorial Highway."

All the men and women of the Leicester Police Department would like to thank the members of the Leicester Community and beyond for their support and assistance during a very trying time.

### **Move to Regional Dispatch Center**

On November 15, 2016 the Leicester Police Department's Emergency Dispatch Center ceased operation and all of the center's responsibilities were transferred to the Worcester Regional Emergency Communications Center (WRECC) in Worcester. All of the Leicester Police Department's full time dispatchers were offered positions at the WRECC and the majority of them accepted. The WRECC has a designated Leicester Dispatch Position, which handles all the phone and radio calls for the Town of Leicester.

The two most significant changes that residents will see pertaining to the regionalization of the dispatch center are:

1. The front desk at the Leicester Police Department is only staffed during the posted "lobby hours".
2. The LPD has been able to add an additional officer to the department based on the regionalization of dispatch. This added officer will be used for traffic enforcement and responding to calls for service.

The LPD remains committed to seeing that residents, and the community do not encounter

any significant changes in the quality of the law enforcement services they receive as a result of the move to the regional dispatch center.

### **The Opioid Crisis**

The Opioid Crisis that is being experienced across the nation does not discriminate. The Town of Leicester is not exempt from the impact of this issue. While the opioid crisis has impacted Leicester, the LPD has worked in partnership with numerous agencies to combat the crisis in our community utilizing the following approaches:

- Co-sponsored District Attorney Joseph Early's Opioid Awareness Panel that provided first hand educational information from addicts, rehabilitation specialists, medical personnel, police, and prosecutors on the opioid problem in our area.
- Participated in the National Drug Take Back to collect prescription medication before an opportunity presents itself for the drugs to be diverted onto the streets of our community.
- Provides support to Talk, Tears, and Tea - a support group which utilizes the LPD community room to assist individuals who have to deal with the fallout from having a family member or other loved one who is an addict.
- Participated in the District Attorney's Opioid Task Force.
- Trained officers in the use of Narcan, which has saved several lives.
- Partnered with the Regional Drug Task Force on an opioid awareness video.
- The LPD operates two disposal kiosks that are available 24/7/365 in the lobby of the police station. One is for the disposal of medication and the other is for the disposal of needles.

The LPD remains committed to interdicting the possession and sale of all illegal narcotics with a special emphasis on Opioid based illegal drugs.

### **Gun Buy Back Program**

The LPD once again participated in the "Goods for Guns" (a.k.a. Gun Buy Back Program). This is the third consecutive year that the LPD has participated. This year the "Goods for Guns" program bought back sixteen (16) firearms in Leicester. This brings the three year total for the number of guns bought back under this program to a total of fifty eight (58). The department also took in approximately 20 pounds of unwanted ammunition for destruction, and handed out 20+ free gun safety locks. I would like to thank Dr. Michael Hirsch, U-Mass Medical Center, and Worcester County District Attorney Joseph Early's Office for making this program possible. This program makes the streets of our community safer.

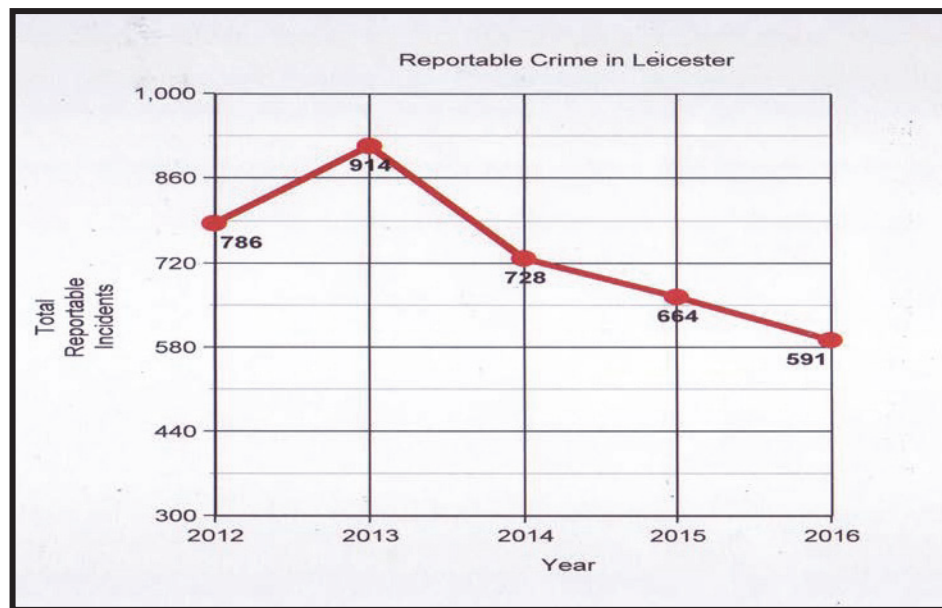
### **Crime Statistics for Leicester in 2016**

Traditionally, the Leicester Police Department has provided a detailed crime statistic report for 27 different categories of crime. Those statistics are still available on the Leicester Police Department's website [www.leicesterpd.org](http://www.leicesterpd.org). The crime statistics for this year again show a continued decline in crime, based on the number of reportable incidents. The Leicester Police Department's crime statistics showed an increase in the following crimes:

1. Aggravated Assault
  - Increased from fourteen offenses in 2015 to nineteen offenses in 2016.
2. Intimidation
  - Increased from fifteen incidents in 2015 to twenty-two incidents in 2016.

There were significant decreases in the following categories of crime during 2016:

- Statutory Rape offenses decreased by 50%
- Larceny from motor vehicle offenses decreased by 47%
- General larceny offenses decreased by 10%
- Simple assault offenses decreased by 42%
- Larceny from a building offenses decreased by 47%



#### **Additional Statistics for 2016**

- Calls for Service (CFS)/Patrol Initiated Activity (PIA) = 22,721 (-3,174)
- Accident Investigations = 281 (+34)
- Arrest/Criminal Summonses = 431 (-33)
- Medical Responses = 1114 (+81)
- Investigative/Offense Reports = 933 (+30)
- Alarms (All Types) = 294 (+39)
- Motor Vehicle Stops = 2870 (+294) - increase of more than 1,000 stops over last two years.

This is the third consecutive year that crime has declined in the Town of Leicester. There are many factors and entities that have played a significant role in this decline including (1) police & community partnerships; (2) increased traffic enforcement; (3) increased crime reporting and information sharing; (4) good police work; (5) support from the business community; and (6) the public's willingness to share information freely with the Leicester Police. To everyone involved in these activities, we would like to thank you for helping make a difference in the community.

#### **Criminal Investigations (Uniformed & Investigative Division)**

The Investigative Division handles all criminal and narcotics investigations. During the past year they have handled a wide variety of cases, including, but not limited to:

- A breaking & entering investigation where DNA recovered at the scene led to the identification of the suspect in the crime and linked him to two additional house breaks in town.
  - A sexual assault investigation that led to the suspect being charged with 16 counts of annoying and accosting a person of the opposite sex.
  - An illegal drug distribution investigation that resulted in the arrest of two suspects and the eventual closing down of the house they used to sell the drugs.
  - An investigation into the ongoing theft of motorcycles and ATV's from the area. This investigation resulted in the execution of several search warrants which resulted in the recovery of several stolen motorcycles.
  - An investigation into the embezzlement of more than \$10,000 from a local business.
- and a whole lot more.....



### **Personnel and Staffing**

There have been some significant changes at the LPD over the past year related to the department's staffing:

1. Sgt. Jeffrey Tebo, a 34 year veteran of the department retired at the end of November. Sgt. Tebo held many positions within the department throughout his career. Most recently he was in charge of firearms licensing and the "Home Firearm Safety Course". We wish him a long and prosperous retirement.
2. In March of 2016 the LPD welcomed Officer Charles Larson to the department. Officer Larson is a local resident who graduated from the Reading Police Academy.
3. In December of 2016 the LPD welcomed another local resident, Officer Travis McCauley to the department. Officer McCauley was already academy trained when he transferred to the LPD so he "hit the ground" ready to go.

The LPD continues to work at bringing the department up to adequate staffing levels. The department will be sending another police recruit to the police academy beginning on January 9, 2017. This recruit is scheduled to complete the academy in June of 2017 and will then become the 19<sup>th</sup> full time officer at the department.

### **National Drug Take Back Reaches Milestone in Leicester**

The LPD and the Leicester Recycling Center continue to partner together for the National Drug Take Backs. Every year, for the past five years, the LPD and Recycling have collected and disposed of unwanted, expired, and unused prescription medications in an environmentally safe and legally approved manner. The fall 2016 collection netted more than 100 pounds of medication and put the total collected and destroyed by this project over the one ton

mark!! That is one ton of drugs that will not have the opportunity to be diverted onto the streets of our community. The LPD could not operate this program without Ruth Kaminski and her team of volunteers at the Leicester Recycling Center.

### **Social Media Use and Milestones by the Leicester Police**

The LPD continues to utilize social media to stay connected with the community. You can follow the LPD on the following social media sites:

- Facebook at [www.facebook.com/LeicesterPolice](http://www.facebook.com/LeicesterPolice)
- Twitter at [twitter.com/LeicesterPD](https://twitter.com/LeicesterPD) The LPD has surpassed the 3,100 mark for the number of followers the department has on Twitter.

This is a great way to get timely information on events that are occurring in the Town of Leicester. The LPD posts crime alerts, incident recaps, and many other items of interest to the community. We are also exploring expanding the LPD's presence on social media in the future.

### **Personnel and Police Unions**

I would like to thank all the members of the Leicester Police Department, and the unions which represent them, for their willingness to work collaboratively to make the Town of Leicester a good and decent place to live, work, and raise a family.

On behalf of all the men and women of the Leicester Police Department, I would like to thank the entire community for their continued support.

James J. Hurley  
Chief of Police

## Highway Department

The Town's Resurfacing Program consisted of grinding and paving 6,335' of Bond Street; 2,750' of Burncoat Street; 3,260' of Charles Street; 2,200' of Watson Street; 844' of Breezy Green Road; 230' of Hillcrest Road; and 1,267' of Wesley Drive. Also, 390' of Holcomb Street; 190' of Utica Street; 250' of Rogers Road; 365' of Market Street and 300' of Colonial Drive were paved.

Our department continues to carry out the following duties: Sign and guardrail maintenance; roadside brush cutting; shoulder, ditch and drainage work; catch basin cleaning and repairs; street sweeping, line painting, and

grading of gravel roads; maintenance of Police Station, Senior Center, Copeland Library, all Veteran's Squares, Cherry Valley Cemetery, Elliot Hill Burial Grounds, Burncoat, Rochdale & Towtoid Parks and Community Field. The Highway Department also works at the Recycling Center with composting.

The Highway Department continues to work on storm water projects which consist of mapping all catch basins, manholes, detention ponds, and pipe outlets. We are now GISing all piping underground. This is a big project and will take some time to complete.

## Recycling Committee

Our 26<sup>th</sup> year was by far our most challenging. When the economy is good and gas prices are down, our end markets generally dry up.

Our biggest volume product is paper, followed by plastic. Both of these end markets were lost during the year with the closure of a long-time business, Integrated Paper.

Our friend for many years, the owner of CRT Recycling, closed his business due to a fire, removing our end market for electronics.

A small Massachusetts business who recycles Styrofoam then closed its doors. Scrambling to find new end markets with no time to spare was stressful for the volunteers, but we prevailed. Just when we thought all was back on track, our compactor died. Equipment is vital to the success of our operation.

We have always taken pride in our ability to stand on our own without tax payer appropriation. But this capital expense was too much to handle on our own. Town meeting voters provided the funds for a used compactor replacement and funding to repair our second compactor. We are currently still working on this project and await with anticipation the completion.

We want to thank our Town Administrator, Kevin Mizikar, for his support and hard work during our past tumultuous year.

We would also like to thank Tom Wood, Highway Superintendent, for his continued support at the compost facility and yard maintenance. Without his assistance we would not have been able to operate effectively.

## Road Conversion Committee

The Road Conversion Committee has had no activity over the last year. The few projects that

are under construction have not yet been completed at this time.

## Tree Warden and Pest Control

The Office of Tree Warden and Insect Pest Control are responsible for the care and protection of all shade trees within the town of Leicester.

It has always been the practice of this office to save as many trees within the roadways of our town and still provide a safe environment for travel while keeping our roadways greener.

Our Town has been very fortunate not to have had any reports of invasive species appearing on any trees within our Community, and we feel very lucky when we look at other Communities in our area.

It is our opinion that Leicester is still enjoying the absence of these very destructive insects, such as The Asian Longhorn Beetles and the Emerald Ash Borer. If at any time our residents witness or suspect any of these insects, please contact the office of the Leicester Tree Warden/Pest Control Officer.

The office of the Tree Warden is continuing the implementation of an improved approach to a program of care and trimming in an effort to

reduce the impact of the effects of a future weather related event. In conjunction with the National Grid Hazardous Tree Mitigation Program. Many of our trees were removed along our roadways as recommended because of poor tree health conditions and the possibility of damage to the utilities overhead wires.

The Town has received a Sixty-Five Hundred Dollar (\$6,500.00) grant that will provide funding to replace the many trees that were removed along the highways of the Town. We expect that the new trees will start to be placed early this spring.

We continue to have aging trees and request from residents to have certain trees removed which we continue to investigate and evaluate as needed.

It is always the goal of this office to provide safe and beautiful trees in the town of Leicester. The Office of Tree Warden is always open for responding to the concerns and requests of the shade trees by the residents of Leicester.

## Stormwater Management Committee

The Committee consists of the following members: Joanne Bernier representing the Leicester Public Schools, Stephen Parretti representing the Conservation Committee, Michael Knox representing the Water and Sewer Districts and Thomas Wood representing the Town of Leicester, Highway Department.

The Town of Leicester continues to be an active member of the regional coalition called Central Massachusetts Regional Stormwater Coalition (CMRSWC). The goals of the CMRSWC are to approach solutions and management of stormwater through collaborative training and education, regional data management and integrated mapping systems and standardize

policies and procedures. The Town's representatives to the CMRSWC are Town Administrator, Kevin Mizikar and Committee Member, Mike Knox.

The goal of the Leicester Stormwater Management Committee is to utilize the tools and resources secured by the CMRSWC to stay one step ahead of the current and future Federal Stormwater requirements. This has been successfully accomplished by working closely with the engineering firm of Tata and Howard, to assist us in identifying those tasks and then executed by the staff of Town of Leicester Highway Department. The Highway Department staff continues to update the storm water

related records with the mapping and GISing of catch basins, manholes and detention ponds within the Town. The completion of these tasks puts the Town in a good position to maintain compliance with the Federal Stormwater Regulations.

Of importance to the Town of Leicester, the Storm Water Committee is working very closely with the Town engineers collecting information such as road salt specifications, the Town's sedimentation control and construction/erosion

documents, all past incidents which the Town had to respond and training completed by personnel. All of this information will be gathered and more for the Town's new NOI 2016 MS4 General Permit.

Respectfully,  
Thomas P. Wood  
Chairman

## Development and Inspectional Services

The Development & Inspectional Services Department (created in 2014) includes the following divisions:

- Code Enforcement/Building
- Conservation Commission
- Board of Health
- Moose Hill Water Commission
- Planning Board
- Zoning Board of Appeals.

Development & Inspectional Services oversees Leicester's land-use and development, including administration of a variety of land-use permits, and planning related to general land use, economic development, public health, housing, natural resources, and historic preservation.

Town Planner, Michelle Buck, serves as Director for this Department. Jeffrey Taylor is Code Enforcement Officer/Building Inspector. The two Department Assistants are Kelly Conroy and Barbara Knox. Health Services are provided through the Central Mass Regional Public Health Alliance (CMRPHA), with Julie VanArsdalen providing Health inspections.

The Department's commitment to residents is to provide high-quality customer service and to make navigating through permitting processes more efficient and easier to understand. Reports from each division in Development & Inspectional Services are below.

### *Code Enforcement/Building*

#### 2016 Code Department Income

Building Permits	\$85,515
Building Re-Inspection	\$0
Building Permit Replacement	\$150
106 & 304 Certifications	\$1,636
Stove Permits	\$1,008
Sheet Metal Permits	\$1,166
<b>TOTAL</b>	<b>\$89,475</b>

#### 2016 Building Permit Activity

Building Permits	
Single Family	8
Commercial Building	1
Additions	5
Sheds & Accessory Bldgs.	3
Swimming Pools (above & in-ground)	18
Garages (1,2 & 3 car)	3
Decks/Porches/Sunrooms	22
Roofs/Siding/Replacement Windows/Doors	88
Renovations/Remodels/Alterations	39
Demolitions & Removals	9
Commercial Solar	1
Solar Panels (Residential)	82
Chimneys	1

Signs	5
Weatherization/Insulation	17
Cell Towers/Arrays	5
Duplex	5
Replacement Cards/Re-inspections	3
Void/Cancel/Revoked	13
<b>Total Building Permits</b>	<b>328</b>
<b>Miscellaneous Permits &amp; Certifications</b>	
Home Occupation Permits Issued	20
Occupancy Permits Issued	41
Stove Permits	24
Sheet Metal Permits	22
Certifications Issued	42
<b>Total Miscellaneous</b>	<b>149</b>
<b>TOTAL PERMITS ISSUED</b>	<b>477</b>

#### 2016 Plumbing, Gas, Wiring and Weights & Measures Activity

<b>Plumbing</b>	
Permits Issued	175
Inspections Made	213
<b>Gas</b>	
Permits Issued	86
Inspections Made	123
<b>Wiring</b>	
Permits Issued	301
Inspections Made	382
<b>Weights &amp; Measures</b>	
Permits Issued	27
Inspections Made	250

### Conservation Commission

The Conservation Commission administers the Massachusetts Wetlands Protection Act, the Rivers Protection Act, as well as the Town of Leicester Wetland Bylaws and Regulations. The purpose of these Bylaws and Regulations is to protect wetlands, related water resources, and adjoining land areas (buffer zones) in Leicester. The Conservation Commission is a five member Board appointed by the Board of Selectmen to three year terms. Conservation Commission members in 2016 were: Stephen Parretti (Chair),

John Marc-Aurele (Vice-Chair), JoAnn Schold, Joshua Soojian, and James Cooper.

#### 2016 Conservation Commission Filings

Type of Filing	# of Filings
Notice of Intent (NOI)	13
Abbreviated Notice of Resource Area Delineation (ANRAD)	0
Request for Determination of Applicability (RDA)	12
Certificate of Compliance	12
Enforcement/Cease & Desist Order	3
Emergency Certifications	0
Appeals	0

Conservation Commission members regularly conduct on-site reviews to ensure that work conforms to applicable laws and regulations, as well as adhering to Orders of Conditions and Determinations that are issued by the Commission.

### Board of Health

The Board of Health promulgates guidelines and regulations concerning the safety and well-being of the public. The Board also engages in public health emergency preparedness planning, communicable disease control, community health improvement planning, immunizations, solid waste and recycling, on-site sewage disposal, recreational camp and public pool inspection, food safety and protection, housing and nuisance type complaints such as noise, dust, and odor. The Board is a three member elected board with each member serving a term of three years. The current members are: Christopher Montiverdi (Chair), Debra Rigiero, and Richard Spaulding (elected June 2016). Robin Wood did not seek re-election and served on the Board through the June 2016.

In 2011, the Town entered into an inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) in

order to provide a wider array of public health services to the community. Worcester is the lead agency of the Central MA Regional Public Health Alliance (CMRPHA) which consists of the Towns of Grafton, Holden, Leicester, Millbury, Shrewsbury and West Boylston who work cooperatively to create and sustain a viable, cost-effective, and labor-efficient regional public health district. CMRPHA provides a range of services to partner municipalities through a single organization managed by WDPH.

CMRPHA achieved a major goal in 2016 by becoming the first nationally accredited health department in the Commonwealth and the first multi-jurisdictional health department in the country out of approximately 5,000 health departments in the United States. This 5 year accreditation marks a new culture within the CMRPHA: working creatively and collaboratively to achieve excellence and sustainability with a focus on constant quality improvement. In 2016 CMRPHA also worked on creating a new strategic district-wide plan as a way to set short term and long term goals (to be released in February 2017). With a total workforce of 25 public health professionals, CMRPHA communities can rely on public health expertise and experience as described below.

### Environmental Health

Regional Public Health Specialists assist businesses and residents to comply with numerous environmental health regulations. Most recognized is the food protection program, in which staff conduct routine and follow-up inspections of food establishments, review plans for new food establishments, and investigate complaints. Regional Public Health Specialists conduct inspections for wells, septic systems, semi-public and public swimming pools, tanning facilities and recreational camps for children. They also investigate complaints related to housing, lead paint, illegal dumping, the release of oil or hazardous materials, and nuisances in accordance with local, state and federal regulations.

<b>2016 Health Inspections</b>	
<b>Type of Inspection</b>	<b># of Inspections</b>
Housing Inspections	31
Food Inspections	120
Pool Inspections	4
Camp Inspections	4
Tobacco Inspections	*
Title V Perc / Soil Testing	18
Septic Plan Reviews	17
Septic System Inspections	53
Well Reviews	32

*\*see Community Health*

### Public Health Nursing

Under Mass General Laws, Chapter 111, suspected and/or confirmed cases of diseases dangerous to the public's health are reportable to the local Board of Health and/or the Mass Department of Public Health. Reporting disease occurrences enables staff to monitor trends, detect and control outbreaks, and evaluate prevention activities. CMRPHA regularly collects important information on all reported diseases in the Town of Leicester as part of routine epidemiological disease investigations.

<b>2016 Reported Diseases</b>	
<b>Reportable Disease</b>	<b># of Cases</b>
Campylobacteriosis	2
Giardiasis	2
Group B Streptococcus	2
Hepatitis B (acute)	1
Hepatitis B (chronic)	4
Hepatitis C (acute)	1
Hepatitis C (chronic)	14
Human Granulocytic Anaplasmosis	4
Influenza	13
Lyme Disease	27
Pertussis	1
Salmonellosis	1
Streptococci pneumonia	2
<b>Total</b>	<b>74</b>

CMRPHA assisted with the Town's annual flu clinics held at Leicester Senior Center, Leicester Town Hall, Nazareth Home and Archway on Total vaccinations administered: 130.

### **Community Health**

In June 2016, the CMRPHA released the 2016 Greater Worcester Community Health Improvement Plan. The plan provides a framework that will lead our region to become the healthiest region in New England by 2020. The new CHIP outlines a strategic plan for nine priority areas which include: access to care, access to healthy food, cultural competency, economic opportunity, mental health, physical activity, racism and discrimination, safety, and substance abuse. The CHIP was based on data from CMRPHA Community Health Assessment, which was released in November 2015 and a CHA addendum specific for Leicester which was released in early 2016. Other CMRPHA staff activities 2016 included the following:

- Worked on development of a multi-year strategy for implementation of a 5-year \$100,000 Massachusetts Substance Abuse Prevention Collaborative grant awarded to Leicester, Shrewsbury, Grafton, and Worcester in 2015. The grant supports prevention of youth substance abuse in Leicester.
- Met with Leicester Superintendent to discuss needs and opportunities for collaboration. CMRPHA staff attended Leicester school wellness committee meetings and participated in the Leicester Schools Wellness Fair in April.
- Coordinated a 4-Town regional youth health survey that included Leicester Public Schools. The survey collected information on what types of risky or positive health behaviors that youth engage in. The data was analyzed by UMass Medical School; CMRPHA staff presented the results with recommendations to Leicester Public Schools Administration.
- Continued implementation of a 7 year (\$100,000 per year) Massachusetts Opioid Abuse Prevention Collaborative grant awarded

to CMRPHA. Across the Alliance, awareness events, education and training activities took place to prevent opioid overdoses. These efforts include capacity building, through the formation of the Regional Response to Addiction Partnership (RRAP), prevention education in the form of Narcan administration training, and community resources awareness.

- Solicited applications for the Youth Health Action Committee (YHAC). The YHAC is a new initiative comprised of young people (ages 15-18) from CMRPHA member communities interested in driving social change efforts to promote healthier communities.
- Coordinated activities for Leicester as a member of Worcester Regional Tobacco Control Collaborative, which provides enforcement of Massachusetts General Laws and local regulations around youth access and environmental tobacco smoke. This includes retailer education visits and regular enforcement checks. During calendar year 2016, there was one sale of tobacco products to minors by retailers in Leicester out of 12 permitted establishments.
- Assisted the Leicester 84 Chapter in completion of orientation training and participated in Kick Butts Day at the State House in March. (The 84 is a statewide youth group with local chapters that educates youth about tobacco and provides youth leadership opportunities to reduce smoking.)

### **Public Health Emergency Preparedness**

The Worcester Division of Public Health (WDPH) has once again been awarded the Region 2 Health and Medical Coordinating Coalition (HMCC) grant by the Massachusetts Department of Public Health (MDPH) Office of Preparedness and Emergency Management (OPEM) with the goal of supporting regional multi-disciplinary emergency planning and response initiatives throughout the 74 cities and towns located in the MDPH Emergency Preparedness Region 2. 2016 Emergency Response Activities included the following:

- The City of Worcester launched a new program that allows access to an after-hours Duty Officer for all Region 2 communities.
- In November 2016, WDPH emergency preparedness staff attended a monthly BOH meeting to review and update the town's Emergency Dispensing Site (EDS) plan.
- Leicester responded to all required quarterly MDPH internet-based emergency drills (WebEOC) with the support of WDPH emergency preparedness staff.

### ***Moose Hill Water Commission***

The purpose of the Moose Hill Water Commission is to work toward establishment of the Moose Hill Reservoir as a Class A Public Drinking Water Supply for the Town of Leicester and surrounding communities in need of water. The Moose Hill Water Commission is a three member elected Board, with members holding three year terms. The present Commissioners are Kurt Parliament (Chair), Harry Brooks, and Carl E. Wicklund, Jr.

In 2016, Commissioners participated in a comprehensive study of the Town's drinking water supplies (funded by the Department Environmental Protection and prepared by students at the Worcester Polytechnic Institute).

Members of the Commission discussed ways to better inform Leicester residents about Moose Hill Reservoir and its development as a water source for Town of Leicester's future economic growth and water needs.

In November 2016, the Commission voted to support use of funding leftover from a 2008 Moose Hill Feasibility Analysis to prepare an updated cost-benefit analysis of development of Moose Hill Reservoir in conformance with Department of Environmental Protection Requirements.

All those wishing to express their opinion towards the planning and development of the reservoir are invited to attend Commission

meetings or express their views in writing to the Moose Hill Water.

### ***Planning Board***

Planning Board is responsible for review of applications for approvals under the Zoning Bylaw and Subdivision Regulations. This includes Site Plan Review and/or Special Permit applications for commercial developments, subdivision applications, and endorsement of ANR Plans (plans depicting new lot lines on existing streets). The Planning Board is also responsible for long-range land use planning for Town of Leicester, including implementation of the Leicester Master Plan and Open Space & Recreation Plan.

The Planning Board is comprised of five elected members and an appointed Associate Member. In 2016, Jason Grimshaw and Debra Friedman continued to serve as Chair and Vice-Chair, respectively. Sharon Nist and David Wright continued to serve as regular members of the Board. Adam Menard served through the June 2016 elections. Alaa AbuSalah was Associate Member through June, when she was elected as a regular member of the Board. Carol Pappas was appointed as Associate Member in August and resigned in November 2016.

<b>Site Plan Review Applications 2016</b>
1. Huntoon Memorial cell tower (approved 2/2016)*
2. Fire & EMS Headquarters (approved 2/2016)*
3. 466 Stafford Street Solar (approved 4/2016)
4. Cherry Valley Solar (approved 6/2016)
5. LaFlash Boutilier Solar (approved 10/2016)
6. Mulberry Solar 2 (renewal of expired permit; approved 11/2016)
7. KM Kelly, Inc., 93 Huntoon (Approved 12/2016)
8. McNeil Highway Solar 2 (renewal of expired permit; hearing scheduled for 2/2017)



\* Application received in 2015



<b>Special Permit Applications 2016</b>
1. American Canine (approved 2/2016)*
2. Mike's Donuts Drive-Through (approved 6/2016)
3. AA Transportation (approved 9/2016)
4. Shaping Zone for Women (approved 10/2016)
5. Curtis Self-Storage (approved 12/2016)

\* Application received in 2015

<b>Amendments/Extensions 2016</b>
1. Cherry Valley Solar (3 amendments approved 7/2016, 9/2016, and 10/2016)
2. Fire/EMS Headquarters amendment (approved 7/2016)
3. Briarcliff Estates extension (discussion scheduled for 1/2017)

The Planning Board also approved 1 Preliminary Subdivision Plan on Marshall Street (23 Lots), 1 ANR Plan (3 new building lots), and several minor applications (changes to performance agreements, lot releases, etc.).

Construction of the following Planning Board approved projects was completed in 2016: Cumberland Farms parking expansion, AA Transportation, and Shaping Zone for Women. Several commercial solar developments are currently under construction or will start construction in 2017. The following residential projects approved in prior years remain incomplete: Boutilier Estates, Briarcliff Estates, Grandview Estates (in default), Hammond Street Extension, Oak Ridge Estates, and Pondview (in default).

#### **Zoning Bylaw Amendments May 3, 2016 Town Meeting**

<b>Article #</b>	<b>Description</b>	<b>Town Meeting Action</b>
22	Rezoning of properties on the south side of Route 9 between Auburn and Church Streets from Residential 2 to Business	Approved
23	Amendments to the Zoning Bylaw to modify regulation of medical marijuana.	Disapproved

#### **Town Planner Projects 2016:**

- Continued improvements to Development & Inspectional Services website, including adding Frequently Asked Questions to Building, ZBA, and Board of Health pages, and copies of applications under review by the Planning Board, Conservation Commission, and Zoning Board of Appeals web pages.
- Prepared zoning amendments related to Medical Marijuana and expansion of the Business (B) District in Cherry Valley.
- Applied for Open Space Committee Estate Planning Grant (grant approved February 2016). Funds were used to host an Open Space Estate Planning Workshop in April 2016.
- Researched potential Zoning amendments related to commercial solar farms
- Participated in Water Resource Outreach Project conducted by Worcester Polytechnic Institute and the Massachusetts Department of Environmental Protection.
- Worked on Planning Board Subdivision Regulation amendments to implement Master Plan.
- Participated in planning activities related to the Community Development Block Grant Program
- Researched potential e-permitting options
- Assisted Economic Development Commission with participation in the Economic Development Self-Assessment Tool (EDSAT) Program offered by Northeastern University.
- Continued to monitor the construction of approved subdivisions and commercial projects. Slow completion of residential projects continued to be a problem in 2016.

#### **Zoning Board of Appeals**

The Zoning Board of Appeals (ZBA) reviews applications for special permits, variances, and appeals in accordance with Leicester's Zoning Bylaw and the Massachusetts Zoning Act (MGL 40A). The ZBA reviews special permit applications for non-conforming uses and structures, signs, watershed overlay district uses, and commercial uses in certain

districts (other special permits, including most commercial special permits, are issued by the Planning Board). Variances applications are requests for relief from Zoning Bylaw requirements (generally dimensional requirements). The Board also reviews appeals of Building Inspector decisions.

The Zoning Board of Appeals is an eight member appointed board having five regular members and three alternates. The Board's present members include: David Kirwan (Chair), David Orth (Vice-Chair), Jim Buckley (Clerk), Vaughn Hathaway, and Paul Schold. Alternate members are Mary Moore, Richard Johnston, and James Reinke.

#### 2016 ZBA Applications

Application Type	#	Detail
Variance*	5	3 approved, 1 withdrawn, 1 denied
Special Permit*	7	4 approved, 1 disapproved, 1 withdrawn, 1 continued to 2/2017
Appeal	2	1 withdrawn, 1 disapproved

\*includes action on 1 application received in 2015

### Agricultural Commission

The appointing authority shall fill a vacancy based on the unexpired term of the vacancy in order to maintain the staggered cycle of appointments with the assistance of recommendations made by the Commission.

Said Commission shall choose its officers who shall be a Chairman, Vice Chairman and Clerk. The Clerk shall be responsible to keep and file minutes of all meetings in accordance with the state statute.

Our mission is to serve as facilitators for encouraging the pursuit of agriculture in the town of Leicester, promote agricultural-based economic opportunities, act as mediators, advocates, educators, and/or negotiators on farming issues; working for preservation of prime agricultural lands, pursuing all initiatives appropriate to creating a sustainable agricultural community and preserving the rural character of Leicester, Massachusetts.

#### Members:

**Dianna Provencher - Chair**  
**Kim Miczek – Vice Chair**  
**Kurt Parliament - Treasurer**

**Matthew Soojian - Clerk**  
**Marjorie Cooper**  
**Mary Harris**  
**Pat Dykas**

Since our first meeting held September 23<sup>rd</sup>, 2014 the commission has heard complaints, taken steps to broaden our resources, such as joining the Massachusetts association of agricultural commission and attending various conferences and seminars.

The Leicester AgCom meets once a quarter at the Town Hall. The Leicester AgCom is an appointed town committee primarily of farmers to create awareness of agriculture in the community. The Leicester AgCom is a pro-active step for our community take steps to preserve agriculture and go on record as supporting agriculture.

Volunteer members encourage farming in all of its definitions; promote economic opportunities such as farmers' markets and grant opportunities, educate about farming and address concerns and opportunities preferably before problems arise.

## Economic Development Committee

The Economic Development Committee continued to develop strategies to attract new businesses to Leicester throughout 2016. Leicester was represented by board members at the regional economic development meeting that included many surrounding towns and planning professionals from the Central Massachusetts Regional Planning Commission. Throughout our discussions with surrounding towns it became evident that regionally we all share a common deficiency in infrastructure. Inadequate water and natural gas resources thwart many traditional business endeavors throughout the region. The lack of fiber optics also hampers more technology related businesses that the area is also trying to attract.

The Worcester Regional Chamber of Commerce has been tasked with compiling data and formatting a Comprehensive Economic Development Strategy that will help identify strengths and weaknesses throughout the central Massachusetts economic corridor. The goal is to better understand where federal and state funding or other programmatic policies would best serve individual municipalities and also the region as a whole.

These meetings have also opened communicative channels for information sharing between economic development entities among the towns that attended. The idea being that a business that might not be viable for one town might be for another and the regional community reaps the benefits as a whole.

Bolstering infrastructure along identified business corridors has been at the forefront of many conversations. Grant opportunities, state and federal funding, joint ventures and any other “out-of-the-box” solutions are all up for discussion and exploration. Water, natural gas and transportation diversity are identified as keys to continued economic growth. A potential interchange at route 56 and the Massachusetts Turnpike, designated Alternate 4, is an amazing opportunity for business development along the route 56 corridor. The development of this interchange coupled with the potential for expanded freight rail on existing lines could lead to development opportunities in keeping with the master plan and present zoning bylaws.

## School Department

### Superintendent of Schools

The Leicester School Department serves 1577 students in our four public schools as well as 26 students who attend specialized schools. Additionally, 75 Leicester students attend vocational school at either Tantasqua Regional Vocational High School or Assabet Valley Vocational High School.

Over the past year, the Leicester School Department made significant progress toward achieving district goals that were first formulated at the Future Search event, held in

May of 2013. The event involved an array of stakeholders representing our community, parents, students, and staff. Our improvement efforts are focused on three key strategies:

### ***(1) Engaging Instruction and Effective Interventions Grounded in a Rigorous Curriculum***

The three key actions related to this goal are to align PK-12 curriculum and assessments and reporting to standards, expand curricular offerings to ensure a rich and viable instructional

program, and implement a system of interventions, support, and enrichment.

**(2) *Development of Staff Skills through Effective Feedback and Training***

The key actions related to this goal are to implement and leverage the educator system in order to improve teaching and learning and to develop a personnel system that attracts, rewards, recognizes, and retains faculty and staff who provide a quality learning experience for all students.

**(3) *Improved Infrastructure and Resources***

The three key actions related to this goal are to upgrade and repair school facilities, to ensure the effective and efficient allocation of financial resources, and to improve technology access and use.

During 2016, math curriculum for K-5 was completed while curriculum work for grades 6-12 math, science and ELA is in progress. Continued training and support for the use of Google tools is underway and additional professional development has focused on student engagement and math and ELA workshop model. The mentoring program has improved each year and is considered a great support to new teachers. Our middle school STEM teacher has been trained in Project Lead the Way engineering curriculum through a partnership with WPI.

The library task force continues to meet to improve access and quality of library media programming. Assessment and intervention plans improve each year. Through the past year, teachers increasingly used data to guide teaching and learning. Efforts to improve student behavior through PBIS and work with Engaging classrooms in grades K-8 are significant.

The facilities committee is a strong group that contributes to the work of improving facilities in the district. The high school roof was replaced this year with significant financial support coming from the Massachusetts School Building Authority.

Technology access and use is dramatically on the rise. Most significantly, this year we initiated a one-to-one Chromebook program for high school students and have provided students in other district schools with additional devices.

Since we cannot accomplish our instructional goals if limited by the budget provided by the town and state, we continually look to secure additional funds and develop partnerships to provide a variety of resources to schools. As in years past, our Mothers' Club and Boosters' Club have contributed to our classrooms and playing fields in significant ways. Tuitions from School Choice and from international students provide additional resources.

Our School Committee has worked hard to build its knowledge and skills to lead our district, engaging with the Massachusetts Association of School Committees for training and resources and putting in countless hours to review district policies and finances. Their work and the work of our administrative team has led to stronger relationships with town officials. In 2017, the town and schools will launch an online feedback process called Thoughtexchange. In our efforts to continue to improve our education system and our town we need to better understand the community's values and needs. We hope to use this information to set priorities for town and school initiatives moving forward.

**Leicester Special Education**

In July, the district welcomed Michael Wood as the new Director of Student Services. Student services oversee special education, homeless students, nurses, and all related services provided to students. Leicester had 261 students identified with disabilities, who had Individualized Education Programs (IEP), with 235 in in-district programs and 26 in specialized schools outside of Leicester. In addition to academic support, students may receive services such as occupational therapy, physical therapy, speech/language therapies, functional academics, life skills development/training, and other therapeutic services to meet their educational-based needs. Educational

environments range from inclusive classrooms to alternative settings for students at risk of failing and/or dropping out of school.

At the start of the school year, we began training our high school special educators and regular educators in the art of co-teaching to make the delivery of specialized instruction more seamless and to benefit all students. In addition, we began offering all paraprofessionals specific training in instructional strategies that motivate and engage reluctant learners.

In response to the changing profile of learners, Leicester Public Schools now employs three full time behaviorists, two of whom are Board Certified Behavior Analysts (BCBA). These professionals provide direct and indirect services to students whose learning is impacted by their behavior and environment. In addition, these professionals provide guidance to staff so that students can successfully access the curriculum and make progress within the least restrictive environment.

Families of students with disabilities are encouraged to participate in the Special Education Advisory Council (SEPAC), a parent-run organization whose function is to work in collaboration with school district leadership to positively impact special education programs and policies. The group meets regularly on the second Thursday of each month while school is in session.

In addition to serving students with IEPs, Leicester Student Services ensures that children and youth experiencing homelessness are provided protections afforded by the McKinney-Vento Homeless Assistance Act. As defined by this Act, homeless children and youth are individuals who lack a fixed, regular and adequate nighttime residence. Once identified, such students are provided access to educational services that may include transportation, free breakfast and lunch, school supplies, Title I assistance, to assure equal access to the same

free and appropriate public education that is afforded to other children and youth.

### **Leicester High School**

Leicester High School is a NEASC accredited high school designated as Level 1 by the Massachusetts Department of Elementary and Secondary Education. There were 433 students enrolled at LHS in 2016. The Class of 2016 graduated 104 students of which 85% went on to higher education, 3% to Armed Services and the remaining to the work force. Twenty-seven students were recognized as John and Abigail Adams Scholars and have been offered four years of free tuition from a Massachusetts college or university. In 2016, students took a total of 139 AP exams, 72 of which earned qualifying scores. The dropout rate, 1.6%, is considered very low as compared to similar high schools.

Leicester High School is currently preparing for its decennial NEASC accreditation. The focus is to determine the extent to which our programs and services carry out the school's core values and beliefs about student learning and meet the standards for accreditation.

LHS requires 40 hours community service for graduation, which contributes to the development of character as well as strengthening a sense of community. Students are also active in clubs and athletics; during the fall season over 50% of high school students competed on high school teams. Extra-curricular activities include A Capella, The Arrow, Book Club, Film Club, Gender Sexuality Alliance, Environmental Club, History Club, Math Team, Art Club, Foreign Travel Club, Ski Club, International Club, Student Council, National Honor Society, Drama Club, Scrapbooking Club, Tri-M Music Society, Bowling Club, Teens Act and Yearbook. Additionally, LHS offers a senior internship program, dual enrollment programs, and virtual high school courses.

While many in Leicester continue to call our facility "the new high school," the facility is now

20 years old and attention to the its maintenance and infrastructure is important to protect the town's asset. The roof project, funded in part by the Massachusetts School Building Authority, was completed over the summer of 2016. As part of this project, ADA improvements, including the replacement of the front entrance walkway, were completed. Additionally, we replaced the building's original phone and bell system with a Voice Over Internet Protocol (VOIP) system.

In 2016, the high school implemented a 1:1 Chromebook program in which students were provided with a Chromebook for school and home. In a survey taken by students after the first three months of the program, students expressed the usefulness of the devices both at school and at home.

#### **Leicester Middle School**

Leicester Middle School houses 402 students in grades 6-8. Our current instructional offerings include the four core courses of math, English, science and social studies. New this year, students are provided with an additional period of mathematics and ELA and both French and Spanish are offered. Students receive instruction in STEM (Science, Technology, Engineering and Math) with curriculum supported by a partnership with WPI. Our related arts program includes physical education, health, and music/band. We offer a wide variety of afterschool programs and activities, including competitive sports, drama, newspaper, ski club, art club, yearbook, band/chorus, peer leaders, NJHS and student council. Additionally, we are developing a vibrant library program, which is housed in a newly refurbished library media center staffed by a certified library media specialist.

The middle school experience is a critical and pivotal time for students. Adolescence, peer pressure, self-image and a sense of belonging all contribute to student achievement and future success. In order to be an outstanding middle school, we foster a safe and respectful environment, which allows opportunity for

academic risk taking. Once established, rigorous lessons and high expectations become the norm, resulting in higher achievement for students. Our efforts in this area were supported by professional development from Engaging Schools, a nonprofit organization that collaborates with educators to help create a schoolwide community of learning that integrates academic, social, and emotional development — and prepares each and every student to succeed.

#### **Leicester Memorial School and Primary School**

In 2016, the Primary School enrollment was 360 students in pre-kindergarten to second grade and the Leicester Memorial School enrollment was 362 in grades 3-5. All PreK-Grade 5 students receive instruction in the core academic subjects, as well as participate in our special subject areas of art, music, health, and physical education. Additionally, a before and after school program is offered to families in both schools.

Both elementary schools are implementing practices to better support the academic and social-emotional needs of our students. Teachers in all grade levels received in-depth training to successfully launch our K-5 initiative, Positive Behavioral Interventions and Supports (PBIS), a proactive approach to establishing behavioral supports that aide in building a positive and safe learning environment.

Additionally, the teachers at both schools continue to refine the mathematics curriculum as well as refine how we teach literacy in the early grades. To complement the work with PBIS and ensure that we meet the needs of our diverse learners, a workshop instructional approach is being implemented in mathematics and English Language Arts, which will allow our teachers to differentiate instruction through small group lessons to meet individual student needs. Primary School's pre-kindergarten program continues to provide our youngest students with rich academic and social

emotional opportunities through the use of *Tools of the Mind*.

Instructional practices also continue to be enhanced to increase student discourse and engagement and to provide opportunities for students to articulate their thinking and reasoning. Technology devices, including iPads, laptops, and chromebooks allow classroom teachers to better incorporate technology in their daily instruction and to utilize the online components of our core math and ELA programs.

Despite our best efforts to provide a quality instructional experience, some students struggle to meet the high expectations in math and reading. In response to these demands we have coordinated efforts to enhance our intervention programs. Both schools continue with a Response to Intervention (RTI) approach, supported by Title I funding, to identify student learning gaps and provide targeted and systematic remediation in those areas.

Field trips and extracurricular opportunities are provided to enhance our elementary students learning experiences. Primary School students enjoy field trips to the EcoTarium and the Hanover Theatre for plays and are offered the opportunity to participate in an after-school art club. Memorial students enjoy field trips to Plymouth Plantation, Mystic Aquarium and the Freedom Trail in Boston and are offered extra-curricular opportunities that include band, chorus, and student council. Students elected to the student council volunteer to support team and community building events within the school.

Both schools continue to engage the community in multiple ways that include conducting food drives for the Leicester Food Pantry, arranging holiday concerts at the Senior Center, implementing a senior pen pal program, hosting a community reading day, and hosting several family fun and informational nights.

### School Department

School Administration	508-892-7040
Primary School	508-892-7050
Memorial School	508-892-7048
Middle School	508-892-7055
High School	508-892-7030

School Administration Fax	508-892-7043
Primary School	508-892-7053
Memorial School	508-892-7052
Middle School	508-892-7047
High School	508-892-7034

### Animal Control

2016 Dogs Licensed: 1698

By-Law changes to the Dog Regulations went into effect this year.

86 Animals vaccinated at Town sponsored rabies clinic held in the spring of 2016 which was a poor turn out compared to previous years.

New used van was purchased for Animal Control Department 2016.

Calls into Animal Control approximately 1,000 +.

Animal handled 12+ - held at the Spencer Animal Control Pound.

Citations issued: 860 for violation of State and Town By-Law. Most of these citations were for unlicensed and/or unvaccinated animals kept in Town.

Fox tested positive for rabies after attacking two people in the King Street and Pleasant Street area. Several reports of fox, raccoon and porcupine acting sick or injured throughout the Town during the summer and early fall months.

## Commission on Disabilities

The Commission on Disabilities worked to increase public awareness throughout our community in 2016. Representatives hold permanent seats on other capital improvement type committees and continue to add insight and lend direction towards a universally accessible community. Our commitment has reached to the private business sector as well as new businesses have looked to expand or undergo renovations that trigger compliance with the Massachusetts Architectural Access Board.

Through our knowledge of the accessibility code and the rules that govern the Massachusetts School Building Authority (MSBA) ADA improvements at the high school were conducted with a 57 percent share paid for by the MSBA. Additionally, a design for a compliant ramp at Memorial School was rendered and presented to the School Facilities Committee for

consideration and implementation. Commission members have permanent seats on the School Facilities Committee.

Commissioners also sit on the Community Block Grant Development Committee and have been instrumental in implementing new programmatic policies that make town hall more accessible. Plan review and letters of support for the town hall accessibility renovation plan were also conducted by the Commission on Disabilities. The Town Library renovation project was also reviewed by the commission with regard to the historical front entrance and its subsequent abandonment.

Through multiple positions on multiple boards the commission seeks to continue its work throughout 2017 and is pushing for Russell Field accessibility accommodations as well as continued improvements at all other town properties and buildings.

## Health Insurance Advisory Committee

Pursuant to Mass General Laws Chapter 32B, the Town each year appoints this advisory group and conducts meetings with the members as needed. The group considers health insurance proposals and is made up of representation from each employee group, including general government workers, retirees, both Highway and Police union reps, along with School union representatives. Currently serving in an ex-officio status are both the town administrator and the school superintendent.

The Health Insurance Advisory Committee (HIAC) considers proposals made to the Town of Leicester and may make a recommendation to the Town Administrator. However, the sole authority for selection of health insurance coverage lies with the Board of Selectmen.

We thank the members for their participation and continued efforts on behalf of employees & retirees and the administration.

## Leicester Housing Authority

The Leicester Housing Authority held its 53<sup>rd</sup> organization meeting on June 21, 2016. The following officers were elected for the coming year:

Robert Small, Chairman  
Expiring Term: 6/2020

Richard Hammarstrom, Vice Chairman  
Expiring Term: 6/2018



Jamie Lee Wood, Treasurer  
Expiring Term: 6/2019

Richard Connor, Member  
Expiring Term: 6/2017

Dennis Granville, State Appointee  
Expiring Term: 1/2016

Daniel F. Brosnihan Jr. continues his duties as Executive Director.

The Leicester Housing Authority has 124 units of one bedroom apartments for elderly and handicap. To be eligible for a unit an individual must be 60 years of age or handicapped, as set out in M.G.L.c 121B 1. The net income for one

person must not exceed \$46,100.00 or \$52,650.00 for two people.

An additional eight units are on Mulberry Street leased to ARCHway, Inc. This group residence houses eight autistic individuals.

The Housing Authority installed new water lines to 1075 Main St. building that has 44 apartments. A new hydrant was also installed.

The Board of Commissioners wish to thank everyone for their contribution to the Housing Authority.

Sincerely,

*Nancy Hagglund*

Nancy Hagglund  
Executive Director

## Senior Center/Council on Aging

Leicester has 2,448 seniors (60 and over). This is an increase of 804 since the 2010 census. Last year we had a town census of 2,394. The increase in seniors will continue for some time as those who fall within what is called the “boomers” are now a major part of our society.

As we experience the above phenomena we are encouraged by the fact that many of these folks are avant-garde in their approach to retirement. They want to be informed and educated. They are health conscious. These young seniors do not sit back and wait for things to come to them. Instead, they seem to approach life and aging as something magical. They are ready to go out and explore. They want to know what the future holds for them in terms of living arrangements.

It is for these reasons that we have arranged visits to many facilities that offer such things as: Independent Living, Assisted Living, Memory Café, Long-Term Care, etc. Each month they board a bus, have a tour and lunch at various sponsoring facilities. It is a win-win situation for us and those who run such places: Overlook in

Charlton, Goddard House in Worcester, Tatnuck-Park Senior Living in Worcester, Brookdale at Eddy Pond in Auburn and Worcester Adult Day Care Center in Worcester.

In order for us to meet old and new programming and activities, we changed our mission as follows: “Leicester Senior Center enriches the lives of seniors by providing opportunities for volunteerism, education, recreation and social engagement.” Over the last six years we have crafted programs embracing the above evolutionary process. We have implemented a curriculum to meet the wants of seniors who are flocking to our center from several local towns to participate in an abundance of programs. Topics on **nutrition and health, Financial Planning, How to be a Savvy Consumer, Downsizing** offered by professionals are ongoing.

As a senior center we welcome our schoolchildren. Our High School senior honor students come to the senior center to help us serve at large functions such as our Annual

Veterans' breakfast, Senator Moore's Thanksgiving Dinner or other major functions. Later in the year we welcomed them to our annual Christmas Breakfast. As they sit with our seniors they ask questions about life, career. Both are eager to learn about each other. Our Pen Pal program with 4<sup>th</sup> graders continues to be very popular. Our Middle-School and Primary School children come to entertain at Christmas time. These special moments with our young adults and little ones are energizing. During these visits we realize how fortunate we are to have such wonderful young people in our community. Our intergenerational approach enriches the lives of our seniors, our schoolchildren and our community. Many are volunteers who faithfully dedicate themselves in our kitchen, helping with Bingo, deliver meals; assist during special events.

Our exercise programs are as follows: Zumba Gold, Yoga, Chair Yoga, Tai Chi, Balance, Senior Exercise and Line Dancing. We hold "Wellness Fairs" twice a year that attracts many social services agencies and our seniors. Socially we offer: Cribbage, Bingo, Saturday Evening Pitch, Senior Citizens Club, Breakfast Club, Golden Needles Club. We have a monthly Grief Session. All are well attended.

Outreach continues to be a big part of our senior center programming. Outreach assists individuals with SNAP food applications, food bank distribution; Holiday baskets, gift certificates. Outreach oversees our volunteer program including tax write-off; Farmers' Market; and Grief Session. They go out into our community to evaluate needs. They maintain accurate case files in strictest of confidence. The following are some statistics for our senior center in 2016: CAC (Community Action Council) assisted 250 elders with fuel assistance. AARP served 73 seniors from Leicester and

surrounding towns with free tax preparation. Acclaim Health Care and The Meadows provided 400 individuals with blood pressure. SHINE assisted 18 individuals with their Health Care and insurance concerns.

On August 22, flu shots were administered to 40 individuals. Monday morning classes with Genevieve are ongoing for 10 art enthusiasts. On August 20<sup>th</sup>, 24 seniors attended the annual Sheriff's picnic in Shrewsbury. Twenty-five seniors took part in a Christmas Centerpiece by Bemis. On September 21, Donna Lee had her show of shows called the "Legendary Ladies of Country Music" with 154 in attendance, sponsored by our **Local Cultural Council**. The Department of Mental Health began their series of Community Conversations with their first program entitled "Enjoying the Later Life Years" with 25 in attendance. On October 26, Kate Campanale hosted a Halloween party for 85 seniors. Lunch for that event was catered by E.B. Flatts. On November 1<sup>st</sup>, Senator Moore served his annual turkey lunch and served 113 seniors. On November 10, we had our annual Veteran's Breakfast with over 150 in attendance. Last year over 20,000 hours of free service which results in a saving to us of \$204,000. Our meals program served 15,780 Congregate and Meals on Wheels this past year; which is 25% more than last year.

We thank our financial supporters as follows: Town of Leicester, Executive Office of Elder Affairs (Council on Aging), Greater Worcester Community Foundation, Country Bank, Leicester Cultural Council. Additionally, without the financial kindness of local businesses and the involvement of local social service agencies we would not have the quality and abundance of programs we now offer our seniors. We must acknowledge the Johnson Farm for their bountiful supply of fresh vegetables to our senior center each year.

## Veterans Services Office

In 2016, this office continued to provide services and particularly financial assistance in the amount of \$103,000 for Veterans and Veterans families of Leicester, who served in WW2, Korea, Vietnam, the Persian Gulf, the war in Iraq and Afghanistan. Although the economy has improved we are still experiencing a significant interest in Veterans' Federal and State Benefit Programs. Information and assistance was provided regarding health care, educational benefits, burials, fuel assistance, and the states welcome home bonus programs. Several veterans were also provided with help in obtaining lost service records, replacement medals and notary public service when requested.

In 2015, the Veterans Service Officer became certified, a new requirement mandated by the State of Massachusetts ensuring the Veteran and Veteran's families are serviced in a uniform, knowledgeable and professional manor. This certification includes the Federal Veterans Health Benefit Programs.

This Veteran Service Office is dedicated to helping and determining if a veteran or their families are eligible for Massachusetts and Federal VA benefits in time of need in whatever way possible.

Michael T. Hickey, Veterans Service Agent

## Arts Council

The Leicester Arts Council received 14 grants for the year 2016 totaling \$10,410.

We received \$5,500 from Massachusetts Cultural Council.

The Arts Council met on October 22, 2015 to discuss the grants and to see if they were complete. We do contact the person or persons responsible for the organization to correct anything incomplete. We granted \$5,825 to grants that were approved either full or partial:

- Gregory Maichack - \$475 Patels
- Leicester Middle School - \$300 Holocaust Survivor Speaker
- Michael Spencer - \$840 Latin Music, Summer Concert
- Timothy Lotus - \$100 Music
- Audio Journal - \$300
- Donna Lee - \$600

- Legendary Ladies of Country Music
- Leicester Summer Concert - \$2,500
- Rita Parisi - \$360 Victorian Valentine
- Rita Parisi - \$350 Edwardian Tea

Our voting meeting was on November 9, 2015. We did use Administration money to add to the amount of MCC to bring it to \$5,825.

Under the Leicester Arts Council is the Harvest Fair. 2016 was the 15<sup>th</sup> year of the Fair. The weather was great and people enjoyed the crafts, food, demonstrations and the festive atmosphere that brings a community together. The garden produce, food, and flower displays gave people a chance to view the labors of others. A wonderful time had by all.

Chip Leis

## Bandstand Committee

Once again the Bandstand was a hub of activity. Activities taking place in 2016:

The Memorial Day Tribute was held on May 30<sup>th</sup>. On June 18<sup>th</sup> Greenville Baptist Church held its Family Fun Festival for the community featuring

wonderful food and entertainment. The Leicester Concerts on the Common, a series consisting of eight Wednesday evening family concerts in July & August were held; this was the 26<sup>th</sup> Summer Series and once again very well attended. The Series sees attendance of 300-500 people every Wednesday night. September on the Common featured the 16<sup>th</sup> Annual Harvest Fair on September 17th. Once again this old time country fair featured Crafters-Artisan Demonstrators, Food Vendors, Hay Rides, an Art & Photography show and competition. Also of interest were the agricultural exhibits, canning & baking competitions, and flower and fiber arts competitions. Also, one wedding was held at the Bandstand. It was a very busy summer and fall season.

The end of 2016 found the Bandstand decorated for the 21st time for the Christmas holiday by members of the Bandstand Committee & Leicester Summer Concert Committee. Thanks again to our Girl Scouts for providing the ornaments for the tree. The Tree was lit on December 3<sup>rd</sup> and a wonderful family evening planned by Megan Lyon Bouchard & Harry Brooks ensued. There was caroling & music led by student members of the High School music dept., a special reading of "The Night Before Christmas" and of course the arrival of Santa who also joined in the festivities. Following the outside activities, there was a free Christmas Concert by the 50+ voice Christian Community

Choir at the First Congregational Church on the Common and a carol sing at the 1<sup>st</sup> Unitarian Church, also on the Common. These events were sponsored by the Leicester Summer Concert Series Committee, the Music Committee First Congregational Church and the Leicester Historical Society and Leicester Parks & Recreation.

The Bandstand was vandalized three times this year. Once, before the Memorial Day Tribute in May, a second time during the summer and again just before Christmas on the Common set-up. Each time this occurs, 25-35 bulbs are removed from the railings and smashed on the deck of the Bandstand. Unfortunately that means our volunteer Bandstand Committee & Summer Concert Series Committee has to clean up the mess and replace the bulbs. The Bandstand was a gift by the people of Leicester to the Town and is a source of pride. Please, if you see vandalism at the Bandstand notify the Leicester Police Department immediately. They are aware of the problem.

The Town Administrator has been notified that the Bandstand is in need of a paint job & money will need to be appropriated for that. The annual budget for the Bandstand is only \$255.00.

The Bandstand committee serves as a rules and scheduling committee for the Bandstand and Town Common only, and meets on an as needed basis.

### **Burncoat Park Sports Planning Committee**

The Burncoat Park Sports Planning Committee has met a few times in the past year and is committed to making improvements to Burncoat Park that could result in improved facilities and allow for an increase in active recreation at the Park. The Committee is working to establish an agreement with an organization that is willing to put private funds into the improvements. What has been done so far is: the softball field and around the fence has been mowed, the brush along the roadway into the park area has been

cut back and drainage has been upgraded, the parking area has been cleared, a large amount of loam has been hauled in to upgrade the ball field and the Leicester Snowmobile Club has installed a new bridge over the stream to prevent water from flooding the ball field area.

It has been our intention to have private fundraising activities promoted by the local sports community. The Town of Leicester plans to continue the use of existing playing fields, and

add new playing fields. The Park is used for both conservation and active recreation.

We wish to thank the group members and the following organizations for their assistance and hard work: The Leicester Highway Department, The Leicester Snowmobile Club, Double Play

Sports Fitness, Hurley Fencing Co. and all the individuals who have donated their time for the youth of this town. Our goal is to have a soft ball field that is playable in 2017 and to establish funding for new fields to be built.

Chair of the BPSPC.

## Historical Commission

In the past year, the Historical Commission has been engaged in a few projects.

First, as reported last year, the town did vote to build a new fire station along Paxton Street which included the purchase of the house located on the corner of Paxton & Main Streets, most commonly called the Swan Tavern. Since last report, the town has taken possession of the house and currently plans to use the house as the temporary location of the Leicester Public Library.

As the house is one of the most iconic historical properties in town and is listed on the National Historic Register, the commission will work to influence care & caution in its use as the temporary library.

The number of people interested in keeping the property for use as a museum has noticeably increased and the commission hopes to work on this as there are many town owned historical artifacts in storage. Additionally, many of the larger historical artifacts will not be returning to the display in the public library upon the completion of that project. As yet, no plans for the property exist past its use as the library, but since the future of this house is vital to the character of the National Historic District, the commission will continue to be involved with its future in the coming few years.

The above mentioned addition to the Leicester Public Library was a project that the commission was allowed to comment on and the integrity of the original library building will be preserved in expansion plans.

The annual historical walking tour of the center area was conducted at the September Harvest Fair celebration on the Common. Although the commission had hoped to hold one in Manville in October, scheduling conflicts prevented that from occurring. Hopefully, that will be made available to the public in October 2017.

Since the town seal was corrected last year, the town has begun slowly replacing the incorrect 1722 seal with the correct 1713 seal. As new equipment, etc, has been purchased requiring a town seal, it has been replaced. This includes the official stamp in the town clerk's office, the majority of town letterhead/stationary, several historical signs in town and the patch on police department vehicles. We will work to make sure this replacement process occurs over time.

The commission was invited to participate in two events in the past year by the Central Massachusetts Regional Planning Commission (CMRCP). The first was discussion of a program on identifying mill buildings for economic redevelopment. Unfortunately, the selection process was already complete and Leicester was unable to have any of its mill properties in this program. The second was a meeting regarding the importance of historic preservation, with a discussion about the positive influence of historic preservation on economic development. The LHC will have discussions in the coming year about the possibilities of such programs in town.

Lastly, the Boston Post Road Mile marker #54 (commonly referred to as a Ben Franklin Mile Marker) which was in storage in the library was placed on the town common just east of the center walkway. The Massachusetts Historical

Commission on behalf of the Department of Transportation (the owners of all the markers), had undertaken a statewide project under which all surviving markers that were no longer located

along the original Boston Post Road, were restored and placed back as close to their original location as possible.

### **Leicester Library Building Committee**

2016 was an eventful year for the Library Building Committee. While the project has been in the planning stages for many years, and the Massachusetts State Library Construction Grant was awarded in 2011, we were approved for funding for FY16.

The Building Committee as completed both Schematic Design and Design Development.

The \$2 million anonymous donation has been received, along with the first of the five MBLC grant payments. Small fundraising events were held throughout the year, and will continue until the process is complete.

Arrangements were made to use 1 Paxton Street as a temporary location, with construction currently scheduled to begin 4/1/17. Plans are underway to move about 25% of the library's circulating collection to the

temporary space, and place the remaining items in storage during the construction process. This is scheduled for January, 2017.

Building Committee members:

Mark Armington

Tom Buckley

Donald Cherry, Sr.

Ernestine Cherry

Mary Gabrila

Mary Moore

Kathleen Wilson

Mary Bulso, OPM

Suzanne Hall, Library Director

Kevin Mizikar, Town Administrator

Charlie Van Voorhis, Architect

Suzanne Hall, Library Director

### **Leicester Public Library**

The six-member, elected Board of Trustees remain as last year: Donald Cherry, Sr., Chairman; Ernestine Cherry, Treasurer; Pauline Lareau, Secretary; and members Judith Bergin, Paul Ravina and Olney White. The Board of Trustees and the Library Director meet monthly, on the third Tuesday evening of each month, throughout the year to ensure that the library operations run smoothly. The public are invited to attend.

Library hours remain the same, Tuesday and Thursdays from 9:30a.m. – 8:00p.m., Wednesdays and Fridays from 9:30 a.m. – 5:00 p.m., and Saturdays (excluding summer months) from 10:00 a.m. – 2:00 p.m.

In FY16, the Leicester Public Library circulated 39,203 items, a slight increase over the previous year. 12,624 inter-library loans were processed, this being both items loaned to patrons of other libraries and items borrowed for Leicester patrons from other libraries. Approximately 90 people per week used library computers. 4,327 Leicester residents have a current Library card, and the Library has 38,859 physical items in its collection. The average value of items circulated each month is \$40,000.

Programming at the library continues to be limited due to reduced staff hours, lack of program space, budget, parking and handicapped accessibility. Pre-School Story

Time held weekly, with the exception of summer and winter holidays. Books and Blankies, a program for babies and toddlers in its third year, continues to be well attended. Outside presenters included local authors, henna, and a pastel painting workshop. We also had programs for February and April Vacation weeks. Including Summer Reading events, there were a total of 99 programs, with 1,149 people attending.

The staff remains the same as last year: Suzanne Hall, Library Director; Pat Grady, Assistant Director; Donna Johnson, Cataloger; Kathleen Cherry, Children's Services and Nancy Lamb, Library Technician.

Volunteers continue to be a great asset. In 2016, we had a total of 5 regular volunteers who donated a total of 495 hours of service. We would like to recognize Lori Buckley and Joyce Montague for both their years and depth of service. On a sad note, Teresa Cantara (1922-2016) died this year. She had volunteered every Wednesday for over 10 years. She donated hundreds of hours per year, and her sparkling personality and knowledge of Leicester history will be greatly missed.

We are also grateful for the ongoing support of the Friends of the Library. Their two main fundraisers of the past year, the Annual Book Sale in October and a Cookie Sale in December have become welcome traditions. The Friends' financial support of the Library greatly enhances the programs and materials offered at the Library. Their financial support offers special

events and items not included in the municipal budget. We are grateful for all of the Friends for their support of time, money and advocacy, and we would like to particularly recognize Liz Brown and Liz Williamson in their roles as President and Treasurer, respectively.

The Local History Museum has seen some changes this year. In preparation for our upcoming renovation project, the Historical Society has removed their items that were stored in the Trustee's room and attic, and the Historical Commission has removed the hose reel and pumper truck that were on display. Three noteworthy additions to the collection were received in 2016: A portrait of Col. Thomas Denny was donated by Ann and Denny Hoag, descendants of the Denny family. The marble Copeland Library sign was given by the Arts Council, and a painted metal sign about Peter Salem was transferred from the Memorial School to make way for their library renovation. All museum items were packed for storage in December, but will be back on display in the renovated library in 2018.

Renovation plans continue, and are detailed in the Library Building Committee Report.

Respectfully Submitted on behalf of the Board of Library Trustees,

Donald A. Cherry, Sr.  
Chairman

## **Parks and Recreation Committee**

The Parks and Recreation Committee had a wonderful year! During the past year we had a vacancy on the Board open up due to the resignation of Cynthia Garabedian. We appreciate all her hard work and she will be sorely missed. We filled this vacancy with a new member, Brad Dufries, who will bring great talents to the Board. In addition, the Leicester

School Facility Manager, Mr. James Souza, regularly attends our meetings and has been a great asset. We also have liaisons from both the Board of Selectmen's office and the School Committee who periodically attend our meetings.

We held our annual Paw Sox Baseball game bus trip in July. It was a very special trip this year as

we honored and remembered Officer Ronald Tarentino. Officer Tarentino's family joined us, with all members sporting a purple Team Tarentino t-shirt. Officer Tarentino's wife and sons threw out the first pitch. In addition to this tribute, the Committee commissioned the installation of a police car spring rider at Community Field with a dedication to be held this upcoming spring in Officer Tarentino's name.

The tennis and basketball seasons were a great success as each program develops and grows. The new volleyball court at Rochdale Park was also used weekly by a volleyball team group during the summer. A new handball court was erected at Towtaid Park. In September at the Harvest Fair, the Committee sold delicious sandwiches of steak and cheese, onions and peppers. The money raised from this will be used for various programs. In December, our annual Children's Christmas Party was held at the Leicester Senior Center with about 70 families greeting Santa and enjoying hot dogs, pizza and special prizes. High School senior, Brandon Clay, provided entertainment.

The Board helped the Christmas Town Common Committee with their tree lighting festivities, Santa arrival and caroling, held on December 3<sup>rd</sup>. The Common was full of families who enjoyed themselves immensely.

Becker College continues to develop and improve Rochdale Park for their baseball team in our ongoing lease agreement with the College. Due to these improvements, all baseball teams, including Leicester High School, Leicester Little League and the Cherry Valley American Legion teams, all benefit from the work and improvements Becker College has made.

A plan is underway to light the basketball and tennis courts at the Middle School. This is a group effort and preliminary plans have been reviewed. Hopefully, this will come to fruition during the upcoming year.

The Board continues to update the Town website and their Facebook page to keep the local community up to date on activities or programs offered in Town. We have asked the Town in the past for new ideas and/or suggestions for programs or activities, but response was limited and involvement low.

## Town Clerk

*"It is the service we are not obliged to give that people value most."*

Often considered the core of local government, the Town Clerk's Office serves as information central for local residents and citizens at large.

It is the mission of the Office of the Town Clerk to be a primary provider of information and quality services to the community and to work cooperatively and in coordination with the varied departments and groups while performing a myriad of tasks to achieve established goals and comply with State and Local Statutes.

The Town Clerk's Office keeps official Town records, contracts, issues various licenses,

permits, registrations and certificates, maintains and records vital records, and administers the Open Meeting Law and Ethics Law in regards to meetings of all town boards and committees.

The Town Clerk's Office administers the Electoral and Town Meeting processes consistent with the Town By-laws and State and Federal Law, and in doing so, works in cooperation with Town officials, local Representatives and Office of the Attorney General, the Secretary of the Commonwealth, DOR Division of Local Services and the Department of Public Health also other duties pertaining to the functions of the Town Clerk



in accordance with the provisions of more than 73 Chapters and 451 Sections of the Massachusetts General Laws. She is the Chief Election Official, Member of the Board of Registrars. She is a member of the Worcester County Town Clerk's Association and the Massachusetts Town Clerk's Association. The Town Clerk attends continuing education classes throughout the year through the WCTC's Association and the MA Clerk's Association.

The Office strives to provide public information in a courteous and timely manner and is committed to providing exceptional customer service.

Records found in this office are:

Birth, Marriage and Death Certificates; Zoning Decisions; Town Meeting Records; Annual Town Reports and Special Reports to Town Meeting; records of elections and lists of those who served the Town of Leicester in elective and appointive office.

The Town Clerk's office welcomes inquiries from citizens seeking assistance/information in relation to services provided by the Town of

Leicester. The staff will assist in redirecting your question to the appropriate department. The office issues a number of licenses: Marriage licenses, Dog licenses, Business certificates (D/B/A), and Raffle permits.

The Town Clerk maintains records of amendments to the Town Bylaw, and Zoning Bylaw and references to accepted State Statutes. This office accepts the required postings for all public meetings and maintains the public meeting calendar.

The Town Clerk conducts the Annual Census and maintains the voter lists. The department conducts all Federal, State and Local Elections. The office responds efficiently, accurately and speedily to all requests by Town Officials, Boards and members of the general public.

The Town Clerk is elected for a three year term and receives a salary voted by town meeting.

**Office Hours** Monday, Wednesday and Thursday 8:00am until 5pm; Tuesday 8:00am until 7:00pm; closed on Friday. If you need assistance during non-working hours, please call the office.

### 2016 TOWN CLERK RECEIPTS

#### Revenue Collection:

#### Year to Date Totals

Birth, Marriage & Death certificates and Marriage Intentions	\$10,080.00
Business Certificates & Flammable Storage	2,800.00
Dog Licenses, Late Fees and Violations	26,728.00
Gen & Zoning bylaws, zoning maps	45.00
Labels & photo copies	.00
Civil disposition violations	100 .00
License holders	.00
Leicester magnets	.00
Notary	396.00
Raffle permits	60.00
Recycling	395.00
Street lists & extracts	65.00
<b>TOTAL</b>	<b>\$ 40,669.00</b>

2016 VITAL STATISTICS

Listed below is a comparison of vital statistics of Leicester for the past ten years.

YEAR	BIRTHS	MARRIAGES	DEATHS
2016*	108	46	162
2015*	88	47	147
2014	83	52	131
2013	86	45	130
2012	95	48	120
2011	79	54	135
2010	95	33	123
2009	85	31	121
2008	120	52	156
2007	92	45	97
2006	88	49	104
2005	95	42	92

\*As of printing deadline

### Board of Registrars

Elections held during the year were as follows:

- March 1<sup>st</sup>, Presidential Primary. (this was the first use of our new voting machines)
- June 14<sup>th</sup>, Annual Town Election. Voters in the Town elected candidates to the following positions: 1 Selectman, 1 Moderator, 1 Assessor, 2 School Committee, 1 Board of Health, 1 Planning Board, 2 Library Trustees, & 1 Moose Hill Water Commission.
- Sept 8<sup>th</sup>, State Primary Elections.
- Nov 8<sup>th</sup>, Presidential and State election

Town Meetings were as follows:

- The Annual Town Meeting and a Special Town Meeting were held on May 3<sup>rd</sup>. A second Special Town Meeting was held on Nov. 1<sup>st</sup>.
- The voting machines were tested prior to each of the above meetings and elections.
- The Board of Registrars held meetings on: Jan 26<sup>th</sup>, Feb 23<sup>rd</sup>, April 26<sup>th</sup>, June 7<sup>th</sup>, June 29<sup>th</sup>, Aug. 23<sup>rd</sup>, Sept. 8<sup>th</sup>, Oct. 27<sup>th</sup>, Nov. 1<sup>st</sup>, Nov. 18<sup>th</sup>, and Dec. 6<sup>th</sup> during 2016.

The issues dealt with during the Registrars meetings were:

- This year saw two new registrars join the board. They are Republican Michael Curtis and Democrat Maureen Connery. Both were put forward by their respective Town Committees and subsequently approved by the Board OF Selectmen. Mike Curtis joined us in January replacing our long time member Mary Ring who decided to retire. Maureen Connery in September replacing Linda Rowden who passed away in August after 20 years of service to the Town of Leicester. They will both be missed.
- We put our new voting machines to use for the first time with the March Primaries. The previous machines had to be replaced because they could no longer be supported or maintained. There were a few minor initial problems which have been resolved. After the initial use we decided to purchase optional integral ballot boxes that provide better organization of the ballots after processing. The procedures for testing the machines, preparation to process ballots,

counting ballots, & closing the poles are in place and documented so as to provide consistency of their use. The size and shape of these machines is such that we are now able to store them in a smaller and more convenient area. We, along with many other users of these machines, have requested the company to increase the font size for the printed reports. The reports are very difficult to read not only because of the font size, also the tapes print to light. While the marking of the ballots is different than with the previous machines there was little problem for the voters to adapt to the change. The voters were very understanding and did an excellent job.

- We hired a new company Mass Mailers to process the census because the company we had been using went out of business. We have been quite satisfied with their work so far.
- We had our first experience with early voting. It's hard to say if it had any significant impact on the number of people voting, but it certainly did create more work. It also certainly provided more convenience for the voters. We expect it's here to stay so we will be reviewing how we might set up in the future for greater convenience to the voter while there was a lot of additional work it was well arranged and went smoothly.

The Registrars would like to express their sincere appreciation to all the Town Departments, Election Workers, Volunteers, Friends and Family who help throughout the year.

### TOWN OF LEICESTER

Voter Total Sheet as of 10/20/2016

All Voters

October 20, 2016 14:08

Page No: 1

Ward	Precinct	CC	D	J	K	L	O	Q	R	S	T	U	Grand Totals
0	1	7	465	3	1	5		1	221			1260	1963
	2	6	521	3		3			172	1	1	1196	1903
	3	10	431	1		6			233		1	1185	1867
	4	7	501	3		4	1		211		1	1098	1826
Ward 0 Totals		30	1918	10	1	18	1	1	837	1	3	4739	7559
Grand Totals		30	1918	10	1	18	1	1	837	1	3	4739	7559

No. of Pages Printed: 1

A-Conservative	H-We The People	P-Prohibition	W-Veteran Party America
B-Natural Law Party	J-Green Rainbow	Q-American Independent	X-Pirate
C-New World Council	K-Constitution Party	R-Republican	Y-World Citizens Party
D-Democrat	L-Libertarian	S-Socialist	Z-Working Families
E-Reform	M-Timesizing Not Down	T-Inter 3 <sup>rd</sup> Party	AA-Pizza Party
F-Rainbow Coalition	N-New Alliance	U-Unenrolled	BB-American Term Limits
G-Green Party USA	O-MA Independent Party	V-American First Party	CC-United Independent Party
			DD-Twelve Visions Party

**SPECIAL TOWN MEETING GUIDE****January 26, 2016**

**Article 1**      **To see if the Town will vote to appropriate a sum of money for renovating and improving the Leicester Town Hall, located at 3 Washburn Square, including reconstructing, remodeling, and/or repairing the building to remove architectural barriers, improving handicap accessibility, equipping and furnishing and including any other costs incidental or related thereto; to determine whether this appropriation shall be raised by transfer of funds, borrowing or otherwise; or to take any other action relative thereto.**

PROPOSED MOTION

I move the Town vote to appropriate \$297,057.13 for renovating and improving the Leicester Town Hall, located at 3 Washburn Square, including reconstructing, remodeling, and/or repairing the building to remove architectural barriers, improving handicap accessibility, equipping and furnishing and including any other costs incidental or related thereto; that to meet this appropriation the Town shall transfer unspent amount appropriated under the following articles:

\$5,280 from Article #4 of the October 2012 Special Town Meeting;  
 \$2,576.93 from Article #12 of the May 2014 Annual Town Meeting;  
 \$5,000.20 from Article 5 of the May 2015 Special Town Meeting;  
 \$8,250 from Article #4 of the November 2014 Special Town Meeting;  
 \$3,850 from Article #23 of the May 2008 Annual Town Meeting; and  
 \$12,000 from Article 9 of the May 2015 Special Town Meeting,

and the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$260,100 under c.44, §7(3) and/or §7(3A) of the General Laws or any other enabling authority; that the Town Administrator with the approval of the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project, which shall be expended in addition to the amount appropriated by this vote; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town receives \$350,000 from a Community Development Block Grant or any other source of available funding.

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

This article requests funding for the construction of an elevator and handicap accessible bathroom at the Town Hall.

In 2009 the Town developed a plan to identify and address areas of the Town Hall that were not in compliance with the American's with Disabilities Act (ADA). The ADA plan identifies significant deficiencies, known as architectural access barriers. The primary barriers are found at the building entrances, the travel routes between the various floors of the buildings, the travel routes between the various sections of the buildings and with the restrooms. Most of the building's exterior ramps are not ADA compliant.

Since the adoption of the ADA plan, the Town has worked diligently to address the barriers. Most recently the Town received a grant which paid to design solutions to bring

the building into compliance with the ADA. This project will fund the construction of the two main solutions that were designed. First, an elevator would be installed within the west side of the building adjacent to the current main entrance. This elevator would access all three levels of the building. Second, a unisex handicapped accessible restroom will be installed on the second (top) floor.

The total cost of the project is estimated to cost \$647,050. The Town has prepared a Community Development Block Grant (CDGB) Application, which if approved, would fund \$350,000 of the project cost. The remaining balance of roughly \$290,050 would be funded through a loan of \$260,100 and by transferring \$36,957.14 from other projects that have been completed. The borrowing would only occur if the CDBG application is approved. This borrowing would not be done through a debt exclusion and therefore it will not directly impact the tax rate. Additional financial information for this project is detailed below.

The completion of this project will also enable the School Administration offices to be relocated from the building on Main Street to the second floor of the Town Hall.

Project Costs – Town Hall Elevator Project		Financial Plan – Town Hall Elevator Project		
Construction		Funding Source	Amount	Action Required
Installation of Elevator	\$ 520,538	CDBG	\$350,000	State Approval
Asbestos Removal	\$ 35,000	Town Borrowing	\$260,100	Town Mtg Approval
Construction Contingency	\$ 27,797	Reallocation Article Funds	\$36,957.13	Town Mtg Approval
	\$ 583,335			
		<b>TOTAL</b>	<b>647,057.13</b>	
Construction Admin.		Details on the Transfer/Reallocation of Article Funds		
Designer	\$ 33,300	Original Article	Amount	Original Purpose
Electricity Upgrades	\$ 10,000	STM Article 10/2012 (4)	\$5,280	Library Emerg. Repairs
Clerk-of-the- Works	\$ 20,415	ATM Article 05/2014 (12)	\$2,576.93	Police Station Cam Sys
	\$ 63,715	STM Article 05/2015 (5)	\$5,000.20	Airport Consultant
		STM Article 11/2014 (4)	\$8,250	Energy Audit
		ATM Article 05/2008 (23)	\$3,850	Town Hall Feas./Design
<b>Total Project Cost</b>	<b>\$ 647,050</b>	STM 05/2015 (9)	\$12,000	Town Hall Stairway
		<b>TOTAL</b>	<b>\$36,957.13</b>	

- Article 2**      **To see if the Town will confirm the School Committee to serve as a School Building Committee or otherwise appoint a new School Building Committee for purposes of contracting and administering the reconstruction of the Leicester High School roof including the authority to enter into Project Funding Agreements with the School Building Assistance Board for the Commonwealth or take any action thereon.**

PROPOSED MOTION

I move that the Town appoint and confirm the Leicester School Committee to serve as a School Building Committee for purposes of contracting and administering the reconstruction of the Leicester High School roof including the authority to enter into project funding agreements with the School Building Assistance Board for the Commonwealth.

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board does not recommend approval of this article. The Board voted to not confirm the School Committee to serve as the School Building Committee and believes the Town would be well served having a separate building committee with some members knowledgeable in construction/roofing.

DESCRIPTION

At the October 2015 Special Town Meeting, Article 5 passed which funded the replacement of the High School roof. In addition, this article authorized "the School Building Committee" to have authority over the expenditures for the project based on language provided by the Massachusetts School Building Authority (MSBA), the agency providing grant funding for the project. Since this time, the Town has received further clarification from the MSBA that the accelerated repair program which is to provide grant funding for this project does not require a School Building Committee be created to oversee the project. As the project will have an Owner's Project Manager appointed by the State to oversee the construction of the new roof, this article would designate the School Committee to oversee project expenditures instead of a School Building Committee. The School Committee would have the authority to delegate this authority to a duly authorized committee.

- Article 3**      **To see if the Town will authorize the Board of Selectmen to acquire by purchase, gift or by eminent domain for all municipal purposes the premises at 3 Paxton Street currently owned by Becker College containing 83,300 square feet of land more or less on the westerly side of said Paxton Street more particularly bounded and described on a plan of land Recorded in the Worcester District Registry Of Deeds plan book 808 plan 64 and for such acquisition the Board of Selectmen is authorized to pay a sum of money previously raised and appropriated at the September 15, 2015 special town meeting or to grant parking easements on the real estate owned by the town at Washburn Square or to give to the college limited rights of 1<sup>st</sup> refusal on the real estate owned by the town at Washburn Square or any combination of the foregoing as the Board of Selectmen deems in the best interest of the town and all upon such terms and conditions as the Board of Selectmen deems best or take any action thereon.**

PROPOSED MOTION

I move that the town authorize to the Board of Selectmen, in addition to the authorities granted by the September 15, 2015 Special Town Meeting, to acquire by purchase or by eminent domain for all municipal purposes the premises at 3 Paxton Street currently

owned by Becker College containing 83,300 square feet of land more or less on the westerly side of said Paxton Street more particularly bounded and described on a plan of land Recorded in the Worcester District Registry Of Deeds plan book 808 plan 64 and for such acquisition the Board of Selectmen is authorized to pay the sum of \$66,000 money previously raised and appropriated at the September 15, 2015 special town meeting or, as further consideration, to grant parking easements on the real estate owned by the town at Washburn Square or to give to the college limited rights of 1<sup>st</sup> refusal on the real estate owned by the town at Washburn Square or any combination of the foregoing as the Board of Selectmen deems in the best interest of the town and all upon such further terms and conditions as the Board of Selectmen deems best.

#### FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board does not recommend approval of this article. The Board would request more specific ideas and cost analysis prior to approval.

#### DESCRIPTION

The approval of Article 2 at the September 2015 Special Town authorized the Town to accept the deed for 3 Paxton Street from Becker College in exchange for granting the right of first refusal for the Town Hall and Middle School. Since that time negotiations have continued with Becker College. The College's Executive Board was unwilling to support the agreement that the College's Administrative staff negotiated with the Town. The Executive Board is the body with the final authority to dispose of land owned by the College.

Negotiations have progressed and a revised verbal agreement has been struck with the College's Administrative Staff. The Administrative Staff have reported that the Executive Board has agreed to the terms of this latest agreement. This revised agreement would provide the College with expanded parking rights at the Town Hall through a non-exclusive parking easement for 10 years. Such an easement must be approved by Town Meeting.

As a last resort, this article authorizes taking 3 Paxton Street by eminent domain. The Town has negotiated with Becker College in good faith for this piece of property since December 2014. At the initial meeting to discuss the property, Becker College offered the Town the land on the single condition that the Town Grant the College the right of first refusal for the Town Hall. Given the Executive Board's reluctance to sign off on the agreement despite the Town providing additional consideration at the College's request, and the investment that the Town has made in developing the property, this authority would only be used if it's truly needed to protect the Town's interest in this site.

### **SPECIAL TOWN MEETING REPORT January 26, 2016**

The following is a report of the Minutes of the Special Town Meeting held at the Leicester Town Hall, Washburn Square on Tuesday, January 26, 2016. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:01 pm with 56 voters present stating the Town Clerk has informed me that a quorum is present; the meeting will come to order. If you are not a registered voter, or not a resident of Leicester, please take a seat to my left, behind the press table. Non-resident department heads and those of you under the age of 18 are welcome on the floor.

I would ask you to stand and join me in The Pledge of Allegiance. Please remain standing at the conclusion of the pledge. Please join me in observing a moment of silence to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe here at home.

Dianna Provencher moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters. VOTED UNANIMOUSLY

Dianna Provencher moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money. VOTED BY A SIGNIFICANT MAJORITY

**Article 1.** Dianna Provencher moved the Town vote to appropriate \$297,057.13 for renovating and improving the Leicester Town Hall, located at 3 Washburn Square, including reconstructing, remodeling, and/or repairing the building to remove architectural barriers, improving handicap accessibility, equipping and furnishing and including any other costs incidental or related thereto; that to meet this appropriation the Town shall transfer unspent amount appropriated under the following articles:

\$5,280 from Article #4 of the October 2012 Special Town Meeting;  
\$2,576.93 from Article #12 of the May 2014 Annual Town Meeting;  
\$5,000.20 from Article 5 of the May 2015 Special Town Meeting;  
\$8,250 from Article #4 of the November 2014 Special Town Meeting;  
\$3,850 from Article #23 of the May 2008 Annual Town Meeting; and  
\$12,000 from Article # 9 of the May 2015 Special Town Meeting,

and the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$260,100 under c.44, §7(3) and/or §7(3A) of the General Laws or any other enabling authority; that the Town Administrator with the approval of the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the project, which shall be expended in addition to the amount appropriated by this vote; and that the Board of Selectmen is authorized to take any other action necessary to carry out this project; provided, however, that this vote shall not take effect until the Town receives \$350,000 from a Community Development Block Grant or any other source of available funding. VOTED BY A SIGNIFICANT MAJORITY

**Article 2.** Sandra M. Wilson moved that the Town appoint and confirm the Leicester School Committee to serve as a School Building Committee for purposes of contracting and administering the reconstruction of the Leicester High School roof including the authority to enter into project funding agreements with the School Building Assistance Board for the Commonwealth. VOTED BY A SIGNIFICANT MAJORITY

**Article 3.** Thomas E. Buckley III moved that the town Passover Article 3 pertaining to acquiring by purchase or by eminent domain for all municipal purposes the premises at 3 Paxton Street currently owned by Becker College. VOTED BY A SIGNIFICANT MAJORITY

Dianna Provencher moved that the Town vote to adjourn the Special Town Meeting at 7:42 pm with 91 voters present. VOTED UNANIMOUSLY



**SPECIAL TOWN MEETING GUIDE  
MAY 3, 2016**

**ARTICLE 1** To see if the Town will vote to transfer from available funds such sums of money as may be necessary to fund various and diverse accounts in the Fiscal Year 2016 operating budget of the Town, per a list in the hands of the voters, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to transfer \$340.06 from Free Cash in order to pay bills from prior fiscal years as follows:*

- \$112.56 to NFP for the Treasurer/Collector's Office
- \$70.00 to Ford Hometown Services for the Council on Aging
- \$157.50 to Christine Gallant for the Treasurer/Collector's Office

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

State law regulates the timeframe under which bills can be paid by a municipality. If invoices are presented to the Town Accountant after July 15<sup>th</sup> for the prior fiscal year ending June 30<sup>th</sup>, then the bills must be held and approved by Town Meeting. Bills may be late for various reasons including delays on the part of the vendor or Town staff.

Details on the prior year bills currently under consideration:

\$112.56 to NFP for the Treasurer/Collector's Office for employee benefit administration. This bill was received after the July 15<sup>th</sup> deadline.

\$70.00 to Ford Hometown Services for the Council on Aging for pest control. This bill was received after the July 15<sup>th</sup> deadline.

\$157.50 reimbursement to Christine Gallant for a life insurance payroll deduction error. This deduction was discovered after the July 15<sup>th</sup> deadline.

**ARTICLE 2** To see if the town will vote to transfer from available funds such sums of money as may be necessary to fund various and diverse accounts in the Fiscal Year 2016 operating budget of the Town, per a list in the hands of the voters, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to transfer \$151,917 from the Employee Benefits Department to the following:*

Department	Amount
Board of Selectmen	\$2,303
Town Accountant	\$5,750
IT	\$2,050
Police Department	\$5,000
Highway Department	\$2,000
Veterans Services	\$4,500
Maturing Debt Principal	\$130,314

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

This article would amend the Fiscal Year 2016 (current) operating budget by moving funding from the Employee Benefits Department budget, which has excess funding due to cost savings measures taken, to seven (7) departments which require additional funding for expenses not anticipated when the budget was developed. The \$151,917 represents 0.59% of the total operating budget. A summary of the additional expenses are as follows:

Board of Selectmen – Travel and training expenses

Town Accountant – Personnel costs

IT – Town Hall cable and wiring upgrades

Police Department – Contractual personnel costs

Highway Department – Recycling center expenses

Veterans Services – Veterans benefits costs

Maturing Debt Principal – Pay off short term borrowing for Radio Upgrade Project

**ARTICLE 3** To see if the Town will vote to transfer from available funds a sum of money to balance the Fiscal Year 2016 Snow & Ice Budget, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to transfer \$48,002 from Free Cash to the Snow & Ice department.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

Due to the late season winter storms, the cost of snow and ice removal exceeds the original budget by \$48,002. This article would fund the account deficit.

**ARTICLE 4** To see if the Town will vote to transfer from available funds a sum of money to fund the third annual installment of the lease/purchase agreement for the 2012 Spartan Fire Engine, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to transfer \$72,400 from Free Cash to fund the third annual installment of the lease/purchase agreement for the 2012 Spartan Fire Engine.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

The May 2014 Special Town Meeting authorized the Board of Selectmen to enter into a five-year lease purchase agreement for a fire engine. \$72,400 from Free Cash is being requested to make the third year payment on this vehicle.

**ARTICLE 5** To see if the Town will vote to authorize the Board of Selectmen to transfer a sum of money from the Insurance Receipts Reserve Account to fund the cost of repairs to the Primary School Facade, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to authorize the Board of Selectmen to expend \$50,000 from the Insurance Receipts Reserve Account to fund the cost of repairs to the Primary School façade.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

Due to the extreme weather in the winter of 2014/2015 a portion of the brick façade on the rear exterior of the Primary School was damaged. The Town's insurer has provided \$50,000 in proceeds to repair the façade. Massachusetts General Laws Chapter 44 Section 53 requires that Town Meeting vote to appropriate funds received in an insurance settlement in excess of \$19,999.99.

**ARTICLE 6**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund a vegetation management study and/or expenses related to managing vegetation growth in Town-owned bodies of water, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to transfer \$6,000 from Free Cash to fund a vegetation management study and/or expenses related to managing vegetation growth in Town-owned bodies of water.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

Invasive vegetation has taken a toll on water systems associated with Greenville Pond and other town owned bodies of water leading to the areas becoming over vegetated and stagnant. Funds would be used to obtain consulting advice on how to best manage the vegetation and to take action to remove it as appropriate to the extent permitted by the funding.

**ARTICLE 7**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the Radio Upgrade Project in lieu of the borrowing authorized in Article 22 of the May 1, 2012 Annual Town Meeting, or taken any action thereon.

**PROPOSED MOTION**

*I move the Town pass over this article.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

No recommendation due to the understanding that this article will be passed over.

**SPECIAL TOWN MEETING REPORT  
MAY 3, 2016**

The following is a report of the Minutes of the Special Town Meeting held at the Leicester Town Hall, Washburn Square on Tuesday, May 3, 2016. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:14 pm with 102 voters present.

ARTICLE 1. Dianna Provencher moved that the Town vote to transfer \$340.06 from Free Cash in order to pay bills from prior fiscal years as follows:

- \$112.56 to NFP for the Treasurer/Collector's Office
- \$70.00 to Ford Hometown Services for the Council on Aging
- \$157.50 to Christine Gallant for the Treasurer/Collector's Office

VOTED UNANIMOUSLY

Article 2. Douglas Belanger moved that the Town vote to transfer \$151,917 from the Employee Benefits Department to the following:

Department	Amount
Board of Selectmen	\$2,303
Town Accountant	\$5,750
IT	\$2,050
Police Department	\$5,000
Highway Department	\$2,000
Veterans Services	\$4,500
Maturing Debt Principal	\$130,314

VOTED UNANIMOUSLY

Article 3. Harry R. Brooks moved that the Town vote to transfer \$48,002 from Free Cash to the Snow & Ice department. VOTED UNANIMOUSLY

Article 4. Thomas E. Buckley III moved that the Town vote to transfer \$72,400 from Free Cash to fund the third annual installment of the lease/purchase agreement for the 2012 Spartan Fire Engine. VOTED UNANIMOUSLY

Article 5. Sandra Wilson moved that the Town vote to authorize the Board of Selectmen to expend \$50,000 from the Insurance Receipts Reserve Account to fund the cost of repairs to the Primary School façade. VOTED UNANIMOUSLY

Article 6. Dianna Provencher moved that the Town vote to transfer \$6,000 from Free Cash to fund a vegetation management study and/or expenses related to managing vegetation growth in Town-owned bodies of water. VOTED UNANIMOUSLY

Article 7. Thomas E. Buckley III moved that the Town pass over this article regarding money to fund the Radio Upgrade Project. VOTED UNANIMOUSLY

Dianna Provencher moved that the Town dissolve the Special Town Meeting.

VOTED UNANIMOUSLY Meeting adjourned at 7:35 pm with 103 voters present.

**ANNUAL TOWN MEETING GUIDE  
MAY 3, 2016**

**ARTICLE 1** To hear the reports of the Town Officials and Committees and to act thereon.

**PROPOSED MOTION**

*I move the Town vote to hear the reports of the Town Officials and Committees and to take no further action.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

Pursuant to the Town's Bylaws, Chapter 8, Section 2, all officers, boards, standing committees and special committees of the Town having charge of the expenditures of Town money shall annually report thereon in writing in such manner as to give the citizens a fair and full understanding of the objects and methods of such expenditures. Such reports shall be submitted to the Selectmen for inclusion in the Annual Town Report, which is provided to the public at Town Meeting. Pursuant to the General Bylaws, Chapter 2, Section 21, committees failing to report at the Annual Meeting shall automatically be discharged. Any Board or Committee that not submit a report for inclusion in the 2015 Annual Town Report will be given the opportunity provide a verbal report at the Annual Town Meeting.

**ARTICLE 2** To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money in anticipation of revenue and/or reimbursement and to issue notes of the Town payable thereof in accordance with applicable law, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money in anticipation of revenue and/or reimbursement and to issue notes of the Town payable thereof in accordance with applicable law.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

The Treasurer's authority to borrow funds and issue notes requires Annual Town Meeting approval. This is a standing authorization requested annually which gives the Town the flexibility to borrow funds when it is in the best interest of the Town because there will be revenues received to repay the borrowing. This authority is rarely used but is critical in the event that a borrowing would be necessary to continue normal Town operations.

**ARTICLE 3** To see if the Town will vote to authorize and empower the Board of Selectmen to sell or dispose of accumulated used or junk property of the Town, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to authorize and empower the Board of Selectmen to sell or dispose of accumulated used or junk property of the Town.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

Town meeting has ultimate authority over the property of the Town. This article delegates that authority to the Board of Selectmen for used and/or broken items. This provides the Town with a practical means of disposing of items of nominal value. The Board of Selectmen has a written policy regarding the sale and disposal of items which cannot be used by other Town departments.

**ARTICLE 4**

To see if the Town will vote to accept a sum of money as State Aid to Libraries and apply such sums to the State Aid to Library grant account, or take any action thereon.

PROPOSED MOTION

*I move the Town vote to accept a sum of money as State Aid to Libraries and apply such sums to the State Aid to Library grant account.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

The Town anticipates receiving approximately \$15,710 in State Libraries Aid to be used in FY'17. The State Aid to Public Libraries program helps develop, coordinate, improve and promote library services throughout the Commonwealth.

**ARTICLE 5**

To see if the Town will vote to reauthorize revolving accounts detailed in the hands of the voters, defined by Mass General Laws, Chapter 44, Section 53E½, for Fiscal Year 2017, or take any action thereon.

PROPOSED MOTION

*I move the Town vote to reauthorize revolving accounts as detailed in the hands of the voters and as defined by Mass General Laws, Chapter 44, Section 53E½, for Fiscal Year 2017.*

<u>Board/Department/Officer Authorized to expend:</u>	<u>Revenue Source:</u>	<u>Funds may be expended only for:</u>	<u>Spending Limit:</u>
Code Inspection Department	Inspection & Permit Fees	Inspectional Services	\$50,000
Board of Health	Health clinic fees	Health clinics	\$5,000
Council on Aging	Senior Center program fees	Program services	\$10,000
Highway Department	Fuel usage by depts. and districts	Fuel usage program	\$35,000
Town Administrator	Hillcrest CC maintenance fees	Hillcrest CC maintenance	\$10,000
Code Inspection Dept	Town Hall rental & maint. fees	Town Hall maint., program	\$15,000
Board of Selectmen	Recycling fees	Recycling programs	\$30,000
Police Department	Police training fees	Police training programs	\$5,000
Parks and Recreation	Recreation Fees	Rec programs, maint., and upkeep of fields & facilities	\$20,000

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

The Town's nine (9) revolving accounts require annual authorization by Town Meeting. Revolving accounts are established to receive funds raised by charging fees for services and can only be expended by the entity for the specific purposes authorized at Town Meeting.

**ARTICLE 6**

To see if the Town will vote to establish and authorize a School Department revolving account entitled One-to-One Technology, pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the purposes of receiving payments for the One-to-One Technology program and to be used with the authorization of the Superintendent of Schools to pay expenses related to the repair and replacement of One-to-One Technology Program related items, with an annual spending limit of Twenty Five Thousand dollars (\$25,000) or any other sum, or to take any other action relative thereto.

PROPOSED MOTION

*I move the Town vote to establish and authorize a School Department revolving account entitled One-to-One Technology, pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the purposes of receiving payments for the One-to-One Technology program and to be used with the authorization of the Superintendent of Schools to pay expenses related to the repair and replacement of One-to-One Technology Program related items including the cost of insurance for the devices, with an annual spending limit of Twenty Five Thousand dollars (\$25,000).*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

Revolving accounts are established to receive funds raised by charging fees for services and can only be expended by the entity for the specific purposes authorized at Town Meeting. This article is for a new revolving account for the School Department that will enable the department to manage a new initiative that will provide all students in grades 9 -12 with a device for their use during the school year. A technology fee will be assessed to all students and deposited into the revolving account. The Superintendent will be authorized to expend those funds for the repair and replacement of the devices and related equipment including appropriate insurance policies for the devices.

**ARTICLE 7**

To see if the Town will vote to accept Massachusetts General Laws Chapter 60, Section 15B, which allows the Town to establish by vote a tax title collection revolving fund for the Treasurer/Collector, or take any other action relative thereto.

PROPOSED MOTION

*I move the Town vote to accept Massachusetts General Laws Chapter 60, Section 15B, to allow the Town to establish by vote a tax title collection revolving fund for the Treasurer/Collector and that in accordance with this statute the town establish a "Tax Title Collection Revolving Fund" for the fiscal year beginning July 1, 2016+; said fund shall receive and disburse without further appropriation all fees, charges and cost incurred by the office of the Treasurer – Collector under General Laws ch. 60 sections 15, 55, 62, 65, 68 or 69 and further collected upon the redemption of tax titles and sales of real property acquired through foreclosures of tax titles. The Treasurer – Collector shall be authorized to expend from said fund without further appropriation the sum of \$25,000 within any fiscal year for the purposes of said fund and shall*

*report on the balances and activities in said fund to the Board of Selectmen and the Town Administrator semiannually or more frequently as requested by the Town Administrator. Any unexpended balances in said fund at the end of any fiscal year in excess of \$25,000 shall be turned over to the General Fund in accordance with General Laws ch. 44 sections 53.*

#### FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

#### DESCRIPTION

Tax Title revolving accounts under MGL Chapter 60 Section 15B are established to receive funds equal to statutory charges, costs and fees added to the tax by the Treasurer/Collector upon the redemption of a tax title. This includes charges for issuing demand, legal fees, advertising fees, recording fees, and others. The intent of establishing this account is to reduce the impact of the cost of administering the tax title program on the taxpayers.

#### **ARTICLE 8**

To see if the Town will vote to appropriate such sums of money as may be received from the Commonwealth of Massachusetts for highway construction and related purposes for the fiscal year commencing July 1, 2016, said funds to be used under the direction of the Highway Superintendent on such projects as may, from time to time, be designated by the Board of Selectmen, or take any action thereon.

#### PROPOSED MOTION

*I move the Town vote to appropriate such sums of money as may be received from the Commonwealth of Massachusetts for highway construction and related purposes for the fiscal year commencing July 1, 2016, said funds to be used under the direction of the Highway Superintendent on such projects as may, from time to time, be designated by the Board of Selectmen.*

#### FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

#### DESCRIPTION

State Chapter 90 funding is used for highway capital improvement projects including construction, preservation and improvement projects that create or extend the life of capital facilities. The Town anticipates receiving \$435,911 in State Chapter 90 funds for FY'17.

#### **ARTICLE 9**

To see what compensation the Town will vote to pay elected officials, or take any action thereon.

#### PROPOSED MOTION

*I move the Town vote to set the rate of compensation to pay elected officials for fiscal year 2017 as detailed in the hands of the voters.*

<b>Fiscal Year 2017 ELECTED OFFICIALS PAY RATES</b>	
<b><u>POSITION</u></b>	<b><u>PAY RATE</u></b>
TOWN CLERK	\$51,590
SELECTMEN - CHAIRMAN	\$882
SELECTMEN - MEMBERS (4) each	\$724
SCHOOL COMMITTEE - CHAIRMAN	\$447



SCHOOL COMMITTEE - MEMBERS (4) each	\$197
PLANNING BOARD - CHAIRMAN	\$320
PLANNING BOARD - MEMBERS (4) each	\$276
MODERATOR	\$81
BOARD OF HEALTH - CHAIRMAN	\$320
BOARD OF HEALTH - MEMBERS (2) each	\$276
ASSESSOR - MEMBERS (3) each	\$577

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

Compensation for elected officials is set by Town Meeting. The proposed 2017 elected officials pay rate is the same as approved by the voters for fiscal year 2016 with the exception of the Town Clerk.

**ARTICLE 10**

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to defray the expenses of Town departments and Town accounts for the Fiscal Year beginning July 1, 2016, per a list at the Town Clerk's office and in the hands of the voters, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to approve the budgets of the several Town departments and Town Accounts as printed and in the hands of the voters for the Fiscal Year beginning July 1, 2016, in the aggregate amount of \$26,608,824 and to fund this amount from the following sources:*

<i>Transfer from Ambulance Receipts Reserved Account:</i>	<i>\$240,000</i>
<i>Transfer from Board of Health Title V Reserve Account Principal:</i>	<i>\$ 19,944</i>
<i>Transfer from Dog Fund Receipts Reserved Account:</i>	<i>\$ 30,000</i>
<i>Transfer from Conservation Commission NOI Account:</i>	<i>\$ 3,521</i>
<i>Transfer from Assessors' Overlay Surplus:</i>	<i>\$20,000</i>
<i>Transfer from Free Cash:</i>	<i>\$42,500</i>

*And the balance of the funds in the remaining sum of \$26,252,859 shall be raised and appropriated by taxation.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

This is the fiscal year 2017 annual operating budget for municipal and school services. Property tax proposed to be levied is within the allowances of Proposition 2 ½. Although the State FY'17 budget is not set, we are utilizing the Governor's proposed revenue estimates for local aid. This financial plan meets at least the minimum needs of every department and continues to move the Town forward in a sustainable direction. The budget process has been challenging this year due to a number of significant increase in non-discretion areas of the budget including health insurance. The FY'17 budget is 2.79% greater than the FY'16 budget.

DEPT #	DEPARTMENT NAME	FY2016 BUDGET	FY2017 DEPT REQ	FY2017 TOWN ADMIN	\$ CHANGE	% CHANGE
111	LEGAL					
	TOTAL	63,000.00	59,000.00	59,000.00	-4,000.00	-6.35%
114	MODERATOR					
	TOTAL	151.00	151.00	151.00	0.00	0.00%
122	SELECTMEN					
	TOTAL	231,865.00	240,932.00	247,169	15,304.00	6.60%
130	RESERVE FUND					
	TOTAL	50,000.00	50,000.00	50,000.00	0.00	0.00%
131	ADVISORY BOARD					
	TOTAL	1,600.00	1,500.00	875.00	-725.00	-45.31%
135	TOWN ACCOUNTANT					
	TOTAL	113,097.00	113,972.00	124,375.00	11,278.00	10.55%
141	ASSESSORS					
	TOTAL	109,647.00	109,747.00	112,182.00	2,535.45	2.52%
145	TREASURER/COLLECTOR					
	TOTAL	158,645.00	156,940.00	160,269.00	1,624.00	1.09%
147	TAX TITLE					
	TOTAL	20,000.00	20,000.00	18,000.00	-2,000.00	-10.02%
152	PERSONNEL BOARD					
	TOTAL	975.00	850.00	250.00	-725.00	-88.69%
155	IT DEPARTMENT					
	TOTAL	117,500.00	115,000.00	111,785.00	-5,715.00	-5.71%
161	TOWN CLERK					
	TOTAL	92,852.00	92,227.00	94,458.00	1,606.00	2.00%
162	ELECTIONS & REGISTRATIONS					
	TOTAL	33,900.00	33,900.00	33,900.00	0.00	0.00%
180	DEVELOPMENT & INSPECT. SV					
	TOTAL	220,274.00	220,068.32	224,174.00	3,900.00	0.03
192	TOWN OWNED BLDG MAINT					
	TOTAL	4,500.00	4,500.00	4,500.00	0.00	0.00%
197	TOWN HALL BLDG MAINT					
	TOTAL	68,837.00	62,955.00	35,432.00	-33,660.00	-48.90%
198	TOWN HALL TELEPHONES					
	TOTAL	6,600.00	6,400.00	6,400.00	-200.00	-3.03%
210	POLICE DEPT					
	TOTAL	1,903,980.00	1,894,532.00	1,830,064	-73,916.25	-1.16%
220	FIRE DEPT					
	TOTAL	232,820.00	259,701.00	265,949.00	33,129.00	32.25%
231	AMBULANCE DEPT					
	TOTAL	364,869.00	383,822.00	380,915.00	16,046.00	13%

232	EMERGENCY MANAGEMENT					
	TOTAL	4,720.00	4,720.00	4,720.00	0.00	0.00%
241	CODE DEPT					
	TOTAL	101,666.00	101,666.00	103,967.00	2,301.00	2.50%
292	ANIMAL CONTROL					
	TOTAL	37,719.00	47,150.00	30,100.00	-7,619.00	-34.01%
296	INSECT PEST CONTROL					
	TOTAL	8,848.00	8,848.00	8,900.00	52.00	2.81%
310	SCHOOL					
	TOTAL	15,748,000.00	16,062,960.00	15,936,800.00	188,800.00	1.20%
420	HIGHWAY DEPT					
	TOTAL	695,776.00	740,447.00	693,775.00	-2,001.00	-1.14%
423	SNOW & ICE					
	TOTAL	116,000.00	122,500.00	119,500.00	3,500.00	5.34%
424	STREET LIGHTS					
	TOTAL	83,500.00	89,000.00	86,000.00	2,500.00	2.99%
541	COUNCIL ON AGING					
	TOTAL	86820.00	97147.00	86918.00	98.00	-1.03
543	VETERANS SERVICES					
	TOTAL	104,050.00	112,460.00	109,750.00	5,700.00	8.16%
545	VETERANS GRAVES REG					
	TOTAL	2,380.00	2,380.00	2,390.00	10.00	2.63%
610	PUBLIC LIBRARY					
	TOTAL	176,964.00	178,742.00	182,005.00	5,041.00	6.05%
630	PARKS & RECREATION					
	TOTAL	6,060.00	6,060.00	6,060.00	0.00	0.00%
691	HISTORICAL COMM					
	TOTAL	950.00	950.00	950.00	0.00	0.00%
692	MEMORIAL DAY COMM					
	TOTAL	2,790.00	2,790.00	2,790.00	0.00	0.00%
710	MATURING DEBT PRINCIPAL					
	TOTAL	499,017.00	764,894.00	844,894.00	345,877.00	69.31%
751	MATURING DEBT INTEREST					
	TOTAL	166,107.00	301,549.53	153,609.00	-12,498.00	-7.52%
752	TEMPORARY LOAN INTERES					
	TOTAL	2,000.00	2,000.00	11,750.00	9,750.00	487.50%
753	BOND ISSUE					
	TOTAL	1,000.00	1,500.00	1,500.00	500.00	50.00%
911	WORC REG RETIREMENT					

	TOTAL	950,000.00	1,024,269.00	1,024,269.00	74,269.00	7.82%
912	WORKER COMPENSATION					
	TOTAL	158,500.00	159,000.00	191,034.00	32,534.00	20.53%
913	UNEMPLOYMENT COMP					
	TOTAL	66,330.00	66,330.00	66,330.00	0.00	0.00%
914	EMPLOYEE BENEFITS					
	TOTAL	2,781,250.00	3,156,188.00	3,044,000.00	262,750.00	9.45%
945	BONDING & INSURANCE					
	TOTAL	145,000.00	151,000.00	136,963	-8,037.00	-5.54%

**ARTICLE 11** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money as may be necessary to fund the Vocational Tuition expenses for Leicester students for the fiscal year beginning July 1, 2016, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to raise and appropriate \$900,000 for Vocational Tuition expenses for the Fiscal Year beginning July 1, 2016.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

Chapter 74 of the Mass General Laws governs vocational technical education programs in public school districts. This article was moved out of the line item budget and into a separate warrant article starting in FY'16. Tracking these costs independently allows for more accurate accounting of the costs associated with Leicester students attending other schools for vocational education.

**ARTICLE 12** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the FY'17 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate, or take any other action thereon.

**PROPOSED MOTION**

*I move the Town vote to raise and appropriate from taxation the sum of \$2,919 to fund the FY'17 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capita rate of \$0.26593.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

In accordance with Chapter 40B, Section 7 of the Mass General Laws, the Central Mass Regional Planning Commission requires member municipalities to pay the costs and expenses of the Central Massachusetts Regional Planning District each fiscal year. Leicester is a part of this District. The assessment is based on the population of the Town as it appears in the most

recent national census (2010). The payment of this assessment will maintain the Town's services provided by the District.

**ARTICLE 13** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money for deposit into the General Stabilization Account, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to transfer \$35,000 from Free Cash to General Stabilization Account.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article. This addition to the stabilization account continues to enhance Leicester's ability to borrow with a positive bond rating. Our goal is to bring the value of this account to equal 5% of our revenues.

**DESCRIPTION**

A stabilization fund is a mechanism for setting aside money for unforeseen circumstances. This fund is sometimes referred to as a "rainy day" fund. The Town's stabilization fund has a current balance of \$627,005. Bond rating agencies look favorably upon towns with stabilization accounts totaling 5% of annual revenues when determining interest rates for lending. The current balance is 2.2% of the FY'17 projected revenues.

**ARTICLE 14** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the Fiscal Year 2017 Capital Improvement Plan budget, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote transfer \$138,522 from Free Cash to fund the Fiscal Year 2017 Capital Improvement Plan budget as detailed in the hands of the voters.*

DEPARTMENT	ITEM	AMOUNT
EMS	Ambulance Lease/Purchase Payment Year 3 of 5	34,742
EMS	Three CPR Compression Devices	40,330
Highway	Replace Highway Foreman Truck	39,000
Police	Replace Unmarked Cruiser L-8	24,450

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

The recommended Capital Improvement Plan for Fiscal Year 2017 includes four (4) items totaling \$138,522. The Capital Improvement Planning Committee received 15 requests from departments totaling over \$600,000 in requested funding. The Committee rated and ranked these requests and forwarded their recommendation to the Board of Selectmen. The Board of Selectmen voted to support the recommendation of the CIPC.

**ARTICLE 15** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be expended by the Board of Selectmen to fund the Town's stormwater management obligations, or take any action thereon.

**PROPOSED MOTION**

*I move the Town transfer \$12,000 from Free Cash to fund the Town's storm water management obligations, said funds to be expended by the Board of Selectmen*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

The Town is obligated to meet requirements set forth in its US EPA Municipal Separate Storm Sewer System (MS4) permit issued in 2003. These tasks include but are not limited to illicit discharge detection and elimination, mapping the system and its outfalls and providing public education on storm water. The Town is a part of a regional consortium of over 28 municipalities that helps reduce the costs of storm water management for the residents of Leicester. The requested funding will cover the cost of the required tasks in FY'17.

**ARTICLE 16** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to purchase and equip two (2) police vehicles, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to transfer \$78,000 from Free Cash to purchase and equip two (2) police vehicles.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

The Police Department utilizes a fleet of ten (10) vehicles to meet the law enforcement needs of the residents of Leicester. This fleet of vehicles includes five (5) frontline marked police cruisers that are used on a daily basis. Funding is being requested to replace the two oldest marked frontline cruisers which are nearing or at 100,000 miles. The Town has been following a fleet replacement schedule that includes the replacement of one to two cruisers annually to ensure the full use and reliability of the fleet.

**ARTICLE 17** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to deposit into the Other Post Employment Benefit (OPEB) Trust, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to transfer \$35,000 from Free Cash to deposit into the Other Post Employment Benefit (OPEB) Trust Fund.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article. This motion allows us to begin funding liabilities promised to town retirees. We will be ahead of many communities in the state, with a goal of funding a portion of our liability this promise annually

DESCRIPTION

Other Post-Employment Benefits are benefits that an employer pays to an employee once they retire. Like most public sector employers, the Town of Leicester provides matching funds towards the health insurance premiums of eligible retirees. In recent years financial oversight entities including bond rating agencies and the Governmental Account Standards Board have required municipalities to perform an actuarial analysis to project the future cost of the benefits that are being offered. Further they have encouraged municipalities to begin setting funding aside to ensure they are able to make these payments in the future.

The most recent actuarial analysis performed for the Town estimates that they Town's current OPEB liability is \$23.8 million when projected 18 years into the future. By starting to fund this projected obligation now, the Town will be reducing its projected funding requirement. The funds that are being set aside in the trust will only be able to be used to pay for retiree health insurance contributions. These funds will be reflected on the Town's financial balance sheet as an asset that will help offset the liability.

**ARTICLE 18**

To see if the Town will vote to grant to the Commonwealth of Massachusetts Department of Transportation the perpetual right and easement to maintain and construct a roadway, sidewalk and related structures together with the right to access the same on land of the Town of Leicester on the easterly side of Paxton Street, commonly known as the Leicester Town Common, on terms acceptable to the Board of Selectmen, or take any action thereon.

PROPOSED MOTION

*I move the Town vote to grant to the Commonwealth of Massachusetts Department of Transportation the perpetual right and easement to maintain and construct a roadway, sidewalk and related structures together with the right to access the same on land of the Town of Leicester on the easterly side of Paxton Street, commonly known as the Leicester Town Common, on terms acceptable to the Board of Selectmen.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board has tabled this article until a legal opinion has been rendered.

DESCRIPTION

The Town has been working with the Massachusetts Department of Transportation to secure State and Federal Transportation funding to resurface Paxton Street from Main Street to Hyland Avenue. One aspect of this project includes the reconfiguration of the east side of the intersection of Paxton Street and Main Street. To enable this aspect of the project the Town may have to provide an easement to the Department of Transportation. The proposed roadway layout will square off the east side of the intersection. No land will be taken away from the Common.

**ARTICLE 19** To authorize the Board of Selectmen to acquire the following land parcels and or rights in land parcels for the purpose of obtaining a secure and public right of way. This will allow for the construction and roadway safety improvements of Paxton Street from Main Street to Hyland Avenue including but not limited to seven (7) permanent easements totaling +/- 1,720 square feet of land and twenty seven (27) temporary easements totaling +/- 14,504 square feet of land; further that the Selectmen may acquire these parcels, or modification of these parcels or other required parcels through all legal means, including donations, purchase or eminent domain; the subject parcels are currently identified on plans drafted by CHA dated February 2016 titled *Plan and Profile of Paxton Street (Route 56) in the City/Town of Leicester, Worcester County, Preliminary Right of Way*; and further to raise and appropriate or transfer from available funds a sum of money to defray any associated right of way expenses connected with this project, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, all public way easements and rights in the land including drainage easements, utility easements, construction easements and sidewalk easements (both permanent and temporary) necessary for the laying out, construction, maintenance, replacement and repair of Paxton Street from its intersection with Main Street to its intersection with Hyland Avenue all as set forth in a set of plans drawn by the Massachusetts Department of Transportation, Highway Division, entitled "Plan and Profile of Paxton Street (Route 56) in the Town of Leicester, Worcester County, Preliminary Right-Of-Way" February 2016 and any future amendments or revisions to said plans now on file and posted in the office of the Town Clerk and to cover the cost of such land acquisition, the Board of Selectmen is authorized to expend from all available ch. 90 Highway funds such monies necessary to cover the cost of appraisals, legal fees, recording fees, land damages and such other necessary and incidental fees and costs as may be incurred in the process of acquiring and laying out the foregoing easements and further that the Board of Selectmen is authorized to enter into any federal and state project agreements relating to the layout, construction and repair of Paxton Street as it extends from Main Street through Hyland Avenue and to expend all federal and state funds available for the Paxton Street project and to take any other action necessary to carry out the Paxton Street project.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

The Town has been working with the Massachusetts Department of Transportation to secure State and Federal Transportation funding to resurface Paxton Street from Main Street to Hyland Avenue. To enable this project the Town will need to acquire several permanent and temporary easements. Town Meeting is the entity with the authority that must vote to allow negotiations for the easements. The vast majority of the easements (27 out of 34) are temporary. This means that the Town would acquire the easements for up to three years to ensure that we can access all the sidewalks and roadway edges and are permitted to walk and do minimal work on private properties. The seven permanent easements are needed for storm water draining and utility pole relocations. Once authorized, Town officials will work directly with landowners that may be impacted.



- ARTICLE 20** To see if the Town will grant to the Massachusetts Port Authority the perpetual right and easement to maintain and construct underground dry utilities together with the right to access the same on land of the Town of Leicester under Mulberry and Earle Streets as specified on detailed in plans on file at the Office of the Town Clerk and in the hands of the voters, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to grant to the Massachusetts Port Authority the perpetual right and easement under terms acceptable to the Board of Selectmen to maintain and construct underground dry utilities together with the right to access the same on land of the Town of Leicester under Mulberry and Earle Streets as specified on detailed in plans on file at the Office of the Town Clerk and in the hands of the voters.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

The owner of the Worcester Regional Airport, the Massachusetts Port Authority, has requested a perpetual utility easement under Mulberry and Earle Streets. This easement will provide space to run utility lines for the landing system upgrades at the airport.

- ARTICLE 21** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund groundwater and other studies at the former landfill site, said funds to be expended by the Board of Selectmen, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to transfer \$23,000 from Free Cash to fund groundwater and other studies at the former landfill site, said funds to be expended by the Board of Selectmen.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

The Town is obligated to comply the Massachusetts Department of Environmental Protection's annual monitoring and testing requirements for the closed landfill. These tasks require routine sampling of groundwater from a series of wells, any required follow up or additional testing based upon the findings and routine readings of landfill gases being produced. The \$23,000 being requested will fund these required activities in Fiscal Year 2017.

- ARTICLE 22** To see if the Town will vote to change the Zoning Map by re-zoning all properties directly abutting the south side of Route 9/Main Street between Auburn Street and Church Street (Leicester Assessors Map 23D, parcels B1, B2.1, B2, B3, B4, B5, B6, B7, B8, B9, B10, B11 and B12 ) currently zoned Residential 2 (R2) to Business (B) per the document on file at the Office of the Town Clerk and as detailed in the hands of the voters or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to change the Zoning Map by re-zoning all properties directly abutting the south side of Route 9/Main Street between Auburn Street and Church Street (Leicester*

*Assessors Map 23D, parcels B1, B2.1, B2, B3, B4, B5, B6, B7, B8, B9, B10, B11 and B12) currently zoned Residential 2 (R2) to Business (B) per the document on file at the Office of the Town Clerk and as detailed in the hands of the voters.*

#### FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

#### DESCRIPTION

This amendment to the Leicester Zoning Map would change the zoning of all properties directly abutting the south side of Route 9/Main Street between Auburn Street and Church Street from Residential 2 (R2) to Business (B). Maps showing the affected parcels are on file in the Town Clerk's office and will be included in the Planning Board's written report that will be available at Town Meeting.

#### **ARTICLE 23**

To see if the Town will amend Section 1.3 (Definitions), Section 3.2.03.18 (Schedule of Use: Medical Marijuana Treatment Center), and Section 5.15 (Medical Marijuana Treatment Centers), to modify regulation of Medical Marijuana Treatment Centers (also known as Registered Marijuana Dispensaries) including a proposed reduction of required buffers/setbacks (from residential zoning districts, schools, religious uses, child care facilities, parks, playgrounds, drug or alcohol rehabilitation facilities, or other Medical Marijuana Treatment centers) for facilities that don't allow on-site sales of medical marijuana, per the document on file at the Office of the Town Clerk and as detailed in the hands of the voters, or take any action thereon.

#### PROPOSED MOTION

*I move the Town vote to amend Section 1.3 (Definitions), Section 3.2.03.18 (Schedule of Use: Medical Marijuana Treatment Center), and Section 5.15 (Medical Marijuana Treatment Centers), to modify regulation of Medical Marijuana Treatment Centers (also known as Registered Marijuana Dispensaries) including a proposed reduction of required buffers/setbacks (from residential zoning districts, schools, religious uses, child care facilities, parks, playgrounds, drug or alcohol rehabilitation facilities, or other Medical Marijuana Treatment centers) for facilities that don't allow on-site sales of medical marijuana, per the document on file at the Office of the Town Clerk and as detailed in the hands of the voters.*

#### FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

#### DESCRIPTION

The proposed Zoning Bylaw amendments would change the buffer requirements for certain Medical Marijuana Treatment Centers (also known as Registered Marijuana Dispensaries). Currently, no Medical Marijuana Treatment Center may be located within 1,000 feet of a residential zoning district, school, church or other religious use, child care facility, family child care home, park, playground, drug or alcohol rehabilitation facility, or other Medical Marijuana Treatment center. For medical marijuana cultivation and processing facilities with no on-site sales, the proposed amendment would reduce the buffer to 200 feet from residential zoning districts and 500 feet for the remaining uses listed above. The buffer

for Medical Marijuana Treatment Centers with on-site sales (dispensaries) would remain at 1,000 feet.

**ARTICLE 24** To see if the Town will vote to amend the General Bylaws Chapter 2, Section 17 regarding secret ballot votes at Town Meetings per the Citizens' Petition submitted to the Town Clerk October 28, 2015 on file in the Office of the Town Clerk and as detailed in the hands of the voters, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote to amend the General Bylaws Chapter 2, Section 17 regarding secret ballot votes at Town Meetings per the Citizens' Petition submitted to the Town Clerk October 28, 2015 on file in the Office of the Town Clerk and as detailed in the hands of the voters.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

Citizen petitions are legislation proposed by a required number of registered voters. This proposed legislation seeks to set the number at seven (7) Town Meeting member votes required for an article to be voted on by secret ballot. A secret ballot is a form of voting that maintains anonymity for individual's casting votes. The standard form of voting at a Leicester Town Meeting is a show of hands.

**ARTICLE 25** To see if the Town will vote to amend the General Bylaws, Leicester Dog Control Bylaw Regulations, Chapter 9, Section 23, per the document on file at the Office of the Town Clerk and as detailed in the hands of the voters, or take any action thereon.

**PROPOSED MOTION**

*I move the Town vote amend the General Bylaws, Leicester Dog Control Bylaw Regulations, Chapter 9, Section 23, and accept MGL Chapter 140, Section 139(c) per the document on file at the Office of the Town Clerk and as detailed in the hands of the voters.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

This article would replace the General Bylaws Chapter 9, Section 23 entitled the Leicester Dog Control Bylaw Regulations with the attached and amended Animal Control Bylaw. The purpose of this amendment is to bring the Town's bylaw into conformance with changes in State regulations under Chapter 193 of the Legislative Acts of 2012.

The amended bylaw also proposes accepting the optional Chapter 140, Section 139(c) provision which would allow any person over the age of seventy (70) to be exempt from the annual license fee for one (1) dog per year.

**ARTICLE 26** To see if the Town will vote to amend Chapter 1 of the General Bylaws by creating a new section entitled Comprehensive Bylaw Review per the document on file in the Office of the Town Clerk and as detailed in the hands of the voters, or take any action thereon.

PROPOSED MOTION

*I move the Town vote amend Chapter 1 of the General Bylaws by creating a new section entitled Comprehensive Bylaw Review per the document on file in the Office of the Town Clerk and as detailed in the hands of the voters*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

This article would add a section to the General Bylaws that would require a comprehensive review of all the Town's Bylaws every five years. The goal of the article is to help ensure the proper organization of the Bylaws and to have a group that takes a step back to see if any bylaws are no longer needed or if the Town is missing bylaws that would benefit citizens and/or operations.

The Proposed Language is as follows:

**Comprehensive By-Law Review** - The board of selectmen shall at five (5) year intervals, in each year ending in a six, or in a one, cause to be prepared by a special committee appointed for that purpose, a proposed revision or re-codification of all general by-laws of the town which shall be presented to the town meeting for reenactment at the Annual town meeting in the year following the year in which it is appointed. The said committee shall consist of two persons appointed by the Board of Selectmen, one person by the Town Moderator, one person by the planning board, and one person by the Bylaw Committee. Persons appointed by the said agencies may, but need not, be members of the agency by which they are designated. The said committee in its final or in an interim report shall include recommendations for such substantiate change in town by-laws as it deems necessary or advisable. The review of town by-laws shall be in conjunction with the standing by-law committee town counsel, or if the board of selectmen so direct by special counsel retained for that purpose. Subsequent to enactment by the town meeting, copies of the revised by-laws shall be forwarded to the attorney general of the commonwealth for approval, and they shall be otherwise published all as required by general laws. Copies of the revised by-laws shall be made available for distribution to the public.

ARTICLE 27

To see if the Town will vote to establish a Veterans Municipal Service Program by accepting Massachusetts General Laws Chapter 59, Section 5N for eligible veterans to earn property tax abatements by working for the Town, said program to be administered under the direction of the Board of Assessors, or take any action thereon.

PROPOSED MOTION

*I move the Town vote to establish a Veterans Municipal Service Program by accepting Massachusetts General Laws Chapter 59, Section 5N for eligible veterans to earn property tax abatements by working for the Town, said program to be administered under the direction of the Board of Assessors.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

This article would establish a program for income-eligible veterans to earn up to \$1,000 off their annual real estate bills by working for the Town. The Town current has a similar program for income-eligible residents over the age of 60. A limited number of positions would be available.

ARTICLE 28

To see if the Town will vote to authorize the Board of Selectmen to sell, convey, release or other dispose of any interests in a portion of property located off of Lehigh Road in Leicester and identified by the Town Assessor's Map 39 Lot A7, and that such disposition to be on such other terms and conditions the Board of Selectmen deem appropriate, which may include the reservation of easements and restrictions, or take any action thereon.

PROPOSED MOTION

*I move the Town vote to authorize the Board of Selectmen to sell, convey, release or otherwise dispose of any interests in a portion of property located off of Lehigh Road in Leicester and identified by the Town Assessor's Map 39 Lot A7, and that such disposition to be on such terms and conditions the Board of Selectmen deem appropriate, which may include the reservation of easements and restrictions.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

The Hillcrest Water District owns and operates a water tower on Town-owned land located off of Lehigh Road. This article would give authorization to the Board of Selectmen to sell 15,000 square feet of land under and around the water tank to the Hillcrest Water District.

**ANNUAL TOWN MEETING REPORT**

**MAY 3, 2016**

The following is a report of the Minutes of the Annual Town Meeting held at the Leicester Town Hall, Washburn Square on Tuesday, May 3, 2016. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:14 pm with 103 voters present stating the Town Clerk has informed me that a quorum is present; the meeting will come to order.

The Moderator asked that everyone stand and Pledge Allegiance to our flag.

He then asked that everyone please remain standing so that we observe a moment of silence to commemorate the service and sacrifice of our armed forces who defend our liberties and freedoms, and the members of our emergency management services who work to keep us safe in our communities.

At this point, it is appropriate for us to mark the passing of Marwood Rand, who served our town in several roles over 30 years. I have been told Mr. Rand was considered one of the finest moderators state wide. Please join me in a moment of silence in appreciation of Mr. Rand as a person and a loyal citizen.

I am pleased to introduce Leicester High School's two student representatives to the Board of Selectmen. Jamie Lyn Souza and Robert Kemp were selected to represent the school at all Selectmen's meeting, and I am told deserve special recognition for simply sitting through those meetings. It's great to see young people taking an active role and interest in our government.

There is an item of note which bears mention this evening. Tonight is Sandy Wilson's last Town Meeting as a member of the Board of Selectmen. Service as a member of the Board of Selectmen is a very big commitment in time and energy. Mrs. Wilson, on behalf of the town, please let me extend out thanks for your time and efforts.

Town Administrator Kevin Mizikar gave his Annual State of the Town Address.

Dianna Provencher moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters. VOTED UNANIMOUSLY

Dianna Provencher moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money. VOTED UNANIMOUSLY

Dianna Provencher moved that the Town vote to recess the Annual Town Meeting and open the Special Town Meeting. VOTED UNANIMOUSLY

Dianna Provencher moved that the Town reconvene the Annual Town Meeting at 7:36 pm. VOTED UNANIMOUSLY

Article 1. Sandra M. Wilson moved that the Town hear the reports of the Town Officials and Committees and to take no further action.

Article 2. Harry R. Brooks moved that the Town vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money in anticipation of revenue and/or reimbursement and to issue notes of the Town payable thereof in accordance with applicable law. VOTED UNANIMOUSLY

Article 3. Thomas E. Buckley III moved that the Town vote to authorize and empower the Board of Selectmen to sell or dispose of accumulated used or junk property of the Town. VOTED UNANIMOUSLY

Article 4. Douglas Belanger moved that the Town will vote to accept a sum of money as State Aid to Libraries and apply such sums to the State Aid to Library grant account. VOTED UNANIMOUSLY

Article 5. Dianna Provencher moved that the Town vote to reauthorize revolving accounts as detailed in the hands of the voters and as defined by Mass General Laws, Chapter 44, Section 53E½, for Fiscal Year 2017.

<u>Board/Department/Officer</u>	<u>Revenue Source:</u>	<u>Funds may be expended only for:</u>	<u>Spending Limit:</u>
Code Inspection Department	Inspection & Permit Fees	Inspectional Services	\$50,000
Board of Health	Health clinic fees	Health clinics	\$5,000
Council on Aging	Senior Center program fees	Program services	\$10,000
Highway Department	Fuel usage by depts. and districts	Fuel usage program	\$35,000
Town Administrator	Hillcrest CC maintenance fees	Hillcrest CC maintenance	\$10,000
Code Inspection Dept	Town Hall rental & maint. Fees	Town Hall maint. Program	\$15,000
Board of Selectmen	Recycling fees	Recycling programs	\$30,000
Police Department	Police training fees	Police training programs	\$5,000
Parks and Recreation	Recreation Fees	Rec programs, maint. facilities	\$20,000

VOTED UNANIMOUSLY

Article 6. Douglas Belanger moved that the Town vote to establish and authorize a School Department revolving account entitled One-to-One Technology, pursuant to Massachusetts General Laws Chapter 44, Section 53E½ for the purposes of receiving payments for the One-to-One Technology program and to be used with the authorization of the Superintendent of Schools to pay expenses related to the repair and replacement of One-to-One Technology Program related items including the cost of insurance for the devices, with an annual spending limit of Twenty Five Thousand dollars (\$25,000). VOTED UNANIMOUSLY

Article 7. Sandra M. Wilson moved that the Town vote to accept Massachusetts General Laws Chapter 60, Section 15B, to allow the Town to establish by vote a tax title collection revolving fund for the Treasurer/Collector and that in accordance with this statute the town establish a "Tax Title Collection Revolving Fund" for the fiscal year beginning July 1, 2016+; said fund shall receive and disburse without further appropriation all fees, charges and cost incurred by the office of the Treasurer – Collector under General Laws ch. 60 sections 15, 55, 62, 65, 68 or 69 and further collected upon the redemption of tax titles and sales of real property acquired through foreclosures of tax titles. The Treasurer – Collector shall be authorized to expend from said fund without further appropriation the sum of \$25,000 within any fiscal year for the purposes of said fund and shall report on the balances and activities in said fund to the Board of Selectmen and the Town Administrator semiannually or more frequently as requested by the Town Administrator. Any unexpended balances in said fund at the end of any fiscal year in excess of \$25,000 shall be turned over to the General Fund in accordance with General Laws ch. 44 sections 53. VOTED UNANIMOUSLY

Article 8. Harry R. Brooks moved that the Town vote to appropriate such sums of money as may be received from the Commonwealth of Massachusetts for highway construction and related purposes for the fiscal year commencing July 1, 2016, said funds to be used under the direction of the Highway Superintendent on such projects as may, from time to time, be designated by the Board of Selectmen. VOTED UNANIMOUSLY

Article 9. Thomas E. Buckley III moved that the Town vote to set the rate of compensation to pay elected officials for fiscal year 2017 as detailed in the hands of the voters.

<b>Fiscal Year 2017 ELECTED OFFICIALS PAY RATES</b>	
<b>POSITION</b>	<b>PAY RATE</b>
TOWN CLERK	\$51,590
SELECTMEN - CHAIRMAN	\$882
SELECTMEN - MEMBERS (4) each	\$724
SCHOOL COMMITTEE - CHAIRMAN	\$447
SCHOOL COMMITTEE - MEMBERS (4) each	\$197
PLANNING BOARD - CHAIRMAN	\$320
PLANNING BOARD - MEMBERS (4) each	\$276
MODERATOR	\$81
BOARD OF HEALTH - CHAIRMAN	\$320
BOARD OF HEALTH - MEMBERS (2) each	\$276
ASSESSOR - MEMBERS (3) each	\$577

## VOTED UNANIMOUSLY

Article 10. Douglas Belanger moved that the Town vote to approve the budgets of the several Town departments and Town Accounts as printed and in the hands of the voters for the Fiscal Year beginning July 1, 2016, in the aggregate amount of \$26,608,824 and to fund this amount from the following sources:

Transfer from Ambulance Receipts Reserved Account:	\$240,000
Transfer from Board of Health Title V Reserve Account Principal:	\$19,944
Transfer from Dog Fund Receipts Reserved Account:	\$30,000
Transfer from Conservation Commission NOI Account:	\$3,521
Transfer from Assessors' Overlay Surplus:	\$20,000
Transfer from Free Cash:	\$42,500

And the balance of the funds in the remaining sum of \$26,252,859 shall be raised and appropriated by taxation. VOTED UNANIMOUSLY

DEPT #	DEPARTMENT NAME	FY2016 BUDGET	FY2017 DEPT REQ	FY2017 TOWN ADMIN	\$ CHANGE	% CHANGE
111	LEGAL					
	TOTAL	63,000.00	59,000.00	59,000.00	-4,000.00	-6.35%
114	MODERATOR					
	TOTAL	151.00	151.00	151.00	0.00	0.00%
122	SELECTMEN					
	TOTAL	231,865.00	240,932.00	247,169	15,304.00	6.60%
130	RESERVE FUND					
	TOTAL	50,000.00	50,000.00	50,000.00	0.00	0.00%
131	ADVISORY BOARD					
	TOTAL	1,600.00	1,500.00	875.00	-725.00	-45.31%
135	TOWN ACCOUNTANT					
	TOTAL	113,097.00	113,972.00	124,375.00	11,278.00	10.55%
141	ASSESSORS					
	TOTAL	109,647.00	109,747.00	112,182.00	2,535.45	2.52%
145	TREASURER/COLLECTOR					
	TOTAL	158,645.00	156,940.00	160,269.00	1,624.00	1.09%
147	TAX TITLE					
	TOTAL	20,000.00	20,000.00	18,000.00	-2,000.00	-10.02%
152	PERSONNEL BOARD					
	TOTAL	975.00	850.00	250.00	-725.00	-88.69%
155	IT DEPARTMENT					
	TOTAL	117,500.00	115,000.00	111,785.00	-5,715.00	-5.71%



DEPT #	DEPARTMENT NAME	FY2016 BUDGET	FY2017 DEPT REQ	FY2017 TOWN ADMIN	\$ CHANGE	% CHANGE
161	TOWN CLERK					
	TOTAL	92,852.00	92,227.00	94,458.00	1,606.00	2.00%
162	ELECTIONS & REGISTRATIONS					
	TOTAL	33,900.00	33,900.00	33,900.00	0.00	0.00%
180	DEVELOPMENT & INSPECT. SV					
	TOTAL	220,274.00	220,068.32	224,174.00	3,900.00	0.03
192	TOWN OWNED BLDG MAINT					
	TOTAL	4,500.00	4,500.00	4,500.00	0.00	0.00%
197	TOWN HALL BLDG MAINT					
	TOTAL	68,837.00	62,955.00	35,432.00	-33,660.00	-48.90%
198	TOWN HALL TELEPHONES					
	TOTAL	6,600.00	6,400.00	6,400.00	-200.00	-3.03%
210	POLICE DEPT					
	TOTAL	1,903,980.00	1,894,532.00	1,830,064	-73,916.25	-1.16%
220	FIRE DEPT					
	TOTAL	232,820.00	259,701.00	265,949.00	33,129.00	32.25%
231	AMBULANCE DEPT					
	TOTAL	364,869.00	383,822.00	380,915.00	16,046.00	13%
232	EMERGENCY MANAGEMENT					
	TOTAL	4,720.00	4,720.00	4,720.00	0.00	0.00%
241	CODE DEPT					
	TOTAL	101,666.00	101,666.00	103,967.00	2,301.00	2.50%
292	ANIMAL CONTROL					
	TOTAL	37,719.00	47,150.00	30,100.00	-7,619.00	-34.01%
296	INSECT PEST CONTROL					
	TOTAL	8,848.00	8,848.00	8,900.00	52.00	2.81%
310	SCHOOL					
	TOTAL	15,748,000.00	16,062,960.00	15,936,800.00	188,800.00	1.20%
420	HIGHWAY DEPT					
	TOTAL	695,776.00	740,447.00	693,775.00	-2,001.00	-1.14%
423	SNOW & ICE					
	TOTAL	116,000.00	122,500.00	119,500.00	3,500.00	5.34%
424	STREET LIGHTS					
	TOTAL	83,500.00	89,000.00	86,000.00	2,500.00	2.99%
541	COUNCIL ON AGING					
	TOTAL	86,820.00	97,147.00	86,918.00	98.00	-1.03%
543	VETERANS SERVICES					
	TOTAL	104,050.00	112,460.00	109,750.00	5,700.00	8.16%
545	VETERANS GRAVES REG					
	TOTAL	2,380.00	2,380.00	2,390.00	10.00	2.63%

DEPT #	DEPARTMENT NAME	FY2016 BUDGET	FY2017 DEPT REQ	FY2017 TOWN ADMIN	\$ CHANGE	% CHANGE
610	PUBLIC LIBRARY					
	TOTAL	176,964.00	178,742.00	182,005.00	5,041.00	6.05%
630	PARKS & RECREATION					
	TOTAL	6,060.00	6,060.00	6,060.00	0.00	0.00%
691	HISTORICAL COMM					
	TOTAL	950.00	950.00	950.00	0.00	0.00%
692	MEMORIAL DAY COMM					
	TOTAL	2,790.00	2,790.00	2,790.00	0.00	0.00%
710	MATURING DEBT PRINCIPAL					
	TOTAL	499,017.00	764,894.00	844,894.00	345,877.00	69.31%
751	MATURING DEBT INTEREST					
	TOTAL	166,107.00	301,549.53	153,609.00	-12,498.00	-7.52%
752	TEMPORARY LOAN INTERES					
	TOTAL	2,000.00	2,000.00	11,750.00	9,750.00	487.50%
753	BOND ISSUE					
	TOTAL	1,000.00	1,500.00	1,500.00	500.00	50.00%
911	WORC REG RETIREMENT					
	TOTAL	950,000.00	1,024,269.00	1,024,269.00	74,269.00	7.82%
912	WORKER COMPENSATION					
	TOTAL	158,500.00	159,000.00	191,034.00	32,534.00	20.53%
913	UNEMPLOYMENT COMP					
	TOTAL	66,330.00	66,330.00	66,330.00	0.00	0.00%
914	EMPLOYEE BENEFITS					
	TOTAL	2,781,250.00	3,156,188.00	3,044,000.00	262,750.00	9.45%
945	BONDING & INSURANCE					
	TOTAL	145,000.00	151,000.00	136,963	-8,037.00	-5.54%

Article 11. Dianna Provencher moved that the Town vote to raise and appropriate \$900,000 for Vocational Tuition expenses for the Fiscal Year beginning July 1, 2016. VOTED UNANIMOUSLY

Article 12. Sandra M. Wilson moved that the Town vote to raise and appropriate from taxation the sum of \$2919 to fund the FY'17 assessment from the Central Mass Regional Planning Commission, said assessment to be based on a per capital rate of \$0.26593. VOTED UNANIMOUSLY

Article 13. Harry Brooks moved that the Town vote to transfer \$35,000 from Free Cash to General Stabilization Account. VOTED UNANIMOUSLY (2/3 vote needed)

Article 14. Douglas A. Belanger moved that the Town vote to transfer \$138,522 from Free Cash to fund the Fiscal Year 2017 Capital Improvement Plan budget as detailed in the hands of the voters.

DEPARTMENT	ITEM	AMOUNT
EMS	Ambulance Lease/Purchase Payment Year 3 of 5	34,742
EMS	Three CPR Compression Devices	40,330

Highway	Replace Highway Foreman Truck	39,000
Police	Replace Unmarked Cruiser L-8	24,450

VOTED UNANIMOUSLY

Article 15. Thomas E. Buckley III moved that the Town transfer \$12,000 from Free Cash to fund the Town's storm water management obligations, said funds to be expended by the Board of Selectmen. VOTED UNANIMOUSLY

Article 16. Dianna Provencher moved that the Town vote to transfer \$78,000 from Free Cash to purchase and equip two (2) police vehicles. VOTED UNANIMOUSLY

Article 17. Sandra M. Wilson moved that the Town vote to transfer \$35,000 from Free Cash to deposit into the Other Post Employment Benefit (OPEB) Trust Fund. VOTED UNANIMOUSLY

Article 18. Harry R. Brooks moved that the Town Passover this article (pertaining to granting the Commonwealth of Massachusetts Department of Transportation the perpetual right and easement to land of the easterly side of Paxton Street, commonly known as the Leicester Town Common). VOTED UNANIMOUSLY

Article 19. Thomas E. Buckley III moved that the Town vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, all public way easements and rights in the land including drainage easements, utility easements, construction easements and sidewalk easements (both permanent and temporary) necessary for the laying out, construction, maintenance, replacement and repair of Paxton Street from its intersection with Main Street to its intersection with Hyland Avenue all as set forth in a set of plans drawn by the Massachusetts Department of Transportation, Highway Division, entitled "Plan and Profile of Paxton Street (Route 56) in the Town of Leicester, Worcester County, Preliminary Right-Of-Way" February 2016 and any future amendments or revisions to said plans now on file and posted in the office of the Town Clerk and to cover the cost of such land acquisition, the Board of Selectmen is authorized to expend from all available ch. 90 Highway funds such monies necessary to cover the cost of appraisals, legal fees, recording fees, land damages and such other necessary and incidental fees and costs as may be incurred in the process of acquiring and laying out the foregoing easements and further that the Board of Selectmen is authorized to enter into any federal and state project agreements relating to the layout, construction and repair of Paxton Street as it extends from Main Street through Hyland Avenue and to expend all federal and state funds available for the Paxton Street project and to take any other action necessary to carry out the Paxton Street project. VOTED AFFIRMATIVELY BY A 2/3 VOTE

Article 20. Dianna Provencher I move the Town vote to grant to the Massachusetts Port Authority the perpetual right and easement under terms acceptable to the Board of Selectmen to maintain and construct underground dry utilities together with the right to access the same on land of the Town of Leicester under Mulberry and Earle Streets as specified on detailed in plans on file at the Office of the Town Clerk and in the hands of the voters. VOTED AFFIRMATIVELY BY A 2/3 VOTE

Article 21. Douglas A. Belanger moved that the Town vote to transfer \$23,000 from Free Cash to fund groundwater and other studies at the former landfill site, said funds to be expended by the Board of Selectmen. VOTED UNANIMOUSLY

Article 22. Sandra M. Wilson moved the Town vote to change the Zoning Map by re-zoning all properties directly abutting the south side of Route 9/Main Street between Auburn Street and Church Street (Leicester Assessors Map 23D, parcels B1, B2.1, B2, B3, B4, B5, B6, B7, B8, B9, B10, B11 and B12 ) currently zoned Residential 2 (R2) to Business (B) per the document on file at the Office of the Town Clerk and as detailed in the hands of the voters. VOTED AFFIRMATIVELY BY A 2/3 VOTE

Article 23. Harry R. Brooks moved that the Town vote to amend Section 1.3 (Definitions), Section 3.2.03.18 (Schedule of Use: Medical Marijuana Treatment Center), and Section 5.15 (Medical Marijuana Treatment Centers), to modify regulation of Medical Marijuana Treatment Centers (also known as Registered Marijuana Dispensaries) including a proposed reduction of required buffers/setbacks (from residential zoning districts, schools, religious uses, child care facilities, parks, playgrounds, drug or alcohol rehabilitation facilities, or other Medical Marijuana Treatment centers) for facilities that don't allow on-site sales of medical marijuana, per the document on file at the Office of the Town Clerk and as detailed in the hands of the voters.

After much discussion on Article 23 John McNaboe asked that the meeting move the question.  
VOTED UNANIMOUSLY

The Moderator called for a vote on Article 23.  
MODERATOR DECLARED THE MOTION DEFEATED (2/3 vote needed)

Article 24. Thomas E. Buckley III moved that the Town vote to amend the General Bylaws Chapter 2, Section 17 regarding secret ballot votes at Town Meetings per the Citizens' Petition submitted to the Town Clerk October 28, 2015 on file in the Office of the Town Clerk and as detailed in the hands of the voters. VOTED AFFIRMATIVELY BY A 2/3 VOTE

Article 25. Harry R. Brooks moved that the Town vote amend the General Bylaws, Leicester Dog Control Bylaw Regulations, Chapter 9, Section 23, and accept MGL Chapter 140, Section 139(c) per the document on file at the Office of the Town Clerk and as detailed in the hands of the voters. VOTED UNANIMOUSLY (2/3 vote needed)

Article 26. Douglas A. Belanger moved that the Town vote amend Chapter 1 of the General Bylaws by creating a new section entitled Comprehensive Bylaw Review per the document on file in the Office of the Town Clerk and as detailed in the hands of the voters. VOTED AFFIRMATIVELY BY A 2/3 VOTE

Article 27. Sandra M. Wilson moved that the Town vote to establish a Veterans Municipal Service Program by accepting Massachusetts General Laws Chapter 59, Section 5N for eligible veterans to earn property tax abatements by working for the Town, said program to be administered under the direction of the Board of Assessors. VOTED UNANIMOUSLY

Article 28. Dianna Provencher moved that the Town vote to authorize the Board of Selectmen to sell, convey, release or otherwise dispose of any interests in a portion of property located off of Lehigh Road in Leicester and identified by the Town Assessor's Map 39 Lot A7, and that such disposition to be on such terms and conditions the Board of Selectmen deem appropriate, which may include the reservation of easements and restrictions. VOTED UNANIMOUSLY

Dianna Provencher moved that the Town vote to adjourn the Annual Town Meeting at 9:43pm with 111 voters presents. VOTED UNANIMOUSLY

May 23, 2016

Deborah K. Davis, Town Clerk  
Town of Leicester  
3 Washburn Square  
Leicester, MA 01524

**RE: Leicester Annual Town Meeting of May 3, 2016 - Case # 7942**  
**Warrant Article # 22 (Zoning)**  
**Warrant Articles # 24, 25, and 26 (General)**

Dear Ms. Davis:

**Articles 22, 24, 25, and 26** - We approve Articles 22, 24, 25, and 26, and the map pertaining to Article 22, from the Leicester May 3, 2016, Annual Town Meeting. We will return the approved map to your by regular mail.

**Note:** Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date that these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were voted by Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,  
MAURA HEALEY  
ATTORNEY GENERAL  
■ ■

By: Kelli E. Gunagan  
Assistant Attorney General  
Municipal Law Unit  
10 Mechanic Street, Suite 301  
Worcester, MA 01608  
(508) 792-7600

cc: Town Counsel Joseph C. Cove

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**SPECIAL TOWN MEETING GUIDE  
NOVEMBER 1, 2016**

**ARTICLE 1**      **To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money in order to pay bills from prior fiscal years, or take any action thereon.**

**PROPOSED MOTION**

*I move the Town vote to raise and appropriate \$620.00 in order to pay bills from prior fiscal years as follows:*

*\$620.00 to the Oxford Rochdale Sewer District for the Selectmen's Office*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

State law regulates the timeframe under which bills can be paid by a municipality. If invoices are presented to the Town Accountant after July 15<sup>th</sup> for the prior fiscal year ending June 30<sup>th</sup>, then the bills must be held and approved by Town Meeting. Bills may be late for various reasons including delays on the part of the vendor or Town staff.

Details on the prior year bills currently under consideration:

\$620.00 to the Oxford Rochdale Sewer District – Sewer service to Town owned property with tenants located at 6-8 Dale Court. These bills were received after the July 15<sup>th</sup> deadline.

**ARTICLE 2**      **To see what compensation the Town will vote to pay elected officials, or take any action thereon.**

**PROPOSED MOTION**

*I move the Town vote to set the annual salary for the Town Clerk position at \$56,000.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends increasing the Town Clerk's salary to \$61,000.

**DESCRIPTION**

Compensation for elected officials is set by Town Meeting. The Town Clerk's position is the only full time elected position within the Town Government. The Town Clerk has requested Town meeting consider increasing the salary for the position from \$51,590 to \$56,000.

**ARTICLE 3**      **To see if the Town will vote to raise and appropriate, transfer from available funds in the Treasury or transfer from other budget accounts or adjust budgets or borrow under the provisions of Chapter 44, as amended, such sums of money as may be necessary to defray expenses and fund various and diverse accounts in the Fiscal Year 2017 operating budget of the Town, or take any action thereon.**

PROPOSED MOTION

*I move the Town vote to raise and appropriate by taxation the sum of \$40,596 and adjust the following budgets to defray the expenses in the Fiscal Year 2017 operating budget of the Town:*

*Transfer \$1,000 from Treasurer/Collector to Board of Selectmen; and*

*Reduce the School Department Budget by \$26,000; and*

*Transfer \$25,000 from Maturing Debt Principal to Maturing Debt Interest; and*

*Increase Maturing Debt Interest by \$40,596; and*

*Reduce the Temporary Loan Interest by \$550; and*

*Transfer \$26,991 from Employee Benefits to the account for Fiscal Year 2017 Vocational Tuition established in Article 11 of the May 2016 Annual Town Meeting; and*

*Transfer \$24,500 from Employee Benefits to the account the High School Roof Replacement established in Article 5 of the October 2015 Special Town Meeting; and*

*Transfer \$128,195 from Ambulance Receipts Reserved Account to the Ambulance Budget to defray the costs of ambulance services; and*

*that Article 10 of the May 2016 Annual Town Meeting be confirmed in all other respects and that the balance of funds to be raised and appropriated by taxation needed to fund the 2016 budget be adjusted accordingly.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

This article requests Town Meeting consider making seven adjustments to the FY2017 operating budget of the Town.

- 1.) Transfer \$1,000 from Treasurer/Collector to Board of Selectmen – Given staffing changes the original budgeted amount for wages in the Treasurer/Collector's office exceeds the anticipated expenditures. \$1,000 is proposed to be transferred to the Board of Selectmen's office to cover additional wages in that offices. The additional wages are a result of increased workloads in the office.
- 2.) Reduce the School Department budget by \$26,000 – This reduction will offset the lower-than-estimated State Aid for the fiscal year. Without this adjustment the overall operating budget would be in deficit by this amount.
- 3.) Reduce the Temporary Loan Interest by \$550 – The Town has one temporary bond anticipation note with a face value of \$1.6M for the Fire and EMS Headquarters project. When the budget was developed for the current fiscal year last winter the exact amount of interest to be paid was estimated. Given the Town's favorable bond rating the interest rate on the note was less than estimated. Thus, the interest payment is less than originally budgeted.
- 4.) Increase the appropriation for Maturing Debt Interest from \$153,609 to \$219,205 by appropriating \$40,596 from taxation and transferring \$25,000 from Maturing Debt

Principal. This will cover the first interest payment, scheduled for the spring of 2017, for the General Obligation Bonds for the Fire & EMS Headquarters.

- 5.) Transfer \$26,991 from Employee Benefits to the Town's Vocational Tuition Account. This account is voted and accounted for separately from the General Operating Budget for transparency purposes. Chapter 74 of the Mass General Laws governs vocational technical education programs in public school districts. This increase is necessary because of the number of Leicester students attending vocational educational establishments.
- 6.) Transferring \$24,500 from Employee Benefits to the High School Roof Replacement Project. In October 2015 the Special Town Meeting transferred at total of \$844,658 in available funds and authorized borrowing up to an additional \$187,301.26 for the replacement of the High School Roof. These funds represent approximately 40% of the total project cost and the remaining 60% is being funded by the State. This project is nearly complete and the total cost is less than was originally estimated. However, the Town does not have enough available funds on hand for the project which would require a borrowing of \$24,500. Rather than borrow this amount and incur interest, Town Meeting is being asked to transfer this amount to the project. The original Borrowing Authorization will be rescinded upon the completion of the project and Town Meeting authorization.
- 7.) Transferring \$128,195 from the ambulance receipts reserved account to fund the FY17 budget will utilize the available revenues to offset the costs of providing EMS services to the Town. There were insufficient funds on hand at the time of the Annual Town meeting to adequately cover the cost of providing EMS services.

**ARTICLE 4**      **To see if the Town will vote to transfer from available funds a sum of money as may be necessary to adjust the account established for Vocational Tuition expenses for Leicester students in Article 11 of the May 2016 Annual Town Meeting the for the fiscal year beginning July 1, 2016, or take any action thereon.**

**PROPOSED MOTION**

*I move the Town vote to transfer \$18,009 from Free Cash to the account established for Fiscal Year 2017 Vocational Tuition in Article 11 of the May 2016 Annual Town Meeting.*

**FINANCE ADVISORY COMMITTEE RECOMMENDATION**

The Finance Advisory Board recommends approval of this article.

**DESCRIPTION**

In addition to funds transferred through Article 3, \$18,009 is needed to fully fund the cost of vocational education for Leicester students for FY17. FY16 was the first year that funding for vocational tuition was placed into a standalone article separate from the general operating budget for transparency purposes. Through this article Town Meeting is being ask to transfer the amount that was left over at the end of the FY16, \$18,009, to the FY17 account.

**ARTICLE 5**      **To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money as may be necessary to repair and/or to purchase replacement compacting equipment used at the Town Recycling Center, or take any action thereon.**



PROPOSED MOTION

*I move the Town vote to raise and appropriate by taxation \$8,500 for the repair of and/or to purchase replacement compacting equipment used at the Town Recycling Center.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

Town Meeting is being asked to consider funding the repair of one compactor and replacing another compactor at the Leicester Recycling Center as follows:

- Repair failed cylinder in Compactor #1: \$3,000
- Replace Compactor #2 which is beyond repair with a used, warrantied compactor: \$5,500

The Leicester recycling center is staffed 100% by volunteers and covers its annual operating costs and most of its repair and improvement costs through revenues generated from annual recycling sticker fees.

ARTICLE 6

**To see if the Town will vote to authorize the Board of Selectmen to enter into Tax Agreements, pursuant to Mass General Laws Chapter 59, Section 38H, with the lessees/operators of solar photovoltaic energy generating facilities or its successors/assigns, for a period of up to twenty (20) years, and to approve said Agreements under which lessees/operators, or its successors/assigns, will pay the Town a sum of money per year pursuant to structured Tax Agreements for taxation of the real and personal property on various properties in Town as properly approved in accordance with the Town's Zoning Bylaws, due to the proposed construction and operation of Large-Scale Ground Mounted Solar Photovoltaic Installations, and further allow the Board of Selectmen to negotiate any amendments necessary to said Tax Agreements to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the Tax Agreements rise or lower commensurately as the Board deems is in the best interest of the Town, or take any action thereon.**

PROPOSED MOTION

*I move the Town vote to authorize the Board of Selectmen to enter into Tax Agreements, pursuant to Mass General Laws Chapter 59, Section 38H, with the lessees/operators of solar photovoltaic energy generating facilities or their successors/assigns, for a period of up to twenty (20) years, and to approve said Agreements under which lessees/operators, or its successors/assigns, will pay the Town a sum of money per year pursuant to structured Tax Agreements for taxation of the real and personal property on various properties in Town as properly approved in accordance with the Town's Zoning Bylaws, due to the proposed construction and operation of Large-Scale Ground Mounted Solar Photovoltaic Installations, and further allow the Board of Selectmen to negotiate any amendments necessary to said Tax Agreements to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the Tax Agreements rise or lower commensurately as the Board deems is in the best interest of the Town.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

Town Meeting is being asked to grant authority to the Board of Selectmen to negotiate tax agreements with developers of large scale solar electricity arrays. The fundamental purpose of these tax agreements is to provide a consistent and predictable revenue stream for the Town and a payment stream for the owner. No tax is being abated or reduced. Solar panels are personal property and make up the largest portion of the taxes collected through this agreement. The value of these panels depreciates very rapidly. However, their actual useful life is 20 years or longer. With a tax agreement in place, rather than collecting larger sums of taxes in the first few years after the panels are installed and very little 15 or 20 years from now, the total tax due over the 20 years will be equally divided up over 20 years. The actual amounts will be negotiated by the Selectmen. AS AN EXAMPLE: If the panels are valued to generate \$1,000,000 over the 20 years of the agreement, then the Town will receive \$50,000 each year. Without an agreement the schedule would likely range from nearly \$90,000 in year 1 to roughly \$27,000 in year 20. The flat payment schedule benefits both the Town and the developer.

ARTICLE 7

**To authorize the Board of Selectmen to acquire the land and or rights in land including but not limited to permanent and temporary easements on Rawson Street and adjacent to Rawson Street required for the reconstruction of the Rawson Street bridge and the roadway abutting the bridge for the purpose of obtaining a secure and public right of way; further that the Selectmen may acquire these parcels, or modification of these parcels or other required parcels through all legal means, including donations, purchase or eminent domain; and further to raise and appropriate or transfer from available funds a sum of money to defray any associated right of way expenses connected with this project, or take any action thereon.**

PROPOSED MOTION

*I move the Town vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, all public way easements and rights in the land including drainage easements, utility easements, construction easements and sidewalk easements (both permanent and temporary) necessary for the laying out, construction, maintenance, replacement and repair of the Rawson Street Bridge and to cover the cost of such land acquisition, the Board of Selectmen is authorized to expend from all available Ch. 90 Highway funds such monies necessary to cover the cost of appraisals, legal fees, recording fees, land damages and such other necessary and incidental fees and costs as may be incurred in the process of acquiring and laying out the foregoing easements and further that the Board of Selectmen is authorized to enter into any federal and state project agreements relating to the layout, construction and repair of the Rawson Street Bridge and to expend all federal and state funds available for the Rawson Street Bridge project and to take any other action necessary to carry out the project.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

The Town has been working with our delegation of Stated Elected Officials to secure funding for the replacement of the Rawson Street Bridge over Cedar Meadow Pond inlet. To enable this project the Town will need to acquire permanent and temporary easements. Town Meeting is the entity with the authority that must vote to allow negotiations for the easements. Once authorized, Town officials will work directly with landowners that may be impacted.

**ARTICLE 8**     **To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Board of Selectmen to fund the costs associated with the development of specifications and procurement documents for the selection of a developer for a solar electricity development at the Town's closed landfill and adjacently owned properties, or take any action thereon.**

PROPOSED MOTION

*I move the Town vote to raise and appropriate by taxation \$9,000 to fund the costs associated with the development of specifications and procurement documents for the selection of a developer for a solar electricity development at the Town's closed landfill listed on Map 12 as Lot C12 and Map 15 Parcel A3 on the Town's Tax Maps, said funds to be expended by the Board of Selectmen.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

Article 24 of the May 2014 Annual Town Meeting authorized the Board of Selectmen to lease the parcels associated with the closed landfill for a solar to electric generation facility. Through this article, Town Meeting is being asked to fund the costs associated with engineering and related work necessary to develop detailed specifications to enable solar development on this land. These specifications will be used to solicit proposals for the development of the property. It is anticipated that a ground lease for a solar facility that could be developed on this site could yield up to \$22,000 in lease payments to the Town plus new tax revenues.

**ARTICLE 9**     **To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay capital costs, so as to permit, in accordance with Chapter 44, Section 20 of the General Laws, the application of any net premium received by the Town upon the sale of any bonds or notes thereunder to pay project costs and thereby reduce the amount authorized to be borrowed for each such project, by the amount of any such net premium so applied, or take any action thereon.**

PROPOSED MOTION

*I move the Town vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay capital costs, so as to permit, in accordance with Chapter 44, Section 20 of the General Laws, the application of any net premium received by the Town upon the sale of any bonds or notes thereunder to pay project costs and thereby reduce the amount authorized to be borrowed for each such project, by the amount of any such net premium so applied.*

FINANCE ADVISORY COMMITTEE RECOMMENDATION

The Finance Advisory Board recommends approval of this article.

DESCRIPTION

Section 20 of Chapter 44 was amended in August 2016 and will go in effect in November 2016 to give municipalities more flexibility to reduce costs to taxpayers when undertaking large capital projects that require borrowings. The changes enable any amount that is bid above and beyond the face value of the bonds, known as a "premium" to be used to reduce the principal amount of the bonds that are issued. Prior to this change the premium could only be used to reduce the annual interest costs. An affirmative vote of Town Meeting would enable the Town to take advantage of this new provision for the Fire & EMS Headquarters and Library Renovation borrowings.

**SPECIAL TOWN MEETING REPORT****November 1, 2016**

The following is a report of the Minutes of the Special Town Meeting held at the Leicester Town Hall, Washburn Square on Tuesday, November 1, 2016. The Moderator, Donald A. Cherry, Jr., opened the meeting at 7:01 pm with 56 voters present stating the Town Clerk has informed me that a quorum is present; the meeting will come to order. Per General By-Laws of the Town of Leicester, this meeting is open only to Registered Voters of the Town of Leicester. If you are not a registered voter, or not a resident of Leicester, please take a seat to my left, behind the press table. Any person who is employed as an attorney by another interested in any matter under discussion at a Town Meeting shall disclose the fact of his or her employment before speaking thereon.

I would ask you to stand and join me in The Pledge of Allegiance. Please remain standing at the conclusion of the pledge.

Twice this past year, far too soon, the Town of Leicester had to bid farewell to two long time employees, Collen Cooney and Linda Rowden. Please join me in a moment of silence as we remember Colleen and Linda.

Senator Moore joined by Representative Campanale and Selectman Harry Brooks presented a commendation from the State House to Robert (Robbie) Kemp. Robbie who is a high school student and a Selectmen student liaison found a wallet with four thousand dollars in it at a softball game and turned it in to the owner. The owner of the wallet was struck by Robbie's kindness and honesty and commended his parents for molding this wonderful young man and stated he is destined for great things. Congratulations Robbie!!!!

Douglas A. Belanger moved that the Town vote to dispense with the reading of the warrant, which is in the hands of the voters. VOTED UNANIMOUSLY

Douglas A. Belanger moved that the Town vote to dispense with a hand count by tellers on motions requiring a two-thirds vote, except when the vote or the method of voting is challenged, or when in the opinion of the Moderator, a hand count is necessary to establish a quantum of vote, or when the vote involves the potential to borrow money. VOTED BY A SIGNIFICANT MAJORITY

**Article 1.** Michael Shivick moved that the Town vote to raise and appropriate \$620.00 in order to pay bills from prior fiscal years as follows:

\$620.00 to the Oxford Rochdale Sewer District for the Selectmen's Office VOTED UNANIMOUSLY

**Article 2.** Thomas E. Buckley III moved that the Town vote to set the annual salary for the Town Clerk position at \$56,000. VOTED UNANIMOUSLY

Richard Antanavica moved that the Town vote to amend the motion on the floor and raise the annual salary for the Town Clerk position to 61,000.00. VOTED UNANIMOUSLY

**Article 3.** Dianna Provencher moved that the Town vote to raise and appropriate by taxation the sum of \$40,596 and adjust the following budgets to defray the expenses in the Fiscal Year 2017 operating budget of the Town:

Transfer \$1,000 from Treasurer/Collector to Board of Selectmen; and

Reduce the School Department Budget by \$26,000; and

Transfer \$25,000 from Maturing Debt Principal to Maturing Debt Interest; and

Increase Maturing Debt Interest by \$40,596; and

Reduce the Temporary Loan Interest by \$550; and

Transfer \$26,991 from Employee Benefits to the account for Fiscal Year 2017 Vocational Tuition established in Article 11 of the May 2016 Annual Town Meeting; and

Transfer \$24,500 from Employee Benefits to the account the High School Roof Replacement established in Article 5 of the October 2015 Special Town Meeting; and

Transfer \$128,195 from Ambulance Receipts Reserved Account to the Ambulance Budget to defray the costs of ambulance services; and

that Article 10 of the May 2016 Annual Town Meeting be confirmed in all other respects and that the balance of funds to be raised and appropriated by taxation needed to fund the 2016 budget be adjusted accordingly.

VOTED UNANIMOUSLY

**Article 4.** Michael Shivick moved that the Town vote to transfer \$18,009 from Free Cash to the account established for Fiscal Year 2017 Vocational Tuition in Article 11 of the May 2016 Annual Town Meeting. VOTED BY A SIGNIFICANT MAJORITY

**Article 5.** Thomas E. Buckley III moved the Town vote to raise and appropriate by taxation \$8,500 for the repair of and/or to purchase replacement compacting equipment used at the Town Recycling Center.

**Article 6.** Douglas A. Belanger moved that the Town vote to authorize the Board of Selectmen to enter into Tax Agreements, pursuant to Mass General Laws Chapter 59, Section 38H, with the lessees/operators of solar photovoltaic energy generating facilities or their successors/assigns, for a period of up to twenty (20) years, and to approve said Agreements under which lessees/operators, or its successors/assigns, will pay the Town a sum of money per year pursuant to structured Tax Agreements for taxation of the real and personal property on various properties in Town as properly approved in accordance with the Town's Zoning Bylaws, due to the proposed construction and operation of Large-Scale Ground Mounted Solar Photovoltaic Installations, and further allow the Board of Selectmen to negotiate any amendments necessary to said Tax Agreements to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the Tax Agreements rise or lower commensurately as the Board deems is in the best interest of the Town. VOTED UNANIMOUSLY

**Article 7.** Harry R. Brooks moved that the Town vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, all public way easements and rights in the land including drainage easements, utility easements, construction easements and sidewalk easements (both permanent and temporary) necessary for the laying out, construction, maintenance, replacement and repair of the Rawson Street Bridge and to cover the cost of such land acquisition, the Board of Selectmen is authorized to expend from all available Ch. 90 Highway funds such monies necessary to cover the cost of appraisals, legal fees, recording fees, land damages and such other necessary and incidental fees and costs as may be incurred in the process of acquiring and laying out the foregoing easements and further that the Board of Selectmen is authorized to enter into any federal and state project agreements relating to the layout, construction and repair of the Rawson Street Bridge and to expend all federal and state funds available for the Rawson Street Bridge project and to take any other action necessary to carry out the project. VOTED AFFIRMATIVELY BY A 2/3 VOTE

**Article 8.** Dianna Provencher moved that the Town vote to raise and appropriate by taxation \$9,000 to fund the costs associated with the development of specifications and procurement documents for the selection of a developer for a solar electricity development at the Town's closed landfill listed on Map 12 as Lot C12 and Map 15 Parcel A3 on the Town's Tax Maps, said funds to be expended by the Board of Selectmen. VOTED UNANIMOUSLY

**Article 9.** Harry R. Brooks moved the Town vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay capital costs, so as to permit, in accordance with Chapter 44, Section 20 of the General Laws, the application of any net premium received by the Town upon the sale of any bonds or notes thereunder to pay project costs and thereby reduce the amount authorized to be borrowed for each such project, by the amount of any such net premium so applied. VOTED UNANIMOUSLY

Douglas A. Belanger moved that the Town vote to adjourn the Special Town Meeting at 7:54 pm with 101 voters present. VOTED UNANIMOUSLY

#### TOWN OF LEICESTER

#### PRESIDENTIAL PRIMARY MARCH 1, 2016

The following are the results of 3216 votes cast in the Presidential Primary on Tues., March 1, 2016.

#### DEMOCRATIC PARTY

PRESIDENTIAL PREFERENCE	Precinct	ONE	TWO	THREE	FOUR	TOTAL
BERNIE SANDERS		255	229	226	258	968
MARTIN O'MALLEY		5	5	4	4	18
HILLARY CLINTON		168	173	174	210	725
ROQUE 'ROCKY' DE LA FUENTE		0	0	1	0	1
NO PREFERENCE		6	2	7	7	22
OTHERS		2	3	2	3	10
BLANKS		2	0	0	6	8
TOTALS		438	412	414	488	1752

<b>STATE COMMITTEE MAN</b>	Vote for One Man				
JOE MARTIN	41	60	54	53	208
ADAM J. MENARD	334	287	290	376	1287
OTHERS	3	0	0	2	5
BLANKS	60	65	70	57	252
TOTALS	438	412	414	488	1752

<b>STATE COMMITTEE WOMAN</b>	Vote for One Woman				
MARY ANNE DUBE	316	313	289	361	1279
OTHERS	1	0	0	2	3
BLANKS	121	99	125	125	470
TOTALS	438	412	414	488	1752

**PRESIDENTIAL PRIMARY MARCH 1, 2016****DEMOCRATIC PARTY**

	Precinct	ONE	TWO	THREE	FOUR	TOTAL
<b>TOWN DEMOCRATIC COMMITTEE</b>	Vote for not more than Thirty-Five					
HELEN M. SHUSTER		247	216	225	256	944
ALLAN E. JOHANNESSEN		233	211	224	247	915
REBECCA BENOIT		263	246	239	275	1023
DAVID A. BENOIT		246	251	228	255	980
ADAM J. MENARD		271	235	244	294	1044
DEBORAH K. DAVIS		289	271	289	341	1190
OTHERS		6	3	8	8	25
BLANKS		13746	12953	12975	15404	55078
TOTALS		15301	14386	14432	17080	61199

1748 Democratic votes cast

**REPUBLICAN PARTY**

<b>PRESIDENTIAL PREFERENCE</b>	Precinct	ONE	TWO	THREE	FOUR	TOTAL
JIM GILMORE		0	1	0	0	1
DONALD J. TRUMP		230	174	182	193	779
TED CRUZ		43	53	53	50	199
GEORGE PATAKI		0	0	0	0	0
BEN CARSON		5	9	19	12	45
MIKE HUCKABEE		0	0	0	0	0
RAND PAUL		1	0	0	1	2

<b>REPUBLICAN PARTY</b>						
<b>PRESIDENTIAL PREFERENCE</b>	Precinct	ONE	TWO	THREE	FOUR	TOTAL
CARLY FIORINA		0	1	1	1	3
RICK SANTORUM		1	0	0	0	1
CHRIS CHRISTIE		1	2	0	1	4
MARCO RUBIO		67	43	52	62	224
JEB BUSH		6	5	4	6	21
JOHN R. KASICH		38	36	43	42	159
NO PREFERENCE		3	1	4	1	9
OTHERS		1	1	0	0	2
BLANKS		1	1	2	0	4
TOTALS		397	327	360	369	1453

**PRESIDENTIAL PRIMARY MARCH 1, 2016**

<b>REPUBLICAN PARTY</b>						
	Precinct	ONE	TWO	THREE	FOUR	TOTAL
<b>STATE COMMITTEE MAN</b>		<b>VOTE FOR ONE MAN</b>				
BRENT J. ANDERSON		243	190	223	228	884
JAMES E. KNOWLTON		86	83	82	81	332
OTHERS		1	3	0	0	4
BLANKS		67	51	55	60	233
TOTAL		397	327	360	369	1453

<b>STATE COMMITTEE WOMAN</b>		<b>VOTE FOR ONE WOMAN</b>				
MINDY J. MCKENZIE-HEBERT		226	163	203	206	798
CAROL E. CLAROS		103	113	96	100	412
OTHERS		3	3	1	0	7
BLANKS		65	48	60	63	236
TOTALS		397	327	360	369	1453

<b>TOWN REPUBLICAN COMMITTEE</b>						
LEONARD L. IVEL		220	164	194	196	774
JOHN J. MCNABOE, JR.		196	164	171	171	702
MARCY B. RAND-MCNABOE		200	157	177	164	698
LIAM C. MCNABOE		194	154	169	165	682
JUDITH C. IVEL		218	161	187	194	760
RICHARD P. CEHON, JR.		193	150	170	170	683
MARK. E. LABOMBARD		191	158	178	174	701



**TOWN REPUBLICAN COMMITTEE**

ARTHUR E.J. LEVESQUE	202	162	187	181	732
MICHAEL R. CURTIS	184	154	175	168	681
LINDA DAGLEY-DUVAL	187	152	167	163	669
TAMMY M. BERTHIAUME	210	158	180	171	719
JEFFREY J. BERTHIAUME	215	159	180	173	727
KEVIN M. BERGIN	195	160	190	167	712
JOHN R. CAMPANALE	227	175	213	200	815
KATE D. CAMPANALE	293	229	252	254	1028

**PRESIDENTIAL PRIMARY MARCH 1, 2016****REPUBLICAN PARTY**

	Precinct	ONE	TWO	THREE	FOUR	TOTAL
<b>TOWN REPUBLICAN COMMITTEE</b>						
SCOTT G. FRANCIS		190	152	167	167	676
MATTHEW W. DENNISON		213	168	200	196	777
EARL J. BERNIER		202	160	178	171	711
GERARD A. GAUDET, JR.		193	160	181	183	717
OTHERS		0	0	0	0	0
BLANKS		3620	3116	3324	3583	13643
TOTAL		7543	6213	6840	7011	27607
1453 Republican votes cast						

**PRESIDENTIAL PRIMARY MARCH 1, 2016****GREEN RAINBOW PARTY**

<b>PRESIDENTIAL PREFERENCE</b>	Precinct	ONE	TWO	THREE	FOUR	TOTAL
SEDINAM MOYOWASIFZA CURRY		0	0	0	0	0
JILL STEIN		0	0	0	0	0
WILLIAM P. KREML		0	0	0	0	0
KENT MESPLAY		0	0	0	0	0
DARRYL CHERNEY		0	0	0	0	0
NO PREFERENCE		0	0	0	0	0
OTHERS		0	0	0	0	0
BLANKS		1	0	0	0	1
TOTALS		1	0	0	0	1

**STATE COMMITTEE MAN**

## Vote for One Man

OTHERS	0	0	0	0	0
BLANKS	1	0	0	0	1
TOTALS	1	0	0	0	1

**STATE COMMITTEE WOMAN**

## Vote of One Woman

OTHERS	0	0	0	0	0
BLANKS	1	0	0	0	1
TOTALS	1	0	0	0	1

**PRESIDENTIAL PRIMARY MARCH 1, 2016****GREEN RAINBOW PARTY**

	Precinct	ONE	TWO	THREE	FOUR	TOTAL
<b>TOWN COMMITTEE</b>						
OTHERS		0	0	0	0	0
BLANKS		10	0	0	0	10
TOTALS		10	0	0	0	10

1 Green Rainbow vote cast

**PRESIDENTIAL PRIMARY MARCH 1, 2016****UNITED INDEPENDENT PARTY**

<b>PRESIDENTIAL PREFERENCE</b>	Precinct	ONE	TWO	THREE	FOUR	TOTAL
No Preference		1	0	1	0	2
OTHERS		3	1	0	2	6
BLANKS		1	1	0	0	2
TOTALS		5	2	1	2	10

**STATE COMMITTEE MAN**

## Vote for One Man

OTHERS	2	1	0	1	4
BLANKS	3	1	1	1	6
TOTALS	5	2	1	2	10

**STATE COMMITTEE WOMAN**

## Vote of One Woman

OTHERS	2	1	0	1	4
BLANKS	3	1	1	1	6
TOTALS	5	2	1	2	10

**TOWN  
COMMITTEE**

OTHERS	0	2	0	0	2
BLANKS	50	18	10	20	98
TOTALS	50	20	10	20	100
10 United Independent votes cast					

**TOWN OF LEICESTER  
ANNUAL TOWN ELECTION June 14, 2016**

The following are the results of 1119 votes cast in the Annual Town Election on Tuesday June 14, 2016.

	Precinct	One	Two	Three	Four	Total
SELECTMAN	Three years	Vote for One				
Adam J. Menard		122	58	57	95	332
Michael J. Shivick		198	140	209	204	751
Others		1	1	1	1	4
Blanks		8	7	8	9	32
Total		329	206	275	309	1119
MODERATOR	Three years	Vote for One				
*Donald A. Cherry, Jr.†		258	169	233	266	926
Others		2	0	2	1	5
Blanks		69	37	40	42	188
Total		329	206	275	309	1119
ASSESSOR	Three years	Vote for One				
*Michael L. DellaCava, Sr†.		249	163	223	237	872
Others		0	3	0	0	3
Blanks		80	40	52	72	244
Total		329	206	275	309	1119
SCHOOL COMMITTEE	Three years	Vote for not more than Two				
Gary W. Collette		117	63	76	104	360
Thomas A. Lauder		217	158	213	224	812
Joseph E. Patterson		99	46	56	60	261
Stella M. Richard		123	63	87	98	371
Others		1	0	0	2	3
Blanks		101	82	118	130	431
Total		658	412	550	618	2238

BOARD OF HEALTH	Three years	Vote for One				
Marcela M. Jimenez		135	87	128	141	491
Richard J. Spaulding		166	104	121	139	530
Others		0	0	0	0	0
Blanks		28	15	26	29	98
Total		329	206	275	309	1119

PLANNING BOARD	Three years	Vote for One				
Alaa Malek Abusalah		221	140	204	212	777
Others		4	1	2	1	8
Blanks		104	65	69	96	334
Total		329	206	275	309	1119

PUBLIC LIBRARY TRUSTEE	Three years	Vote for not more than Two				
*Judith A. Bergin†		212	149	208	214	783
*Ernestine A. Cherry†		239	145	197	239	820
Others		0	0	1	1	2
Blanks		207	118	144	164	633
Total		658	412	550	618	2238

MOOSE HILL WATER COMMISSION	Three years	Vote for One				
*Carl E. Wicklund Jr.		254	156	217	245	245
Others		1	1	1	0	0
Blanks		74	49	57	64	64
Total		329	206	275	309	1119

\* Denotes winner and † denotes candidate for re-election.

**TOWN OF LEICESTER**  
**STATE PRIMARY September 8, 2016**

The following are the results of 1355 votes cast in the State Primary on Thursday, September 8, 2016.

REPUBLICAN PARTY REPRESENTATIVE IN CONGRESS	Precinct Vote for One	One	Two	Three	Four	Total
						0
Write-in		15	7	10	17	49
Blanks		78	59	49	74	260
<b>TOTALS</b>		93	66	59	91	309

<b>COUNCILLOR</b>	<b>Vote for One</b>					
<b>Jennie L. Cassie</b>		74	52	51	75	252
						0
Write-in		0	0	1	0	1
Blanks		19	14	7	16	56
<b>TOTALS</b>		93	66	59	91	309

<b>SENATOR IN GENERAL COURT</b>	<b>Vote for One</b>					
<b>Mesfin H. Beshir</b>		60	37	43	65	205
						0
Write-in		1	0	1	0	2
Blanks		32	29	15	26	102
<b>TOTALS</b>		93	66	59	91	309

<b>REPRESENTATIVE IN GENERAL COURT</b>	<b>Vote for One</b>					
<b>Kate D. Campanale</b>		90	65	57	90	302
						0
Write-in		2	1	0	0	3
Blanks		1	0	2	1	4
<b>TOTALS</b>		93	66	59	91	309

<b>SHERIFF</b>	<b>Vote for One</b>					
<b>Lewis G. Evangelidis</b>		79	59	53	84	275
						0
Write-in		1	0	0	1	2
Blanks		13	7	6	6	32
<b>TOTALS</b>		93	66	59	91	309

<b>DEMOCRATIC PARTY REPRESENTATIVE IN CONGRESS</b>	<b>Precinct Vote for One</b>	<b>One</b>	<b>Two</b>	<b>Three</b>	<b>Four</b>	<b>Total</b>
James P. McGovern		199	165	193	209	766
						0
Write-in		2	4	1	3	10
Blanks		91	60	47	71	269
<b>TOTALS</b>		292	229	241	283	1045

<b>COUNCILLOR</b>	<b>Vote for One</b>					
<b>Matthew CJ Vance</b>		171	147	158	177	653
						0
Write-in		0	1	1	0	2
Blanks		121	81	82	106	390
<b>TOTALS</b>		292	229	241	283	1045

<b>SENATOR IN GENERAL COURT</b>	<b>Vote for One</b>					
<b>Michael O. Moore</b>		204	173	198	213	788
					0	0
Write-in		0	1	1	0	2
Blanks		88	55	42	70	255
<b>TOTALS</b>		292	229	241	283	1045

<b>REPRESENTATIVE IN GENERAL COURT</b>	<b>Vote for One</b>					
<b>Douglas A. Belanger</b>		183	139	122	148	592
<b>Moses S. Dixon</b>		107	89	118	133	447
						0
Write-in		1	0	0	0	1
Blanks		1	1	1	2	5
<b>TOTALS</b>		292	229	241	283	1045

<b>SHERIFF</b>	<b>Vote for One</b>					
						0
Write-in		42	30	35	55	162
Blanks		250	199	206	228	883
<b>TOTALS</b>		292	229	241	283	1045

<b>GREEN RAINBOW PARTY</b>	<b>Precinct</b>	<b>One</b>	<b>Two</b>	<b>Three</b>	<b>Four</b>	<b>Total</b>
<b>REPRESENTATIVE IN CONGRESS</b>	<b>Vote for One</b>					
						0
Write-in		0	0	0	1	1
Blanks		0	0	0	0	0
<b>TOTALS</b>		0	0	0	1	1

<b>COUNCILLOR</b>	<b>Vote for One</b>					
Write-in		0	0	0	1	1
Blanks		0	0	0	0	0
<b>TOTALS</b>		0	0	0	1	1

<b>SENATOR IN GENERAL COURT</b>	<b>Vote for One</b>					
Write-in		0	0	0	1	1
Blanks		0	0	0	0	0
<b>TOTALS</b>		0	0	0	1	1

<b>REPRESENTATIVE IN GENERAL COURT</b>	<b>Vote for One</b>					
						0
Write-in		0	0	0	1	1
Blanks		0	0	0	0	0
<b>TOTALS</b>		0	0	0	1	1

<b>SHERIFF</b>	<b>Vote for One</b>					
						0
Write-in		0	0	0	0	0
Blanks		0	0	0	1	1
<b>TOTALS</b>		0	0	0	1	1
<b>UNITED INDEPENDENT PARTY REPRESENTATIVE IN CONGRESS</b>	<b>Precinct Vote for One</b>	<b>One</b>	<b>Two</b>	<b>Three</b>	<b>Four</b>	<b>Total</b>
						0
Write-in		0	0	0	0	0
Blanks		0	0	0	0	0
<b>TOTALS</b>		0	0	0	0	0
<b>COUNCILLOR</b>	<b>Vote for One</b>					
						0
Write-in		0	0	0	0	0
Blanks		0	0	0	0	0
<b>TOTALS</b>		0	0	0	0	0
<b>SENATOR IN GENERAL COURT</b>	<b>Vote for One</b>					
						0
Write-in		0	0	0	0	0
Blanks		0	0	0	0	0
<b>TOTALS</b>		0	0	0	0	0
<b>REPRESENTATIVE IN GENERAL COURT</b>	<b>Vote for One</b>					
						0
Write-in		0	0	0	0	0
Blanks		0	0	0	0	0
<b>TOTALS</b>		0	0	0	0	0
<b>SHERIFF</b>	<b>Vote for One</b>					
						0
Write-in		0	0	0	0	0
Blanks		0	0	0	0	0
<b>TOTALS</b>		0	0	0	0	0
TOTAL REPUBLICAN VOTES						309
TOTAL DEMOCRATIC VOTES						1045
TOTAL GREEN RAINBOW						1
TOTAL UIP						0
<b>TOTAL PRIMARY VOTES</b>						<b>1355</b>

## Board of Assessors

In accordance with Chapter 3, section 3 of the Town by-laws, we herewith report the value of town owned property.

Location	Real Estate Map & Parcel	Assessed Value
Town Hall	20A/B13	\$ 1,346,700
Police Station & Ball Field	21/A3	2,012,700
Town Garage	30/A6	348,100
School Adm. Bldg.	19B/B19	169,600
High/Primary Schools	15/A19.1	26,842,100
Middle School	15/A14	6,361,400
Memorial School	39/A7	4,763,000
Leicester Fire Station	19B/A3	280,100
Cherry Valley Fire Station	23A/C15	184,000
Rochdale Fire Station	46C/B3	264,800
Senior Center	15/A14.1	358,000
Greenville Library	47A/A2	105,700
Leicester Library	19B/B30	448,900
Rochdale Library	46B/A1.9	7,300
Golf Course	30/A1.1-30A/A24	902,000
Town Common	20A/C1	84,100
Towtaid Park	23D/B19	88,200
Town Beach	18/A1,2,3	522,200
Rochdale Park	46/A3	88,800
Community Field	21B/A1	82,500
Town Landfill	12/C12 15/A3	513,200
Lions Park	23A/A32	61,600
Misc. Vacant/Tax Title Lots		1,367,100

### Estimated value of Town owned Personal Property

Animal Control	\$ 3,200
Fire Department	1,896,000
Police Department	328,670
Highway Department	1,228,929
School Department	1,500,000
EMS	410,000
Library	636,667
Senior Center	60,000
Town Hall	70,000
Tree Warden	2,500
Recycle Center	24,315
Parks / Recreation	9,000

\* estimate some reports not received or incomplete at time of print



**Total Values of Town owned Property**

Real Estate	\$47,102,100
Personal property	56,169,281
<b>TOTAL</b>	<b>\$53,271,381</b>

**FY 2016 Recap Summary****Assessed Value**

Real Estate	\$869,572,172
Personal	30,256,950
<b>Total</b>	<b>\$899,572,172</b>

**Tax Rate Summary**

Total amount to be raised	\$30,338,990.97
Total estimated receipts and other revenue sources	16,935,365.60

<b>Tax levy</b>	<b>\$13,403,625.37</b>
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<b>Tax Rate</b>	<b>\$14.90</b>
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**Total amount to be raised**

Appropriations	\$29,148,960.60
Cherry Sheet offsets	560,100.00
Overlay deficit prior years	0
Cherry Sheet Charges	475,814.00
Overlay	154,116.37
<b>Total</b>	<b>\$30,338,990.97</b>

**Receipts**

Cherry Sheet Receipts	\$11,950,425.00
MA School Building Authority Payments	
Local Receipts	2,108,982.00
From Free Cash	2,223,393.00
Other available funds	652,565.60
<b>Total</b>	<b>\$16,935,365.60</b>

**FINANCE ADVISORY BOARD**

As we close FY17 we, as your finance committee, think the town had a good year. Budgets were tight and all departments had no big surprises except for the veterans office which had an unanticipated expense of \$14,500 because of changes by the federal

government in line #115. We end the year with a surplus balance of \$35,500. At this time the committee would like to thank all the departments for working hard and to Kevin Mizikar, Town Administrator for his hard work to keep the town going in the right direction.

**Accountant**

Town of Leicester  
Balance Sheet –June 30, 2016

**GENERAL FUND**

CASH-General Fund	3,968,025.72	Warrants Payable	436,923.26
Petty Cash Advance-Collector	150.00	Unclaimed Tailings	21,781.12

**TAX RECEIVABLES**

06 Personal Property Tax	284.08	Deferred Revenue-Property Taxes	178,665.41
07 Personal Property Tax	264.22	04 Provision for Abate/Exempt	8,400.00
08 Personal Property Tax	79.82	05 Provision for Abate/Exempt	3,900.00
09 Personal Property Tax	359.21	06 Provision for Abate/Exempt	9,769.20
10 Personal Property Tax	576.75	07 Provision for Abate/Exempt	0.00
11 Personal Property Tax	856.03	08 Provision for Abate/Exempt	14,477.52
12 Personal Property Tax	1,032.66	09 Provision for Abate/Exempt	9,827.41
13 Personal Property Tax	1,128.51	10 Provision for Abate/Exempt	17,713.81
14 Personal Property Tax	1,542.39	11 Provision for Abate/Exempt	24,473.15
15 Personal Property Tax	1,519.96	12 Provision for Abate/Exempt	15,428.77
16 Personal Property Tax	3,795.08	13 Provision for Abate/Exempt	51,313.10
09 Real Estate Tax	2,202.59	14 Provision for Abate/Exempt	10,615.35
10 Real Estate Tax	4,091.41	15 Provision for Abate/Exempt	42,296.68
11 Real Estate Tax	4,328.47	16 Provision for Abate/Exempt	46,480.67
12 Real Estate Tax	5,421.33		
13 Real Estate Tax	6,058.31		
14 Real Estate Tax	5,759.54		
15 Real Estate Tax	72,728.79		
16 Real Estate Tax	321,331.92		

**M V EXCISE**

04 M V Excise	5,539.49		
05 M V Excise	8,027.09		
06 M V Excise	7,646.99		
07 M V Excise	7,888.75		
08 M V Excise	8,017.71		
09 M V Excise	13,188.30		
10 M V Excise	4,259.10		
11 M V Excise	3,379.34		
12 M V Excise	4,224.04		
13 M V Excise	9,128.09		
14 M V Excise	12,223.48		
15 M V Excise	30,550.54		
16 M V Excise	138,989.83	Deferred Revenue-M V Excise	253,062.75

**BOAT EXCISE**

10 Boat Excise	381.07		
11 Boat Excise	308.00		
12 Boat Excise	239.91		
13 Boat Excise	265.65		
14 Boat Excise	414.00		
15 Boat Excise	292.42		
16 Boat Excise	797.08	Deferred Revenue-Boat Excise	2,698.13

**TAX LIENS & FORECLOSURES**

Tax Liens Receivable	272,582.63	Deferred Revenue-Tax Liens	272,582.63
Tax Deferrals	3,686.85	Deferred Revenue-Tax Deferrals	3,686.85
Tax Foreclosures Receivable	93,497.33	Deferred Revenue-Tax Foreclosures	93,497.33

**DEPARTMENT RECEIVABLES:**

Veterans' Reimbursements	90,919.84	Deferred Revenue-Dept. Receivables	90,919.84
		Fund Bal Reserve for Encumbrances	1,581,347.64
		Fund Bal Reserve for Expenditures	384,022.00
		Fund Bal Petty Cash	150.00
		Fund Bal Reserve for Bond Premium	4,775.65
		Unreserved Fund Balance	<u>1,539,176.05</u>
<b>TOTAL GENERAL FUND</b>	<b>5,117,984.32</b>		<b>5,117,984.32</b>

**SPECIAL REVENUE FUND**

Cash-Special Revenues	2,982,842.13	Warrants Payable	38,320.56
Due from Other Government	27,771.47		

**RECEIVABLES**

Ambulance Receivables	1,095,186.16	Deferred Revenue-Ambulance	1,095,186.16
Title V Apportioned Assessments		Deferred Revenue-Title V Apportioned Assessments	
Not Yet Due	33,238.50	Not Yet Due	33,238.50
		Fund Bal Reserve for Appropriation	310,446.21
		Fund Bal Reserve for Expenditures	294,807.00
		Fund Bal Reserve for Encumbrances	<u>2,367,039.83</u>
<b>TOTAL SPECIAL REVENUE</b>	<b>4,139,038.26</b>		<b>4,139,038.26</b>

**CAPITAL PROJECT FUND**

CASH	2,756,656.78	Warrants Payable	114,929.35
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Due from Other Government	38,374.98	Retainage Payable	67,328.28
		BAN Payable	1,600,000.00

**RECEIVABLES**

Gov't -Chap 90 Receivable	235,771.89	Deferred Revenue-Gov't Receivable	235,771.89
Due from MSBA	79,126.00	Deferred Revenue-MSBA	79,126.00
		Fund Bal Reserve for Encumbrances	<u>1,012,774.13</u>
<b>TOTAL CAPITAL PROJECTS</b>	<b>3,109,929.65</b>		<b>3,109,929.65</b>

**AGENCY FUNDS**

CASH-AGENCY	382,813.03	Warrants Payable	65,446.35
Due from Other Governments	11,787.90	Due to Districts	197,679.27
District Taxes	16,170.58	Due to Other	4,918.75
District Betterments / Liens	85,436.55	Deferred Revenue - District Taxes/Betterment/Liens	101,607.13
District Tax Deferrals	15,921.63	Deferred Revenue - District	
District Tax Liens Receivable	82,319.87	Liens/Deferrals/Foreclosures	123,970.93
District Tax Foreclosures	<u>25,729.43</u>	Reserved for Encumbrance	<u>126,556.56</u>
<b>TOTAL AGENCY</b>	<b>620,178.99</b>	<b>TOTAL LIABILITIES</b>	<b>620,178.99</b>

**STABILIZATION**

CASH-STABILIZATION	667,890.67	Fund Bal Undesignated Stabilization	642,754.57
		Fund Bal Capital Projects Stabilization	26.63
		Fund Bal Hillcrest Capital Stabilization	<u>25,109.47</u>
<b>TOTAL STABILIZATION</b>	<b>667,890.67</b>		<b>667,890.67</b>

**OTHER TRUSTS**

CASH-OTHER TRUSTS	488,485.57	Warrants Payable	4,723.00
		Fund Balance Total per Trust Detail	<u>483,762.57</u>
<b>TOTAL OTHER TRUSTS</b>	<b>488,485.57</b>		<b>488,485.57</b>

Permanent Trust Funds

FB-Cherry Valley Cemetery Trust	18,819.00
FB-Dorothy J Warren Trust	17,027.72

Expendable Trust Funds

FB-CV Cemetery Trust	4,021.28
FB-Newhall Trust	19,110.58
FB-Southgate Trust	30,500.20

FB-I H Thomas Trust	1,510.25
FB-Capital Expend.Trust	3,445.96
FB-Postwar Rehab Trust	1,429.22
FB-Arts Council Trust	12,149.10
FB-Dorothy J Warren Trust	178.75
FB-Health Insurance Trust	7,303.44
FB-Open Space Trust	1,256.79
FB-Oakridge Estates	1,324.25
FB-Stafford Hills Estates	5,546.03
FB-Briarcliff Estates Trust	1,709.48
FB-Grandview Estates	122.25
FB-Pondview Estates	1,516.42
FB-Collier Acres	1,506.92
FB-Hammond St Subdivision	3,751.59
FB-Boutilier Estates	1,040.01
FB-1603-1605 Main Street	1,366.78
FB-Stafford St - Solar Project	639.68
FB-Seaboard Solar	1,865.44
FB-Cumberland Farms	1,060.44
FB-Sunconnect	3,168.24
FB-Verizon Wireless Facility	1,606.53
FB-Royal Dragon Inc	2,750.11
FB-Borrego Solar Farm	3,077.42
FB-148 Henshaw St - Solar Project	3,226.58
FB-1181 Main St - Mike's Donuts	624.00
FB-LaFlash Boutilier Road - Solar	2,100.00
FB-100 S Main St - AA Trans	2,100.00
FB-M D Harrington Dev Inc	5,358.99
FB-Mark Riel Performance Bond	5,284.78
FB-C Carrington Performance Bond	2,083.97
FB-Melvyn Glickman/Depot Assoc Performance Agreement	4,310.78
FB-Boutilier Estates Concom	503.87
FB-Stafford Hill Estates Surety	49,732.77
FB-Pondview Estates Surety	43,241.27
FB-Collier Estates Surety	32,511.71
FB-Grandview Estates Surety	33,684.13
FB-High School Student Act	70,575.57
FB-Memorial School Student Act.	13,563.96
FB-Primary School Student Activity	31,140.81
FB-Middle School Student Act.	30,437.10
FB-Rhonda Soojian Scholarship Trust	<u>4,478.40</u>
	<b>483,762.57</b>

**Town of Leicester – Combined Balance Sheet**  
**June 30, 2016**

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Trust Funds</u>	<u>Agency</u>	<u>G.L.T.D.A.</u>	<u>Combined Totals</u>
CASH-UNRESTRICTED	3,968,025.72	2,982,842.13	2,756,656.78	1,156,376.24	382,813.03		11,246,713.90
PETTY CASH-COLLECTOR	150.00						150.00
REAL ESTATE TAX RECEIVABLE	421,922.36						421,922.36
PERSONAL PROPERTY TAX RECEIVABLE	11,438.71						11,438.71
PROV. FOR ABATES/EXEMPTS	(254,695.66)						(254,695.66)
DISTRICT TAXES					16,170.58		16,170.58
BETTERMENTS & LIENS					85,436.55		85,436.55
TAX LIENS RECEIVABLE	272,582.63				82,319.87		354,902.50
TAX FORECLOSURES RECEIVABLE	93,497.33				25,729.43		119,226.76
TAX DEFERRALS RECEIVABLE	3,686.85				15,921.63		19,608.48
M V EXCISE TAX RECEIVABLE	253,062.75						253,062.75
BOAT EXCISE TAX RECEIVABLE	2,698.13						2,698.13
VETERAN'S RECEIVABLE	90,919.84						90,919.84
AMBULANCE RECEIVABLE		1,095,186.16					1,095,186.16
BOH TITLE V APPORTIONED NOT YET DUE		33,238.50					33,238.50
GOV'T RECEIVABLES-CHAP 90 / MSBA			314,897.89				314,897.89
DUE FROM OTHER GOVS		27,771.47	38,374.98		11,787.90		77,934.35
LONG TERM DEBT						6,129,643.81	6,129,643.81
<b>TOTAL ASSETS</b>	<b>4,863,288.66</b>	<b>4,139,038.26</b>	<b>3,109,929.65</b>	<b>1,156,376.24</b>	<b>620,178.99</b>	<b>6,129,643.81</b>	<b>20,018,455.61</b>
WARRANTS PAYABLE	436,923.26	38,320.56	114,929.35	4,723.00	65,446.35		660,342.52
UNCLAIMED TAILINGS	21,781.12						21,781.12
BAN PAYABLE			1,600,000.00				1,600,000.00
RETAINAGE PAYABLE			67,328.28				
DEF REVENUE RE & PP	178,665.41				16,170.58		194,835.99
DEF REVENUE BETTERMENT/LIENS					85,436.55		85,436.55
DEF REVENUE TAX LIENS	272,582.63				82,319.87		354,902.50
DEF REVENUE TAX FORECLOSURES	93,497.33				25,729.43		119,226.76
DEF REVENUE TAX DEFERRALS	3,686.85				15,921.63		19,608.48
DEF REVENUE MV EXCISE	253,062.75						253,062.75
DEF REVENUE BOAT EXCISE	2,698.13						2,698.13
DEF REVENUE VETERAN'S DEPT	90,919.84						90,919.84
DEF REVENUE AMBULANCE		1,095,186.16					1,095,186.16
DEF REVENUE BOH TITLE V NOT YET DUE		33,238.50					33,238.50
DEF REVENUE-GOV'T RECEIVABLE			314,897.89				314,897.89
DUE TO OTHER GOV'TS					202,598.02		202,598.02
LONG TERM LEASE PAYABLE						2,237,835.00	2,237,835.00
LONG TERM DEBT PAYABLE						3,891,808.81	3,891,808.81
<b>TOTAL LIABILITIES</b>	<b>1,353,817.32</b>	<b>1,166,745.22</b>	<b>2,097,155.52</b>	<b>4,723.00</b>	<b>493,622.43</b>	<b>6,129,643.81</b>	<b>11,245,707.30</b>
FB RES FOR ENCUMBRANCES	1,581,347.64	2,367,039.83	1,012,774.13	483,762.57	126,556.56		5,571,480.73
FB RES FOR EXPENDITURES	384,022.00	294,807.00					678,829.00
FB RES FOR APPROPRIATION		310,446.21					310,446.21
FB RES BOND PREMIUM	4,775.65						4,775.65

FB PETTY CASH	150.00						150.00
UNDESIGNATED FUND BALANCE	1,539,176.05			667,890.67			2,207,066.72
<b>TOTAL FUND BALANCE</b>	<b>3,509,471.34</b>	<b>2,972,293.04</b>	<b>1,012,774.13</b>	<b>1,151,653.24</b>	<b>126,556.56</b>	<b>0.00</b>	<b>8,772,748.31</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>4,863,288.66</b>	<b>4,139,038.26</b>	<b>3,109,929.65</b>	<b>1,156,376.24</b>	<b>620,178.99</b>	<b>6,129,643.81</b>	<b>20,018,455.61</b>
MEMO:							
BONDS AUTHORIZED						15,964,385.00	
BONDS AUTHORIZED/UNISSUED						15,964,385.00	

## Fiscal Year 2016 Encumbrances

		General Fund
01-100-5200-006	Blighted Bldg Control - STM 10/00	5,587.81
01-100-5213-006	Rochdale Park Lighting - STM 10/12	500.00
01-100-5214-005	Preservation of Town Records STM 10/13	20,000.00
01-100-5214-023	Stormwater Mgmt ATM 05/13	4,273.68
01-100-5214-024	Study/Repair Town Owned Dams ATM 05/13	2,600.40
01-100-5215-010	Actuarial Study STM 05/15	250.00
01-100-5215-015	Town Owned Dam Studies/Repairs/Designs ATM 05/14	7,157.71
01-100-5216-006	Town Owned Historic Properties Maint & Repair STM 10/15	3,000.00
01-100-5216-013	Stormwater Mgmt ATM 05/15	20,000.00
01-100-5216-015	Water/Wastewater Infrastructure ATM 05/15	38,000.00
01-100-5216-016	Town Owned Dams Study/Design/Repair ATM 05/15	38,300.00
01-100-5216-060	Vegetation Management STM 05/16	6,000.00
01-100-5415-005	Fire/EMS Mobile Communication Devices stm 11/14	157.27
01-100-5715-016	Founders Day Celebration ATM 05/14	1,850.00
01-100-5715-018	Police-Electronic Weapon Equipment & Training ATM 05/14	3,029.73
01-100-5716-006	Historic Properties Inventory STM 10/15	3,500.00
01-100-5805-002	T H Entryways Repairs STM 05/05	1,009.03
01-100-5807-007	Burncoat Park Environmental Services STM 11/06	14,477.50
01-100-5808-023	Moosehill Study ATM 05/07	10,697.10
01-100-5809-023	Town Hall Feasibility Study ATM 05/08	1,800.00
01-100-5815-008	Town/School Energy Upgrades STM 05/15	27,245.00
01-100-5816-292	New Animal Control Vehicle 11/15	8,498.00
01-101-5809-001	Voting Machines ATM 05/08	4,836.08
01-101-5815-007	Radio Improvements STM 05/15	171,080.00
01-101-5816-009	Fire Records Mgmt System ATM 05/15	34,669.49
02-114-5100-216	FY16 C/O Moderator Salary	81.00
02-147-5200-216	FY16 C/O Tax Title	2,034.00
02-210-5100-216	FY16 C/O Police Payroll	223.00
02-210-5200-216	FY16 C/O Police Expense	1,419.00
02-300-5100-216	FY16 C/O School Encumbered Salaries	1,041,571.83
02-300-5200-216	FY16 C/O School Expense	97,832.01
02-692-5200-216	FY16 C/O Memorial Day Committee Expense	350.00
02-913-5110-216	FY16 C/O Unemployment Expense	9,279.00
02-913-5700-216	FY16 C/O Unemployment Interest Expense	39.00
	<b>TOTAL FY 2016 GENERAL FUND ENCUMBRANCES</b>	<b>1,581,347.64</b>

		CPF FUNDS
30-101-5816-001	New Fire/EMS Headquarters	5,954,237.15
30-101-5816-002	Town Hall ADA Renovations	647,057.13
30-101-5816-003	Leicester Public Library Project	8,849,229.50
30-101-5816-004	Town/School Energy Upgrades	51,930.74
33-101-5816-005	Leicester H S Roof Project	2,377,450.00
	<b>TOTAL FY 2016 CAPITAL PROJECTS FUND ENCUMBRANCES</b>	<b>17,879,904.52</b>

**Expenditure Report**  
**JULY 1, 2015 - JUNE 30, 2016**

	<u>Budgeted</u>	<u>Expended</u>	<u>Carryover</u>	<u>Turnback</u>
100-Special Articles	1,428,473.61	1,185,916.38	217,933.23	24,624.00
101-Capital Improvement Budget	864,085.07	647,480.35	210,585.57	6,019.15
111-Legal Department	63,000.00	61,639.59		1,360.41
114-Moderator	151.00	0.00	81.00	70.00
122-Selectmen's Department	237,716.00	235,031.75		2,684.25
130-Reserve Fund (Balance)	35,500.00	0.00		35,500.00
131-Advisory Board	1,600.00	204.00		1,396.00
135-Accountant's Department	120,093.00	118,594.00		1,499.00
141-Assessors' Department	109,647.00	109,272.17		374.83
145-Treasurer's Department	159,759.00	159,529.05		229.95
147-Tax Title-Collector	20,000.00	13,640.92	2,034.00	4,325.08
152-Personnel Board	975.00	482.60		492.40
155-I T (Data Processing)	119,550.00	118,793.31		756.69
161-Town Clerk's Department	92,227.00	92,162.19		64.81
162-Elections & Registrations	29,000.00	28,797.35		202.65
179-Regional Services	2,847.00	2,846.06		0.94
180-Development & Inspectional Services	220,274.00	207,010.47		13,263.53
192-Town Owned Property	4,500.00	781.00		3,719.00
197-Town Hall Building Maintenance	69,161.00	61,443.80		7,717.20
198-Town Hall Telephones	6,600.00	5,860.27		739.73
210-Police Department	1,909,675.00	1,843,313.08	1,642.00	64,719.92
220-Fire Department	232,820.00	231,672.64		1,147.36
231-Ambulance Department	364,869.00	357,872.70		6,996.30
241-Code Department	101,666.00	99,507.36		2,158.64
290-Emergency Management	4,720.00	3,720.00		1,000.00
292-Animal Control	37,719.00	26,331.43		11,387.57
296-Insect Pest Control	8,848.00	8,848.00		0.00
310-362 School Department	15,748,000.00	14,608,596.15	1,139,403.84	0.01
300-School Department FY15 C/O	990,801.98	990,547.85		254.13
420-Highway Department	697,776.00	637,599.46		60,176.54
423-Snow & Ice	164,002.00	164,001.69		0.31
424-Street Lights	83,500.00	80,572.11		2,927.89
541-Council on Aging	86,820.00	72,051.26		14,768.74
543-Veteran's Services	123,050.00	117,656.17		5,393.83



545-Veteran's Graves Registration	2,380.00	2,362.44		17.56
610-Public Library	176,964.00	176,055.11		908.89
630-Parks & Recreation	6,856.00	6,826.73		29.27
691-Historical Commission	950.00	500.00		450.00
692-Memorial Day Committee	2,835.00	1,887.03	350.00	597.97
710-Maturing Debt-Principal	629,331.00	629,327.15		3.85
751-Maturing Debt-Interest	166,107.00	166,087.11		19.89
752-Temporary Loan Interest	2,000.00	731.48		1,268.52
753-Bond Issue Costs	1,000.00	0.00		1,000.00
911-Worc Regional Retirement	950,000.00	946,178.00		3,822.00
912-Workers Compensation	158,500.00	143,719.42		14,780.58
913-Unemployment Benefits	75,207.00	41,009.51	9,318.00	24,879.49
914-Employee Benefits	2,629,397.00	2,588,493.89		40,903.11
945-Liability Insurance	145,000.00	144,329.87		670.13
<b>TOTALS</b>	<b>29,085,952.66</b>	<b>27,139,282.90</b>	<b>1,581,347.64</b>	<b>365,322.12</b>
915-State Assessments	475,814.00	503,182.00	-	(27,368.00)
<b>GRAND TOTALS</b>	<b>29,561,766.66</b>	<b>27,642,464.90</b>	<b>1,581,347.64</b>	<b>337,954.12</b>

**Expenditure Report**  
**JULY 1, 2015 - JUNE 30, 2016**

	<u>Budgeted</u>	<u>Expended</u>	<u>Carryover</u>	<u>Turnback</u>
100-Special Articles	1,428,473.61	1,185,916.38	217,933.23	24,624.00
101-Capital Improvement Budget	864,085.07	647,480.35	210,585.57	6,019.15
111-Legal Department	63,000.00	61,639.59		1,360.41
114-Moderator	151.00	0.00	81.00	70.00
122-Selectmen's Department	234,168.00	233,736.30		431.70
122-Selectmen's Department FY15 C/O	3,548.00	2,497.80		1,050.20
130-Reserve Fund (Balance)	35,500.00	0.00		35,500.00
131-Advisory Board	1,600.00	204.00		1,396.00
135-Accountant's Department	118,847.00	117,348.00		1,499.00
135-Accountant's Department FY15 C/O	1,246.00	1,246.00		0.00
141-Assessors' Department	109,647.00	109,272.17		374.83
145-Treasurer's Department	158,645.00	158,415.71		229.29
145-Treasurer's Department FY15 C/O	1,114.00	1,113.34		0.66
147-Tax Title-Collector	20,000.00	13,640.92	2,034.00	4,325.08
152-Personnel Board	975.00	482.60		492.40
155-I T (Data Processing)	119,550.00	118,793.31		756.69
161-Town Clerk's Department	92,227.00	92,162.19		64.81
162-Elections & Registrations	29,000.00	28,797.35		202.65
179-Regional Services	2,847.00	2,846.06		0.94
180-Development & Inspectional Services	220,274.00	207,010.47		13,263.53
192-Town Owned Property	4,500.00	781.00		3,719.00
197-Town Hall Building Maintenance	68,837.00	61,120.43		7,716.57
197-Town Hall Bldg Maintenance FY15 C/O	324.00	323.37		0.63

198-Town Hall Telephones	6,600.00	5,860.27		739.73
210-Police Department	1,908,980.00	1,860,031.05	1,642.00	47,306.95
210-Police Department FY15 C/O	695.00	665.00		30.00
220-Fire Department	232,820.00	231,672.64		1,147.36
231-Ambulance Department	364,869.00	357,872.70		6,996.30
241-Code Department	101,666.00	99,507.36		2,158.64
290-Emergency Management	4,720.00	3,720.00		1,000.00
292-Animal Control	37,719.00	26,331.43		11,387.57
296-Insect Pest Control	8,848.00	8,848.00		0.00
310-362 School Department	15,748,000.00	14,608,596.15	1,139,403.84	0.01
300-School Department FY15 C/O	990,801.98	990,547.85		254.13
420-Highway Department	697,776.00	637,599.46		60,176.54
423-Snow & Ice	164,002.00	164,001.69		0.31
424-Street Lights	83,500.00	80,572.11		2,927.89
541-Council on Aging	86,820.00	72,051.26		14,768.74
543-Veteran's Services	123,050.00	117,656.17		5,393.83
545-Veteran's Graves Registration	2,380.00	2,362.44		17.56
610-Public Library	176,964.00	176,055.11		908.89
630-Parks & Recreation	6,060.00	6,030.73		29.27
630-Parks & Recreation FY15 C/O	796.00	796.00		0.00
691-Historical Commission	950.00	500.00		450.00
692-Memorial Day Committee	2,790.00	1,887.03	350.00	552.97
692-Memorial Day Committee FY15 C/O	45.00	0.00		45.00
710-Maturing Debt-Principal	629,331.00	629,327.15		3.85
751-Maturing Debt-Interest	166,107.00	166,087.11		19.89
752-Temporary Loan Interest	2,000.00	731.48		1,268.52
753-Bond Issue Costs	1,000.00	0.00		1,000.00
911-Worc Regional Retirement	950,000.00	946,178.00		3,822.00
912-Workers Compensation	158,500.00	143,719.42		14,780.58
913-Unemployment Benefits	66,330.00	32,132.87	9,318.00	24,879.13
913-Unemployment Benefits FY15 C/O	8,877.00	8,876.64		0.36
914-Employee Benefits	2,629,333.00	2,588,430.59		40,902.41
914-Employee Benefits FY15 C/O	64.00	63.30		0.70
945-Liability Insurance	145,000.00	144,329.87		670.13
<b>TOTALS</b>	<b>29,085,952.66</b>	<b>27,157,868.22</b>	<b>1,581,347.64</b>	<b>346,736.80</b>
915-State Assessments	475,814.00	503,182.00	-	(27,368.00)
<b>GRAND TOTALS</b>	<b>29,561,766.66</b>	<b>27,661,050.22</b>	<b>1,581,347.64</b>	<b>319,368.80</b>

## Other Revolving Funds – FY 2015

<u>DONATIONS</u>	<u>Balance Forward</u>	<u>Revenue +</u>	<u>Expenses -</u>	<u>Transfer to GF -</u>	<u>End Balance</u>
FB - DONATIONS - FOUNDERS DAY CELEBRATION	2,050.25	0.00	0.00	0.00	2,050.25
FB - DONATIONS - COPELAND LIBRARY	691.82	0.00	0.00	0.00	691.82
FB - DONATIONS - TOWN MISCELLANEOUS	35.00	475.00	0.00	0.00	510.00

FB - DONATIONS - POLICE	14,660.44	2,000.00	0.00	0.00	16,660.44
FB - DONATIONS - DARE	6,502.07	275.00	4,905.66	0.00	1,871.41
FB - DONATIONS - RDTF SEIZURES RELEASED	59,366.78	18,379.69	37,612.56	0.00	40,133.91
FB - DONATIONS - FIRE	11,503.19	1,150.00	1,256.00	0.00	11,397.19
FB - DONATIONS - AMBULANCE	6,086.96	120.00	0.00	0.00	6,206.96
FB - DONATIONS - HIGHWAY	7,471.99	0.00	0.00	0.00	7,471.99
FB - DONATIONS - KEEP LEICESTER GREEN	250.00	0.00	0.00	0.00	250.00
FB - DONATIONS - COA	73,243.32	5,041.00	8,216.49	0.00	70,067.83
FB - DONATIONS - LIBRARY	0.00	0.00	0.00	0.00	0.00
FB - DONATIONS - RECREATION	8,882.91	1,919.48	0.00	0.00	10,802.39
FB - DONATIONS - SCHOOLS	44,381.20	34,174.23	67,458.81	0.00	11,096.62

**TOTAL DONATIONS:** **335,125.93** **63,534.40** **119,449.52** **0.00** **179,210.81**

<b><u>RESERVE FOR APPROPRIATION</u></b>	<b><u>Balance Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>Transfer to GF -</u></b>	<b><u>End Balance</u></b>
RESERVE FOR APPROPRIATION - AMBULANCE FEES	108,739.66	388,779.84	0.00	380,000.00	117,519.50
RESERVE FOR APPROPRIATION - DOG FUND	59,882.95	23,861.00	0.00	83,743.95	0.00
RESERVE FOR APPROPRIATION - INSURANCE REIMB > \$20,000.	0.00	50,000.00	0.00	50,000.00	0.00
RESERVE FOR APPROPRIATION - NOI FEES (WETLANDS)	22,425.15	3,882.50	387.65	3,521.00	22,399.00
RESERVE FOR APPROPRIATION - SALE OF CEMETERY LOTS	9,260.00	0.00	0.00	0.00	9,260.00
RESERVE FOR APPROPRIATION - TITLE V	168,610.50	4,770.82	0.00	19,944.00	153,437.32
RESERVE FOR SEPTIC ASSISTANCE PROGRAM - TITLE V	1,342.00	0.00	0.00	0.00	1,342.00
RESERVE FOR APPROPRIATION - WATERWAY IMPROVEMENT	7,830.39	0.00	0.00	0.00	7,830.39

**TOTAL RESERVE FOR APPROPRIATION:** **378,090.65** **471,294.16** **387.65** **537,208.95** **311,788.21**

<b><u>REVOLVING FUNDS</u></b>	<b><u>Balance Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>Transfer to GF -</u></b>	<b><u>End Balance</u></b>
FB - HILLCREST CC REVOLVING	11,988.29	0.00	11,532.74	455.55	0.00
FB - TOWN HALL LEASING & RENTAL REVOLVING	18,050.91	2,872.83	1,788.08	0.00	19,135.66
FB - POLICE DEPT TRAINING REVOLVING	4,240.58	5,720.00	2,604.78	0.00	7,355.80
FB - AMBULANCE TRAINING REVOLVING	482.05	0.00	0.00	0.00	482.05
FB - CODE REVOLVING	68,732.33	51,673.40	34,009.40	0.00	86,396.33
FB - HIGHWAY REVOLVING	-664.85	13,687.77	13,022.92	0.00	0.00
FB - HEALTH REVOLVING	3,185.27	0.00	0.00	3,185.27	0.00
FB - BOH CLINICS REVOLVING	10,984.50	3,093.58	2,383.14	0.00	11,694.94
FB - RECYCLING REVOLVING	11,035.77	23,219.58	23,488.78	0.00	10,766.57
FB - COA REVOLVING	2,424.78	9,556.00	7,266.00	0.00	4,714.78
FB - RECREATION REVOLVING (FUND 16)	3,345.00	9,058.00	2,830.81	0.00	9,572.19
FB - LAW ENFORCEMENT TRUST REVOLVING	7,127.05	0.00	0.00	0.00	7,127.05
FB - RECREATION REVOLVING (FUND 15)	9,171.86	0.00	4,736.81	0.00	4,435.05
FB - RESTITUTION 20K	0.00	16,047.35	16,047.35	0.00	0.00

**TOTAL TOWN REVOLVING ACCOUNTS:** **150,103.54** **134,928.51** **119,710.81** **3,640.82** **161,680.42**

FB - CAFETERIA REVOLVING	5,495.44	612,674.00	567,952.70	0.00	50,216.74
FB - PRESCHOOL REVOLVING	40,667.52	111,305.18	64,390.39	0.00	87,582.31

FB - LOST BOOKS REVOLVING	1,691.33	415.21	647.86	0.00	1,458.68
FB - SCHOOL CHOICE TUITION	648,639.84	564,881.00	580,632.57	0.00	632,888.27
FB - SCHOOL BLDG RENTAL	17,018.70	15,710.29	15,885.93	0.00	16,843.06
FB - EXPANDED LEARNING PROGRAMS REVOLVING	84,000.08	194,871.44	136,979.86	0.00	141,891.66
FB - TRANSPORTATION FEES REVOLVING	94,613.31	25.00	23,296.19	0.00	71,342.12
FB - NON-RESIDENT TUITION REVOLVING	11,043.00	38,172.00	21,975.50	0.00	27,239.50
FB - ATHLETIC REVOLVING	33,440.55	58,529.00	10,954.41	0.00	81,015.14
<b><u>TOTAL SCHOOL REVOLVING ACCOUNTS:</u></b>	<b><u>936,609.77</u></b>	<b><u>1,596,583.12</u></b>	<b><u>1,422,715.41</u></b>	<b><u>0.00</u></b>	<b><u>1,110,477.48</u></b>
<b><u>GRAND TOTAL ALL REVOLVING:</u></b>	<b><u>1,699,929.89</u></b>	<b><u>2,266,340.19</u></b>	<b><u>1,662,263.39</u></b>	<b><u>540,849.77</u></b>	<b><u>1,763,156.92</u></b>

	<b><u>Balance Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>Transfer to GF -</u></b>	<b><u>End Balance</u></b>
<b><u>School Grants</u></b>					
FB - 2015 KINDERGARTEN GRANT - FC 701	0.00	1,001.00	1,001.00	0.00	0.00
FB - 2015 CIRCUIT BREAKER	580,596.00	210,320.00	790,916.00	0.00	0.00
FB - 2015 SUPPORT UNDER PERFORMING DISTRICT 220E GRANT	2,131.00	0.00	2,131.00	0.00	0.00
FB - 2016 CIRCUIT BREAKER	0.00	607,427.00	0.00	0.00	607,427.00
FB - 2016 KINDERGARTEN GRANT - FC 701	0.00	52,680.00	51,351.18	0.00	1,328.82
FB - 2015 PL94-142 240 GRANT	0.00	82,772.35	82,722.35	0.00	0.00
FB - 2015 EARLY CHILDHOOD GRANT - FC 262	70.19	0.00	70.19	0.00	0.00
FB - 2015 TITLE 1A GRANT - FC 305	16,616.74	20,685.88	37,302.62	0.00	0.00
FB - 2015 TITLE IIA GRANT - FC 140	0.00	9,988.15	9,988.15	0.00	0.00
FB - 2015 EC SPED PROG IMPROV - FC 298	429.32	0.00	429.32	0.00	0.00
FB - 2015 SPED PROG IMPROVEMENT FC 274	5,586.96	1,589.00	7,175.96	0.00	0.00
FB - 2015 ESE PROFESSIONAL LEARNING NETWORK	-455.64	0.00	-455.64	0.00	0.00
FB - 2015 BUILDING ALIGNED CURRICULUM 133 GRANT	499.99	1,518.72	2,018.71	0.00	0.00
FB - 2015 TITLE I SCHOOL SUPPORT 323B GRANT	1,040.93	6,132.00	7,172.93	0.00	0.00
FB - 2016 PL94-142 240 GRANT	0.00	236,569.00	219,894.67	0.00	16,674.33
FB - 2016 TITLE I GRANT - FC 305	0.00	140,289.28	140,289.28	0.00	0.00
FB - 2016 TITLE IIA GRANT - FC 140	0.00	41,017.48	41,017.48	0.00	0.00
FB - 2016 EARLY CHILDHOOD GRANT - FC 262	0.00	17,184.50	17,184.50	0.00	0.00
FB - 2016 EC SPED PROGRAM IMPROV - FC 298	0.00	2,000.00	2,000.00	0.00	0.00
FB - 2016 SPED PROG IMPROVEMENT - FC 274	0.00	8,988.14	8,988.14	0.00	0.00
FB - 2016 TITLE I - SUPPORT - FC 323B	0.00	3,930.00	3,930.00	0.00	0.00
FB - 2016 INTERVENTIONS GRANT - FC 220E	0.00	3,787.00	2,880.00	0.00	907.00
FB - 2014 FUEL UP TO PLAY 60	400.00	0.00	400.00	0.00	0.00
FB - 2015 HS TARGET GRANT	74.28	0.00	74.28	0.00	0.00
FB - 2015 HS TEENS ACT GRANT	338.02	0.00	338.00	0.02	0.00
FB - 2015 GWCF PRIMARY PLAYGROUND GRANT	2,813.40	0.00	2,813.40	0.00	0.00
FB - 2016 BIG YELLOW SCH BUS GRANT	0.00	1,000.00	1,000.00	0.00	0.00
FB - 2016 HS TARGET GRANT - FIELD TRIPS	0.00	400.00	400.00	0.00	0.00

FB - 2016 HS TEENS ACT GRANT	0.00	1,000.00	694.26	0.00	305.74
FB - 2016 ESHS GRANT	0.00	3,000.00	3,000.00	0.00	0.00
FB - 2016 NESDEC GRANT	0.00	4,500.00	4,500.00	0.00	0.00

<b><u>TOTAL SCHOOL GRANTS:</u></b>	<b><u>610,141.19</u></b>	<b><u>1,457,779.50</u></b>	<b><u>1,441,227.78</u></b>	<b><u>0.02</u></b>	<b><u>626,642.89</u></b>
	<b><u>Balance</u></b>			<b><u>Transfer</u></b>	<b><u>End</u></b>
<b><u>Town Grants</u></b>	<b><u>Forward</u></b>	<b><u>Revenue +</u></b>	<b><u>Expenses -</u></b>	<b><u>to GF -</u></b>	<b><u>Balance</u></b>
FB - 2016 EMPG - REVERSE 911	0.00	3,220.00	3,220.00	0.00	0.00
FB - MRIP GRANT	4,503.46	78,535.13	75,034.69	0.00	8,003.90
FB - 2016 911 SUPPORT & INCENTIVE GRANT	0.00	30,780.00	30,780.00	0.00	0.00
FB - 2015 TRAFFIC ENFORCEMENT GRANT	0.00	2,500.00	2,500.00	0.00	0.00
FB - 2015 911 SUPPORT & INCENTIVE GRANT	0.00	2,197.98	2,197.98	0.00	0.00
FB - 2016 TRAFFIC ENFORCEMENT GRANT	0.00	6,283.86	6,283.86	0.00	0.00
FB - 2016 TRAINING/EMD/REGULATORY GRANT	0.00	21,725.36	22,280.96	0.00	-555.60
FB - 2012 FIRE SAFE GRANT	4.76	0.00	4.76	0.00	0.00
FB - 2013 FIRE SAFE GRANT	9.46	0.00	9.46	0.00	0.00
FB - 2014 FIRE SAFE & SENIOR SAFE GRANT	774.96	0.00	774.96	0.00	0.00
FB - 2015 FIRE SAFE & SENIOR SAFE GRANT	4,932.39	0.00	4,905.12	0.00	27.27
FB - 2016 FIRE SAFE & SENIOR SAFE GRANT	0.00	6,953.00	1,037.13	0.00	5,915.87
FB - 2016 HMEP GRANT	0.00	1,300.00	1,300.00	0.00	0.00
FB - 2015 WINTER RECOVERY ASSISTANCE GRANT	0.00	65,403.11	65,403.11	0.00	0.00
FB - 2016 COA FORMULA GRANT	0.00	18,999.00	18,999.00	0.00	0.00
FB - LIBRARY GRANT I	22,505.97	7,468.52	1,710.33	0.00	28,264.16
FB - LIBRARY GRANT II	12,624.70	8,791.01	1,272.00	0.00	20,143.71
FB - 2008 BOH EMERGENCY PREPAREDNESS	6,550.62	0.00	0.00	0.00	6,550.62
FB - 2008 BOH 2 E P C GRANT	2,159.26	0.00	0.00	0.00	2,159.26
FB - 2010 REG II GRANT BOH TEMP INSP	3,950.00	0.00	0.00	0.00	3,950.00
FB - 2015 BYRNE JAG GRANT	-2,357.05	29,480.84	27,123.79	0.00	0.00
FB - 2016 PD-NICB SPECIAL INVESTIGATION	0.00	5,000.00	1,090.00	0.00	3,910.00
FB - 2016 GWCF TARANTINO MEMORIAL GRANT	0.00	3,500.00	0.00	0.00	3,500.00
FB - 2013 WALMART COMMUNITY GRANT	716.02	0.00	0.00	0.00	716.02
FB - 2016 WALMART - I AM RESPONDING GRANT	0.00	2,500.00	2,500.00	0.00	0.00
FB - 2013 PD GWCF GRANT	7.60	0.00	0.00	7.60	0.00
FB - 2013 GWCF AED GRANT	4.49	0.00	0.00	4.49	0.00
FB - 2015 PD GWCF AED GRANT	425.80	0.00	0.00	0.00	425.80
FB - 2015 LCAC PEG ACCESS GRANT	25,509.59	0.00	25,509.59	0.00	0.00
FB - 2015 LCAC EQUIPMENT	39,256.15	0.00	20,372.41	0.00	18,880.74
FB - 2016 LCAC PEG ACCESS GRANT	92,688.03	0.00	21,398.29	0.00	71,289.74
FB - 2017 LCAC PEG ACCESS GRANT	0.00	110,846.74	0.00	0.00	110,846.74
FB - 2014 COA GWCF COMPUTERS GRANT	2.17	0.00	0.00	2.17	0.00
FB - 2016 COA GWCF GRANT	4,000.00	4,566.08	566.08	0.00	0.00
FB - 2017 COA GWCF GRANT	0.00	5,000.00	0.00	0.00	5,000.00
<b><u>TOTAL TOWN GRANTS:</u></b>	<b><u>218,268.38</u></b>	<b><u>415,050.63</u></b>	<b><u>336,273.52</u></b>	<b><u>14.26</u></b>	<b><u>289,028.23</u></b>
<b><u>GRAND TOTAL ALL GRANTS:</u></b>	<b><u>828,409.57</u></b>	<b><u>1,872,830.13</u></b>	<b><u>1,777,501.30</u></b>	<b><u>14.28</u></b>	<b><u>915,671.12</u></b>

**General Fund Revenues**  
**July 1, 2015 – June 30, 2016**

**GOVERNMENTAL**

C S CHAPTER 70	\$ 9,574,112.00
C S CHARTER SCHOOLS	\$ 40,282.00
C S ELDERLY EXEMPTIONS	\$ 11,044.00
C S STATE LAND	\$ 12,373.00
C S UNRESTRICTED GOVT AID	\$ 1,600,620.00
C S VETERANS/BLIND	
C S VET'S BENEFITS REIMBURSED	\$ 74,864.00

## SCHOOL CONSTRUCTION

\$

SCHOOL TRANSPORTATION 57,226.00

\$

COURT FINES 30,310.00

EXTRA POLLING HOURS \$ 1,488.00

STATE MISC \$ 175.00

IN LIEU OF TAXES \$ 46,392.56

MEDICAID REIMBURSEMENTS \$ 151,728.64

WORC REG TRANS AUTH \$ 19,869.65

**TAXES**

PERSONAL PROPERTY \$ 447,276.44

REAL ESTATE \$ 12,701,487.37

PRO FORMA TAX \$ 1,469.94

TAX LIENS REDEEMED \$ 60,681.11

M V EXCISE \$ 1,401,961.16

BOAT EXCISE \$ 2,727.50

MEALS EXCISE TAX \$ 88,704.06

**DEPARTMENTAL**

AMBULANCE FEES	\$ 107.20
BOARD OF HEALTH INSPECTIONS & FEES	\$ 40,912.25
CABLE FRANCHISE PAYMENT	\$ 19,561.19
CODE DEPT	\$ 104,274.60
CONSERVATION FEES	\$ 5,628.00
COUNCIL ON AGING FEES	\$ 2,641.00
DISPATCH REIMB - CITY OF WORCESTER	\$ 130,040.45
EMPLOYEE BENEFIT REIMB	\$ 174,827.92
FEDERAL MISC	\$ 30,645.02
FIRE DEPT FEES	\$ 6,238.00
GAIN ON SALE OF TAX FORECLOSURES	\$ 88,845.85
GRAVE OPENING FEES	\$ 2,200.00
HIGHWAY FEES	\$ 1,300.00
HILLTOP MGMT CC LEASE	\$ 16,500.00
INTEREST ON INVESTMENTS	\$ 41,143.66
LIBRARY FINES & FEES	\$ 3,905.83
LIQUOR LICENSES	\$ 19,100.00
MISC LICENSES	\$ 6,679.40
MISC TOWN DEPARTMENTS	\$ 2,024.15
MISC-NON RECURRING	\$ 43,061.18
MUNICIPAL LIENS-COLLECTOR	\$ 18,749.00
PARKING TICKETS/FINES	\$ 2,736.00
PENALTIES/INT ON TAXES	\$ 201,648.05
PLANNING BOARD FEES	\$ 15,291.99
POLICE FEES	\$ 37,702.76
RENT-RCAP SOLUTIONS	\$ 6,047.10
RETIREE BENEFIT REIMB	\$ 1,621.02
SALE OF TAX FORECLOSURES	\$ 54,584.23
SCHOOL MISC	\$ 565.90
STUDENT PARKING FEES	\$ 1,110.00
TOWN CLERK FEES	\$ 12,757.00
TREASURER MISC	\$ 6,956.34
ZONING BOARD FEES	\$ 455.00

**TOTAL REVENUES:****\$ 27,424,652.52**

State Aid: \$ 11,402,494.00

Cherry Sheet: \$ 11,313,295.00

**Treasurer/Collector**  
**Fiscal Year 2016 Tax Collections**

Year	6/30/2015		REAL ESTATE			6/30/2016
	Balance	Commitments	Exemptions	Payments	Transfer to	Balance
			Abatements	less Refunds	Tax Title	
2016	0	12,969,703.33	104,430.49	12,542,904.21	1,872.08	320,496.55
2015	297,646.05	0.00	0.00	144,557.33	80,066.97	73,021.75
2014	10,154.91	0.00	0.00	2,807.06	0.00	7,347.85
2013	6,356.41	0.00	0.00	298.10	0.00	6,058.31
2012	5,422.45	0.00	0.00	0.00	0.00	5,422.45
Prior Yrs	7,206.27	0.00	0.00	0.00	0.00	7,206.27
<b>TOTAL</b>	<b>326,786.09</b>	<b>12,969,703.33</b>	<b>104,430.49</b>	<b>12,690,566.70</b>	<b>81,939.05</b>	<b>419,553.18</b>

	6/30/2015		PERSONAL PROPERTY			6/30/2016
	Balance	Commitments	Abatements	Payments	Refunds	Balance
2016	0.00	450,828.65	2,595.44	444,438.13	0.00	3,795.08
2015	5091.74	0.00	558.00	4,233.86	1,220.08	1,519.96
2014	2,042.11	0.00	477.00	499.72	477.00	1,542.39
2013	1,284.43	0.00	516.13	70.79	431.00	1,128.51
2012	1,249.34	0.00	116.38	134.30	34.00	1,032.66
Prior Yrs	2,011.28	0.00	77.75	61.72	0.00	1,871.81
<b>TOTAL</b>	<b>11,678.90</b>	<b>450,828.65</b>	<b>4,340.70</b>	<b>449,438.52</b>	<b>2,162.08</b>	<b>7,095.33</b>

	6/30/2015		MOTOR VEHICLE EXCISE			6/30/2016
	Balance	Commitment	Abatements	Payments	Refunds	Balance
2016	0.00	1,297,098.77	26,580.72	1,139,216.46	7,804.80	139,106.39
2015	294,931.74	0.00	13,503.61	266,426.53	15,478.94	30,480.54
2014	24,803.62	0.00	1,108.01	13,580.34	2,107.12	12,222.39
2013	13,171.00	84.30	178.13	3,949.08	0.00	9,128.09
2012	5,497.46	0.00	0.00	1,273.42	0.00	4,224.04
Prior Yrs	100,136.00	0.00	138.75	2,945.41	0.00	97,051.84
<b>TOTAL</b>	<b>438,539.82</b>	<b>1,297,183.07</b>	<b>41,509.22</b>	<b>1,427,391.24</b>	<b>25,390.86</b>	<b>292,213.29</b>

	6/30/2015		BOAT EXCISE			6/30/2016
	Balance	Commitment	Abatements	Payments	Refunds	Balance
2016	0.00	2,974.00	270.00	1,906.92	0.00	797.08
2015	1,141.00	0.00	93.00	755.58	0.00	292.42
2014	424.00	0.00	0.00	10.00	0.00	414.00
2013	265.65	0.00	0.00	0.00	0.00	265.65
2012	239.91	0.00	0.00	0.00	0.00	239.91
Prior Yr	744.07	0.00	0.00	55.00	0.00	689.07
<b>TOTAL</b>	<b>2,814.63</b>	<b>2,974.00</b>	<b>363.00</b>	<b>2,727.50</b>	<b>0.00</b>	<b>2,698.13</b>

## WATERSHED DISTRICTS

## Collections by Town - Funds to Districts as Collected

	6/30/2015		BURNCOAT POND			6/30/2016
	Balance	Commitment	Payments	Refunds	Transfer to	Balance
					Tax Title	
2016	0.00	78,185.97	68,383.61	0.00	0.00	9,802.36
2015	65,046.68	0.00	50,834.68	0.00	0.00	14,212.00
2014	0.00	0.00	0.00	0.00	0.00	0.00
2013	0.00	0.00	0.00	0.00	0.00	0.00
2012	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>65,046.68</b>	<b>78,185.97</b>	<b>119,218.29</b>	<b>0.00</b>	<b>0.00</b>	<b>24,014.36</b>

	6/30/2015		CEDAR MEADOW			6/30/2016
	Balance	Commitment	Payments	Refunds	Transfer to	Balance
					Tax Title	
2016	0.00	40,053.87	37,884.48	0.00	0.00	2,169.39
2015	40,124.27	0.00	37,129.84	0.00	0.00	2,994.43
2014	268.32	0.00	0.00	0.00	0.00	268.32
2013	0.00	0.00	0.00	0.00	0.00	0.00
2012	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>40,392.59</b>	<b>40,053.87</b>	<b>75,014.32</b>	<b>0.00</b>	<b>0.00</b>	<b>5,432.14</b>

	6/30/2015		STILES			6/30/2016
	Balance	Commitment	Payments	Refunds	Transfer to	Balance
					Tax Title	
2016	0.00	39,763.97	39,241.99	0.00	0.00	521.98
2015	1,535.98	0.00	824.31	0.00	711.67	0.00
2014	797.17	0.00	592.06	0.00	0.00	205.11
2013	0.00	0.00	0.00	0.00	0.00	0.00
2012	0.00	0.00		0.00	0.00	0.00
<b>TOTAL</b>	<b>2,333.15</b>	<b>39,763.97</b>	<b>40,658.36</b>	<b>0.00</b>	<b>711.67</b>	<b>727.09</b>

## Interest and Fee Collections

## FY16

MLC Revenue	19,050.00
Total Interest	77,893.35
NSF Fees	400.00
Certificates of Dissolvement	96.00
Total Demand Fees	47,576.66
Total RMV Fees	13,200.00
Total Warrant Fees	14,400.00
<b>TOTAL</b>	<b>159,416.01</b>



**BETTERMENT PAYOFFS**

Cherry Valley Sewer District	9	53887.83
Hillcrest Sewer District	4	22145.30
Leicester Water Supply District	2	10494.00
Oxford Rochdale Sewer District	1	1590.00
Cedar Meadow	1	26024.81
<b>TOTAL</b>	<b>17</b>	<b>114,141.94</b>

**BETTERMENTS & LIENS**

	<b>Payments</b>	<b>Transfer to Tax Title</b>
Board of Health Title V Loan	2,960.85	
Board of Health Title V Interest	1,809.97	
Cherry Valley Sewer Betterment	72,910.70	1,389.66
Cherry Valley Sewer Interest	50,755.61	1,201.05
Cherry Valley Sewer Unpaid User Fee	39,723.97	1,644.69
Cherry Valley/ Rochdale Water Unpaid User fee	6,006.78	1,699.96
Hillcrest Sewer Betterment	68,929.82	1,410.00
Hillcrest Sewer Betterment Interest	22,240.39	564.00
Hillcrest Sewer Unpaid User Fee	11,000.00	615.00
Hillcrest Water Unpaid User Fee	5,535.12	
Leicester Water Supply - Sewer Betterment	88,857.71	4,950.00
Leicester Water Supply Sewer Interest	51,160.06	2,376.00
Leicester Water Supply Unpaid User fees	17,192.92	
Oxford Rochdale Sewer Betterment	18,372.18	380.62
Oxford Rochdale Sewer Interest	5,670.56	152.38
Oxford Rochdale Sewer - Unpaid User Fee	37,387.36	3,152.50
Cedar Meadow Betterment	59,001.92	74.37
Cedar Meadow Betterment Interest	56,068.63	134.14

**TREASURER TAX TITLE**

<b>TAX TITLE</b>	<b>6/30/2015 BALANCE</b>	<b>NEW TAKINGS</b>	<b>SUBSEQUENT TAKINGS</b>	<b>DEFERRALS</b>	<b>PAYMENTS</b>	<b>DISCLAIMER</b>	<b>TRANSFER TO FORECLOSURE</b>	<b>6/30/2016 BALANCE</b>
<b>TOWN:</b>								
REAL ESTATE	262,051.01	-	94,700.64		63,653.34		25,155.18	267,943.13
<b>DISTRICTS-BETTERMENTS:</b>								
OXFORD/ROCHDALE SEWER	2,728.52	-	533.00				2,372.10	889.42
CHERRY VALLEY/ROCHDALE	1,463.65				-		1,463.65	-

CHERRY VALLEY SEWER	5,803.16	-	1,856.17	734.54	4,234.82		4,159.05
LEICESTER WATER SUPPLY	40,477.03	-	7,326.00		-	-	47,803.03
HILLCREST SEWER/WATER	16,920.00		1,974.00		-		18,894.00
<b>DISTRICTS-USAGE FEES:</b>							
CHERRY VALLEY SEWER	1,982.56		1,644.69		1,903.16		1,724.09
CHERRY VALLEY/ROCHDALE WATER	311.01		1,699.96			311.01	1,699.96
HILLCREST SEWER/WATER	1,975.00		615.00				2,590.00
LEICESTER WATER SUPPLY	-						-
OXFORD/ROCHDALE SEWER	9,664.39		3,152.50		1,162.50	7,053.85	4,600.54
<b>WATERSHEDS:</b>							
STILES	677.89		802.95		80.75		1,400.09
CEDAR MEADOW	-	-	98.62				98.62
BURNCOAT	-						-
<b>TAX DEFERRALS:</b>							
REAL ESTATE	1814.77		1872.08				3,686.85
CHERRY VALLEY SEWER	15,187.09						15,187.09
<b>TOTALS</b>	<b>361,056.08</b>	<b>-</b>	<b>116,275.61</b>		<b>71,034.57</b>	<b>-</b>	<b>36,355.79</b>
							<b>370,675.87</b>

## FORECLOSED PROPERTIES - TOWN OWNED

PARCEL MAP	LOT	LOCATION	FORECLOSER DATE	RE TAX	CHERRY VALLEY SEWER	OXFORD/ ROCHDALE SEWER	CHERRY VALLEY ROCHDALE WALTER	LEICESTER SEWER POSSESSIONS	CEDAR MEADOW W/S	HILLCREST SEWER
21B	E3	CHERRY VALLEY PARK	6/30/1986	28.25						
21B	E3	CHERRY VALLEY PARK	6/30/1986	28.25						
21B	E3	CHERRY VALLEY PARK	6/30/1986	248.68						
21B	E3	CHERRY VALLEY PARK	6/30/1986	28.25						
21B	E6	CHERRY VALLEY PARK	6/30/1986	369.47						
21B	F1	CHERRY VALLEY PARK	6/30/1986	28.25						
21B	F2	CHERRY VALLEY PARK	6/30/1986	28.25						
21B	F3	CHERRY VALLEY PARK	6/30/1986	28.25						

PARCEL		LOCATION	FORECLOSER	RE TAX	CHERRY VALLEY SEWER	OXFORD/ROCHDALE SEWER	CHERRY VALLEY ROCHDALE WATER	LEICESTER SEWER POSSESSIONS	CEDAR MEADOW W/S	HILLCREST SEWER
MAP	LOT		DATE							
24A	E17	HARDING ST	2/10/1995	179.12						
29A	D8	BIRCHWOOD RD	2/10/1995	547.94						
31	A2	PETER SALEM RD	2/10/1995	597.26						
43	A11	RIVER ST	3/5/2001	8,717.20						
23D	A1.1	MAIN ST	9/11/2001	658.30	40.11					
29A	G2	BIRCHWOOD DRI	3/26/2002	1,376.90						
29A	G3	BIRCHWOOD DRI	3/26/2002	1,449.39						
26C	A1	BURNCOAT ST	6/23/2004	6,408.71						
43	C5	PLEASANT ST	12/14/2005	5,867.55						
23C	E14	BOYD ST	3/23/2006	1,181.48	10.86					
23D	A1	MAIN ST	3/23/2006	847.11						
23D	A4	MAIN ST	3/23/2006	483.78						
25A	E15	NEWFIELD ST	3/23/2006	712.44						
25A	E17	SOMERSET ST	3/23/2006	721.63						
25A	E20	UTICA ST	3/23/2006	1,180.25						
28B	G3	HJEMLOCK LN	3/23/2006	797.46						
33A	A1	LOGAN ST	3/23/2006	645.05						
38A	A4	PLEASANT ST	3/23/2006	632.14						
43A	B4	PLEASANT ST	3/23/2006	1,062.72						
30A	A18	STERLING ST	3/26/2006	1,213.09						
34B	B4	STAFFORD ST	6/17/2006	3,005.42	85.07					
49	C8	PARKER ST	8/4/2006	9,980.30						
36	B5	STAFFORD ST	10/4/2006	4,192.82						
15A	A19	CHAPEL ST	11/20/2006	8,531.07	78.12			12,851.16		
41A	B14	FERNCROFT RD	2/8/2007	3,308.59						
27A	C5	RAWSON ST	6/7/2007	17,494.26						
29A	D9	BIRCHWOOD RD	10/23/2007	6,040.79						
29A	D10	WALBRIDGE RD	10/23/2007	6,300.94						7,557.60
28B	B2	LAKEVIEW ST	2/7/2008	502.20						
21	A11	MAIN ST	4/18/2008	1,633.86						
29A	G1	BIRCHWOOD DRI	4/18/2008	955.97						
24	C20	AUBURN ST	7/25/2008	635.95						
23C	F3	MAIN ST	9/17/2010	3,769.10	4,515.68					
28A	E6	LAKE SHORE DR	6/22/2005	715.67					64.52	
6/30/2016		TOTAL		104,718.10	4,729.84	-	-	12,851.16	64.52	7,557.60

### School Gross Earnings – Calendar Year 2016

#### ADMINISTRATION

Bachand, Courtney	89,606
Baker, Mary	55,664
Berthiaume, Jeffrey	91,798
Boss, Tina	93,403
Calise, Catherine	101,831
Case, Daniel	47,500
Fontaine, Christopher	88,932
Forsythe, Joanne	87,866
Francis, Scott	197
Hippert, Tracey	102,562
Keenan, Tyler	224
Lauder, Thomas	605
Miller, Paul	48,440
Nelson, Joyce	101,108
Paolucci, Judith	166,036
Sheeran, Michael	48,018
Soltysik, Emily	97,424
Souza, James	81,417
Whittemore, Ellen	92,644
Wood, Michael	59,900

#### NURSES

Blair, Mary	813
Boucher-Martin, Sandra	1,375
Bullock, Sheri	5,878
Harrington, Christine	34,929
Ledbetter, Melissa	55,794
Majidi, Ashley	625
Moffat, Diane	64,300
Normandin, Lisa	438
Sheehan Soucie, Susanne	62,648
Smith, Heather	17,140
Spence, Sydney	2,095

#### SECRETARIES

Bulman, Susan	38,678
Connery, Neile	27,443
Cote, Michelle	25,828
Fraser, Michelle	26,270
Hovagimian, Joanne	36,077
Jordan, Cynthia	26,243
Kelley, Suzanne	25,062
Lyon, Lorraine	24,236
Mars, Julie	31,293
Martinelli, Lisa	53,373
Rebello, Tammy	10,192
Sanderson, Diane	13,170
Soden, Susan	26,890
Thibeault, Bonnie	51,757

#### CAFETERIA

Auger, Amy	40
Berube, Charissa	105
Brennan, Deborah	8,449
Buckley, Janet	820
Cascione, Laurie	57,877
Clarke, Tanya	8,206
Day, Darlene	19,877
Fasciolo, Silvina	10,463
Fournier, Jodi	385
Gleason, Michelle	19,493
Granger, Ruth	170
Griffith, Robyn	20,811
Harmon, Wendy	23,024
Jarowski, Sandra	13,946
Jewell, Kristina	13,544
Johnson, Lisa	12,733
Mandella, Tracy	16,979
Martiros, Kathryn	13,634
McNamara, Winifred	1,910
Niddrie, Andrea	7,453
Thompson, Valerie	22,755

**SUBSTITUTE TEACHERS**

Albro, Lisa	2,720
Arsenault, Tracy	2,793
Barbato, Mark	626
Barry, Christopher	6,110
Barry-Alves, Jessica	17,213
Bowman, Lauren	9,210
Brooks, Harry	1,868
Brousseau, Jeffrey	6,431
Brown, Mary	460
Brunelle, Kelsey	678
Brunelle Jr., Raymond	4,871
Buckley, Thomas	5,400
Burch, Louise	3,917
Burgess, Alaina	420
Bushe, Noelle	8,435
Bussolari, Jillian	1,702
Cooney, Michael	560
Cooney, Megan	66
Curci, Marcello	2,595
Dillon, Pamela	603
Dumas, Jason	2,942
Fahey Jr., Charles	3,933
Fahey, Clayton	1,569
Fahey, Ryan	266
Ferdella, James	5,370
Fontaine, Kayla	80
Frascolla, Angelica	473
Friend, Brendan	120
Gallivan, Kyle	360
Gardella, Sara	8,202
Giggey, Sharon	14,345
Griffiths, Timothy	6,172
Hagglund, Sarah	330
Hanna, Brittany	1,122
Harris, Sean	4,754

Hickey, Dorothy	3,819
Higgins, Susan	313
Hippert, Timothy	4,011
Howard, Marion	2,063
Johnson, Maggie	539
Kotowski, Alexandra	537
Laflash, Michael	780
Lagueux, Heidie	4,487
Lamprey, Colleen	525
Laramée, Kenneth	6,760
Le, Mary	440
Lepoer, Elizabeth	5,821
Lippincott Jr., Lynn	7,746
Loree, Alexander	1,006
Marttila, Dawn	292
McCormack, Cameron	9,121
Michlmayr, Hannah	80
Morgera, Shannon	3,085
Nally, Erin	3,600
Nelson, Carol	3,768
Palombo, Lisa	1,276
Powers, Kenneth	2,200
Repekta, Donna	458
Rice, Stephanie	3,080
Rindfleisch, Tammie	528
Rubino, Karen	8,887
Sibley, Rachel	2,888
Smith, Megan	408
Socha, Sarah	410
Stanick, Amanda	356
Stewart, Kathryn	3,085
Stickney, Thora	805
Wilson, Holly	619
Wolanski, Richard	1,322
Younis, Amel	2,227

**CUSTODIANS**

Ackerman, Steven	44,609
Adams, Geoffrey	47,626
Adams III, Grover	197
Bacon, Matthew	36,724
Belhumeur Jr., Richard	4,885
Boss, Zachary	2,240
Brown, Anthony	2,980
Clark, Jon	42,978
Cleveland, Caleb	4,410

Parker, Gerald	1,465
Smith Jr., James	8,552
Soltysik, Kevin	11,794
Soojian, Matthew	50,257
St. John, Lauren	2,880
Stanick, Ryan	1,508
Steiger, Thomas	2,850
Sylvester, William	57,232
Troy, Adam	45,538

**CUSTODIANS (continued)**

Davenport, Connor	4,320
Debrusk, Jacob	258
Forsberg, Gary	49,513
Hamm, Joseph	80
Harmon, Benjamin	320
Jack, Danny	37,850
Kelley, Gerald	22,915
Kilmonis, Matthew	3,430
Malone, Kevin	45,974
Mars, Cullen	20,624
Mero, Steven	31,453
Millett, Timothy	53,605
Walsh, Jared	3,210

**TEACHERS**

Adler, Amy	78,148	Fiore, Donna	81,083
Alesbrook, Adam	21,704	Ford, Katie	74,304
Alfonso Jr, Rigoberto	76,409	Freeman, Renee	75,141
Armington, Nancy	65,665	Gagnon, Victoria	49,583
Baker, Megan	26,994	Gahagan, Patricia	78,322
Barlow, Heidi	77,288	Gallant-Smith, Tanyalee	93,708
Bayer, Sarah	79,218	Granger, Jacqueline	75,141
Beaudry, Emily	73,902	Grimshaw, Carrie	51,816
Belhumeur, Aviva	81,077	Grimshaw, Jason	79,876
Bokis, Jennifer	76,983	Grimshaw, Linda	76,894
Boratyn, Melissa	75,141	Hayes, Martin	62,712
Bowes, Thomas	86,625	Herrick, Guilia	24,359
Bugbee, Christine	81,972	Hjorth, Matthew	19,924
Burak, Debra	80,719	Hyland, Ann	77,581
Burks, Bonny	62,624	Jackson, Ann Marie	46,325
Calligan, Theresa	79,217	Jyringi, Craig	62,648
Cantino, Allison	18,862	Kamat, Siddhi	17,738
Carder, Elaine	79,506	Kaouris-Vangos, Athena	79,386
Carroll, Diane	80,874	Kazakis, Caroline	19,370
Cavanaugh, Anne	64,213	Kilmonis, Christine	45,110
Cleveland, Reed	68,356	Knight, Barbara	36,895
Collins, Kathleen	82,701	Knight, Deborah	63,628
Connor, J Michelle	65,577	Knott, April	46,720
Conners, Brian	79,783	Kulla, Kelly	49,231
Corday-Miller, Emily	75,411	Lamprey, Kristin	82,134
Cote, Richard	66,026	LaPrad, Catherine	62,857
Covert, Aaron	20,719	Larson, Donna	80,583
Culross, Andrea	54,853	Lavelle, Maggie	56,275
Curci, Christine	74,083	Leahy, Jennifer	17,648
Dagenais, Alyssa	50,491	Leahy, John	9,568
Daigle, Donna	83,038	Leary, Laurel	75,141

**TEACHERS (continued)**

Depace, James	47,903	Leblanc, Katelyn	32,130
Dipilato, Joanne	51,517	Lemerise, Andrew	16,450
Direnzo, Susan	19,924	Lennerton III, Joseph	76,009
Donovan, Alicia	52,881	Leveillee, Diane	84,413
Duffy, Vanessa	18,862	Lijoi, Joseph	62,693
Duprey, Michelle	78,896	Looney, Kristina	58,567
Dusty, Laura	75,039	Lowkes, Karlene	77,223
Dutton, Nancy	84,859	Lynch, Michael	79,016
Dyson, Ambyre	54,321	Mahoney, Christine	62,648
Egdall, Jennifer	75,141	Malkin, Diana	48,007
Eichholz, Mary	5,444	Markley, Angela	25,397
Engvall, Kayla	53,462	Martin, Eileen	76,097
Everett, Norman	57,786	Mason, Kimberly	77,895
Fazio, Linda	79,634	McCance, Donna	76,869
Feighan, Philomena	79,783	Meloche, Michelle	75,411
Ferdella, Kimberly	85,352	Scannell, Mary	40,193
Messier, Heather	76,983	Scavone, Jessica	63,579
Milosh, Deborah	13,876	Shannon-Peaslee, Laurie Anne	80,583
Minton, Christy	17,140	Smith, Scott	72,250
Mitchell, Kathleen	80,885	Smith-Hunter, Kelly	62,952
Mueller, Julie	69,773	Socha, David	61,642
Murphy, Laurie	49,820	Southwick, Kelley	87,828
Nadeau, Laurie	62,723	St. John, Jennifer	84,076
Neely, Tiara	72,250	Stanick Jr., David	64,643
Niggl, Ashley	65,634	Steiger, Tracy	85,028
O'Connor, Holly	21,824	Stickney, Henry	76,397
Oliver, Kristan	75,141	Stuart, Laura	65,447
Parker, Katherine	78,093	Swift, Sarah	72,250
Pedone, Valerie	63,186	Therrien, Craig	75,201
Petterson-Bernier, Joanne	80,939	Tibbetts, Shawna	86,679
Pike, Kristen	66,412	Vaughan, Michael	79,229
Playe, Judith	81,639	Walters, Julie	38,369
Potter, Michele	65,075	Warnken, Kathleen	85,749
Ramaska, Felicia	62,613	Waterson, Sherry	78,931
Randell, Maryjo	82,566	White, Brian	56,819
Reinhart, Scott	75,141	Whittemore, Amanda	75,787
Reynolds, Jennifer	77,163	Woods, Sandra	68,453
Rieder, Danielle	54,758	Wright, Cheryl	72,970
Rieder, Dianne	80,841	Zawada, Theodore	82,496
Rodriguez, Antonia	15,438		

**TEACHER AIDES**

Backenroth, Felicia	7,649
Baruthe, Stephanie	3,735
Bates, Stephanie	1,394
Borus, Patricia	9,965
Boucher, Stephanie	18,786
Bowen, Julie	13,858
Brooks, Dawn	20,721
Burlingame, Erin	23,133
Campanale, Deborah	17,061
Carrasquillo, Ashleigh	6,590
Cooper, Elizabeth	22,948
Craver-Harnois, Nancy	15,688
Davenport, Tracy	22,217
Debrusk, Ashley	273
Debrusk, Laurie	25,687
Derrico, Bonnie	17,148
Derry, Kelley	16,942
Dion, Maryellen	18,864
Dominy, Michele	22,589
Doyle, Maureen	21,799
Engvall, Christine	16,959
Fournier, George	13,692
Gallant, Christine	47,603
Garfield-Blake, Jessica	36,050
Goodrich, Tammy	19,827
Hanley, Pamela	19,769
Hammond, Michelle	8,320
Hammond, Shannon	6,810
Hill, Caitlin	2,125
Hill, Danielle	1,825
Howard, Nicole	15,452
Huston, Kimberly	9,810
Jewell, Rachel	23,619
Jimenez, Marta	12,875
Krueger, Jodie	10,475
Lammi, Mark	771
Lamothe, Hillary	19,603
Loree, Madeline	545
Maki, Frances	22,321

Martinez, Kailiyah	829
Martinez, Nereida	23,406
McCormack, Mary	19,566
McGeary, Paula	17,486
McKeen, Linda	6,504
Mercier, Kate	10,159
Morris, Laura	17,008
Morrison, Kristen	15,974
Noponen, Jennifer	5,229
Nordman, Kristine	6,731
Novia, Jean	16,777
Olivo, Elizabeth	29,877
Ouellette, Catherine	9,630
Pajer, Karen	13,224
Palombo, Patricia	20,943
Pelletier, Janet	16,911
Perry, Callista	2,061
Phelps, Danielle	5,913
Pike, Brianna	585
Provost, Georgette	22,726
Rafferty, Jonathan	10,292
Randell, Joyce	17,559
Reis, Allison	9,049
Ring, Jane	15,131
Roy, Ashley	17,646
Russo, Kimberly	4,241
Schimke, Kristin	19,885
Skog, Dannie	16,633
Socha, Laurie	8,770
Soojian, Samantha	17,448
Spaulding, Michelle	15,164
Stapel, Heather	30,948
Suprenant, Kerri	15,117
Tarpey, Debra	909
Watterson, Carol	2,605
West, Kathleen	25,579
Wilson, Arlene	23,384
Wood, Kaelahcheri	7,032

Note: Wage amounts do not equal contracts as some employees work in multiple positions.



## Town Gross Earnings – Calendar Year 2016

### ACCOUNTANT

Buxton, Sandra	40,945
Lawrence, Allison	51,263
McArdle, Debbie	4,979
Messina, Katie	9,003

### ASSESSORS

Asquith, Kathleen	37,202
Davis, Paul	577
Dellacava, Michael L	577
Paquette, Arthur	577
Prescott, John F	63,206

### ANIMAL CONTROL

Dykas-Gonet, Patricia	20,735
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### CODE

Burlingame, Casey	1,590
Burt Jr, William I	36,192
Conroy, Kelly	31,314
Dolen, John	4,704
Markley, John	26,234
McCue, Matthew	396
Rigiero, Debra	276
Sarro, Paul	9,823
Taylor, Jeffrey	59,494
Valinski, Ronald	5,996
Wood, Robin	276

### COUNCIL ON AGING

Cloutier, Rachelle	31,481
Foley, Robert	6,339
Gercken, David	9,096
Grenier, Genevieve	4,581
Nadell, Alison	675
Paszuk, Barbara	12,736

### HIGHWAY

Bleau, David	48,621
Daige, Peter J	53,930
Fenner, Derek	51,284
Foisy, Edmond	969
Henderson, Maureen	24,053
Keats, Derek	53,771
Knott, Brian	54,806

### HIGHWAY (continued)

Landry, Jeremy	285
Pelletire, Bermont	494
Ramm, Phillip	1,102
Tetreault, Christopher	257
Vandall, Marc	26,078
Wilson Jr, David	2,465
Wood, Thomas P	72,878

### LIBRARY

Cherry, Kathleen	14,909
Grady, Patricia M	41,192
Hall, Suzanne	50,793
Johnson, Donna	16,056
Lamb, Nancy	8,544

### PLANNING

Buck, Michelle R	77,615
Friedman, Debra	276
Grimshaw, Jason	320
Knox, Barbara	31,314
Menard, Adam	276
Nist, Sharon	276
Wright, David	276

### SELECTMAN

Belanger, Douglas A	1,405
Harry Brooks	0
Buckley, Thomas	1,264
Forsberg, Kristen	44,166
Mizikar, Kevin	117,142
Paquette, Marie	2,700
Provencher, Dianna	1,461
Wilson, Sandra	737

### TOWN CLERK

Curtis, Michael	1,113
Davis, Deborah	56,203
Ivel, Leonard	1,113
Rowden, Linda A	24,912
Zuscak, Susan	5,990

### TREASURER/COLLECTOR

Cooney, Colleen	25,254
Miller, Kara	36,994
Perkins, Amy	64,475

**TREE**

Griffin, Dennis P	1,874
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**AMBULANCE**

Antanavica, Marc A	253
Barbato, Jane M	75
Calamare, Anthony	11,583
Cooney, Megan	6,481
Durant, Karen	49,081
Franklin, Michael	36,791
Gleason, Michael	17,987
Harrington, Alexandra	2,517
Jarowski, Robert	405
Kuchinski, Joseph C	12,151
Laflash, Scott M	3,640
Lyon, Timothy	1,375
Mastromatteo, Kristopher	3,457
Mastromatteo, Ryan	4,397
McDowell, Koury	18,765

**FIRE**

Almstrom, Patrick	4,769
Baliulis, Jurgis	23
Beauregard, David	1,729
Berube, Donald	7,215
Bonner, Justin	137
Broullon, William M	3,648
Clark Jr., Jeffrey	3,754
Clark, Kevin	1,892
Crago, Jonathan	1,526
Daigneault, Tyler	6,823
Doig, Nicholas	544
Dube, Molly	4,235
Dupuis, Anthony	5,209
Dupuis, Michael R	7,004
Gagne, Christopher	1,921
Goodney, Christopher	2,215
Goyette, Michael	1,649
Holmes, Mark	1,319
Howard, David	2,052
Howard Sr., David D	3,386
Jerome, Robert	1,816
Jubenville, Brian	1,957
Jubenville, Joseph	588
Kelly, Kevin	1,661

**VETERANS**

Hickey, Michael	6,455
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McFalls, Jennifer	10,463
McNamara, Jonathan	1,132
McShera, Linda	791
Montiverdi, Christopher	5,590
Mullins, Kaitlyn	213
Normandin, Paul	9,707
Pappas, Michael	1,301
Plante, Colleen	22,503
Plante, Pamela	2,024
Plante, Ryan J	22,474
Sculthorpe, Donna	37,780
Thebeau, Nicole	774
Torres, Ruben	19,668
Wilson, Cheryl A	4,971
Wilson, Mark F	6,718

Laperle, Charles	5,172
Levins, Matthew	1,402
McCormick, Michael	41,774
McNamara, Nathan	1,467
Mercado, Nathanael	1,346
Monfreda, Michael	1566
Morris, Benjamin	5,327
Normandin, Patrick	9,459
Pike-Johnson, Eric	353
Pike, Konnor	634
Pike, Justin	6,692
Plante, Jonathan F	4,557
Raillo, Kevin	444
Rossik, Patrick	240
Sawa II, Charles	685
Soucie, Jason C	2,108
Soucie, Kristopher M	2,013
Tebo, Matthew S	5,990
Trotto, Samantha	168
True, John	763
True Sr., John	4,679
Wilson, Michael A	21,458
Wilson, Robert F	17,500
Wood, Joseph	2,395

**POLICE**

Allen, Serenity	53,922	Hurley, James	135,479
Antanavica, Kenneth M	87,876	Kemp, Michael R	540 Detail
	15,536 Overtime	Larson Jr, Charles	55,293
	7,704 Detail		7,524 Overtime
Audette, Keith	61,215		26,716 Detail
Brady, Matthew	64,603	Lennerton Jr, Joseph D	6,804 Detail
	13,827 Overtime	Lombardozi, Michael	63,476
	4,196 Detail		10,876 Overtime
Brooks, Scot	67,664		16,427 Detail
	2,188 Overtime	May, Joshua	2,510
	2,194 Detail	McCauley, Travis	2,930
Bulman, III, Frank	71,003		333 Overtime
	5,843 Overtime	McLaughlin, Eric	5,369
	360 Detail	Moughan, Thomas	67,204
Caforio Jr, John A	64,421		7,778 Overtime
	425 Overtime		8,325 Detail
	2,070 Detail	Murphy, James	60,534
Daoust, William	12,711		7,249 Overtime
Devries, Marianne	5,530		27,440 Detail
Doray, Paul S	86,626	Russell, Gage	4,409
	7,757 Overtime	Ruth, Derrick	69,302
	10,582 Detail		2,581 Overtime
Fontaine, Joseph	1,820 Detail		2,284 Detail
Fontaine, Kimberly	60,216	Samia, Alexander	83,715
Fontaine, Michael	85,361		6,358 Overtime
	16,675 Overtime		1,350 Detail
	11,203 Detail	Sampson, Curtis	54
Fontaine, Timothy M	70,436		3,386 Detail
	15,962 Overtime	Tebo, Jeffrey P	96,485
	12,801 Detail		1,739 Overtime
Gaffney, Sheila	39,713		6,604 Detail
Gould, Brian	52,176	Zecco, Steven	66,842
	11,448 Overtime		12,517 Overtime
	495 Detail		5,738 Detail
Guertin, Craig	70,576		
	14,061 Overtime		
	13,802 Detail		

Note: Detail wages are paid by vendors

**ELECTION WORKERS**

Berthiaume, Judith	70	Lawton, Katharine	395
Bisson, Roberta	75	Lawton Jr., George	385
Bottis, Donna	250	Menzigian, Mary	616
Colby, Linda	70	Nichols, Rosemary	768
Donahue, Janet	320	Parke, Janice	150
Eichholz, Mary	560	Pingeton, Regina	165
Frazier, Amy	1,219	Pobieglo, Frances	545
Granville, Linda	445	Small, Robert	150
Harris, Carolyn	550	Snay, Erika	482
Hickey, Dorothy	638	Soojian, Rebecca	310
Israelian-Fleming, Kathy	560	Soojian, Marguerite	690
Ivel, Judith	285	Swett, Rita	400
Jubenville, Lorraine	615	Todd, Jane	669
Kemp, Nancy	395	Varjabedian, Dawn Jay	867
Lareau, Pauline	684	Zajac, Constance	540

**SR WORK PROGRAM**

Brink, Sandra	381
Cantara, Teresa	381
Cherry, Ernestine	762
Connery, Maureen	371
Dowgielewicz, Ruth	746
Hebert, Virginia	381
Jubenville, Richard	1,366
McGowan-Brown, Linda	761
O'Neil, Carole	1,111
Pappas, Carol	761
Patricks, Lawrence	345
Sjogren, Odette	761

Note: Some employees work for more than one department.

## ***Town of Leicester: A Brief History***

On January 17, 1686 a tract of land eight miles square was bought from the Nipmuc tribe of Massachusetts Indians by nine men from the Roxbury area. Fifteen English pounds were paid for the land and the deed was signed by the heirs of the recently deceased Chief Oraskaso. Settlement was not attempted until 1713 because of the Indian hostility in the area, but in that year the first dwelling was built on the southeastern corner of what is now the Town Common. The Town of Leicester became incorporated in 1713.

In 1753 the western half of the Town was incorporated as the Town of Spencer, named for the lieutenant governor at the time, Spencer Phipps. In 1765 a strip of land two miles wide was taken from the northern side of the Town of Paxton. In 1778 about twenty-five hundred acres from the southeast part went to the Town of Ward (now called Auburn). From its original size of 64 square miles the Town of Leicester has been reduced to its present area of 24.7 square miles.

Before the Revolution, agricultural Leicester provided refuge for several religious sects including Quakers and Anabaptists who were persecuted elsewhere and a colony of seventy Jews who fled from Newport before it was captured by the British. The Jewish colony was led by Aaron Lopez, the largest American ship owner before the Revolution, who made his home and trading center in Leicester. The earliest settlers were farmers; however, numerous brooks, with their potential for water power, attracted industry early in the Town's history. The first sawmill in this part of the State to use a circular saw was located in Leicester; and the first grist mill was built before 1730. Before 1785 the making of machine and hand cards for the combing of cotton began here and by 1890 one fourth of the wood cards in the United States were produced here. Other products included woolen goods, leather products and shoes with plants opening in 1814, 1850 and 1866 respectively.

