

**SELECT BOARD MEETING MINUTES
MARCH 23, 2020 at 6:30pm
VIRTUAL MEETING**

CALL TO ORDER/OPENING

Chairwoman Wilson called the meeting to order at 6:31pm. Chair Sandra Wilson, Vice-Chair Harry Brooks, 2nd Vice-Chair Rick Antanavica, Selectwoman Dianna Provencher, Selectman John Shocik, Student Liaison Katheryn Stapel, Town Administrator David Genereux and Assistant to the Town Administrator Kristen Forsberg were in attendance.

1. PUBLIC COMMENT PERIOD

No members of the public provided comment.

2. REPORTS & ANNOUNCEMENTS

a. Student Liaison Reports

Schools are closed until April 7th.

b. Select Board Reports

The Select Board members discussed a variety of topics including naming the Church Street bridge after Amy Private 1st Class Eugene Parenteau, the stay-at-home advisory, testing for first responders, how to help home-bound individuals, meals on wheels and the senior center bus are still running, the food pantry in town, the postponement of the Save the Swan event, what constitutes essential businesses and employees and the availability of supplies and hoarding issues.

c. Town Administrator Report

The Town Administrator presented highlights from his written report, noting that the Library and Senior Center are completely closed, and the Town Hall is closed to non-essential workers. Essential employees are working limited hours in Town Hall and remotely wherever possible including the Town Admin office, Town Accountant and Treasurer/Collector.

3. RESIGNATIONS & APPOINTMENTS

a. Resignation – Joanne Rose – Council on Aging

A motion was made by Mr. Shocik and seconded Ms. Provencher to accept the resignation of Joanne Rose from the Council on Aging effective April 3rd. Roll call: 5:0:0

b. Resignation – Alison Nadell – Commission on Disabilities

A motion was made by Ms. Provencher and seconded by Mr. Shocik to accept the resignation of Alison Nadell from the Commission on Disabilities effective March 9th. Roll call: 5:0:0

c. Resignation – Wanda Merced – Department Assistant, Treasurer/Collector's Office

A motion was made by Ms. Provencher and seconded by Mr. Brooks to accept the resignation of Wanda Merced, Department Assistant, Treasurer/Collector's office. Roll call: 5:0:0

d. Appointment – Amy Moulton – Department Assistant, Treasurer/Collector's Office

A motion was made by Ms. Provencher and seconded by Mr. Shocik to appoint Amy Mouton to the position of Department Assistant for the Treasurer/Collector's office. Roll call: 5:0:0

e. **Appointment – Highway Truck Driver/Laborer**

This item was passed over

4. OTHER BUSINESS

a. **COVID-19 Emergency Procedures**

Mr. Genereux noted all Town building are closed to the public and operating with limited staff on site. The Town has sufficient PPE at this time and is being careful to follow HIPPA guidelines for potentially infected individuals.

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to authorize the Town Administrator to sign the warrants during the COVID-19 emergency. Roll call: 5:0:0.

b. **Senior Center Donation**

A motion was made by Ms. Provencher and seconded by Mr. Shocik to accept a \$100 donation to the Senior Center from the Leicester Special Olympics School Day Games organization. Roll call: 4:0:1 (Mr. Brooks abstained)

c. **Swan Tavern Donation - \$1,000**

A motion was made by Ms. Provencher and seconded by Mr. Shocik to accept a \$1,000 donation to the Swan Tavern Donation Account from the Leicester Historical Society. Roll call: 5:0:0

d. **Annual Town Meeting & School Special Town Meeting Warrant Discussion and/or Vote**

A motion was made by Mr. Brooks and seconded by Ms. Wilson to move the Special Town Meeting for the new school vote to September 26th at 10am at the High School. Roll call: 4:1:0 (Mr. Shocik opposed).

A motion was made by Mr. Brooks and seconded by Mr. Shocik to move the ballot vote on the new school to November 3rd. Roll call: 5:0:0.

The Board took the following votes on the May 5, 2020 Annual Town Meeting warrant:

- Article 1 – A motion was made by Ms. Provencher and seconded by Mr. Shocik to place Article 1 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Shocik to recommend approval of Article 1. Roll call: 5:0:0
- Article 2 – A motion was made by Ms. Provencher and seconded by Mr. Brooks to place Article 2 on the Annual Town Meeting warrant. Roll call: 5:0:0. *No recommendations were made on this article.*
- Article 3 – A motion was made by Ms. Provencher and seconded by Mr. Brooks to place Article 3 on the Annual Town meeting warrant. Roll call 5:0:0. A motion was made by Mr. Brooks and seconded by Ms. Provencher to recommend approval of Article 3. Roll call: 5:0:0.
- Article 4 – A motion was made by Mr. Brooks and seconded by Mr. Shocik to place Article 4 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Mr. Shocik and seconded by Ms. Provencher to recommend approval of Article 4. Roll call: 5:0:0.
- Article 5 – A motion was made by Ms. Provencher and seconded by Mr. Brooks to place Article 5 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Shocik to recommend approval of Article 5. Roll call: 5:0:0.
- Article 6 – A motion was made by Ms. Provencher and seconded by Mr. Shocik to place Article 6 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Mr. Shocik and seconded by Ms. Provencher to recommend approval of Article 6. Roll call: 5:0:0.
- Article 7 – A motion was made by Mr. Brooks and seconded by Ms. Provencher to place Article 7 on the Annual Town Meeting warrant. Roll call: 5:0:0. *No recommendations were made on this article.*

- Article 8 – A motion was made by Ms. Provencher and seconded by Mr. Brooks to place Article 8 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Mr. Brooks and seconded by Ms. Provencher to recommend approval of Article 8. Roll call: 5:0:0.
- Article 9 – A motion was made by Ms. Provencher and seconded by Mr. Brooks to place Article 9 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Mr. Brooks and seconded by Mr. Shocik to recommend approval of Article 9. Roll call: 5:0:0.
- Article 10 – A motion was made by Mr. Brooks and seconded by Ms. Provencher to place Article 10 on the Annual Town Meeting warrant. Roll call: 3:2:0 (Ms. Provencher and Mr. Antanavica were opposed). *No recommendations were made on this article.*
- Article 11 – A motion was made by Mr. Brooks and seconded by Mr. Shocik to place Article 11 on the Annual Town Meeting warrant. Roll call: 3:2:0 (Ms. Provencher and Mr. Antanavica were opposed). *No recommendations were made on this article.*
- Article 12 – A motion was made by Ms. Provencher and seconded by Mr. Shocik to place Article 12 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Brooks to recommend approval of Article 12. Roll call: 5:0:0.
- Article 13 – A motion was made by Ms. Provencher and seconded by Mr. Brooks to place Article 13 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Brooks to recommend approval of Article 13. Roll call: 5:0:0.
- Article 14 – A motion was made by Mr. Brooks and seconded by Ms. Provencher to place Article 14 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Mr. Brooks and seconded by Mr. Shocik to recommend approval of Article 14. Roll call: 5:0:0.
- Article 15 – A motion was made by Mr. Brooks and seconded by Ms. Wilson to place Article 15 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Mr. Brooks and seconded by Mr. Shocik to recommend approval of Article 15. Roll call: 4:0:1 (Ms. Provencher abstained).
- Article 16 – A motion was made by Mr. Brooks and seconded by Ms. Provencher to place Article 16 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Mr. Brooks and seconded by Ms. Provencher to recommend approval of Article 16. Roll call: 5:0:0.
- Article 17 – A motion was made by Ms. Provencher and seconded by Mr. Brooks to place Article 17 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Mr. Brooks and seconded by Ms. Provencher to recommend approval of Article 17. Roll call: 5:0:0.
- Article 18 – A motion was made by Ms. Provencher and seconded by Mr. Brooks to place Article 18 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Mr. Shocik and seconded by Ms. Provencher to recommend approval of Article 18. Roll call: 5:0:0.
- Article 19 – A motion was made by Ms. Provencher and seconded by Mr. Shocik to place Article 19 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Shocik to recommend approval of Article 19. Roll call: 5:0:0.
- Article 20 – A motion was made by Ms. Provencher and seconded by Mr. Shocik to place Article 20 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Shocik to recommend approval of Article 20. Roll call: 5:0:0.
- Article 21 – A motion was made by Ms. Provencher and seconded by Mr. Shocik to place Article 21 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Brooks to recommend approval of Article 21. Roll call: 5:0:0.
- Article 22 – A motion was made by Mr. Brooks and seconded by Ms. Provencher to place Article 22 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Brooks to recommend approval of Article 22. Roll call: 5:0:0.

- Article 23 – A motion was made by Ms. Provencher and seconded by Mr. Brooks to place Article 23 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Mr. Brooks and seconded by Ms. Provencher to recommend approval of Article 22. Roll call: 5:0:0.
- Article 24 – A motion was made by Ms. Provencher and seconded by Mr. Brooks to place Article 24 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Brooks to recommend approval of Article 24. Roll call: 5:0:0.
- Article 25 – A motion was made by Mr. Brooks and seconded by Ms. Provencher to place Article 25 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Shocik to recommend approval of Article 25. Roll call: 5:0:0.
- Article 26 – A motion was made by Ms. Provencher and seconded by Mr. Shocik to place Article 26 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Shocik to recommend approval of Article 26. Roll call: 5:0:0.
- Article 27 – A motion was made by Mr. Brooks and seconded by Ms. Provencher to place Article 27 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Shocik to recommend approval of Article 27. Roll call: 5:0:0.
- Article 28 – A motion was made by Ms. Provencher and seconded by Mr. Shocik to place Article 28 on the Annual Town Meeting warrant. Roll call: 5:0:0. *No recommendations were made on this article.*
- Article 29 – A motion was made by Mr. Shocik and seconded by Mr. Brooks to place Article 29 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Mr. Shocik and seconded by Mr. Brooks to recommend approval of Article 29. Roll call: 5:0:0.
- Article 30 – A motion was made by Ms. Provencher and seconded by Mr. Brooks to place Article 30 on the Annual Town Meeting warrant. Roll call: 5:0:0. A motion was made by Ms. Provencher and seconded by Mr. Shocik to recommend approval of Article 30. Roll call: 5:0:0.
- Article 31 – A motion was made by Ms. Provencher and seconded by Mr. Shocik to place Article 31 on the Annual Town Meeting warrant. Roll call: 5:0:0. *No recommendations were made on this article.*

5. MINUTES

a. March 9, 2020 (regular and executive)

A motion was made by Ms. Provencher and seconded by Mr. Brooks to approve the regular minutes of March 9, 2020. Roll call: 5:0:0. There was no vote on the executive session minutes at this time.

b. March 14, 2020

A motion was made by Ms. Provencher and seconded by Mr. Brooks to approve the minutes of March 14, 2020. Roll call: 5:0:0.

c. March 17, 2020 Emergency Meeting

A motion was made by Mr. Shocik and seconded by Mr. Brooks to approve the minutes of March 17, 2020. Roll call: 4:0:1 (Ms. Provencher abstained).

A motion to adjourn was made by Ms. Provencher and seconded by Mr. Shocik at 9:08pm. Roll call: 5:0:0.