

SELECT BOARD MEETING MINUTES
AUGUST 19, 2019 at 6:30pm
TOWN HALL, SELECT BOARD CONFERENCE ROOM

CALL TO ORDER/OPENING

Chairwoman Wilson called the meeting to order at 6:30pm. Chair Sandra Wilson, Vice-Chair Harry Brooks, 2nd Vice-Chair Rick Antanavica, Selectwoman Dianna Provencher, Selectman John Shocik, Student Liaisons Katheryn Stapel and Jacob Stolberg, Town Administrator David Genereux and Assistant to the Town Administrator Kristen Forsberg were in attendance.

1. SCHEDULED ITEMS

a. 6:30pm - Permit/License Applications

• Farmhouse Diner BYOB Permit– 15 S. Main Street

A motion was made by Ms. Provencher and seconded by Mr. Antanavica to approve the BYOB license for Farmhouse Diner. Under discussion, the Board asked that the TIPS requirement of the BYOB policy be clarified to specifically state which employees must receive this certification. The Board agreed to move forward with the two TIPS certifications received as one of those two employees will always be on site. The motion carried 5:0:0.

• Maple Hill Disc Golf (3) One Day Beer/Wine Permits – 132 Marshall Street – 9/7, 9/8 & 9/22

A motion was made by Ms. Provencher and seconded by Mr. Lucey to approve three one day beer/wine licenses for Maple Hill Disc Golf for the US Masters tournament on September 7th and September 8th and for a private event with the Worcester breweries on September 22nd. Under discussion, the Board asked if the proposed food trucks for these events bring in revenue to the Town and reminded the owner that a permit for the food truck must be obtained by the Board of Health. The motion carried 5:0:0.

• Joe's Auto Motor Vehicle Repair License – 81 Huntoon Highway

Joe Jreige with Joe's Auto discussed opening a high-end auto repair and sales shop for mostly German vehicles at 81 Huntoon Memorial Highway. Mr. Jreige requested just the motor vehicle repair license be granted at this time as his shop in Worcester has closed and he has employees out of work. Mr. Jreige stated he will return for the Class II license at a later date. All Departments have signed off except for the Code Dept, which was waiting for sign off by the Fire Inspector. Fire Inspector Mike Wilson discussed the importance of keeping the site clean, having properly measured spaces and ideally a stamped site plan (currently not required under the Board's Class II license policy). Mr. Jreige stated all parts and parts cars have been removed from the site and he will not be pulling apart old cars for repair parts. A motion was made by Ms. Provencher and seconded by Mr. Brooks pursuant to sign off by the Code Inspector and receipt of the purchase and sale agreement. The motion carried 5:0:0.

• Good Guys Pizza Common Victualler License Transfer – 865 Main Street

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to approve the transfer of a common victualler license to Romany Beshay and Markos Slienouela for Good Guys Pizza at 865 Main Street. The motion carried 5:0:0.

b. 6:45pm - FY18 Audit Review and Discussion – Scanlon and Associates

Jeff Gendron, audit manager for Scanlon and Associates, discussed the Town's FY18 audit. The auditor has the responsibility to ensure the Town's financial transactions are free from error or fraud during that fiscal year. All financial department heads receive an internal control questionnaire regarding departmental policies and procedures which are reviewed and cross checked. The Town received an unqualified opinion which means the

audit completely clean with no findings. The Town does have outstanding OPEB and pension liability which it needs to continue to fund but this is an issue across the commonwealth. The Town has \$1.8M in reserves which equates to 6% of the Town's budget. The Town should continue to put money in stabilization as bond rating agencies like to see 10% in reserves and improve on its accounting for bond premiums and deficit accounts.

c. 7:00pm - 1 Paxton Street Discussion with Historical Commission and Historical Society

Jason Grimshaw discussed efforts to turn the former Swan Tavern located at 1 Paxton Street into a museum through a collaboration between the Historical Commission and Historical Society. The group has started to plan events and would like to maintain control of the building through the spring to see if the building is viable as a museum. The Commission will maintain a safe, low temperature in the building for the winter. Grant writing is underway and \$6,000 in grant funds have been awarded to date. A motion was made by Mr. Brooks and seconded by Mr. Antanavica to allow the Historical Commission to retain control of the building through August of 2020 at which time progress made will be reassessed.

d. 7:15pm - Common Ground Land Trust – Property Transfer Request

Jan Parke, President of Common Ground Land Trust and Ellen Souza, Secretary for the Common Ground Land Trust Board of Directors, requested the Town donate a small parcel on River Street that has access to Greenville Pond and a 15-acre parcel adjacent to Towtaid Park to the Land Trust. Ms. Parke stated the Land Trust would like to own these properties for the purpose of properly maintaining them and for future recreational use. The Board discussed whether or not the 15 acres adjacent to Towtaid Park had been added to the park by Town Meeting and Mr. Genereux stated he would do some research to figure this out.

e. 7:30pm - Noncompliance with Dog Order Discussion - Sheard (Bella) – 39 Craig Street

Ms. Colleen Shield did not attend the meeting despite being served with a letter by a town constable requiring her to appear before the board. A motion was made by Ms. Wilson and seconded by Mr. Antanavica to schedule a formal dog hearing at the next Board meeting. The motion carried 5:0:0.

2. PUBLIC COMMENT PERIOD

Doug Belanger discussed his concerns about the most recent board/committee reappointment process during which there was a miscommunication regarding his request to be reappointed to the WRTA and Burncoat Pond Watershed District boards.

3. REPORTS & ANNOUNCEMENTS

a. Student Liaison Reports

The Student Liaisons provided updates from the Leicester Public Schools.

b. Select Board Reports

The Select Board members discussed a variety of topics including the Deja Nu golf tournament fundraiser at Pineridge Country Club on September 7th at noon, the recent Cherry Valley Rochdale Water District and the search for grant funds, the bank of lights out at Rochdale Park, the 6 dead pine trees that need to be removed at Rochdale Park, congrats to the American Legion baseball team who finished in 4th place out of 12 teams, the proposed 300th anniversary celebration, the town-wide yard sale on September 28th, the Eagle Scout ceremony for Jacob Stolberg, the Church Street bridge delayed opening, the last Concert on the Common on Wednesday and issues finding space for recreational basketball now that Memorial School is closed.

c. Town Administrator Report

The Town Administrator provided highlights from his written report.

4. CORRESPONDENCE

a. Harvest Fair Judging

A motion was made by Mr. Brooks and seconded by Ms. Provencher to have Mr. Shocik represent the Board at the Harvest Fair judging. The motion carried 5:0:0.

b. Senior Center Donation

A motion was made by Ms. Provencher and seconded by Mr. Brooks to accept the \$50 donation to the Senior Center. The motion carried 5:0:0.

5. RESIGNATIONS & APPOINTMENTS

a. Appointment – Custodian – Karl Solomon

A motion was made by Ms. Provencher and seconded by Mr. Shocik to appoint Karl Solomon to the position of full-time custodian for the Town. The motion carried 4:0:1 with Mr. Brooks abstaining.

b. Appointment – DIS Department Assistance – Maureen Schur

A motion was made by Ms. Provencher and seconded by Mr. Brooks to appoint Maureen Schur to the position of Department Assistant for the DIS Department. The motion carried 5:0:0.

c. Appointment – Highway Seasonal Help - Nicholas Miller

A motion was made by Mr. Brooks and seconded by Ms. Provencher to appoint Nicholas Miller to the position of temporary seasonal laborer for the Highway Department. The motion carried 5:0:0.

d. FY20 Reappointments

A motion was made by Mr. Brooks and seconded by Ms. Provencher to reappoint the FY20 board/committee members as listed. The motion carried 5:0:0.

6. OTHER BUSINESS

a. Set Date, Time and Location for Fall Special Town Meeting – October 8, 2019 at 7pm, Town Hall Gym

This item was passed over

b. Open Fall Special Town Meeting Warrant and Review Draft Warrant Articles

Mr. Genereux discussed the draft fall town meeting warrant which includes requests for the following:

- 5-year lease for a new postage machine
- Fire Station lawsuit settlement
- Funding police overtime deficit
- Funding cardiac monitors and a repeater on the new water tank using free cash
- No prior year bills
- Transfer of two town-owned parcels to Common Ground Land Trust
- Transfer of Town owned roads to the City of Worcester in exchange for reduced water/sewer rates for Cherry Valley
- Reorganizing the General Bylaws
- Changing the name of the Board of Selectmen to Select Board
- Changing the General Bylaws, Chapter 2 to move the Town election to the 3rd Tuesday in May
- Removing the moratorium on ground mounted solar and inserting a new bylaw

c. Contract – Tarentino Memorial Basketball Court – Vermont Recreational Surfacing and Fencing

A motion was made by Mr. Brooks and seconded by Ms. Provencher to sign a contract with Vermont Recreational Surfacing and Fencing for the Tarentino Memorial Basketball Court at Community Field. The motion carried 5:0:0.

d. HVAC and Electrical Services Year 2 Contract Discussion

A motion was made by Mr. Shocik and seconded by Ms. Provencher to reinstate contracts with Renaud Electric and Renaud HVAC for Year 2. The motion carried 4:1:0 with Mr. Brooks casting the opposing vote.

e. Town Administrator FY19 Evaluation

The Board discussed the Town Administrator's FY19 Performance Evaluation. Mr. Genereux met or exceeded expectations on all 7 behavior areas and goals. Mr. Genereux's overall rating was exceeds expectations. Mr. Genereux thanked the Board for the review and their frank commentary.

f. Town Administrator FY20 Goals

This item was passed over

A motion was made by Mr. Brooks and seconded by Ms. Provencher to extend the meeting past 10pm. The motion carried 5:0:0.

g. Hillcrest RFP

The Board discussed the proposals received from Hilltop Management Group and Limitless Entertainment and Hospitality for a five-year lease at Hillcrest Country Club. The Hillcrest RFP review committee, consisting of Dianna Provencher, John Shocik and Kristen Forsberg, recommended rejecting all bids, signing a one-year lease with Hilltop Management Group and looking into using the fields for town activities and selling the building. The Board was divided between moving forward with the recommendation of the review committee or awarding the 5-year lease to Hilltop Management Group. The Town Administrator will look at the structural needs of the clubhouse, meet with Hilltop to discuss these issues and bring the matter back to the Board for further discussion.

h. Social Media Policy

A motion was made by Mr. Brooks and seconded by Ms. Provencher to accept the revised social media policy as written. The motion carried 5:0:0. Mr. Genereux noted this policy applies to non-elected officials, employees, volunteers and board/committee members.

i. Parking Regulations Update

A motion was made by Mr. Brooks and seconded by Ms. Provencher to approve the revised Parking Regulations. The motion carried 5:0:0.

7. MINUTES OF JULY 15, 2019

A motion was made by Ms. Provencher and seconded by Mr. Shocik to approve the minutes of July 15, 2019. The DP, JS AIF

DP, HB

A motion to adjourn was made by Ms. Provencher and seconded by Mr. Brooks at 10:28pm. The motion carried 5:0:0.