

SELECT BOARD MEETING MINUTES
MAY 20, 2019 at 6:30pm
TOWN HALL, SELECT BOARD CONFERENCE ROOM

CALL TO ORDER/OPENING

Chairwoman Provencher called the meeting to order at 6:31pm. Chair Dianna Provencher, Vice Chair Sandra Wilson, 2nd Vice Chair Brian Green, Selectman Harry Brooks, Selectman Rick Antanavica, Student Liaisons Alyssa Pupillo and Katheryn Stapel, Town Administrator David Genereux and Assistant to the Town Administrator Kristen Forsberg were in attendance.

1. SCHEDULED ITEMS

a. 6:30pm – Library Renovation and Expansion Project Update

Rob Para, OPM, provided an update on the library renovation and expansion project. The Library Building Committee has been meeting twice a month to make decisions on furniture, change orders, etc. Shelving and stone deliveries were delayed which pushed the project completion date back. The occupancy permit has been issued and the Building Committee is discussing additional gutters, completing the landscaping and the final masonry work. Mr. Para discussed proposed change order 16 which includes the deck coating and paint on steel beams at the mechanical room, window sill refinishing, glass repair, door alarm at the stairs, natural gas conversion, a unit heater, smoke detector in the electric room, sprinkler head cages and head caps and PVC trim in the book drop area at a total cost of \$30,809.75. The total project cost with the proposed work and projected change orders is approximately \$7.14M with change orders representing 7.73% of the total project cost. Mr. Genereux noted the \$1.9M Town match and State Library grant have been spent. Any changes from this point forwarded would be funded out of project donations. The one-year warranties started in April when the project reached substantial completion. The Grand Opening is scheduled for June 23rd from 2pm to 4pm and the soft opening is anticipated to be June 4th. A motion was made by Mr. Brooks and seconded by Mr. Green to approve change order 16. The motion carried 5:0:0.

b. 6:45pm – Executive Session

- i. Exceptions 3 & 7 – Discuss strategy with respect to pending litigation in the case of BSI v. Town of Leicester, Civil Action No. 1885CV00985 pursuant to G.L. c. 30A, §21(a)(3) and (7) and Suffolk Construction v. DCAM, 449 Mass. 444 (2007).**

ii. Executive Session Minutes

A motion was made by Mr. Brooks and seconded by Ms. Wilson to enter into executive session at 7:03pm under Mass General Law Chapter 30A, Section 21A, Exceptions 3 and 7, to discuss strategy with respect to litigation (BSI Litigation); meeting with Town Counsel pursuant to G.L. c. 30A, §21(a)(3) and (7) and Suffolk Construction v. DCAM, 449 Mass. 444 (2007) to discuss pending litigation in the case of BSI v. Town of Leicester, Civil Action No. 1885CV00985 and to review executive session minutes. The Chair declared that to discuss these matters in open session would compromise the position of the Town. Roll call: 5:0:0.

2. PUBLIC COMMENT PERIOD

No members of the public provided comment.

3. REPORTS & ANNOUNCEMENTS

a. Student Liaison Reports

The Student Liaisons provided updates from the Leicester Public Schools including the Memorial Day ceremonies, Band and Chorus concerts, the 8th grade trip to DC, the Honor Society trip to 5 Wits, senior exams, MCAS, the senior class trip and graduation.

b. Select Board Reports

The Select Board discussed a number of topics including today being the third anniversary of the murder of Officer Ron Tarentino and remembering him and thinking of his family, the very successful Special Olympics, the preschool games on May 31st, Earth Day yesterday, happy birthday to Rita Smith who is turning 95 and was the queen of the senior prom, dog licensing by June 1st, the Memorial Day Parade next Monday beginning at Memorial School at 10:30am, the 11am service on the common, Deja Nu being open on Saturdays, thanks to Sandy and Harry for time spent on Special Olympics, Mr. Green rescinding his nomination for Select Board, the quarterly EDC meeting, obtaining letters of recommendation for grants from our State Representative, the ceremonies at veterans square and the Burncoat Park cleanup June 9th from 8am to 1/2pm.

The Town Administrator noted the Fire Station retention ponds will be drained into the stormwater system tomorrow, materials have been dropped off for the Church Street bridge project and construction will commence this week, weather permitting (the August 14th deadline stands) and an all call was sent out regarding the Middle School Building Project public forum tomorrow at 7pm in the Middle School gym.

c. Proclamation – Alyssa Pupillo

A motion was made by Mr. Brooks and seconded by Ms. Wilson to approve a proclamation for Alyssa Pupillo, Student Liaison. The motion carried 5:0:0.

4. RESIGNATIONS & APPOINTMENTS

a. FY20 Reappointments

Ms. Forsberg presented a list of positions up for reappointment for informational purposes. Reappointments will happen in June.

b. Appointments – Special Police Officers & Constables – FY20

A motion was made by Ms. Wilson and seconded by Mr. Brooks to appoint the list of Special Police Officers and Constables for FY20 as presented. The motion carried 5:0:0.

c. Appointment – Department Assistant – Development & Inspectional Services (DIS)

Mr. Genereux discussed the search for a Department Assistant for DIS, which did not result in any viable candidates. Mr. Genereux stated the Town is working with Complete Staffing who has put forth a candidate that the Town has interviewed and would like to try out.

5. OTHER BUSINESS

a. Common Victualler & General Entertainment Licenses - Joe's Drive In – 1673 Main Street

A motion was made by Mr. Brooks and seconded by Ms. Wilson to approve the Common Victualler and General Entertainment Licenses for Joe's Drive In, 1673 Main Street. The motion carried 5:0:0.

b. Common Victualler, General Entertainment and Theatre Licenses – Leicester Drive In – 1675 Main St

A motion was made by Mr. Brooks and seconded by Ms. Wilson to approve the Common Victualler, General Entertainment and Theatre licenses for the Leicester Drive In, 1675 Main Street. The motion carried 5:0:0.

c. Senior Center Donations

A motion was made by Mr. Brooks and seconded by Ms. Wilson to accept the senior center donations as presented. The motion carried 5:0:0.

d. Parks and Rec Donation – Tarentino Memorial Fund in memory of Gordon O’Rourke

A motion was made to accept the donation to the Tarentino Memorial Fund in honor of Gordon O’Rourke. The motion carried 5:0:0.

e. PILOT Agreement - Mulberry Street Solar Project

Mr. Genereux discussed a proposed PILOT agreement for real and personal property taxes between the Town and Syncarpha, LLC. The site will have 3.82MW worth of power on 27.6 acres owned by Mulberry Street Realty LLC. Payment to the Town would be is \$15,000 per megawatt or \$58,380 per year for 20 years. A motion was made by Ms. Wilson and seconded by Mr. Antanavica to approve the PILOT agreement with Mulberry Street Realty LLC. The motion carried 5:0:0.

f. Contract – Complete Streets Grant Phase I Project Design – Howard Stein Hudson

Mr. Genereux discussed the proposed Howard Stein Hudson contract for the design of the North Main Street Improvement Project at a cost of \$69,910, noting that the Historical Commission will have a subcommittee working with the Town on the design to make sure their concerns surrounding the Town Common will be addressed. The improvements to be made are all in the public way and will not impact the Common. A motion was made by Mr. Antanavica and seconded by Mr. Green to sign the contract with Howard Stein Hudson for Phase I of the Complete Streets Grant (North Main Street Improvement Project). The motion carried 5:0:0.

g. Grant Application – EEA Economic Development Study

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to sign a letter of support for an EEA Economic Development Study to be completed by CMRPC. The motion carried 4:0:1 with Ms. Provencher abstaining.

h. Outside Job Postings

The Board agreed that a bulletin board can be used at Town Hall to put up job opportunities offered by Leicester businesses to help residents who may be looking for jobs and to support local businesses. Postings will be date stamped and kept up for either 30 days or until the posting expires.

i. Public Safety Day

Public Safety Day 2019 will be held on June 18th from 5-7pm at the Town Hall with a rain date of June 25th from 5-7pm.

j. Memorial School Disposition and Subcommittee Discussion

A motion was made by Mr. Brooks and seconded by Ms. Wilson to create a 7-member Memorial School Disposition Subcommittee with one representative each from the Select Board, School Committee, Planning Board and Finance Advisory Board plus 3 at large resident members. The motion carried 5:0:0.

A motion was made by Mr. Antanavica and seconded by Mr. Brooks to extend the meeting past 10pm. The motion carried 5:0:0.

k. Hillcrest Lease RFP

A motion was made by Mr. Brooks and seconded by Mr. Antanavica to reject all bids received for the Hillcrest Country Club Lease RFP, to put the lease back out to bid and to create a three person evaluation committee consisting of two Board Members and the Assistant to the Town Administrator who is a certified Public Purchasing Official. The motion carried 5:0:0.

6. MINUTES

a. May 6, 2019 & May 7, 2019

A motion was made by Ms. Wilson and seconded by Mr. Antanavica to approve the minutes of May 6th and May 7th. The motion carried 5:0:0.

A motion to adjourn was made by Mr. Brooks and seconded by Mr. Antanavica at 10:06pm. The motion carried 5:0:0.