

EXECUTIVE SESSION MINUTES

2015

**EXECUTIVE SESSION
BOARD OF SELECTMEN MEETING
FEBRUARY 23, 2015**

The Board went into Executive Session at 7:41pm under Mass General Law Chapter 30A, Section 21(a), Exception #3, to discuss strategy with respect to litigation and potential litigation.

Chair Thomas E. Buckley, III, Vice-Chair Dianna Provencher, 2nd Vice-Chair Matthew Dennison, Selectmen Douglas Belanger, Selectwoman Sandra Wilson and Town Administrator Kevin Mizikar were in attendance.

Exception #3 – Discuss strategy with respect to litigation and potential litigation

Mr. Mizikar discussed the Schold lawsuit, noting the property is open to bank foreclosure at this time and that Town Counsel has requested his motion for determination of roadway status be withdrawn without consideration given that Mr. Schold's attorney noted that he is no longer working with his client.

Mr. Mizikar stated a claim has been filed with MIIA relative to a potential professional liability lawsuit related to a police department email and the Town has been assigned Lenny Kestin who is a top attorney in the State.

A motion was made by Ms. Provencher and seconded by Mr. Dennison to go out of executive session and back into open session at 8:54pm.

Vote by Roll Call:

Buckley – Aye
Provencher – Aye
Dennison – Aye
Belanger – Aye
Wilson – Aye

The motion carried unanimously.

**EXECUTIVE SESSION
BOARD OF SELECTMEN MEETING
MARCH 2, 2015**

The Board went into Executive Session at 7:27pm under Mass General Law Chapter 30A, Section 21(a), Exception #4, to conduct strategy sessions in preparation for negotiations with nonunion personnel and reconvene only for the purpose of adjournment.

Chair Thomas E. Buckley, III, Vice-Chair Dianna Provencher, 2nd Vice-Chair Matthew Dennison, Selectmen Selectwoman Sandra Wilson and Town Administrator Kevin Mizikar were in attendance.

Exception #4 – Conduct strategy sessions in preparation for negotiations with nonunion personnel

Contract renewal with the Town Building Inspector was discussed including:

- Work hours
- Performance measurers
- Salary comparison to other towns
- Assist with DIS Director projects?

A motion was made by Ms. Wilson and seconded by Ms. Provencher to go out of executive session and back into open session at 7:50pm.

Vote by Roll Call:

Buckley – Aye
Provencher – Aye
Dennison – Aye
Wilson – Aye

The motion carried unanimously.

**EXECUTIVE SESSION
BOARD OF SELECTMEN MEETING
MARCH 16, 2015**

The Board went into Executive Session at 8:02pm under Mass General Law Chapter 30A, Section 21(a), Exception #2, to conduct strategy sessions in preparation for negotiations with nonunion personnel and reconvene only for the purpose of adjournment.

Chair Thomas E. Buckley, III, Vice-Chair Dianna Provencher, 2nd Vice-Chair Matthew Dennison, Selectmen Selectwoman Sandra Wilson and Town Administrator Kevin Mizikar were in attendance.

Exception #2 – Conduct strategy sessions in preparation for negotiations with nonunion personnel

Discussed strategies for negotiation with the Town Building Inspector.

A motion was made by Ms. Wilson and seconded by Ms. Provencher to go out of executive session and back into open session at 8:15pm.

Vote by Roll Call:

Buckley – Aye
Provencher - Aye
Dennison – Aye
Belanger - Aye
Wilson – Aye

The motion carried unanimously.

**EXECUTIVE SESSION
BOARD OF SELECTMEN MEETING
APRIL 6, 2015**

The Board went into Executive Session at 7:52pm under Mass General Law Chapter 30A, Section 21(a), Exception #2, to conduct strategy sessions in preparation for negotiations with nonunion personnel, and Exception #3, to discuss strategy with respect to litigation.

Chair Thomas E. Buckley, III, Vice-Chair Dianna Provencher, 2nd Vice-Chair Matthew Dennison, Selectmen Selectwoman Sandra Wilson and Town Administrator Kevin Mizikar were in attendance.

Exception #3 – Discuss strategy with respect to litigation

The judge has granted a motion to dismiss Mr. Schold's request for the court to determine if Parker Street is a public road.

Exception #2 – Conduct strategy sessions in preparation for negotiations with nonunion personnel

The Chief of Police's draft contract was discussed including salary, performance based raises and required notification of retiring or resigning.

Highway Superintendent Tom Wood's draft contract amendment for extra hours worked during the winter snow was discussed.

A motion was made by Ms. Provencher and seconded by Ms. Wilson to go out of executive session and back into open session at 8:24pm.

Vote by Roll Call:

Buckley – Aye
Provencher - Aye
Dennison – Aye
Wilson – Aye

The motion carried unanimously.

**EXECUTIVE SESSION
BOARD OF SELECTMEN MEETING
APRIL 21, 2015**

The Board went into Executive Session at 7:30pm under Mass General Law Chapter 30A, Section 21(a), Exception #2, to conduct strategy sessions in preparation for negotiations with nonunion personnel.

Chair Thomas E. Buckley, III, 2nd Vice-Chair Matthew Dennison, Selectmen Doug Belanger, Selectwoman Sandra Wilson and Town Administrator Kevin Mizikar were in attendance.

Exception #2 – Conduct strategy sessions in preparation for negotiations with nonunion personnel

Highway Superintendent Tom Wood's new contract terms were discussed including a salary increase, a performance based winter stipend and vacation time. The Board recommended moving forward with the new contract.

Negotiations led by Mr. Belanger and Mr. Dennison with the Town Administrator for a new contract were discussed including rate of pay, stipends, vacation time and deferred compensation contributions. Mr. Belanger and Mr. Dennison recommended a four and half year agreement be executed.

A motion was made by Mr. Dennison and seconded by Ms. Wilson to go out of executive session and back into open session at 8:11pm.

Vote by Roll Call:

Buckley – Aye

Dennison – Aye

Belanger - Aye

Wilson – Aye

The motion carried unanimously.

**EXECUTIVE SESSION
BOARD OF SELECTMEN MEETING
May 6, 2015**

The Board went into Executive Session at 5:20pm under Mass General Law Chapter 30A, Section 21(a), Exception #3, to conduct strategy sessions in preparation for negotiations with union personnel.

Chair Thomas E. Buckley, III, Vice-Chair Dianna Provencher, 2nd Vice-Chair Matthew Dennison, Selectwoman Sandra Wilson and Town Administrator Kevin Mizikar were in attendance.

Exception #3 – Conduct strategy sessions in preparation for negotiations with union personnel

Mr. Mizikar provided an update on the dispatcher's union negotiations for an 8 month contract including a salary increase, COLA increase and incentive pay.

A motion was made by Mr. Dennison and seconded by Ms. Wilson to go out of executive session and back into open session at 5:33pm

Vote by Roll Call:

Buckley – Aye

Dennison – Aye

Provencher - Aye

Wilson – Aye

The motion carried unanimously.

**EXECUTIVE SESSION
BOARD OF SELECTMEN MEETING
JUNE 8, 2015**

The Board went into Executive Session at 7:59PM under Mass General Law Chapter 30A, Section 21(a), Exception #2, to discuss strategy with respect to litigation and Exception #3, to conduct strategy sessions in preparation for negotiations with union personnel.

Chair Thomas E. Buckley, III, Vice-Chair Dianna Provencher, 2nd Vice-Chair Matthew Dennison, Selectman Doug Belanger, Selectwoman Sandra Wilson and Town Administrator Kevin Mizikar were in attendance.

Exception #2 – Conduct strategy sessions in preparation for negotiations with nonunion personnel

The Town Assessor's contract renewal was discussed including terms relative to contract termination and the authority of the Board of Assessors.

Exception #3 – Discuss strategy with respect to litigation

The delays in opening the new dispatch center, impact on the dispatcher's contracts and possible termination of the contract with the City of Worcester were discussed.

A motion was made by Ms. Provencher and seconded by Mr. Dennison to go out of executive session and back into open session at 8:20pm

Vote by Roll Call:

Buckley – Aye

Dennison – Aye

Provencher – Aye

Belanger - Aye

Wilson – Aye

The motion carried unanimously.

**EXECUTIVE SESSION
BOARD OF SELECTMEN MEETING
JUNE 22, 2015**

The Board went into Executive Session at 8:30PM under Mass General Law Chapter 30A, Section 21(a), Exception #2, to conduct strategy sessions in preparation for negotiations with union personnel.

Chair Dianna Provencher, Vice Chair Doug Belanger, 2nd Vice Chair Sandra Wilson, Selectman Tom Buckley, Selectman Harry Brooks and Town Administrator Kevin Mizikar were in attendance.

Exception #2 – Conduct strategy sessions in preparation for negotiations with nonunion personnel

The Town Planner, Assessor and Treasurer/Collector contracts were discussed. Mr. Mizikar recommended the Planning Board and Board of Assessors make a recommendation on the appointment of Michelle Buck and John Prescott, respectively, but the Board should sign the agreement. Ms. Perkins agreement would appoint her permanently to the position of Treasurer/Collector. Ms. Perkins has met and exceeded all goals in her interim Treasurer/Collector contract. These contracts will go to the Board on July 13th, 2015

A motion was made by Mr. Belanger and seconded by Ms. Wilson to go out of executive session and back into open session at 8:54 pm.

Vote by Roll Call:

Provencher – Aye

Belanger - Aye

Wilson – Aye

Buckley – Aye

Brooks - Aye

The motion carried unanimously.

**EXECUTIVE SESSION
BOARD OF SELECTMEN MEETING
JULY 13TH, 2015**

The Board went into Executive Session at 8:33PM under Mass General Law Chapter 30A, Section 21(a), Exception #2, to conduct strategy sessions in preparation for negotiations with union personnel.

Chair Dianna Provencher, Vice Chair Doug Belanger, 2nd Vice Chair Sandra Wilson, Selectman Tom Buckley, Selectman Harry Brooks and Town Administrator Kevin Mizikar were in attendance.

Exception #2 – Conduct strategy sessions in preparation for negotiations with nonunion personnel

Certain strategies with regard to the Principal Assessor's contract negotiations were discussed including reducing severance to 8 months, increasing sick time and discussions with the Board of Assessors.

A motion was made by Ms. Wilson and seconded by Mr. Brooks to go out of executive session and back into open session at 8:40pm.

Vote by Roll Call:

Provencher – Aye

Belanger - Aye

Wilson – Aye

Buckley – Aye

Brooks - Aye

The motion carried unanimously.

**EXECUTIVE SESSION
BOARD OF SELECTMEN MEETING
NOVEMBER 2ND, 2015**

The Board went into Executive Session at 6:55pm under Mass General Laws Chapter 30A, Section 21(a), to review and approve executive session minutes.

Chair Dianna Provencher, Vice Chair Douglas Belanger, 2nd Vice Chair Sandra Wilson, Selectman Harry Brooks, and Town Administrator Kevin Mizikar were in attendance.

A motion was made by Ms. Wilson and seconded by Mr. Brooks to approve the minutes of July 13, 2015.

Vote by Roll Call:

Provencher – Aye

Belanger - Aye

Wilson – Aye

Brooks - Aye

The motion carried unanimously.

A motion was made by Ms. Wilson and seconded by Mr. Belanger to make the minutes of July 13, 2015 public.

Vote by Roll Call:

Provencher – Aye

Belanger - Aye

Wilson – Aye

Brooks - Aye

The motion carried unanimously.

A motion was made by Mr. Belanger and seconded by Mr. Brooks to approve the minutes of September 21, 2015.

Vote by Roll Call:

Provencher – Aye

Belanger - Aye

Wilson – Aye

Brooks - Aye

The motion carried unanimously.

A motion was made by Ms. Wilson and seconded by Mr. Belanger to go out of executive session and back into open session at 6:59pm.

Vote by Roll Call:

Provencher – Aye

Belanger - Aye

Wilson – Aye

Brooks - Aye

The motion carried unanimously.

**EXECUTIVE SESSION
BOARD OF SELECTMEN MEETING
DECEMBER 7TH, 2015**

The Board went into Executive Session at 9:06PM under Mass General Laws Chapter 30A, Section 21(a), Exception 2, to conduct strategy sessions in preparation for negotiations with nonunion personnel and Exception 6, to consider the purchase, exchange, lease or value of real property.

Chair Dianna Provencher, Vice Chair Douglas Belanger, 2nd Vice Chair Sandra Wilson, Selectman Harry Brooks, Selectmen Tom Buckley and Town Administrator Kevin Mizikar were in attendance.

Exception #6

Kurt Parliment wants to purchase a one-acre parcel of Town land used by the Little League adjacent to his property behind the backstop. Mr. Belanger agreed to discuss this matter with the Little League. Mr. Parliment wants to preserve this land permanently for agricultural use. Ms. Wilson recommended Mr. Parliment pay all assessing costs.

Exception #2

The Council on Aging Director's contract is up for renewal. Issues including hours, pay and a possible change in job description were discussed. The Board recommended the Director be provided with more direction and receive a 6 month renewal contract which requires monthly updates be provided.

A motion was made by Mr. Belanger and seconded by Mr. Buckley to go out of executive session and back into open session at 9:35pm.

Vote by Roll Call:

Provencher – Aye

Belanger - Aye

Wilson – Aye

Brooks – Aye

Buckley - Aye

The motion carried unanimously.