

**TOWN OF LEICESTER
CONSERVATION COMMISSION
Meeting Minutes
May 21st, 2008**

Meeting opened at 7:35pm. Members present were JoAnn Schold, Glenda Williamson and Stephan Parretti. Adam Menard and Mary Ellen Brosnihan were not present.

NOTICE OF INTENT

Applicant: Vartan Development Corp
Location: 190 Main Street
Request: proposed parking lot improvements
Rep: Coyle Engineering

Shelly Hammond representing for Coyle Engineering. Ms. Hammond gave a brief description of the project. (plans may be viewed at the Town Hall) Project will treat all rooftop run-off; water will be directed into bio-retention areas, recharging the rain water. The entire area will be improved. A berm will be placed along the edge of the driveway with a "filter strip" with grass to reduce the velocity of run-off. The commission asked if this project would fall under the River Front Protection Act; Ms. Hammond explained that it is but the lot was created prior to 1996, so it is exempt, but has been filed accordingly. It is not a rare-species habitat. The applicant is exempt from Planning due to the fact that impervious surface is being decreased. Bio-retention areas will have storage capability so that solids will settle and not flow into Lynde Brook. Discussion. At this point the commission would like to visit the site and walk it with the engineer before making a final decision.

NOTICE OF INTENT continued from 5/7/08

Applicant: Sandra Laflash
Location: 16 Maighan's Way
Request: construction on single family home, driveway, related utilities, grading and erosion control
Rep: MacCarthy & Sullivan Engineering, Inc

Ms. Hammond representing for Mr. Laflash. This is a continuance from the last hearing due to the fact that a Cease & Desist was placed on the road. Ms. Hammond gave a brief description of the project (plans may be viewed at the Town Hall). Discussion. No work to commence until site visit is made. Applicant needs to contact Commission with start date. No other comments from the board or the public. Ms. Williamson motioned to take 21 days to draft Orders of Conditions; Ms. Schold seconded. Motion passed.

NOTICE OF INTENT continued from 5/7/08

Applicant: Sandra Laflash
Location: 6 Sandy Circle
Request: construction on single family home, driveway, related utilities, grading and erosion control
Rep: MacCarthy & Sullivan Engineering, Inc

Ms. Hammond representing for Mr. Laflash. This is a continuance from the last hearing due to the fact that a Cease & Desist was placed on the road. Ms. Hammond gave a brief description of the project (plans may be viewed at the Town Hall). Discussion. No work to commence until site visit is made. Applicant needs to contact Commission with start date. No other comments from the board or the public. Ms. Williamson motioned to take 21 days to draft Orders of Conditions; Ms. Schold seconded. Motion passed. **It was explained to Mr. Laflash that from this point on he is not to do any work at these sites until all permitting has been completed; including digging wells and placement of erosion until hearings are closed and Orders of Conditions issued; and the 10 day appeal period has passed.**

REQUEST FOR DETERMINATION

Applicant: James A. Brandt
Location: 21 Lake Shore Drive
Request: grade and plant grass to prevent erosion

Mr. Brandt gave a brief description of the project (plans may be viewed at the Town Hall). He would like to put 3-4" of fill on the mostly level lot, grade it and plant grass. Discussion. No other questions or concerns from the public or the board. Ms. Schold motioned to make a -3 Determination that work proposed will not alter the wetlands and a NOI is not necessary. The DOA will include the conditions that hay bale/ silt fence are installed as shown on plan, with silt fence entrenched; site visit and approval once erosion control is in. Ms. Williamson seconded. Motion passed.

EXTENSION OF ORDERS OF CONDITIONS

197-404 1439 Main Street

This will need to be continued until our next meeting due to lack of quorum. Ms. Schold cannot vote or sign on this due to conflict of interest.

ORDERS OF CONDITIONS

Orders were drafted and signed for the following:

197-479 Lot 7 Conway Drive
197-480 Lot 8 Conway Drive
197-486 359 Rawson Street
197-487 20 Sabina Circle

Discussion of Cease & Desist that was issued for Rte 9 (Leicester Drive-Inn). We will send the property owner explaining that work in question was part of regular maintenance and that there are no violations there involving the wetlands.

Mail was reviewed; minutes were reviewed.

Ms. Schold made a motion to give back \$10,000 from the NOI Fund to the town to supplement the salary for the Department Assistant. Ms. Williamson seconded; motion passed.

Ms. Williamson motioned to close the public hearing, Ms. Schold seconded; motion passed. Meeting closed at 9:30pm.