

# LEICESTER BOARD OF HEALTH MEETING MINUTES

August 12, 2008

MEMBERS PRESENT: Christopher Montiverdi (5:58), Robin Wood, Debra Rigiero

MEMBERS ABSENT:

IN ATTENDANCE: Darlene O'Connor, Director; Eileen Dyson, Clerk

MEETING DATE: August 12, 2008

MEETING TIME: 5.30 PM

AGENDA:

5:30 PM **Bill Review and Ratification**

**Approval of Minutes:** 6/17/08, 7/29/08

**Title V Reports** 30 Mayflower Rd - Pass

**Zoning Board of Appeals** – 134 White Birch St.

5:45 PM **Board Discussion** – Job Description Review

6:00 PM **LUA Hearing**– Coyle Engineering 5 Rawson Drive

6:15 PM **Board Hearing:** Bill's Pizza – 1141 Stafford St.

6:30 PM **Board Discussion** – Outdoor Wood Boiler - Follow-up

7:00 PM **Inspections:**

- Food
- Septic
- Housing and Trash
- Pool

7:15 PM **Health Director Report**

A. Delinquent Tax & BOH permitting

B. Septic Betterment Update

C. Olde Rock Pub

D. Emergency Preparedness Update

E. Energy Meeting Update

**Meeting called to order at 5:40 by Debra Rigiero Vice Chairman**

**Bills** – Reviewed

MOTION: Ms. Wood voted to accept and ratify the bills as presented

SECONDED: Ms. Rigiero DISCUSSION: None

Vote: UNANIMOUS

MAHB conference dates and locations discussed.

Ms. Rigiero discussed the purchase of a laser gun for the Board of Health for distance shooting in the field.

Ms. O'Connor stated that she is looking into the options available in our price range.

Mr. Montiverdi in attendance.

Minute Review – 6/17/08 and 7/29/08

MOTION: Ms. Rigiero moved to accept minutes as presented

SECONDED: Ms. Wood seconded. DISCUSSION: None

Vote: UNANIMOUS

**ZBA** – Limited Frontage Lot – 134 White Birch reviewed by the Board No comment at this time.

**Board Hearing: Bill's Pizza**

In Attendance: Islam Nashant

Hearing opened by Mr. Montiverdi and turned over to Ms. O'Connor.

Ms. O'Connor did a food inspection on 8-21-08 at Bill's Pizza located at 1141 Stafford St. and found several violations and areas of concern. She noted that the manager Islam Nashant was not on the premises and no one appeared to be in charge. She had the restaurant close down until all of the critical violations could be corrected.

Ms. O'Connor met with the manager and went over all of the violations and areas of concern with him.

Mr. Nashant stated that the meat slicer was not in use and understood that was not an excuse for it not to be thoroughly cleaned. He stated he has ordered a new meat slicer to replace this broken one. He has spoken to all of his employees of the importance and requirements of wearing gloves. He has addressed all of the issues and has made one of his employee's be manager in charge when he is not on the premises.

Ms. O'Connor asked if this employee would attend a serf-save class.

Mr. Nashant stated that he was a certified manager and would do the training.

Mr. Montiverdi recommended that you send all of your managers to serv safe class.

Ms. Wood explained how important it is to wear gloves and to change the gloves often.

Ms. O'Connor recommended that the Food Code book should be used and followed.

Mr. Montiverdi concluded the hearing and stated that the Board of Health would be doing unannounced spot checks in the near future.

**Job Description:**

Ms. O'Connor received notification from the Personal Board that the individual job descriptions were reviewed every three years and that if we wanted any changes to our job descriptions for Dept. Assistant 1 or Dept. Assistant II then we would need to submit the changes by September 5, 2008.

Mr. Montiverdi asked if we would need to do a new description for a Town Health Assistant.

Ms. O'Connor said yes we could make any necessary changes to the existing positions and create new descriptions for positions not filled at this time.

Ms. O'Connor asked the Board what they would like to do with the existing job descriptions.

Mr. Montiverdi would like to keep both of them but add to them if needed.

**Inspections:**

Beaver – 1

Pool – 1 Inland Divers This was first inspection done there in many years. It went well and they were very responsive to the inspection.

**Health Director Report**

- A. Department Head meeting – Delinquent taxes. MGL allows for the Town to revoke permits if the owners are delinquent in taxes. Janet Pierce is asking each department to send letters to all of our customers who owe taxes and request payment and cite it under

the MGL for revocation of licenses.

- B. Betterments – Final Recoding for betterment assessment is ready. We need to request a check and have it recorded. After this final recording all of betterments loans outstanding should be secured. We will be ready to lend out the funds to the O'Days to repair their failed system.
- C. Olde Rock Pub – This is a follow up to see what the Board would like to do regarding the smoking violation and the non payment of the fine issued by the Board of Health. Ms. O'Connor stated she would like to enforce the fine that was issued in April. Mr. Montiverdi had some questions about the Selectmen's smoking policy. Should the Worcester Coalition be included in this document and how will the offenses work? Ms. O'Connor will work with the Town Administrator on this.
- D. Emergency Preparedness – Meeting held with Sarah Delisio  
Ms. O'Connor met with Cemetery Commissioner Peter Daige, The working plan was updated.
- E. Energy Summit Conference – Round table with the Selectmen. A group of citizens and town agencies formed an alliance called Leicester CARES. This group will help raise funds for fuel assistance and assist Leicester residents with needs throughout the Upcoming winter season. The first fundraiser is a toll booth on Saturday August 30<sup>th</sup>. They will also have a booth on September 20 at the Harvest Festival and have a raffle to raise funds.

### **Outdoor Wood Boiler Regulations – Rick Antanavica, Selectman in attendance**

Mr. Montiverdi asked if the Board had any comments on the meeting.

Ms. O'Connor passed out the regulations from Dudley

Ms. Rigiero asked what changes were made by the home owner on River St. regarding the complaints.

Ms. O'Connor stated he raised the stack and is burning dry wood.

Ms. Rigiero stated that she liked the Dudley Outdoor Wood Boiler Regulation.

Mr. Montiverdi also liked parts of the Dudley Regulation but felt that the setback distances were not sufficient.

Ms. Rigiero asked about the burn season.

Ms. O'Connor stated that we have October 15<sup>th</sup> to April 30<sup>th</sup> for the burning time.

Mr. Montiverdi stated that he would like to permit everyone for tracking purposes and thought maybe we should have 30 days to register for a permit without a fee.

Ms. O'Connor will review the burn time and possible add a caveat of use in unseasonable cold weather to the regulation.

Mr. Antanavica said that it is a lot of work to light the stove for a one time use and that not a lot of homeowners would go to that length for a one day use.

Ms. Rigiero thought that many people might utilize this caveat if it were for a couple of days.

Ms. O'Connor stated that the DEP burn time is September 15<sup>th</sup> to April 30<sup>th</sup>.

Ms. Rigiero likes the wording in the Dudley Regulation.

Ms. O'Connor asked the Board if they would be changing the 300 ft. setback from another dwelling and discussed adding that if you are 300 feet or greater from another dwelling the boiler can burn all year.

Ms. Rigiero asked if there were any that burned all year.

Ms. O'Connor stated that most are shut down for the warm months.

Ms. Rigiero asked why we would want to include a stack height requirement. Was this to allow

