

**MINUTES  
BOARD OF SELECTMEN MEETING  
APRIL 21<sup>ST</sup>, 2015 AT 6:30PM**

**CALL TO ORDER/OPENING**

Chairman Buckley called the meeting to order at 6:33pm. Chair Thomas E. Buckley, III, 2nd Vice-Chair Matthew Dennison, Selectman Douglas Belanger, Selectwoman Sandra Wilson and Town Administrator Kevin Mizikar were in attendance. Vice Chair Dianna Provencher was absent.

**PUBLIC COMMENT PERIOD**

No members of the public provided comment

**1. SCHEDULED**

-None-

**2. CORRESPONDENCE**

**a. Senior Center Donations**

A motion was made by Mr. Dennison and seconded by Ms. Wilson to accept the Senior Center Donations and deposit them into the Senior Center's general donation account. The motion carried unanimously.

**3. NEW BUSINESS**

**a. Appointment – Board of Fire Engineers**

A motion was made by Ms. Wilson and seconded by Mr. Dennison to appoint Robert F. Wilson, Donald J. Berube, Michael Dupuis and Matthew Tebo to the Board of Fire Engineers effective May 1<sup>st</sup> for 1 year. The motion carried unanimously.

**b. Resignation – Kim Conley**

A motion was made by Ms. Wilson and seconded by Mr. Dennison to accept the resignation of Kim Conley from the Founders Day Committee, Bylaw Committee and Commission on Disabilities effective June 15<sup>th</sup>, 2015 and to send a letter of thanks. The motion carried unanimously.

**c. Employment Agreement – Chief of Police**

Mr. Mizikar presented a 4 year performance based employee agreement with James Hurley, Chief of Police, for Board consideration. This will likely be the Chief's last contract as he is approaching the full term of service required for retirement. The terms and conditions remain largely the same with the addition of a window for notification upon retirement.

A motion was made by Mr. Dennison and seconded by Mr. Belanger to approve the employment contract with the Chief of Police effective April 1, 2014 for an additional four years through June 30, 2018. The motion carried unanimously.

**d. Amend Employment Agreement – Highway Superintendent**

Mr. Mizikar presented a performance bonus contract amendment for Highway Superintendent Thomas Wood for extra hours spent working during the winter storms. This amendment has no impact on the Superintendent's base pay.

A motion was made by Ms. Wilson and seconded by Mr. Dennison to authorize the Chair to sign the contract amendment with Tom Wood, Highway Superintendent, in the amount of \$6500. The motion carried unanimously.

Mr. Belanger asked how his extra hours worked are tracked. Mr. Mizikar noted that Mr. Wood keeps track of his additional hours which totaled 300 hours for this winter. Mr. Wood would have received a higher salary based on the fact that he is working superintendent without this stipend as that is not normal for this position. Mr. Buckley noted that Mr. Wood is on salary while his staff receives time and a half for working the extra hours.

**e. Equipment Disposal Request – Dept. of Development and Inspectional Services**

A motion was made by Mr. Belanger and seconded by Ms. Wilson to approve the Library Department's request for equipment disposal. The motion carried unanimously.

**f. Vote to Recommend Warrant Articles**

Mr. Mizikar discussed the Special Town Meeting warrant which includes \$173,000 for the police radio project, \$146,676 in snow and ice deficit and an estimated borrowing of \$3.2M for the energy upgrade project.

A motion was made by Mr. Dennison and seconded by Mr. Belanger to recommend approval of all Special Town Meeting warrant article as presented. The motion carried unanimously.

Mr. Mizikar discussed the Annual Town Meeting warrant which includes the FY'16 operating budget of \$25,608,776, proposed zoning and map changes and proposed changes to the collection box bylaw.

A motion was made by Mr. Belanger and seconded by Mr. Dennison to recommend approval of all Annual Town Meeting articles except for article 21. The motion carried unanimously.

A motion was made by Mr. Belanger and seconded by Mr. Dennison to recommend approval of article 21. The motion carried 3:1 with Ms. Wilson casting the opposing vote.

**g. Assign the Warrant Articles**

Mr. Buckley assigned the reading of the warrant articles to the Board members.

**4. DISCUSSION/OLD BUSINESS**

**a. FY'16 Budget**

Mr. Mizikar discussed changes to the FY'16 budget proposal. The balance sheet reflects the actual new growth number from FY'15 as confirmed with the assessor which will allow for \$9,453 more in Prop 2 ½ allowances. Free cash has been certified at \$1,811,336. The articles propose to spend \$1,523,393 in free cash, leaving a balance of \$287,943. Mr. Belanger asked if this includes stabilization funding. Mr. Mizikar replied that the budget proposes putting \$205,000 from free cash into the stabilization account.

**5. TOWN ADMINISTRATOR REPORT**

Mr. Mizikar presented highlights from his Town Administrator report which included an upcoming state ethics training for employees, an update on annual and special town meetings, CDBG accessible design work for the Town Hall out to bid and the Pet Rock festival to be held at Becker College on September 13<sup>th</sup>.

**6. BOARD OF SELECTMEN REPORTS**

Ms. Wilson noted the drug take back day has been indefinitely postponed due to DEA regulations regarding disposal.

Mr. Belanger commended Leicester residents who ran in the Boston Marathon, mentioned Little League and Leicester Softball opening day and thanked all who recognized his mom by making donations to the Senior Center in her honor.

Mr. Dennison congratulated Leicester residents who ran in the Boston Marathon

Mr. Buckley noted that tomorrow is Earth Day and asked residents to help cleanup in their area.

**7. MINUTES**

The minutes were moved to the May 4<sup>th</sup>, 2015 agenda.

**8. EXECUTIVE SESSION**

A motion was made by Mr. Dennison and seconded by Ms. Wilson at 7:30pm to enter into executive session and to resume in open session only for the purpose of adjournment.

**Vote by Roll Call:**

Buckley – Aye

Dennison – Aye

Belanger – Aye

Wilson – Aye

The motion carried unanimously.

A motion to adjourn was made by Mr. Dennison and seconded by Ms. Wilson at 8:11pm. The motion carried unanimously.