

**Town of Leicester
Board of Assessors
Minutes of March 26, 2019**

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CALL TO ORDER

Meeting called to order @ 6:00 pm with Michael DellaCava, Paul Davis, Art Paquette and John Prescott present.

ACTION ITEMS

Board members approved the minutes of February 19, 2019 as written.
Motion by Michael Della Cava, 2nd by Paul Davis. Motion passed.

Board members approved one exemption application as processed by office personnel and denied one application.

Board members approved six real estate abatement applications as processed by office personnel.

UPDATE

John Prescott updated Board members of office goings on and provided January department news document.

DEPARTMENT BILLS PAID

none

CORRESPONDENCE

City and Town newsletter
The Beacon
MAAO news letter

ADJOURNMENT

Citing no other business, motion to adjourn by Paul Davis at 6:55pm
second by Michael DellaCava, motion passed

Respectfully Submitted,

Paul Davis, Clerk



Town Of Leicester
OFFICE OF THE ASSESSOR
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Phone: (508)892-7001 Fax: (508)892-7070
John Prescott MAA, Principal Assessor

February News

March 18, 2019

Activities of the Assessors office in the month of February revolve around the 2019 excise commitment number 1 (total amount billed, \$1,155,985) with increased counter and phone traffic answering questions regarding motor vehicle valuation and processing abatement applications. When a motor vehicle is sold, traded or junked and the registration for said vehicle is cancelled or transferred it may qualify for abatement. Abatements are not automatic and must be applied for with the Assessor's office. 2018 Excise run number seven has also been billed out at \$9,471.

The office continues to collect personal property state forms, return of personal property subject to taxation that are due March 1st.

Other daily goings on within this office include management of the Senior work-off program, betterment data entry as well as calculating betterment pay-offs, exemption data entry and application review, auto excise management, abutters list generation, process daily incoming and outgoing mail for all offices, property sale data entry and physical property review, building permit inspections and cyclical real estate review.

Building Permit, Cyclical and Property sale reviews are generally scheduled in the afternoon allowing the Assessor to maintain regular office hours to be available to the Public. Inspections may be scheduled earlier in the day should the need arise to accommodate the needs of the taxpayer.